

PO Box 285 • Dallesport • Washington • 98617-0285
• Airport Management • 509-767-2272
airporttd@gorge.net

**Agenda for the
MEETING OF THE AIRPORT BOARD
OF THE
COLUMBIA GORGE REGIONAL AIRPORT**

(Established cooperatively between the City of The Dalles, Oregon and Klickitat County, Washington)

Friday December 20, 2019 @ 7:00am

Meeting to be held at the Airport Terminal in Dallesport, WA

I. Roll Call

II. Approval of Agenda

III. Approval of Minutes

A. Regular Board Meeting Minutes of November 15, 2019

IV. Public Comments (Items not on the Agenda)

V. Board Member Reports

VI. Action Items - None

VII. Discussion Items

A. Shared Hangar Procedures

B. Fly-In Committee

C. Budget Report / Check Register

VIII. Management Report

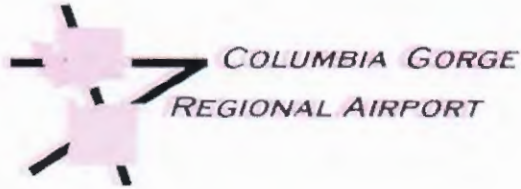
A. Property Taxes

B. PCCP / Part 163 Update

C. Well Transfer

IX. Adjournment

Next meeting: January 17, 2020



PO Box 285 • Dallesport • Washington • 98611
• Airport Management • 509-767-2272
airport@cgarc.me

MINUTES
COLUMBIA GORGE REGIONAL AIRPORT MEETING
15 November, 2019

PRESIDING: President Jim Wilcox

BOARD PRESENT: Russ Brown, Dave Griffith, Terry Trapp, Dave Sauter, Norm Deo, Tim Urness (late 7:43 am)

BOARD ABSENT:

STAFF PRESENT: Airport Manager Aryn Rasmussen, Dave Rasmussen FBO Manager Darrin Lacock, Jeff Renard

CALL TO ORDER

The meeting was called to order at 7:04 am.

ROLL CALL

Roll call was conducted by Airport Manager, all board members present

APPROVAL OF AGENDA

No corrections to agenda, approved by unanimous consent.

APPROVAL OF MINUTES

No corrections to minutes, approved by unanimous consent.

PUBLIC COMMENTS

No public comments.

BOARD MEMBER REPORTS

Dave S. updated the board that the business park is zoned as airport development and which is not a very flexible zone for non-aviation related development. It is not impossible to get approval

for other types of industry but it is a longer process. Updating the master plan would fix the issue.

ACTION ITEMS – No action items

DISCUSSION ITEMS

DWD Well/Water Rights Transfer - Aryn briefed the staff report. Russ confirmed with DWD commissioner that the wells are in the same aquifer and that DWD has the capacity to pump the volume. Dave S. asked Commissioner Morris if the A street well had the capacity for additional water rights, Commissioner Morris confirmed yes. Norm concerned about the airport retaining the ability to pump non-treated water. Chuck explained the history of the agreement and that the airport retains 54% of the water right to use for future development. Board supports the proposal to transfer water rights from airport well to A Street well.

Budget/Check Register – No comments.

MANAGEMENT REPORT

Fuel Update – Darrin talked about TACAERO's temporary solutions such as an extra storage tank or fuel truck. Dave S. commented that fuel sales won't balance the books but they do help drive economic activity. Talked about the possibility of GSA equipment but still an extensive and costly approval process from supplier and FAA.

CGCC Hangar- Dan Spatz gave an update on the development of the training curriculum and search for funding.

The AOA was seeded, the airport hosted the City Local Government Academy, met with Business OR representative and listed business park on Oregon Prospector website.

NEXT MEETING

The next regular meeting will be 20 December 2019 at 7:00 am.

ADJOURNMENTS

Having no further business, the meeting was adjourned at 8:25 am.



