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**Agenda for the  
MEETING OF THE REGIONAL AIRPORT BOARD  
OF THE  
COLUMBIA GORGE REGIONAL AIRPORT**

(Established cooperatively between the City of The Dalles, Oregon and Klickitat County, Washington)

Friday, May 19, 2017 @ 7:00am

Meeting to be Held at the Airport Terminal in Dallesport, WA

- I. Call to Order**
- II. Roll Call**
- III. Approval of the Agenda**
- IV. Approval of Minutes: April 21, 2017**
- V. Public Comments (items not on the Agenda)**
- VI. Board Member Comments (items not on the Agenda)**
- VII. Action Items**
  - A. Whether to authorize the expenditure for paving a portion of the lawn area north of the Terminal building for additional aircraft ramp area.**
- VIII. Discussion Items**
  - A. Airport Projects.**
  - B. Fly-In June 17, 2017.**
- IX. Management Report**
  - A. Budget Report**
  - B. Airport Review**
- X. Next Meeting Date: June 16, 2017**
- XI. Adjournment**

**Minutes of the Board of Directors Special Meeting  
Regional Airport Authority**

March 17, 2017

*Airport Terminal – Dallesport, Washington*

**CALL TO ORDER**

Chairman Jim Wilcox called the meeting to order at 6:58 a.m.

**ROLL CALL**

Members present: Tim Urness, Terry Trapp, Tim McGlothin, Norm Deo, Dave Sauter and Jim Wilcox. Absent: Dave Griffith

Staff members present: Rolf Anderson of AMI, Julie Krueger of the City of The Dalles and Dave McClure of Klickitat County.

**APPROVAL OF AGENDA**

The Agenda was approved unanimously.

**APPROVAL OF MINUTES**

The March 17, 2017, Minutes were unanimously approved with the correction of the spelling of the word lease.

**PUBLIC COMMENTS**

None

**BOARD MEMBER COMMENTS**

Jim Wilcox noted and offered congratulations to Tim McGlothin who is this year's Cherry Festival Grand Marshall.

**Action Items**

AMI presented information on the proposed enlargement of the ramp area. However at this time the details on the relocation of the fuel tank vents have not been finalized. Therefore the details of the location and its cost are not available. After a thorough discussion it was decided to wait for more information and costs. The Board is willing to have a special meeting if necessary to evaluate the proposal and costs when they are available.

**DISCUSSION ITEMS**

AMI reported that the construction on the rehabilitation of the center portion of Taxiway A has begun. Crestline Construction has begun its work and the plan is to have all the work completed before the Fly In on June 17, 2017.

AMI reported that on the Flex Space building there is a scheduled meeting with the Economic Development Administration on April 24, 2017 to finalize any requirements prior to sending the contractor the Notice to Proceed.

AMI reported that the plans for the June 17, 2017, Fly In are proceeding. The P51 and T6 from the Erickson Collection will return and in addition they will bring a 3<sup>rd</sup> WWII fighter. We are also working to bring a Spitfire aircraft to the Fly In. Leading Edge Aviation will again be providing helicopter rides. At noon during the Fly In Mr. Tom Riley will have a presentation on the XP82 aircraft that he is restoring. Mr. Riley has restored many B25's and B17's. This presentation will be done in conjunction with the local Experimental Aircraft Association and we hope to bring many pilots and other aviation enthusiasts to this presentation. The Fire Department will again provide breakfast and lunch and is bringing back the bounce houses and other exhibits and activities.

The local Fire Department presented new drawings and information on the fire station they would like to build on the Airport.

AMI discussed that during the purchase of the "D" hangar one of the required reports showing the buyer and seller along with the purchase price was not filed with Klickitat County. As a result the Airport has not been receiving the tax statements on this hangar for 2015 through 2017. AMI is working with Klickitat County to file the report and handle the taxes which are due. To avoid any similar issues in the future the Board discussed implementing a new policy regarding the purchase or sale of Airport real property. After a thorough discussion and upon a Motion duly made and seconded it was unanimously decided that any future real estate purchases or sales for the Airport will be handled by a Washington accredited title company.

### **MANAGERS REPORT**

The March budget was presented. It was noted that the repairs to the fuel tank last summer had exceeded the Building and Grounds budget, however all other items and the remainder of the budget were as expected.

AMI reported it was working with an individual that would like to build a hangar adjacent to the "D" hangar for his private use.

AMI discussed the new area that has been proposed for fencing for additional cattle grazing. The Board agreed that if someone wanted to lease that area for a golf course in the future the Stevens, who are constructing the fence for their cattle, would be reimbursed for their work by the new tenant.

AMI reported that one of the Jersey barriers along the closed taxiway had been broken during the previous weekend rally event. One of the cars in the event struck the barrier. The driver was unhurt and the car was able to be driven home. The Board determined that \$200 would be an appropriate price for the broken barrier.

AMI presented samples of the candy made by the new chocolate company located at the Airport.

**NEXT REGULAR MEETING**

May 19, 2017

**ADJOURNMENT**

Chairman Jim Wilcox adjourned the meeting at 7:58 a.m.

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Jim Wilcox, Chairman