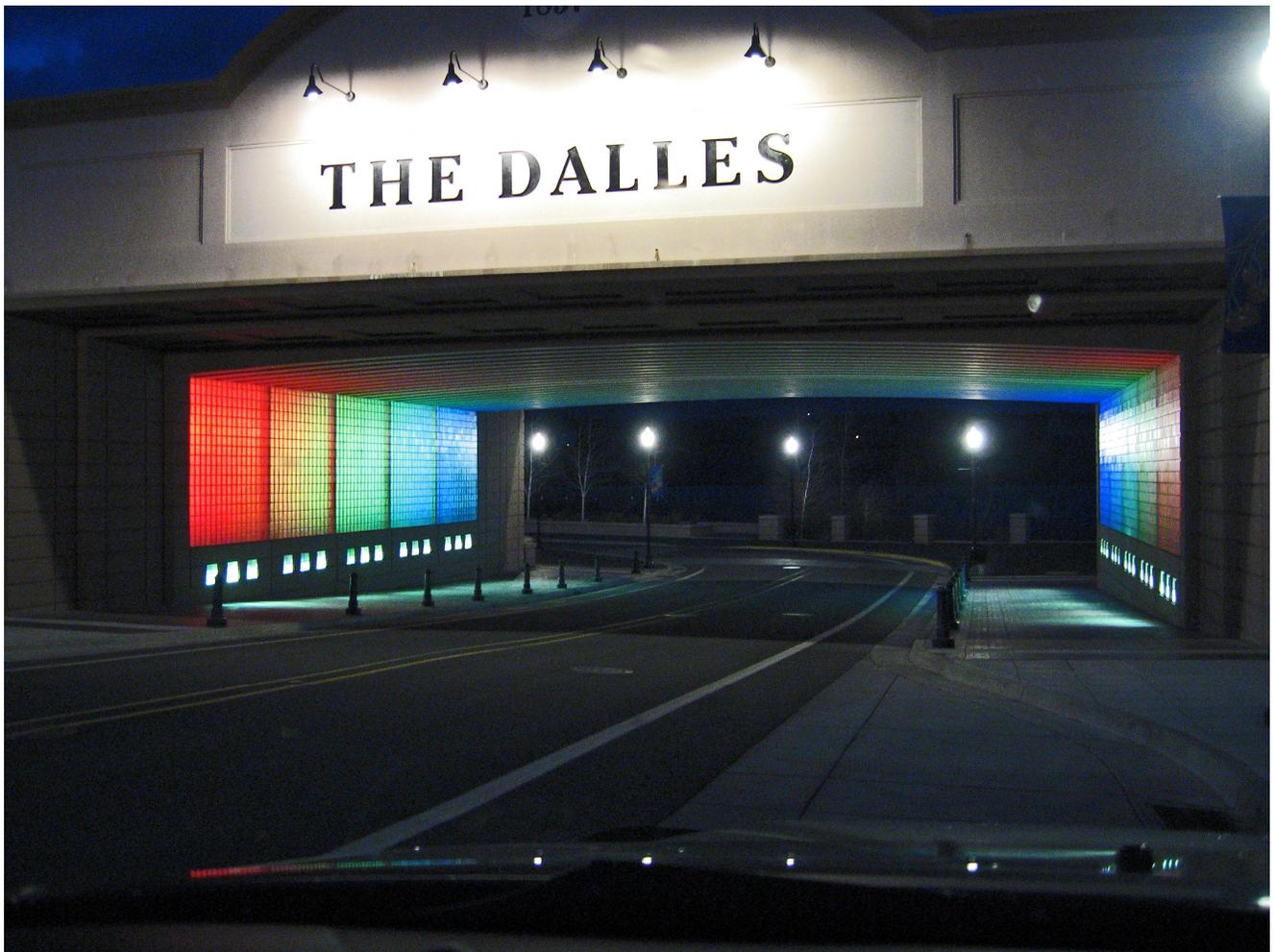


# **City of The Dalles, Oregon**

## **Fiscal Year 2009-10**

### **Adopted Budget**



**Union Street Underpass with New LED Lightshow - 2009**

# **CITY OF THE DALLES**

## **ADOPTED BUDGET**

**Fiscal Year 2009 – 2010**

### **City of The Dalles Budget Committee**

#### **CITY COUNCIL**

Brian Ahier  
Bill Dick  
Dan Spatz  
Jim Wilcox  
Carolyn Wood

#### **LAY MEMBERS**

Barry Abrams  
Les Cochenour  
Chuck Covert  
Martin Fiegenbaum  
Gary Grossman

#### **Presented By:**

Nolan K. Young, City Manager/Budget Officer  
Nikki Leisch, Mayor

#### **DEPARTMENT MANAGERS**

City Clerk/General Services Director	Julie Krueger, MMC
City Attorney	Gene E. Parker
Finance Director	Kate Mast
Community Development Director	Dan Durow
Police Chief	Jay Waterbury
Library Director	Sheila Dooley
Public Works Director	Dave Anderson