PO Box 285 • Dallesport • Washington • 98617-0285
• Airport Management • 509-767-2272
airporttd@gorge.net

AGENDA STAFF REPORT

AGENDA LOCATION: CGRA Terminal

MEETING DATE:

TO: AIRPORT BOARD

FROM: AIRPORT MANAGER

ISSUE: Shared Hangar Security

BACKGROUND: Several tenants share hangar space in the AAE hangar and Quonset hut hangar. These community hangars create an environment where an aircraft can sustain damage without the owner's knowledge. Tenants have raised concerns over the security of their aircraft in these shared spaces. Recommended topics include:

- a. Improved lighting
- b. Locks
- c. Procedures for moving aircraft
- d. "no blame" reporting procedures

BUDGET IMPLICATIONS: None

COUNCIL ALTERNATIVES:

1. **Staff recommendation:** Create a committee to develop a community hangar security policy.
2. Direct the airport manager to develop a community hangar security policy.
3. Take no action.

CITY OF THE DALLES
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT	
<u>BEGINNING BALANCE</u>						
061-0000-300.00-0	BEGINNING BALANCE	.00	318,689.21	343,666.00	24,976.79	92.7
	TOTAL BEGINNING BALANCE	.00	318,689.21	343,666.00	24,976.79	92.7
<u>INTERGOVERNMENTAL REVENUE</u>						
061-0000-330.00-0	INTERGOVERNMENTAL REVENUE	.00	32,500.00	65,000.00	32,500.00	50.0
061-0000-330.10-0	OTHER WA	.00	11,144.46	.00	(11,144.46)	.0
061-0000-330.15-0	OTHER OR	.00	.00	100,000.00	100,000.00	.0
	TOTAL INTERGOVERNMENTAL REVENUE	.00	43,644.46	165,000.00	121,355.54	26.5
<u>FEDERAL REVENUES</u>						
061-0000-331.20-0	FEDERAL GRANTS-FAA	.00	196,372.33	1,800,000.00	1,603,627.67	10.9
061-0000-331.90-0	FEDERAL GRANTS-MISC	.00	.00	.00	.00	.0
	TOTAL FEDERAL REVENUES	.00	196,372.33	1,800,000.00	1,603,627.67	10.9
<u>STATE GRANTS</u>						
061-0000-334.80-0	WASHINGTON STATE GRANTS	.00	.00	.00	.00	.0
061-0000-334.90-0	STATE GRANTS, OTHER	.00	.00	150,000.00	150,000.00	.0
	TOTAL STATE GRANTS	.00	.00	150,000.00	150,000.00	.0
<u>GENERAL GOVERNMENT</u>						
061-0000-341.90-0	MISC SALES AND SERVICES	.00	.00	2,500.00	2,500.00	.0
	TOTAL GENERAL GOVERNMENT	.00	.00	2,500.00	2,500.00	.0
<u>AVIATION FUEL SALES</u>						
061-0000-347.00-0	AVIATION FUEL SALES	.00	1,297.98	11,500.00	10,202.02	11.3
	TOTAL AVIATION FUEL SALES	.00	1,297.98	11,500.00	10,202.02	11.3
<u>INTEREST REVENUES</u>						
061-0000-361.00-0	INTEREST REVENUES	493.11	2,810.57	8,345.00	5,534.43	33.7
	TOTAL INTEREST REVENUES	493.11	2,810.57	8,345.00	5,534.43	33.7

CITY OF THE DALLES
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>RENTAL REVENUES</u>					
061-0000-363.50-0	12,821.19	68,442.13	177,338.00	108,895.87	38.6
	12,821.19	68,442.13	177,338.00	108,895.87	38.6
<u>OTHER MISC REVENUES</u>					
061-0000-369.00-0	.00	3,205.81	5,800.00	2,594.19	55.3
	.00	3,205.81	5,800.00	2,594.19	55.3
<u>OPERATING TRANSFERS IN</u>					
061-0000-391.01-0	5,909.09	29,545.45	65,000.00	35,454.55	45.5
	5,909.09	29,545.45	65,000.00	35,454.55	45.5
<u>SALE OF FIXED ASSETS</u>					
061-0000-392.00-0	.00	.00	.00	.00	.0
	.00	.00	.00	.00	.0
<u>PROCEEDS- LT LIABILITIES</u>					
061-0000-393.10-0	.00	.00	.00	.00	.0
	.00	.00	.00	.00	.0
	19,223.39	664,007.94	2,729,149.00	2,065,141.06	24.3

