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**Second Revised Agenda for the
MEETING OF THE REGIONAL AIRPORT BOARD
OF THE
COLUMBIA GORGE REGIONAL AIRPORT**

(Established cooperatively between the City of The Dalles, Oregon and Klickitat County, Washington)
Friday, February 20, 2015 @ 7:00am
Meeting to be Held at the Airport Terminal in Dallesport, WA

- I. Call to Order**
- II. Roll Call**
- III. Approval of the Agenda**
- IV. Approval of Minutes: December 19, 2014**
- V. Public Comments (items not on the Agenda)**
- VI. Board Member Comments (items not on the Agenda)**
- VII. Discussion Items**
 - A. Flex-Space Building update**
 - B. Airport Fly In June 13, 2015.**
 - C. Golf Course Update**
- VIII. Action Items**
 - A. None**
- IX. Manager Report - Aeronautical Management, Inc.**
 - A. January Budget Report**
 - B. Manager Report**
- X. Next Meeting Date: March 20, 2014**
- XI. Adjournment**

Minutes of the Board of Directors
Regional Airport Authority
December 19, 2014
Airport Terminal – Dallesport, Washington

CALL TO ORDER

Chairman Jim Wilcox called the meeting to order at 7:05 a.m.

ROLL CALL

Members present: Dave Griffith, Tim McGlothlin, Debra Turner, Jim Wilcox and Dave Sauter. Absent: Norm Deo and Terry Trapp.
Staff members present: Rolf Anderson and Chuck Covert of AMI, Denny Newell of Klickitat County and Nolan Young of the City of The Dalles.

APPROVAL OF AGENDA

The Agenda was approved unanimously as presented.

APPROVAL OF MINUTES

The October 17, 2014, minutes were unanimously approved.

PUBLIC COMMENTS

Kim McCartney introduced himself. Mr. McCartney is a Dallesport resident and a member of the Dallesport Community Council. He presented an idea to have a turnout or parking area built across from the Airport Business Park along Dallesport Road sufficient for 4 or 5 cars. Mr. McCartney suggested this turnout would permit people to stop their cars and view the area and add to the safety of the road. The Board recommended he talk with Klickitat Public works about the idea and continue talking with AMI about the idea.

BOARD MEMBER COMMENTS

None.

DISCUSSION ITEMS

Flex-Space Update: AMI presented drawings from the Life Flight crew quarters being designed for Pendleton. The number of rest areas and other amenities will be similar to the ones needed at this Airport. The current plan is to get the plans finalized so the project can be ready to bid in late February and the work start in late winter or early spring.

ACTION ITEMS

Mr. Young presented Resolution No. 14-001 which has been prepared by the city of The Dalles for the Boards consideration. If this Resolution is adopted by the Airport Board it

will be presented to the City Council and County Commission. If it passes the idea is to have the money from the Bond by the end of February 2015. This Bond would cover the Flex Space building, the potential acquisition of the "D" hangar and the planned new T-hangars, if they cash flow. Mr. Wilcox noted that while the Bond is for 20 years he strongly recommended that the Airport work to retire the debt in 15 years. After thorough discussion and upon a motion duly made and seconded, the Board unanimously adopted Resolution No. 14-001 recommending that the governing bodies of the City of The Dalles and Klickitat County approve the funding for a project including the design and construction of the Flex-Space building, the acquisition of the "D" Hangar and the design and construction of a T-Hangar complex. A copy of the signed Resolution is attached to these minutes.

MANAGER REPORT AMI

AMI presented the November Budget report. All other expenses were as expected.

AMI presented the drainage plan for the area where the new T-hangars will be built. The initial portion of this drainage plan will need to be constructed with the new T-hangars.

The Stevens have now completed the fence around the new pasture areas. The cows now will be grazing on all of the Airport pasture land.

AMI reported that Roseland Properties has requested that the Airport, County and City begin negotiations on revised contracts toward the Roseland project proceeding. Roseland Properties has proposed that they pay \$20,000 toward the debt they owe the County and pay the remainder of what they owe when the revised contracts are signed. After thorough discussion and upon a motion duly made and seconded, the Board on a vote of 4 yea and 1 nay directed AMI pursue discussion with Roseland Properties with the condition that Roseland Properties pay the \$20,000 to the County within 45 days. When that payment is received AMI can then negotiate with Roseland Properties concerning new Agreements; and if those negotiations are successful those new Agreements can be presented to the Airport Board, and then the County and City for consideration and execution after full payment is made to the County.

AMI reported it is talking with an entity about an agriculture product being established on a portion of the Airport.

AMI notified the Board that Brett Zefting of Gorge Aviation Services is no longer working at the Airport and is now flying aircraft in southern California. Also Sarah Anthony, a line person and Nick Breznay a mechanic have left Gore Aviation Services or will be leaving soon. Currently Gorge Aviation Services has an agreement with Berg Air of Madras to provide mechanic services for Gorge Aviation Services at the Airport. Having just learned in the last few days that Nick Breznay is leaving, Gorge Aviation is in the process of finding a new aircraft mechanic. Lowell Neal will continue to provide flight instruction and Gorge Aviation is working with the Columbia Gorge Community College on a new Flight training course. The first Ground School Private Pilot course is scheduled for the next term at the

College. Gorge Aviation continues to work with the College and the FAA on Part 141 Flight School at the Airport.

