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MINUTES

COLUMBIA GORGE REGIONAL AIRPORT MEETING

November 20, 2020

Meeting to be held via Zoom

Meeting ID: 689 365 8099 Password: 5aPh49

PRESIDING: Chairman Jim Wilcox

BOARD PRESENT: Tim Urness Dave Sauter, Terry Trapp

BOARD ABSENT: Norm Deo, Tim McGlothlin, Dave Griffith

STAFF PRESENT: Airport Manager Dave Rasmussen & Aryn Rasmussen

CALL TO ORDER

The meeting was called to order by Jim Wilcox at 7:04 am.

ROLL CALL

Roll call was conducted by Airport Manager, four members present, three members absent

APPROVAL OF AGENDA

No corrections or changes to the agenda.

APPROVAL OF MINUTES

Jim requested "President" be changed to "Chairman", minutes approved as corrected.

PUBLIC COMMENTS

Jonathan Kara introduced himself to the board as the City of The Dalles' legal representative. He commented that he is working on a few items for the airport.

BOARD MEMBER REPORTS

Jim requested that Jonathan be added to the weekly airport update email. Dave S commented that there will likely be a significant change to the Klickitat County Board of Commissioners once the election is verified later this month. He doesn't anticipate any major policy changes or other

items that would affect the airport. In January the commissions will reassign their committees and new commissioner Jake Anderson will most likely come onto the airport board.

ACTION ITEMS – None

DISCUSSION ITEMS –

- A. Budget/Check Report- Jim and Dave spoke about a discrepancy in the amount paid for the flowage fee during this fiscal year. TacAero has already corrected the discrepancy. Dave S asked about the federal grant line item m Dave R commented that all the funding is in place for the apron project, but a supplemental budget needs to be approved by the City Council in December in order to balance the budget and issue the final checks.

MANAGEMENT REPORT

Dave R gave an update on vehicle maintenance. The tires on the Kubota tractor have been replaced along with a flat tire on the dump truck. He also worked on the dump truck's carburetor and is still looking into fixing the brake lines. The gear box for the road grader is being set out to get it repaired as well. He has been working closely with Angie at the City Finance Department to address budget items for the multiple grants in progress. Dave has met with Precision Approach in regards to closing out the North Apron Rehabilitation project as well as scheduling out upcoming capital improvement projects for the South Apron Rehabilitation Project. Dave has been coordinating with PAE and the Air Force about updating CGRA to an active status in the Air Force's airport directory. Dave and Aryn are at about 50% is getting all hangar tenants on updated leases. They have created a tracking system along with getting updated contact information. Jonathan Kara is continuing to work with the Oregon Department of Aviation to find a resolution to on the agreement with the Dallesport Water District. Jonathan also asked to get a copy of the airport board by laws. Jim said that he could get him a copy by next week. Ben Barry visited the airport business park with the community college for the third time and has a continued interest in developing a facility at the airport.

NEXT MEETING

The next meeting will be December 18, 2020 at 7:00 am.


ADJOURNMENTS

Having no further business, the meeting was adjourned at 7:52 am.

SIGNED:



Jim Wilcox, Chair



David Rasmussen, Airport Manager