CITY OF THE DALLES
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

AIRPORT DEBT SERVICE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>BEGINNING BALANCE</u>						
062-0000-300.00-0	BEGINNING BALANCE	.00	70,118.58	63,197.00	(6,921.58)	111.0
	TOTAL BEGINNING BALANCE	.00	70,118.58	63,197.00	(6,921.58)	111.0
<u>INTEREST REVENUES</u>						
062-0000-361.00-0	INTEREST REVENUES	135.36	661.62	9,800.00	9,138.38	6.8
	TOTAL INTEREST REVENUES	135.36	661.62	9,800.00	9,138.38	6.8
<u>RENTAL REVENUES</u>						
062-0000-363.50-0	PROPERTY RENTALS	16,810.00	83,225.00	168,253.00	85,028.00	49.5
	TOTAL RENTAL REVENUES	16,810.00	83,225.00	168,253.00	85,028.00	49.5
<u>SOURCE 391</u>						
062-0000-391.61-0	TRANSFER FROM AIRPORT FUND	.00	.00	.00	.00	.0
	TOTAL SOURCE 391	.00	.00	.00	.00	.0
	TOTAL FUND REVENUE	16,945.36	154,005.20	241,250.00	87,244.80	63.8

CITY OF THE DALLES
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AIRPORT</u>					
061-6100-000.31-10	459.09	539.09	1,200.00	660.91	44.9
061-6100-000.31-90	.00	39,180.00	117,534.00	78,354.00	33.3
061-6100-000.32-10	.00	2,500.00	6,050.00	3,550.00	41.3
061-6100-000.34-10	.00	.00	1,000.00	1,000.00	.0
061-6100-000.41-10	.00	2,120.00	9,300.00	7,180.00	22.8
061-6100-000.41-20	.00	.00	250.00	250.00	.0
061-6100-000.41-40	465.57	3,220.04	10,000.00	6,779.96	32.2
061-6100-000.43-10	1,718.24	7,236.90	20,000.00	12,763.10	36.2
061-6100-000.43-45	.00	284.25	1,000.00	715.75	28.4
061-6100-000.43-50	40.98	107.37	6,500.00	6,392.63	1.7
061-6100-000.43-51	92.37	1,064.29	2,200.00	1,135.71	48.4
061-6100-000.46-10	.00	.00	13,000.00	13,000.00	.0
061-6100-000.52-10	.00	9,684.00	9,500.00	(184.00)	101.9
061-6100-000.52-30	.00	11,255.75	13,000.00	1,744.25	86.6
061-6100-000.53-20	55.00	108.00	300.00	192.00	36.0
061-6100-000.53-30	.00	854.82	1,800.00	945.18	47.5
061-6100-000.53-40	.00	.00	250.00	250.00	.0
061-6100-000.54-00	.00	.00	10,000.00	10,000.00	.0
061-6100-000.57-00	.00	.00	1,000.00	1,000.00	.0
061-6100-000.58-10	.00	.00	2,000.00	2,000.00	.0
061-6100-000.58-50	.00	.00	1,800.00	1,800.00	.0
061-6100-000.58-70	.00	.00	500.00	500.00	.0
061-6100-000.60-10	.00	424.98	750.00	325.02	56.7
061-6100-000.69-50	.00	.05	1,000.00	999.95	.0
061-6100-000.69-80	.00	.00	4,500.00	4,500.00	.0
061-6100-000.72-20	.00	.00	100,000.00	100,000.00	.0
061-6100-000.72-30	.00	.00	.00	.00	.0
061-6100-000.73-30	.00	18,701.20	1,958,745.00	1,940,043.80	1.0
061-6100-000.74-10	.00	.00	.00	.00	.0
061-6100-000.78-50	.00	.00	.00	.00	.0
TOTAL AIRPORT	2,831.25	97,280.74	2,293,179.00	2,195,898.26	4.2
<u>AIRPORT</u>					
061-9500-000.81-62	.00	.00	.00	.00	.0
061-9500-000.88-00	.00	.00	435,970.00	435,970.00	.0
TOTAL AIRPORT	.00	.00	435,970.00	435,970.00	.0
TOTAL FUND EXPENDITURES	2,831.25	97,280.74	2,729,149.00	2,631,868.26	3.6