Gorge Aviation Services also reported that one of its aircraft had a propeller strike at the Yakima Airport on Friday, December 12, 2014. The plane was taxiing at night and taxied into a sink hole on the Airport ramp which caused the propeller to strike the ground. Repairs will take a minimum of 6 to 7 weeks.

NEXT REGULAR MEETING

January 16, 2014

ADJOURNMENT

Chairman Jim Wilcox adjourned the meeting at 8:19 a.m.

Jim Wilcox, Chairman

FUND	BA ELEM OBJ	SUB	ACCOUNT DESCRIPTION	DEPT/DIV 6100 AIRPORT FUND/ BUDGET	CURRENT BUDGET	ACTUAL	%EXP	YEAR-TO-DATE BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMBR. BALANCE	% BDT
61			AIRPORT											
610			AIRPORT											
02			MATERIALS & SERVICES											
31	10		CONTRACTUAL SERVICES	11574	20.00	0	0	12774	140.00	1	.00	70646	70506.00	0
34	10		ENGINEERING SERVICES	9333	8801.02	94	0	65331	52806.12	81	.00	112000	59193.88	47
41	10		SPECIAL STUDIES & REPORTS	0	.00	0	0	0	.00	0	.00	0	.00	0
41	10		WATER & SEWER	0	.00	0	0	0	.00	0	.00	0	.00	0
20			GARBAGE SERVICES	416	.00	0	0	2912	2236.00	77	.00	5000	2764.00	45
40			ELECTRICITY	83	88.31	106	0	581	437.78	75	.00	1000	562.22	44
43	10		BUILDINGS AND GROUNDS	833	1045.98	126	0	5831	3690.04	63	.00	10000	6309.96	37
45			JOINT USE OF LABOR/EQUIP	1958	2808.72	143	0	13706	11446.55	84	.00	23500	12053.45	49
50			VEHICLES	133	.00	0	0	931	.00	0	.00	1600	1600.00	0
51			GAS/OIL/DIESEL/LUBRICANTS	500	962.78	193	0	3500	2283.19	65	.00	6000	3716.81	38
46	10		PROPERTY TAXES	208	.00	0	0	1456	747.06	51	.00	2500	1752.94	30
52	10		LIABILITY	750	.00	0	0	5250	.00	0	.00	9000	9000.00	0
30			PROPERTY	916	.00	0	0	6412	6139.00	96	.00	11000	4861.00	56
53	20		POSTAGE	833	.00	0	0	175	87.36	50	.00	10000	586.32	94
30			TELEPHONE	25	18.24	73	0	1175	1120.01	48	.00	4000	2879.99	28
40			LEGAL NOTICES	333	176.40	53	0	2331	104.40	24	.00	750	645.60	14
54	00		ADVERTISING	62	.00	0	0	8750	.00	0	.00	15000	15000.00	0
57	10		PERMITS	1250	.00	0	0	581	.00	0	.00	1000	1000.00	0
58	10		TRAVEL, FOOD & LODGING	83	.00	0	0	4956	39.42	1	.00	8500	8460.58	1
50			TRAINING AND CONFERENCES	708	.00	0	0	2331	400.00	17	.00	4000	3600.00	10
70			MEMBERSHIPS/DUES/SUBSCRIP	333	.00	0	0	581	.00	0	.00	1000	1000.00	0
60	10		OFFICE SUPPLIES	83	.00	0	0	700	86.71	12	.00	1200	1113.29	7
69	50		MISCELLANEOUS EXPENSES	100	33.23	33	0	581	.10	0	.00	1000	999.90	0
80			ASSETS < \$5000	250	.00	0	0	1750	.00	0	.00	3000	3000.00	0
02	**		MATERIALS & SERVICES	30847	13954.68	45	0	147685	91177.42	62	.00	301996	210818.58	30
03			CAPITAL OUTLAY											
72	20		BUILDINGS	330292	.00	0	0	380290	.00	0	.00	2031754	2031754.00	0
30			BUILDINGS - HANGER	108333	.00	0	0	758331	.00	0	.00	1300000	1300000.00	0
73	30		IMPRVTS OTHER THAN BLDGS	2333	.00	0	0	16331	49461.60	303	.00	28000	332013.35-1286	0
74	10		MACHINERY	0	.00	0	0	0	.00	0	.00	0	.00	0
78	50		FIXED ASSET RECLASS ACCT	0	.00	0	0	0	.00	0	.00	0	.00	0
03	**		CAPITAL OUTLAY	440958	.00	0	0	1154952	49461.60	4	.00	3359754	2999740.65	11
610	**		AIRPORT	471805	13954.68	3	0	1302637	140639.02	11	.00	3661750	3210559.23	12
61	**		AIRPORT	471805	13954.68	3	0	1302637	140639.02	11	.00	3661750	3210559.23	12
DIV	6100	TOTAL	*****	471805	13954.68	3	0	1302637	140639.02	11	.00	3661750	3210559.23	12
DEPT	61	TOTAL	*****	471805	13954.68	3	0	1302637	140639.02	11	.00	3661750	3210559.23	12