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**Agenda for the
MEETING OF THE REGIONAL AIRPORT BOARD
OF THE
COLUMBIA GORGE REGIONAL AIRPORT**

(Established cooperatively between the City of The Dalles, Oregon and Klickitat County, Washington)

Friday, April 21, 2017 @ 7:00am

Meeting to be Held at the Airport Terminal in Dallesport, WA

- I. Call to Order**
- II. Roll Call**
- III. Approval of the Agenda**
- IV. Approval of Minutes: March 17, 2016**
- V. Public Comments (items not on the Agenda)**
- VI. Board Member Comments (items not on the Agenda)**
- VII. Action Items**
 - A. Whether to authorize the expenditure for paving a portion of the lawn area north of the Terminal building for additional aircraft ramp area.**
- VIII. Discussion Items**
 - A. Airport Projects.**
 - B. Fly-In June 17, 2017.**
- IX. Management Report**
 - A. Budget Report**
 - B. Airport Review**
- X. Next Meeting Date: May 19, 2017**
- XI. Adjournment**

**Minutes of the Board of Directors Special Meeting
Regional Airport Authority**

March 17, 2016

Airport Terminal – Dallesport, Washington

CALL TO ORDER

Chairman Jim Wilcox called the meeting to order at 7:01 a.m.

ROLL CALL

Members present: Tim Urness, Dave Griffith, Terry Trapp, Tim McGlothin, Norm Deo, Dave Sauter and Jim Wilcox. Absent:

Staff members present: Rolf Anderson and Chuck Covert of AMI, Julie Krueger of the City of The Dalles.

APPROVAL OF AGENDA

The Agenda was approved unanimously.

APPROVAL OF MINUTES

The February 17, 2016, Minutes were unanimously approved.

PUBLIC COMMENTS

None

BOARD MEMBER COMMENTS

Jim Wilcox noted he was going through the Private Pilot ground school course and that it was an excellent program.

Action Items

AMI presented the proposed 2017/2018 proposed budget. AMI reported that a portion of the proposed documents shows what the Airport expects to spend through the remainder of this year in each of its expense categories. For 2017/2018 the amount in the routine expense categories are the same amount as for 2016/2017. Water, electric, insurance and similar items are increased by the anticipated increase in charges by the providers. It was noted that there is a provision in the proposed budget in the amount of \$68,000 to cover short fall in rent related on the Flex Space hangar until a second tenant is located. The potential capital projects are listed on the proposed budget. After thorough discussion and upon motion duly made and seconded the Board unanimously approved recommending approval of the proposed budget to Klickitat County and the city of The Dalles. In conjunction with the proposed budget AMI presented the Budget Narrative along with the 5 year Capital Improvement Plan.

AMI presented Task Order No. 11 from Precision Approach Engineering for work related to a Wind Coverage Analysis of Runway 7-25. This work is related to the effort to justify the rehabilitation of Runway 7-25 with the FAA. After thorough discussion and upon motion duly made and seconded the Board unanimously approved the execution of Task Order 11 with Precision Approach Engineering with a price not to exceed \$5,100.

DISCUSSION ITEMS

AMI reported that it in lease talks with two companies that provide ground fire fighters to ODF. If they obtain contracts for 2017 they would like to lease part of the Red and White old hangar as well as some raw land. The potential tenants seem to be the result of the Airports work with DNR and ODF as a fire base.

AMI reported that on the Flex Space building Gene Parker has sent paperwork to the Contractor to be executed. Once that is received it will sent to DEA for approval. Once DEA approves the paperwork the Notice to Proceed will be issued.

AMI reported that the Notice to Proceed on the Taxiway project will be issued on March 17, 2017. Construction should begin approximately thirty days later.

AMI reported that the DNR fire base will be relocated this year to the Red White hangar and will be operational on June 1, 2017.

AMI discussed that it will be obtaining costs to potentially replace the all or a portion of the grass in front of the Terminal building with asphalt in order to expand that area where airplanes can be parked. During the fire season the Airport had a difficult time finding adequate parking for all of the airplane traffic.

AMI reported that it has been approach by the Stevens, who have the cattle lease with the Airport, about fencing more acres for additional cattle. The Board approved spending the funds to provide the fencing material for the Stevens to install the fencing in the new areas as they have done in the past.

MANAGERS REPORT

No budget was received by AMI from the City for the prior month. AMI reported there were no unusual items to report however it was noted that the Building and Grounds category was over budget this year due to the fuel island repairs.

NEXT REGULAR MEETING

April 21, 2017

ADJOURNMENT

Chairman Jim Wilcox adjourned the meeting at 7:59 a.m.

Jim Wilcox, Chairman