CITY OF THE DALLES
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

AIRPORT DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE</u>					
062-6100-000.79-15 BOND PRINCIPAL	.00	.00	80,000.00	80,000.00	.0
062-6100-000.79-25 BOND INTEREST	36,775.00	36,775.00	73,550.00	36,775.00	50.0
062-6100-000.79-50 LOAN PRINCIPAL PAYMENTS	.00	25,000.00	25,000.00	.00	100.0
062-6100-000.79-55 PRIN PMTS - K CO CERB LN	.00	25,000.00	25,000.00	.00	100.0
062-6100-000.79-60 LOAN INTEREST PAYMENTS	.00	2,458.90	2,200.00	(258.90)	111.8
062-6100-000.79-65 INT PMTS - K CO CERB LN	.00	6,000.00	6,000.00	.00	100.0
062-6100-000.79-66 INT PMTS - K CO FY13/14	.00	.00	.00	.00	.0
062-6100-000.79-80 RESERVE FOR FUTURE DEBT	.00	.00	29,500.00	29,500.00	.0
TOTAL DEBT SERVICE	36,775.00	95,233.90	241,250.00	146,016.10	39.5
TOTAL FUND EXPENDITURES	36,775.00	95,233.90	241,250.00	146,016.10	39.5

Report Criteria:

- Actual Amounts
- All Accounts
- Summarize Payroll Detail
- Print Period Totals
- Print Grand Totals
- Include All Comments
- Include Funds: 061-062
- Page and Total by Fund
- Include Balance Sheets: None
- Include Revenues: None
- All Segments Tested for Total Breaks

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
CONTRACTUAL SERVICES			10/31/2019 (10/19) Balance	061-6100-000.31-10			80.00
10/30/2019	AP	272	WAVE **VendorNo: 10091 **Inv. No: 103341201-0006987 **Desc: CITY ISP PROVIDER **Inv. Date: 10/30/2019 **PO No: **Remit Name: WAVE **Merchant Vendor No: 10091 **Merchant Vendor Name: WAVE **Invoice Created By: Irowland		20.00		
10/15/2019	AP	787	GOVERNMENT ETHICS COMMISSION **VendorNo: 10415 **Inv. No: AIE11707 **Desc: GOV ETHICS ASSESSMENT FY20 **Inv. Date: 10/15/2019 **PO No: **Remit Name: GOVERNMENT ETHICS COMMISSION **Merchant Vendor No: 10415 **Merchant Vendor Name: GOVERNMENT ETHICS COMMISSION **Invoice Created By: Irowland		439.09		
			11/30/2019 (11/19) Period Totals and Balance		459.09 *	.00 *	539.09
YTD Encumbrance	.00	YTD Actual	539.09 Total	539.09 YTD Budget	1,200.00 Unexpended	660.91	
CONTRACTUAL SERV-OTHER			10/31/2019 (10/19) Balance	061-6100-000.31-90			39,180.00
			11/30/2019 (11/19) Period Totals and Balance		.00 *	.00 *	39,180.00
YTD Encumbrance	.00	YTD Actual	39,180.00 Total	39,180.00 YTD Budget	117,534.00 Unexpended	78,354.00	
AUDITING SERVICES			10/31/2019 (10/19) Balance	061-6100-000.32-10			2,500.00
			11/30/2019 (11/19) Period Totals and Balance		.00 *	.00 *	2,500.00
YTD Encumbrance	.00	YTD Actual	2,500.00 Total	2,500.00 YTD Budget	6,050.00 Unexpended	3,550.00	
ENGINEERING SERVICES			10/31/2019 (10/19) Balance	061-6100-000.34-10			.00
			11/30/2019 (11/19) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	1,000.00 Unexpended	1,000.00	
WATER & SEWER			10/31/2019 (10/19) Balance	061-6100-000.41-10			2,120.00
			11/30/2019 (11/19) Period Totals and Balance		.00 *	.00 *	2,120.00
YTD Encumbrance	.00	YTD Actual	2,120.00 Total	2,120.00 YTD Budget	9,300.00 Unexpended	7,180.00	
GARBAGE SERVICES			10/31/2019 (10/19) Balance	061-6100-000.41-20			.00
			11/30/2019 (11/19) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	250.00 Unexpended	250.00	

