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**REGIONAL AIRPORT BOARD
OF THE
COLUMBIA GORGE REGIONAL AIRPORT**

(Established cooperatively between the City of The Dalles, Oregon and Klickitat County, Washington)

Friday, October 18, 2013 @ 7:00am

Meeting to be Held at the Airport Terminal in Dallesport, WA

- I. Call to Order**
- II. Roll Call**
- III. Approval of the Agenda**
- IV. Approval of Minutes: September 20, 2013**
- V. Public Comments (items not on the Agenda)**
- VI. Board Member Comments (items not on the Agenda)**
- VII. Discussion Items**
 - A. Water District Update**
 - B. Business Park Update**
 - C. Runway 31-13 Taxiway Improvements Update**
- VIII. Action Items**

**Consideration of Bids received for construction of the Business Park infrastructure.
Review of the base bid along with additives and potential recommendation to the County
and City for award of a construction contract.**
- IX. Manager Report - Aeronautical Management, Inc.**
 - A. September Budget Report**
 - B. Additional Topics**
- X. Next Meeting Date: November 15, 2013**
- XI. Adjournment**

Minutes of the Board of Directors
Regional Airport Authority
September 20, 2013
Airport Terminal – Dallesport, Washington

CALL TO ORDER

Chairman Jim Wilcox called the meeting to order at 7:05 a.m.

ROLL CALL

Members present: Terry Trapp, Tim McGlothlin, Jim Wilcox and Norm Deo.

Absent: Dave Griffith, Dave Sauter and Debra Turner.

Staff members present: Chuck Covert and Rolf Anderson of AMI and Denny Newell of Klickitat County and Nolan Young of the City of The Dalles.

APPROVAL OF AGENDA

The Agenda was approved unanimously as presented.

APPROVAL OF MINUTES

The August 16, 2013, minutes were unanimously approved as presented.

PUBLIC COMMENTS

There were no Public Comments.

BOARD MEMBER COMMENTS

There were no Board Member Comments.

DISCUSSION ITEMS

Water District Update: AMI reported that bids for the Pumping Station will open on September 25, 2013, at the Airport.

Business Park Update: AMI reported that bids for the Business Park are due on October 1, 2013. They will be opened by the County Commissioners at their meeting that day in Goldendale.

ACTION ITEMS

Runway 31-13 Taxiway Improvements: The Notice to Proceed for the initial phase was sent out on September 17, 2013. It is expected that construction will start next week and is scheduled to be completed within 60 days. It is hoped the work can be completed this year. If some of the work is carried over to next year there will be some additional expense for the winterization. Runway 25-7 will close for almost the entire project time. This closure is not expected to impact much aircraft traffic. Runway 31-13 will close for approximately two days for repainting. This will close the entire airport for those two days. It is hoped some of the new taxiway work adjacent to the runway can be done during those days. Whatever work is not completed during those two closure days will be scheduled for night work. During those nights the entire airport will also be closed. This taxiway work will result in pilots having to back-taxi on the runway either for takeoff or after landing due to some of the connecting taxiways being closed during construction.

MANAGER REPORT AMI

August Budget Report: All items were appropriate. AMI will bring the end of year budget report to the next Airport Board meeting. Upon motion duly made and seconded the financial report was unanimously accepted.

AMI reported that AAE is currently not performing any work in its hangar, so AMI is working with AAE to sublease the hangar to planes for monthly hangar usage. The sublease is between AAE and each of the aircraft owners. Gorge Aviation will be the only party authorized to move planes in and out of the hangar, in order to avoid incidents, and for that work Gorge Aviation will be paid 10% of the leases by AAE. Lease rates will be \$265 to \$300 per month. AAE is also four months late on its current lease payments and AMI is working to collect that rent.

AMI reported that Chuck and Rolf attended the meeting of the Oregon Aviation Cluster group in Evergreen, Oregon. This group is being organized to support all aviation activities in Oregon. The Oregon Governor has designated October 2013 as Aviation Appreciation Month. Currently there are 450 companies in Oregon involved in aviation business. For example, over 90% of all of the helicopter heavy lift work in the United States is done by Oregon companies.

AMI reported that it is working with Denny Newell to attract tenants for the new Flex Space building in the Business Park. Under the terms of the grant, this construction work must start by March 2014.

Nolan Young commented that the State of Oregon has approved a new Connect Oregon V program. Nolan is working with AMI to develop some ideas for the Airport that may work with that new program. A proposal will be submitted to the Airport Board for its consideration at the October meeting.

Nolan Young reported that the City of The Dalles and Wasco County have reached a tentative agreement with Google for an Enterprise Zone fee for the construction of a new building at its site at the Port of The Dalles. If this agreement is accepted by the City and the County, the Airport will receive \$60,000 through the City this year for use toward its current projects.

NEXT REGULAR MEETING

October 18, 2013

ADJOURNMENT

Chairman Jim Wilcox adjourned the meeting at 7:47 a.m.

Jim Wilcox, Chairman