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# News Release

**Date:** June 2, 2010

**Topic:** City Council Candidate Filing

**Contact:** Julie Krueger, MMC, City Clerk

**For Release:** Immediate

Information packets are now available for citizens interested in running for the following City elected offices: Mayor; Councilor at Large; Council Position #1 (west district); and Council Position #3 (east district). The positions will be elected at the November 2, 2010, General Election.

Minimum qualifications include: the candidate must be a registered voter and reside within the city limits at least 12 months immediately before being elected or appointed to office. If the candidate will represent a district, the candidate must reside in the specific district from which the person seeks nomination for a period of 90 days prior to the election. No person may be a candidate at a single election for more than one elective City office.

Candidates and/or Chief Petitioners may obtain nominating petitions and additional information from the City Clerk's Office, 313 Court Street, The Dalles. The deadline for filing nominating petitions for City positions is **AUGUST 24, 2010, 5:00 P.M.**



**INFORMATION AND PROCEDURES REGARDING CITY ELECTIVE  
OFFICES FOR THE NOVEMBER 2, 2010 GENERAL ELECTION**

**POSITIONS WHICH WILL BE ELECTED AT THE  
NOVEMBER 2, 2010 GENERAL ELECTION**

<u>Elective Office</u>	<u>Length of Term</u>	<u>Position Currently Held by:</u>
Mayor	2 years	Jim Wilcox
Councilor at Large	2 years	Carolyn Wood
Council Position #1 (west)	4 years	Tim McGlothlin
Council Position #3 (east)	4 years	Bill Dick

**HOW TO FILE FOR CANDIDACY**

Candidates and/or chief petitioners may obtain nominating petitions from the City Clerk's Office, at 313 Court Street, City Hall. Candidates may file by declaration or by petition.

**FILING BY DECLARATION**

Candidates filing by declaration may file the appropriate forms along with a \$25.00 fee, payable to the City of The Dalles.

**FILING BY PETITION: REQUIREMENTS**

Petitions are required to contain signatures of registered voters, as follows:

- ▶ Mayor: 100 signatures of registered voters within the City limits.
- ▶ Councilor at Large: 100 signatures of registered voters within the City limits.
- ▶ Council District Positions (#1 and #3): 25 signatures of registered voters from the district in which the candidate is nominated.

Registered voters may not sign more than one petition of nomination for the same office. It is recommended that petitions contain 10 to 20 additional signatures than are required, in the event there are difficulties in verifying qualified electors.

### **DEADLINE FOR FILING FOR POSITIONS: NOVEMBER 2, 2010 ELECTION**

The deadline for filing nominating petitions for City positions for the November 2, 2010 general election is **AUGUST 24, 2010, 5:00 P.M.** Petitions are to be turned in to the City Clerk's Office, 313 Court Street, The Dalles. **If filing by petition, it is recommended signatures be turned in one week prior to this deadline to ensure adequate time for signature verification. If signatures are turned in on the August 24<sup>th</sup> deadline, there is no guarantee they can be verified by the end of the day.**

### **CAMPAIGN FINANCE REPORTING**

Every candidate and prospective candidate is required to establish a candidate committee by opening a campaign account and filing a Statement of Organization (SEL 220) and Campaign Account Information form (SEL 223) within three business days of receiving or spending any money to support the candidacy.

The candidate is not required to establish a campaign account, file a Statement of Organization or file contribution and expenditure transactions if all three of the following conditions are met:

The candidate serves as their own treasurer **AND**  
The candidate does not have an existing candidate committee **AND**  
The candidate does not expect to spend or receive more than \$350 during the calendar year

A candidate that does not expect to receive or spend a total of more than \$2,000 for the calendar year may qualify to file a Certificate of Limited Contributions and Expenditures (PC 7). See the Campaign Finance Manual for detailed information on filing a certificate.

All contribution and expenditure reports are filed directly with the Secretary of State, Elections Division through their ORESTAR system.

### **QUALIFICATIONS**

All candidates must be a registered voter and reside within the City limits at least 12 months immediately before being elected or appointed to office. If the candidate will represent a district, the candidate must reside in the specific district from which the person seeks nomination, for a period of 90 days prior to the election. No person may be a candidate, at a single election, for more than one elective City office.

## INSTRUCTIONS

1. **If filing by Declaration:** Complete and file form SEL 120, Filing of Candidacy for Nonpartisan Nomination; complete and file the Statement of Organization, designating the candidate's principal campaign committee and appointment of a Treasurer (form SEL 220); and Campaign Account Information (form SEL 223).

Please see Campaign Finance Reporting Section above for specific requirements regarding additional forms which may need to be filed.

2. **If filing by Petition:** Complete and file form SEL 120, Filing of Candidacy for Nonpartisan Nomination (check-marked "Filing of Candidacy by Prospective Petition); form SEL 121, Petition Signature Sheets (top section to be completed by candidate); form SEL 301, Statement that One or More/No Petition Circulators Will be Paid. Form SEL 301 must be filed prior to circulating petitions; complete and file the Statement of Organization, designating the candidate's principal campaign committee and appointment of a Treasurer (form SEL 220); and Campaign Account Information (form SEL 223).

Please see Campaign Finance Reporting Section above for specific requirements regarding additional forms which may need to be filed.

**Again, it is recommended the candidate obtain more than the required number of signatures on petitions to ensure a sufficient number of valid signatures.**

3. Petition signature sheets are turned in along with a new form SEL 120 (Filing of Candidacy for Nonpartisan Nomination), check-marked "Filing of Candidacy by Perfected Petition".
4. To file a withdrawal of candidacy, Form SEL 150 must be filed with the City Elections Officer no later than 5:00 p.m., August 27, 2010.

## ADDITIONAL INFORMATION

The 2010 City Elections Manual and 2010 Campaign Finance Manual are available from the City Clerk at any time, and contain additional forms and information which will assist the candidate in their election process. You may also access the City Elections Manual, Campaign Finance Manual and ORESTAR User Manual at [www.oregonvotes.org](http://www.oregonvotes.org) Click on the Publications and Forms button to access the materials.