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
			10/31/2019 (10/19) Balance	061-6100-000.41-40			2,754.47
10/28/2019	AP	538	KLICKITAT COUNTY PUD **VendorNo: 689 **Inv. No: ACT 69456080 **Desc: AIRPORT ELECTRICITY **Inv. Date: 10/28/2019 **PO No: **Remit Name: KLICKITAT COUNTY PUD **Merchant Vendor No: 689 **Merchant Vendor Name: KLICKITAT COUNTY PUD **Invoice Created By: Irowland		110.77		
10/28/2019	AP	539	KLICKITAT COUNTY PUD **VendorNo: 689 **Inv. No: ACT 69547775 **Desc: AIRPORT ELECTRICITY **Inv. Date: 10/28/2019 **PO No: **Remit Name: KLICKITAT COUNTY PUD **Merchant Vendor No: 689 **Merchant Vendor Name: KLICKITAT COUNTY PUD **Invoice Created By: Irowland		354.80		
			11/30/2019 (11/19) Period Totals and Balance		465.57 *	.00 *	3,220.04
YTD Encumbrance	.00	YTD Actual	3,220.04 Total	3,220.04	YTD Budget	10,000.00 Unexpended	6,779.96
			10/31/2019 (10/19) Balance	061-6100-000.43-10			5,518.66
10/29/2019	AP	641	NORTH CENTRAL AG **VendorNo: 4303 **Inv. No: 13546 **Desc: HI LIGHT BLUE, AND RODEO **Inv. Date: 10/29/2019 **PO No: **Remit Name: NORTH CENTRAL AG **Merchant Vendor No: 4303 **Merchant Vendor Name: NORTH CENTRAL AG **Invoice Created By: Irowland		190.56		
10/28/2019	AP	657	BANKCARD CENTER 8925 **VendorNo: 10163 **Inv. No: 0044-8925 11-19 **Desc: DOOR CLOSER, PAINT, ISP PROVIDER A RASMUSSEN **Inv. Date: 10/28/2019 **PO No: **Remit Name: BANKCARD CENTER 8925 **Merchant Vendor No: 10163 **Merchant Vendor Name: BANKCARD CENTER 8925 **Invoice Created By: Irowland		474.65		
10/16/2019	AP	1020	AIRSIDE SOLUTIONS INC **VendorNo: 10437 **Inv. No: 31234 **Desc: BI PIN OSRAM PREFERRED & LENS **Inv. Date: 10/16/2019 **PO No: **Remit Name: AIRSIDE SOLUTIONS INC **Merchant Vendor No: 10437 **Merchant Vendor Name: AIRSIDE SOLUTIONS INC **Invoice Created By: Irowland		956.73		
11/12/2019	AP	1021	SPRING CREEK AG-MACHINE, LLC **VendorNo: 10438 **Inv. No: 19506 **Desc: LOAD & UNLOAD DRILL **Inv. Date: 11/12/2019 **PO No: **Remit Name: SPRING CREEK AG-MACHINE, LLC **Merchant Vendor No: 10438 **Merchant Vendor Name: SPRING CREEK AG-MACHINE, LLC **Invoice Created By: Irowland		96.30		
			11/30/2019 (11/19) Period Totals and Balance		1,718.24 *	.00 *	7,236.90
YTD Encumbrance	.00	YTD Actual	7,236.90 Total	7,236.90	YTD Budget	20,000.00 Unexpended	12,763.10
			10/31/2019 (10/19) Balance	061-6100-000.43-45			284.25
			11/30/2019 (11/19) Period Totals and Balance		.00 *	.00 *	284.25
YTD Encumbrance	.00	YTD Actual	284.25 Total	284.25	YTD Budget	1,000.00 Unexpended	715.75