**CITY OF THE DALLES  
FY09/10 ADOPTED BUDGET**

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**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

**FISCAL YEAR 2009-10  
BUDGET MESSAGE**

The format of this budget document follows the pattern of previous years. We acknowledge the work of our Finance Director Kate Mast, other Finance Department employees, and all of the Department Managers and their associated personnel who were involved in assembling this document.

The Budget Message begins with the section summarizing issues that affect the entire budget. The three areas that we touch on in Section I are:

1. Fiscal policies involved in the preparation of the budget
2. Council goals as related to the budget
3. Personnel issues

The next section looks at the major aspects of the General Fund. The final two sections will look at major points of Public Works and other Funds. There are narratives at the beginning of each department budget that provide further information. We also have or will send the Budget Committee several Budget Issue Papers (BIP) that further clarify specific issues. We will reference these papers throughout the budget.

**SECTION I. CITY WIDE BUDGET ISSUES**

- A. Proposed Fiscal Policies:** Major fiscal policies reflect the Council's goal of maintaining fiscal stability of the City and enhancing coordination and communication with other local agencies. The Budget Committee needs to look at each of these areas and determine if this is the direction they wish to have the City proceed. Following is a list of the policies used to prepare the proposed budget.
- Maintain Unappropriated Ending General Fund Balance (BIP 09-009) to equal four months of net operating expenses for the General Operating Fund
  - Increase number of sworn Police Officers by one in response to annexations and to take advantage of the COPS Grant opportunity (BIP 09-005)
  - Adequate overtime to allow for two police officers on duty at all times
  - Maintain General Fund Contingency at least at 10% (BIP 09-009)
  - Five year Capital Improvement Plans in the General, Street, Water and Wastewater/Storm Sewer Funds (BIP 09-011 and 09-012)
  - Maintain partnerships with Wasco County (BIP 09-009)
  - In-house engineering services for construction projects unless specialized engineering is needed
  - Emphasis on maintenance and capital improvements that enhance current assets and Public Works infrastructure

- Administrative transfers used only as charges for services provided by receiving fund (BIP 09-010)
- Budget for IT Services, hardware and software in the Technology Department
- Continue Animal Control Program (BIP 09-002)
- Public Works capital projects that involve construction contracts are to be budgeted in Public Works Capital Funds

**B. City Council Goals:** Following the Budget Message is a list of the City Council's current goals and Tier I objectives, as of February 2009. The Council has adopted seven general goals. City staff has identified 72 objectives to achieve these goals. These objectives are assigned to three tiers.

*Tier I: Top priorities to be significantly completed by June, 2010 (43)*

*Tier II: Other priorities to be pursued in Fiscal Year 2009-10 as time, resources and opportunities permit (16)*

*Tier III: Long term objectives, within five years (13)*

The completion of 14 of the Tier I objectives requires specific budgeted funds in the budget proposed as identified by a \*. Five other Tier I objectives require Urban Renewal financing as identified by a \*\*. The remaining objectives require staff and Council time.

**C. Personnel Cost:** For compensation purposes, the City has four categories of employees as listed below, with Council approved salary adjustments. We plan a continuation of an 85% pick up of the dependent's share of the health insurance premiums for all regular and union employees.

1. Exempt Employees. The Council has approved a 3.15% salary increase for this group.
2. SEIU Represented General Employees. This union includes Public Works, clerical, and Library positions. This is the second year of a three-year contract. They are scheduled to receive a 2% COLA on July 1, 2009 and a 2.3% salary adjustment on January 1, 2010, for an additional wages of 3.15% for the year.
3. Police Union Employees. This group's three-year contract is also in its second year. They will receive a 4.7% salary increase July 1, 2009.
4. Contract Employees. The City has two full time contract employees: City Attorney and City Manager, any salary adjustment will be considered at annual evaluations in April.

## SECTION II.

## GENERAL FUND

**A. General Fund Resources:** General Fund budgeted resources have increased \$206,128 (3%) to the level of \$7,184,879. The beginning fund balance of \$1,391,962 is a decrease of 3% (\$42,182). New revenue (\$4,818,143), excluding Beginning Balance and Transfers

In, has increased by \$162,028 (3.5%) as identified below, down from the 4.5% increase last year.

