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**REGIONAL AIRPORT BOARD
OF THE
COLUMBIA GORGE REGIONAL AIRPORT**

(Established cooperatively between the City of The Dalles, Oregon and Klickitat County, Washington)

Friday, August 16, 2013 @ 7:00am

Meeting to be Held at the Airport Terminal in Dallesport, WA

- I. Call to Order**
- II. Roll Call**
- III. Approval of the Agenda**
- IV. Approval of Minutes: July 12, 2013**
- V. Public Comments (items not on the Agenda)**
- VI. Board Member Comments (items not on the Agenda)**
- VII. Discussion Items**
 - A. Water District Update**
 - B. Business Park Update**
- VIII. Action Items**
 - A. Consideration of an additional FAA Grant in the amount of \$993,000 for the Runway 31-13 Taxiway Improvements. Whether to approve acceptance of an additional grant from the FAA in the amount of \$993,000 for the Runway 31-13 Taxiway Improvements along with the expenditure of Airport matching funds in the amount 10% of the grant.**
- IX. Manager Report - Aeronautical Management, Inc.**
 - A. July Budget Report**
 - B. Additional Topics**
- X. Next Meeting Date: September 20, 2013**
- XI. Adjournment**

Minutes of the Board of Directors
Regional Airport Authority
July 12, 2013
Airport Terminal – Dallesport, Washington

CALL TO ORDER

Chairman Jim Wilcox called the meeting to order at 7:04 a.m.

ROLL CALL

Members present: Dave Griffith, Dave Sauter, Tim McGlothlin, Debra Turner, Jim Wilcox and Norm Deo.

Absent: Terry Trapp.

Staff members present: Chuck Covert and Rolf Anderson of AMI and Denny Newell of Klickitat County.

APPROVAL OF AGENDA

The Agenda was approved unanimously as presented.

APPROVAL OF MINUTES

The June 21, 2013, minutes were approved as presented.

PUBLIC COMMENTS

There were no Public Comments.

BOARD MEMBER COMMENTS

There were no Board Member Comments.

DISCUSSION ITEMS

Business Park Update: AMI reported that Tenneson Engineers is completing all of the changes to the drawings requested by Klickitat County Public Works. Those revised drawings will be available to Public Works on July 15, 2013, for his review. It is expected that Public Works will then finalize the bid documents, and the project should be ready to be advertised for bids in approximately one week. AMI reported that along with Dave Sauter and Denny Newell, AMI met with a company from California that is looking to

relocate from California. AMI will work on signage and other marketing pieces for the Business Park.

Life Flight Hangar: Denny Newell and AMI talked with Columbia State Bank about financing this hangar. Separately Center Pointe Community Bank provided a letter setting out its terms to finance this potential hangar. AMI will now present a proposal to Life Flight and bring back more information to the Board for its consideration at the next meeting.

Steve Morgan Easement Request: Mr. Steve Morgan owns some property that adjoins Airport property south of Dallesport road. Mr. Morgan would like to develop his property; however, he needs to provide secondary access to his property across airport property. Therefore, he is requesting an easement across airport property for a road to his property. Mr. Wilcox suggested that the Board should consider the potential issues with developing this area and that during the next Board meeting the Board should plan to visit the area in question. Before the next Board meeting AMI will gather information from the County and FAA about the use of this property and distribute it to the Board.

ACTION ITEMS

Runway 31-13 Taxiway Improvements: The Board considered the Bids received from the bidders along with the available funding from the current FAA grants. Granite Construction was the lowest bidder. AMI noted that there are sufficient funds to accept the Base Bid. The current funding is approximately \$71,000 short if the Base Bid and Additives B are accepted and approximately \$700,000 short if the Base Bid along with Additive A is accepted. AMI also noted that a grant from the FAA of \$500,000 will be lost if those funds are not spent this year. The Board then considered the recommendation received from Precision Approach Engineers and its recommendation. After thorough discussion and upon a motion duly made and seconded, the Board unanimously recommended that the City of The Dalles and Klickitat County accept the bid of Granite Construction and award a contract to Granite Construction for the Base Bid in the amount of \$888,182.60 along with Additive A, in the amount of \$749,603.48, and/or Additive B, in the amount of \$387,063.46, subject to addition funds from the FAA to cover the bid for Additives A and/or B.

MANAGER REPORT AMI

May Budget Report: The budget report was not complete at the time of the meeting due to the fact that this Board meeting was held earlier than normal and it is the end of the fiscal year, delaying the report somewhat. AMI reported that on May 30, 2013, the Dallesport Water District opened the bids for the Facility Building Improvement Project. The bids were significantly above the Engineer's estimate. The Water District rejected all of the bids and is reviewing options to reduce the cost of this project. The Water Board held a Board meeting on July 10, 2013, when they discussed ways to proceed and complete the project at a cost within their budget. It is expected that the Water District will meet with the City of The Dalles, Klickitat County and AMI later this month to discuss its options.

The Board discussed the marketing of the Business Park now that it is approaching the bid process and construction. Tim McGlothlin suggested that the Airport develop a video displaying the strengths of the Airport and the new Business Park. It was also suggested that the Airport work with the Ports along with the Chamber of Commerce and others to promote the Airport and Business Park.

NEXT REGULAR MEETING

August 16, 2013.

ADJOURNMENT

Chairman Jim Wilcox adjourned the meeting at 8:01 a.m.

Jim Wilcox, Chairman