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
			10/31/2019 (10/19) Balance	061-6100-000.43-50			66.39
11/06/2019	AP	1008	DALLES NAPA AUTO PARTS **VendorNo: 10169 **Inv. No: 598467 **Desc: FUEL PUMP & FUEL FILTER SNOW PLOW **Inv. Date: 11/6/2019 **PO No: **Remit Name: DALLES NAPA AUTO PARTS **Merchant Vendor No: 10169 **Merchant Vendor Name: DALLES NAPA AUTO PARTS **Invoice Created By: Irowland		31.00		
11/14/2019	AP	1009	DALLES NAPA AUTO PARTS **VendorNo: 10169 **Inv. No: 599761 **Desc: GRD 30 PROOF COIL CHN SNOW PLOW **Inv. Date: 11/14/2019 **PO No: **Remit Name: DALLES NAPA AUTO PARTS **Merchant Vendor No: 10169 **Merchant Vendor Name: DALLES NAPA AUTO PARTS **Invoice Created By: Irowland		9.98		
			11/30/2019 (11/19) Period Totals and Balance		40.98 *	.00 *	107.37
YTD Encumbrance	.00	YTD Actual	107.37 Total	107.37 YTD Budget	6,500.00 Unexpended	6,392.63	
			10/31/2019 (10/19) Balance	061-6100-000.43-51			971.92
11/15/2019	AP	948	HATTENHAUER ENERGY CO LLC **VendorNo: 3983 **Inv. No: CL89949 **Desc: FUEL CHARGES **Inv. Date: 11/15/2019 **PO No: **Remit Name: HATTENHAUER ENERGY CO LLC **Merchant Vendor No: 3983 **Merchant Vendor Name: HATTENHAUER ENERGY CO LLC **Invoice Created By: Irowland		92.37		
			11/30/2019 (11/19) Period Totals and Balance		92.37 *	.00 *	1,064.29
YTD Encumbrance	.00	YTD Actual	1,064.29 Total	1,064.29 YTD Budget	2,200.00 Unexpended	1,135.71	
			10/31/2019 (10/19) Balance	061-6100-000.46-10			.00
			11/30/2019 (11/19) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	13,000.00 Unexpended	13,000.00	
			10/31/2019 (10/19) Balance	061-6100-000.52-10			9,684.00
			11/30/2019 (11/19) Period Totals and Balance		.00 *	.00 *	9,684.00
YTD Encumbrance	.00	YTD Actual	9,684.00 Total	9,684.00 YTD Budget	9,500.00 Unexpended	(184.00)	
			10/31/2019 (10/19) Balance	061-6100-000.52-30			11,255.75
			11/30/2019 (11/19) Period Totals and Balance		.00 *	.00 *	11,255.75
YTD Encumbrance	.00	YTD Actual	11,255.75 Total	11,255.75 YTD Budget	13,000.00 Unexpended	1,744.25	
			10/31/2019 (10/19) Balance	061-6100-000.53-20			53.00
11/14/2019	AP	422	PURCHASE POWER **VendorNo: 2842 **Inv. No: NOVEMBER 2019 **Desc: POSTAGE REIMB 08-22-19 TO 11-14- 19 **Inv. Date: 11/14/2019 **PO No: **Remit Name: PURCHASE POWER **Merchant Vendor No: 2842 **Merchant Vendor Name: PURCHASE POWER **Invoice Created By: Irowland		55.00		
			11/30/2019 (11/19) Period Totals and Balance		55.00 *	.00 *	108.00

