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**REGIONAL AIRPORT BOARD
OF THE
COLUMBIA GORGE REGIONAL AIRPORT**

(Established cooperatively between the City of The Dalles, Oregon and Klickitat County, Washington)

Friday, May 16, 2014 @ 7:00am

Meeting to be Held at the Airport Terminal in Dallesport, WA

- I. Call to Order**
- II. Roll Call**
- III. Approval of the Agenda**
- IV. Approval of Minutes: April 18, 2014**
- V. Public Comments (items not on the Agenda)**
- VI. Board Member Comments (items not on the Agenda)**
- VII. Discussion Items**
 - A. Business Park Update**
 - B. Runway/Taxiway Project update**
 - C. CERB Proposal**
- VII. Action Items**

None
- IX. Manager Report - Aeronautical Management, Inc.**
 - A. April Budget Report**
 - B. Additional Topics**
- X. Next Meeting Date: June 20, 2014**
- XI. Adjournment**

Minutes of the Board of Directors
Regional Airport Authority
April 18, 2014
Airport Terminal – Dallesport, Washington

CALL TO ORDER

Vice Chairman Dave Sauter called the meeting to order at 7:03 a.m.

ROLL CALL

Members present: Dave Griffith, Dave Sauter, Norm Deo, Terry Trapp and Tim McGlothlin.
Absent: Jim Wilcox and Debra Turner. Norm Deo.
Staff members present: Rolf Anderson and Chuck Covert of AMI, Denny Newell of Klickitat County and Nolan Young of the City of The Dalles.

APPROVAL OF AGENDA

The Agenda was approved unanimously.

APPROVAL OF MINUTES

The March 21, 2014, minutes were unanimously approved as presented.

PUBLIC COMMENTS

A local resident commented about the junk cars across the street from the Airport Business Park and asked if the Airport and County could help make sure the property was not violating any code restrictions.

BOARD MEMBER COMMENTS

None.

DISCUSSION ITEMS

Business Park Update: AMI reported the project is proceeding on schedule with the plan to pave in early May. The Binding site plan has not yet been approved pending the Airport's payment of property taxes that are due April 30, 2014.

Runway Improvement Project: AMI reported that Granite Construction will be back on April 21, 2014, to finish the taxiway work. The main work should be completed by the middle of May 2014, leaving on the repainting of Runway 13-31. AMI also reported that the Washington Ecology Department has rescinded its' requirement that the Airport come back under Permit for the Runway Project.

CREB PROPOSAL:

AMI is also working with Denny Newell to provide the CERB Board with additional information about the Flex Building grant application. The CERB Board meeting is scheduled for May 15, 2014. Denny reported that the CERB staff is working on re-scoring the proposal. Denny also reported that the Mid-Columbia Economic Development District recently prioritized their list of projects and the Airport Flex Building was one of the two top projects in the five counties.

ACTION ITEMS:

None

MANAGER REPORT AMI

March 2014 Budget Report: The budget report for February 2014 was presented. The fuel expense and telephone is slightly over but all items are as expected. After thorough discussion and upon a motion duly made and seconded, the Board unanimously accepted the March financial report.

AMI reported that it was in discussions with Klickitat County about the property taxes on the Airport. The Klickitat County Assessor is currently reviewing the valuations of the various parcels in light of the designated wet lands and their uses. AMI hopes to have revised property tax bills prior to April 30, 2014 when they are due to be paid.

NEXT REGULAR MEETING

May 16, 2014

ADJOURNMENT

Vice Chairman Dave Sauter adjourned the meeting at 7:40 a.m.

Dave Sauter, Vice Chairman

FUND	BA FILE ORJ	SUB	SUB	DESCRIPTION	ACCOUNT	DEPT/DIV 6100 AIRPORT FUND/		CURRENT*****		YEAR-TO-DATE*****		ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	BUDGET %
						BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP				
61	**	**	**	AIRPORT											
610	**	**	**	AIRPORT											
02				MATERIALS & SERVICES											
31	10			CONTRACTUAL SERVICES		9083	155.00	0	0	0	0	0	0	335.00	0
34	10			ENGINEERING SERV-OTHER			8577.41	94	90830	77142.69	85	0	109000	31857.31	71
50				SPECIAL STUDIES & REPORTS			.00	0	0	.00	0	0	0	.00	0
41	10			WATER & SEWER			160.00	0	0	.00	0	0	0	.00	0
20				GARBAGE SERVICES			375	43	3750	2291.83	61	0	4500	2208.17	51
40				ELECTRICITY			83	101	830	563.85	68	0	1000	436.15	56
43	10			BUILDINGS AND GROUNDS			600	498	6000	8812.90	147	0	7200	1612.90	122
45				JOINT USE OF LABOR/EQUIP			292	1111	22918	19804.73	86	0	23500	3695.27	84
50				VEHICLES			133	0	1330	263.73	20	0	1600	1336.27	17
51				GAS/OIL/DIESEL/LUBRICANTS			500	72	5000	2089.77	42	0	6000	3910.23	35
46	10			PROPERTY TAXES			133	241	1330	1513.52	114	0	1600	86.48	95
52	10			LIABILITY			29	0	290	10117.61	3489	0	9000	9767.61	2891
30				PROPERTY			750	0	7500	10011.00	134	0	350	6.84	100
53	20			POSTAGE			.00	0	4430	5328.84	120	0	5322	125.07	142
30				TELEPHONE			.00	0	250	425.07	170	0	300	962.71	76
40				LEGAL NOTICES			333	195	3330	3037.29	91	0	4000	671.87	10
54	00			ADVERTISING			62	0	620	78.13	13	0	750	14220.00	5
58	10			TRAVEL, FOOD & LODGING			1250	0	12500	780.00	6	0	15000	1000.00	0
50				TRAINING AND CONFERENCES			708	7	7080	46.80	1	0	1000	8453.20	1
70				MEMBERSHIPS/DUES/SUBSCRIP			333	120	3330	870.00	26	0	4000	3130.00	22
60	10			OFFICE SUPPLIES			83	0	830	545.00	66	0	1000	455.00	55
69	50			MISCELLANEOUS EXPENSES			100	12	1000	176.90	18	0	1200	1023.10	15
80				ASSETS < \$5000			83	0	830	239.59	0	0	1000	1000.00	0
02	**			MATERIALS & SERVICES			250	0	2500	239.59	10	0	3000	2760.01	8
							15731	172	177308	144474.65	82	0	208822	64347.35	69
03				CAPITAL OUTLAY											
72	20			BUILDINGS			8333	0	83330	.00	0	0	100000	100000.00	0
30				IMPROVMENTS - HANSE			0	0	0	.00	0	0	0	.00	0
73	30			IMPROVMENTS OTHER THAN BLDGS			0	1	0	.00	0	0	0	.00	0
74	10			MACHINERY			285580	1	1999816	1697854.86	85	0	2570983	396730.27	115
78	50			FIXED ASSET RECLASS ACCT			0	0	0	.00	0	0	0	.00	0
03	**			CAPITAL OUTLAY			293913	1	2083146	1697854.86	82	0	2670983	296730.27	111
610	**	**	**	AIRPORT			309644	10	2260454	1842329.51	82	0	2879805	232382.92	108
61	**	**	**	AIRPORT			309644	10	2260454	1842329.51	82	0	2879805	232382.92	108
DIV	6100	TOTAL	*****				309644	10	2260454	1842329.51	82	0	2879805	232382.92	108
DEPT	61	TOTAL	*****	AIRPORT FUND			309644	10	2260454	1842329.51	82	0	2879805	232382.92	108

