



PO Box 285 • Dallesport • Washington • 98617-0285  
• Airport Management • 509-767-2272  
[airporttd@gorge.net](mailto:airporttd@gorge.net)

**REGIONAL AIRPORT BOARD  
OF THE  
COLUMBIA GORGE REGIONAL AIRPORT**

(Established cooperatively between the City of The Dalles, Oregon and Klickitat County, Washington)

Friday, September 20, 2013 @ 7:00am

Meeting to be Held at the Airport Terminal in Dallesport, WA

- I. Call to Order**
- II. Roll Call**
- III. Approval of the Agenda**
- IV. Approval of Minutes: August 16, 2013**
- V. Public Comments (items not on the Agenda)**
- VI. Board Member Comments (items not on the Agenda)**
- VII. Discussion Items**
  - A. Water District Update**
  - B. Business Park Update**
  - C. Runway 31-13 Taxiway Improvements Update**
- VIII. Action Items**
- IX. Manager Report - Aeronautical Management, Inc.**
  - A. July Budget Report**
  - B. AAE Subleases**
  - C. Additional Topics**
- X. Next Meeting Date: October 18, 2013**
- XI. Adjournment**

**Minutes of the Board of Directors**  
**Regional Airport Authority**  
August 16, 2013  
*Airport Terminal – Dallesport, Washington*

**CALL TO ORDER**

Chairman Jim Wilcox called the meeting to order at 7:05 a.m.

**ROLL CALL**

Members present: Dave Griffith, Terry Trapp, Tim McGlothlin, Debra Turner, Jim Wilcox and Norm Deo.

Absent: Dave Sauter.

Staff members present: Chuck Covert and Rolf Anderson of AMI and Denny Newell of Klickitat County.

**APPROVAL OF AGENDA**

The Agenda was approved unanimously as presented.

**APPROVAL OF MINUTES**

The July 12, 2013, minutes were approved as presented.

**PUBLIC COMMENTS**

There were no Public Comments.

**BOARD MEMBER COMMENTS**

There were no Board Member Comments.

**DISCUSSION ITEMS**

**Water District Update:** The Water District held its monthly meeting on August 14, 2013; at that meeting they decided to proceed with the construction of the pumping facility through direct contracts between the various contractors and vendors and the Water District. There will not be a prime contractor; the Water District will coordinate the work. The Water District hopes to get the bids out for advertisement in August/September 2013, with work beginning in October and completing in approximately 6 months. The Water District has agreed to meet with the Airport after the bids are received and before contracts

are let to ensure that adequate funding is in place, since the Airport has a cost sharing arrangement with the Water District for this project.

**Business Park Update:** AMI reported that the plans are still with Klickitat County Public Works. It is expected that Public Works will finalize the bid documents, and the project should be ready to be advertised for bids in the near future.

## **ACTION ITEMS**

**Runway 31-13 Taxiway Improvements:** After the last Board meeting AMI requested additional funding from the FAA to be able to award the Additives A and/or B to the Runway project. On August 14, 2013, AMI received a letter from the FAA informing the Airport that an additional grant of \$993,000 was available for this Runway work. That grant had to be accepted by the City of The Dalles and Klickitat County, and until the new Grant was accepted or refused, no Notice to Proceed could be sent to Granite Construction. Delays in getting the construction work started could result in the project not being completed this year with additional costs incurred to carry the work over the winter. In light of these issues AMI discussed this grant with Nolan Young, Dave Sauter and Jim Wilcox. It was decided to bring the new Grant to the City and County for their consideration. The City accepted the Grant on August 14, 2013, and the County accepted it on August 20, 2013. The Board is now being asked to consider the acceptance of this new Grant. The Board then considered whether to accept this new FAA Grant. After thorough discussion and upon a motion duly made and seconded, the Board unanimously ratified the actions of the City of The Dalles and Klickitat County in approving the acceptance of an additional grant from the FAA in the amount of \$993,000 for the Runway 31-13 Taxiway Improvements Phase III along with the expenditure of Airport funds in the amount of 10% of the grant.

## **MANAGER REPORT AMI**

July Budget Report: The budget report was not complete at the time of the meeting due to the end of the fiscal year, delaying the report.

AMI reported that on August 9, 2013, the FAA had been to the Airport to conduct its inspection, which occurs every four years. The FAA was very pleased with the condition of the Airport. There may be one more tree that needs to be removed from the approach safety area of Runway 13. The FAA has asked to continue to be kept informed with our business park project and other activities.

Nolan commented that the State of Oregon has approved a new Connect Oregon program. Nolan is working with AMI to develop some ideas for the Airport that may work with that new program.

Life Flight has been presented with three drawings for proposed locations for a new hangar. We are waiting to hear from Life Flight on their ideas.

AMI has followed up with a company from California that makes UAV's. We hope we can have them consider moving into the Airport Business Park.

**NEXT REGULAR MEETING**

September 20, 2013

**ADJOURNMENT**

Chairman Jim Wilcox adjourned the meeting at 7:40 a.m.

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Jim Wilcox, Chairman