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
YTD Encumbrance		.00 YTD Actual	108.00 Total	108.00 YTD Budget	300.00 Unexpended	192.00	
TELEPHONE			10/31/2019 (10/19) Balance	061-6100-000.53-30			854.82
			11/30/2019 (11/19) Period Totals and Balance		.00 *	.00 *	854.82
YTD Encumbrance		.00 YTD Actual	854.82 Total	854.82 YTD Budget	1,800.00 Unexpended	945.18	
LEGAL NOTICES			10/31/2019 (10/19) Balance	061-6100-000.53-40			.00
			11/30/2019 (11/19) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	250.00 Unexpended	250.00	
ADVERTISING			10/31/2019 (10/19) Balance	061-6100-000.54-00			.00
			11/30/2019 (11/19) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	10,000.00 Unexpended	10,000.00	
PERMITS			10/31/2019 (10/19) Balance	061-6100-000.57-00			.00
			11/30/2019 (11/19) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	1,000.00 Unexpended	1,000.00	
TRAVEL, FOOD & LODGING			10/31/2019 (10/19) Balance	061-6100-000.58-10			.00
			11/30/2019 (11/19) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	2,000.00 Unexpended	2,000.00	
TRAINING AND CONFERENCES			10/31/2019 (10/19) Balance	061-6100-000.58-50			.00
			11/30/2019 (11/19) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	1,800.00 Unexpended	1,800.00	
MEMBERSHIPS/DUES/SUBSCRIP			10/31/2019 (10/19) Balance	061-6100-000.58-70			.00
			11/30/2019 (11/19) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	500.00 Unexpended	500.00	
OFFICE SUPPLIES			10/31/2019 (10/19) Balance	061-6100-000.60-10			424.98
			11/30/2019 (11/19) Period Totals and Balance		.00 *	.00 *	424.98
YTD Encumbrance		.00 YTD Actual	424.98 Total	424.98 YTD Budget	750.00 Unexpended	325.02	
MISCELLANEOUS EXPENSES			10/31/2019 (10/19) Balance	061-6100-000.69-50			.05
			11/30/2019 (11/19) Period Totals and Balance		.00 *	.00 *	.05
YTD Encumbrance		.00 YTD Actual	.05 Total	.05 YTD Budget	1,000.00 Unexpended	999.95	
ASSETS < \$5000			10/31/2019 (10/19) Balance	061-6100-000.69-80			.00
			11/30/2019 (11/19) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	4,500.00 Unexpended	4,500.00	
BUILDINGS			10/31/2019 (10/19) Balance	061-6100-000.72-20			.00
			11/30/2019 (11/19) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	100,000.00 Unexpended	100,000.00	

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
BUILDINGS - HANGER			10/31/2019 (10/19) Balance	061-6100-000.72-30			.00
			11/30/2019 (11/19) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended		.00
IMPRVMTS OTHER THAN BLDGS			10/31/2019 (10/19) Balance	061-6100-000.73-30			18,701.20
			11/30/2019 (11/19) Period Totals and Balance		.00 *	.00 *	18,701.20
YTD Encumbrance		.00 YTD Actual	18,701.20 Total	18,701.20 YTD Budget	1,958,745.00 Unexpended	1,940,043.80	
MACHINERY			10/31/2019 (10/19) Balance	061-6100-000.74-10			.00
			11/30/2019 (11/19) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended		.00
FIXED ASSET RECLASS ACCT			10/31/2019 (10/19) Balance	061-6100-000.78-50			.00
			11/30/2019 (11/19) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended		.00
TO AIRPORT DEBT SERVICE			10/31/2019 (10/19) Balance	061-9500-000.81-62			.00
			11/30/2019 (11/19) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended		.00
CONTINGENCY			10/31/2019 (10/19) Balance	061-9500-000.88-00			.00
			11/30/2019 (11/19) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	435,970.00 Unexpended	435,970.00	

