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**REGIONAL AIRPORT BOARD
OF THE
COLUMBIA GORGE REGIONAL AIRPORT**

(Established cooperatively between the City of The Dalles, Oregon and Klickitat County, Washington)

Friday, January 17, 2013 @ 7:00am

Meeting to be Held at the Airport Terminal in Dallesport, WA

- I. Call to Order**
- II. Roll Call**
- III. Approval of the Agenda**
- IV. Approval of Minutes: October 18, 2013**
- V. Public Comments (items not on the Agenda)**
- VI. Board Member Comments (items not on the Agenda)**
- VII. Discussion Items**
 - A. Runway 31-13 Taxiway Improvements Update**
 - B. Business Park Update**
 - C. Expiration of term for Board Members Norm Deo and Debby Turner. (Klickitat County appointments.)**
 - D. Otis Hangar lease rates and potential increase.**
- VII. Action Items**
- IX. Manager Report - Aeronautical Management, Inc.**
 - A. January Budget Report**
 - B. Additional Topics**
- X. Next Meeting Date: February 21, 2014**
- XI. Adjournment**

Minutes of the Board of Directors
Regional Airport Authority
October 18, 2013
Airport Terminal – Dallesport, Washington

CALL TO ORDER

Chairman Jim Wilcox called the meeting to order at 7:00 a.m.

ROLL CALL

Members present: Terry Trapp, Tim McGlothlin, Jim Wilcox and Norm Deo, Dave Griffith, Dave Sauter and Debra Turner.

Staff members present: Rolf Anderson of AMI, Denny Newell of Klickitat County, and Nolan Young of the City of The Dalles.

APPROVAL OF AGENDA

The Agenda was approved unanimously as presented.

APPROVAL OF MINUTES

The September 20, 2013, minutes were unanimously approved as presented.

PUBLIC COMMENTS

There were no Public Comments.

BOARD MEMBER COMMENTS

There were no Board Member Comments.

DISCUSSION ITEMS

Water District Update: Moved to discussion with the Action Items.

Business Park Update: Moved to discussion with the Action Items

Runway 31-13 Taxiway Improvements: AMI reported the project is generally on schedule. Currently they are working on drainage and electrical issues. It is expected that the work on the North part will be substantially completed around the first week of November. The contractor is expected to start on the South end during the last week of

October. The paving will be the critical issue as the temperature has to be 40 degrees and rising to meet FAA standards. The Airport may be closed up to two partial days to accomplish the paving and painting.

ACTION ITEMS

Consideration of the bids received for construction of the Business Park Infrastructure: The Water District held a meeting with the City of The Dalles, Klickitat County and the Airport. As a result of the Water District separating the work and requesting new bids, a significant reduction in the price of the work resulted. The Water District estimates the current reduction in price is approximately \$200,000. The Water District is planning to award several contracts such as electrical, excavation and equipment purchases. The Water District plans to re-bid the building and mechanical work in the hope of receiving lower bids by separating this work; it was packaged as one item of work in the latest round of bids.

The bids for the business part were reviewed. Tapani, Inc. from Vancouver, Washington, was the lowest with a bid of \$1,045,553.01 for the base bid; \$75,512.94 for Additive #1, and \$18,039.73 for Additive #2. The base bid covers leveling the lots, installation of the utilities and paving the streets. Additive #2 covers installation of a water line from the Water District to the Airport as a way for the Water District to dispose of the backwash from new equipment they are installing. The Airport is not able to handle that backwash, so AMI does not recommend awarding the Additive #2 work. Additive #1 is for a water pipe from the Airport well to the Water District treatment and pumping facility. This pipe is not needed now, but the pipe would be placed in the utility trenches that have to be dug as part of the base bid. The cost of installing the pipe now would be substantially less than installing it any time in the future. The pipe will be needed if the golf course project begins or other new significant water users are added to the water system. The Airport's cost of the water line can be reimbursed from new water hook-ups anywhere in the Water District over the next nine years. There was general discussion over the benefits of this water line and the need for this line in the future and the lower cost of doing it now. There was a discussion of the potential amount of rock that will be encountered in the base bid. After thorough discussion and upon a motion duly made and seconded, the Board unanimously moved to award the contract for the Business Park work, both the base bid and Additive #1, to Tapani, Inc.

MANAGER REPORT AMI

September 2013 and June 2013 Budget Reports: The budget reports for both the most recent month and the end of the fiscal year were presented. The budget of the telephone has been exceeded due to the transition from Gorge Net to Charter. This change has greatly improved the service to the Airport and is deemed a strong improvement to the Airport. After thorough discussion and upon motion duly made and seconded, the Board unanimously approved the September 2013 budget report. After thorough discussion and

upon motion duly made and seconded, the Board unanimously approved the June 2013 budget report.

AMI reported that during the construction of the current Taxiway project a substantial portion of the area between Tidyman Road and the end of Runway 13-31 has been filled for future use. In addition the Taxiway project will establish a stock pile of approximately 7,000 yards of fill material near the Business Park that can be used in the future.

AMI is currently working with Life Flight to place their new helicopter in a portion of the AAE hangar. AMI is also working with Life Flight to either build a new facility for their use or to place them in a portion of the "Flex Space" building the Airport plans to construct in the Business Park.

AMI reported it is working to develop plans for a new Terminal and Hangar project of the Airport that can be presented to the Oregon Connect V program.

NEXT REGULAR MEETING

November 15, 2013

ADJOURNMENT

Chairman Jim Wilcox adjourned the meeting at 7:56 a.m.

Jim Wilcox, Chairman