1. Property Taxes. We have budgeted for a 5.4% increase in assessed value with a 93% collection rate in FY 2009-10. The increase in anticipated taxes is an additional assessed value of \$11,000,000 from annexation, and a 3% increase in value of existing structures. This reflects an increase of \$110,684 (5.4%) over budget last year. Property taxes are 38.4% of General Fund Revenues.
2. Transient Room Tax. We are projecting a 3.3% increase (\$36,288) because commercial stays are up due to regional activity. This increase has slowed a little.
3. Franchise Fees and Court Fees. These areas have shown a small decrease. This may be a sign of the weak economy.
4. QLife Right of Way fee. This new 3% fee offered by the QLife Board is in an effort to do the same as other utilities in the right of ways.

**B. Expenditures:** \$85,555 of the increase in resources this fiscal year is being placed in contingency and unappropriated balance (BIP 09-009). Contingency includes \$58,048 for future capital purchases in the General Fund.

The following chart summarizes the budget difference by category. BIP 09-008 summarizes the differences by department.

	Current FY 08-09	FY 09-10 Request	\$ Difference	% Difference
<b>General Fund Totals</b>	6,978,751	7,174,201	<b>195,450</b>	<b>2.8%</b>
<b>Breakdown</b>	Current FY 08-09	FY 09-10 Request	\$ Difference	% Difference
<b>Personnel Services</b>	3,626,960	3,906,958	<b>279,998</b>	<b>7.7%</b>
<b>Material &amp; Services</b>	1,312,496	1,313,040	<b>544</b>	<b>0.0%</b>
<b>Capital Outlay</b>	165,400	59,500	<b>-105,900</b>	<b>-64.0%</b>
<b>Charges for Services</b>	322,019	308,175	<b>-13,844</b>	<b>-4.3%</b>
<b>Operating Transfers Out</b>	167,647	113,806	<b>-53,841</b>	<b>-32.1%</b>
<b>Contribution to Agencies</b>	125,900	128,838	<b>2,938</b>	<b>0.0%</b>
<b>Contingency/Unappropriated</b>	1,258,329	1,343,884	<b>85,555</b>	<b>6.8%</b>
<b>General Fund Totals</b>	6,978,751	7,174,201	195,450	2.8%

Department managers did a great job holding to the line on Materials and Services and Capital Improvement costs this year. The following is a look at each category and department that has significant change during the proposed budget.

1. City Council. This Department's contractual services have increased from \$101,870 to \$109,150. This is the line item where the City budgets several programs where we are involved with other community partners. The Budget Issue Paper (BIP) 09-001 provides additional information on each of these and the other Council supported programs.

2. Community Development Department. \$9,500 has been budgeted to share a RARE planner with the Port of The Dalles (BIP 09-019).
3. Police Department. In this budget, we are budgeting \$69,957 to bringing the number of sworn officers to 22, through a COPS Grant (BIP 09-005). This is in response to recent and delayed annexations and a commitment to eventually add four new officers when annexation is complete. We have added two so far. We are budgeting \$50,500 in Police Department Capital for the purchase of one unmarked and one marked police car (see Capital Improvement Plan BIP 09-009). We have had to increase the overtime budget by \$9,000 (10%) to meet our desire to have two police officers on patrol at all times.
4. Tourism. We have increased the budget for the Chamber of Commerce's tourism promotion work plan by \$5,000 to \$220,030.
5. Transfer to Capital Projects Fund. This year we did not include \$16,000 to retire debt with the Port of The Dalles for rehabilitation of the Airport Well. We will be funding it out of the State Office Building rent increase.
6. Airport Support. The Airport support is at the same level as last year. The Airport budget includes a \$1,000,000 Grant/loan to develop an industrial park.
7. General Fund Contingency. The Contingency is being maintained at the 10% requirement plus about \$58,048 reserve for capital items next year. (BIP 09-009)
8. Unappropriated Ending Balance. The Unappropriated Ending Balance has increased to reflect increased expenditures (BIP 09-009).