Number of Transactions: 12 Number of Accounts: 32

Total AIRPORT FUND:

Debit	Credit	Proof
2,831.25	.00	2,831.25

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
BOND PRINCIPAL			10/31/2019 (10/19) Balance	062-6100-000.79-15			.00
			11/30/2019 (11/19) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	80,000.00 Unexpended	80,000.00	
BOND INTEREST			10/31/2019 (10/19) Balance	062-6100-000.79-25			.00
11/08/2019	CD	15 Record	LOCAP 15B payment via ACH withdraw		36,775.00		
			11/30/2019 (11/19) Period Totals and Balance		36,775.00 *	.00 *	36,775.00
YTD Encumbrance	.00	YTD Actual	36,775.00 Total	36,775.00 YTD Budget	73,550.00 Unexpended	36,775.00	
LOAN PRINCIPAL PAYMENTS			10/31/2019 (10/19) Balance	062-6100-000.79-50			25,000.00
			11/30/2019 (11/19) Period Totals and Balance		.00 *	.00 *	25,000.00
YTD Encumbrance	.00	YTD Actual	25,000.00 Total	25,000.00 YTD Budget	25,000.00 Unexpended	.00	
PRIN PMTS - K CO CERB LN			10/31/2019 (10/19) Balance	062-6100-000.79-55			25,000.00
			11/30/2019 (11/19) Period Totals and Balance		.00 *	.00 *	25,000.00
YTD Encumbrance	.00	YTD Actual	25,000.00 Total	25,000.00 YTD Budget	25,000.00 Unexpended	.00	
LOAN INTEREST PAYMENTS			10/31/2019 (10/19) Balance	062-6100-000.79-60			2,458.90
			11/30/2019 (11/19) Period Totals and Balance		.00 *	.00 *	2,458.90
YTD Encumbrance	.00	YTD Actual	2,458.90 Total	2,458.90 YTD Budget	2,200.00 Unexpended	(258.90)	
INT PMTS - K CO CERB LN			10/31/2019 (10/19) Balance	062-6100-000.79-65			6,000.00
			11/30/2019 (11/19) Period Totals and Balance		.00 *	.00 *	6,000.00
YTD Encumbrance	.00	YTD Actual	6,000.00 Total	6,000.00 YTD Budget	6,000.00 Unexpended	.00	
INT PMTS - K CO FY13/14			10/31/2019 (10/19) Balance	062-6100-000.79-66			.00
			11/30/2019 (11/19) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
RESERVE FOR FUTURE DEBT			10/31/2019 (10/19) Balance	062-6100-000.79-80			.00
			11/30/2019 (11/19) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	29,500.00 Unexpended	29,500.00	

Number of Transactions: 1 Number of Accounts: 8

Total AIRPORT DEBT SERVICE FUND:

Number of Transactions: 13 Number of Accounts: 40
Grand Totals:

Debit	Credit	Proof
36,775.00	.00	36,775.00
39,606.25	.00	39,606.25

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
------	---------	---------------------	----------------------	-------------------	-----------------	------------------	---------

Report Criteria:

- Actual Amounts
 - All Accounts
 - Summarize Payroll Detail
 - Print Period Totals
 - Print Grand Totals
 - Include All Comments
 - Include Funds: 061-062
 - Page and Total by Fund
 - Include Balance Sheets: None
 - Include Revenues: None
 - All Segments Tested for Total Breaks
-