### SECTION III.

### PUBLIC WORKS OPERATIONS

- A. **Public Works Reserve Funds:** For the past few years, we have used the three reserve funds associated with each of the Public Works operating funds to budget all capital projects, which are being done by outside contracts and as reserves for future projects. The operating funds and their reserve funds are as follows:
  1. Street Fund (#05) - Street and Bridge Replacement Fund (#13)
  2. Water Fund (#51) - Water Capital Reserve Fund (#53)
  3. Wastewater Fund (#55) - Sewer Special Reserve Fund (#56) – Sewer Plant Construction Fund (#57)
  
- B. **Street Fund:** As predicted in last year's budget, the Street Fund is financially challenged this year. Because of a projected \$100,000 drop in the Beginning Fund Balance and flat or declining gas tax revenues we were initially about \$70,000 in the red in the Street Fund. To correct this we have budgeted a 1-cent increase in the local option gas tax which will raise \$120,000. This will address the challenge this year and help prepare some of the additional challenge next year when most of \$160,000 Beginning Fund Balance we are using this year has disappeared. With the exception of increasing personnel costs, all areas of the Street Fund budget were decreased with the operating portion of the budget showing a 2.4% decrease. We have also decreased street maintenance supplies by \$64,054. This is the line item used to purchase materials for street crew paving projects. We are making no transfers for capital projects for the

upcoming year. We will be stretched to meet the items identified in the Five Year Capital Improvement Plan (BIP 09-010) without additional resources or decreased service. At the April 27<sup>th</sup> meeting we will be discussing this item further (BIP 09-015).

- C. **Street and Bridge Replacement Fund:** \$1,010,372 is budgeted for current and future projects. (BIP 09-010)
- D. **Public Works Reserve Fund:** (\$200,895) This is for purchase of Public Works equipment. Included this year are three items: mini excavator and replacement of the boom and rodder trucks.
- E. **Water Fund:** We have budgeted a 10% water rate increase to be effective September 1, 2009. We have a \$180,000 water shed fuel reduction grant funded in part with a \$150,000.
- F. **Water Capital Reserve Fund:** A \$7.95 million bond was issued in January 2007 to fund the adopted Water Capital Improvement Plan along with existing capital reserves and Water SDCs. We are budgeting monies in this fund for completion of specific water projects (BIP 09-010 and 09-013). \$435,005 is to help with debt payments for the revenue bond. \$400,000 is placed in a rate stabilization line item to assure that each year our revenue minus operating expense is 125% of our debt requirements.
- G. **Wastewater/Storm Sewer:** To finance the construction of treatment plant improvements, the City issued a \$7 million revenue bond in FY 2002-03. A ten-year sewer rate plan was adopted. The next two years, rates will increase by 9% each year. These additional funds are to finance the debt payment, make up 4% increase in maintenance and operation costs due to inflation, and fund construction of treatment plant and major collection line repairs (BIP 09-014).
- H. **Sewer Treatment Plant Construction:** This fund included \$1,226,748 in new money and \$1,986,139 in reserve money previously set aside each year for Master Plan capital improvements. \$552,440 will be used for debt service. The remaining amount is available for system improvements (BIP 09-014).

#### SECTION IV.

#### OTHER FUNDS

- A. **Library:** This year the Library will be totally dependant for operating funds on the new Library District. \$5,575 is being transferred from the General Fund for parking lot maintenance.
- B. **Capital Projects Fund:** This fund will be receiving approximately \$63,000 per year because of the increased revenue available from the new lease with the State for the State Office Building. \$15,150 will be used to pay off the 10-year loan from The Port of The Dalles for the Airport Well. The remaining approximately \$48,000 is available for projects at the discretion of the City. We are proposing that this year we transfer \$48,202 to the General Fund to help pay for capital improvements. We have budgeted three projects in this fund;

- a. Approximately 1/3 of the City Hall remodel, which may be completed prior to June 30<sup>th</sup> and would then be removed from the budget.
- b. \$2,275,744 for the East Port LID
- c. \$800,000 for the 911/EOC

The last two projects will be bonded under a 2009 Full Faith and Credit Obligation bond that we plan to issue in June or July.

**C. Special Grants Fund:** The Special Grants Fund includes four projects:

- Mid-Columbia Housing (CDBG) \$48,000;
- UGB/NSA Boundary amendment (LCDC Grant) \$160,000;
- East Gateway project \$4,892,000; and
- Washington Street/Tunnel/Dock project \$12,076,539

**SECTION V.**

**SUMMARY**

We feel that the following budget fairly represents the financial condition of the City. With the exception of the Street Fund, we feel the City is in solid financial condition. During the budget process we encourage the Budget Committee to ask questions for clarification and to identify any shifts in emphasis that they think should be made in the City's financial plan for the upcoming fiscal year.

Nolan K. Young, City Manager/Budget Officer

## 2008-09 CITY COUNCIL GOALS

(With All Objectives)

**GOAL 1. Provide Public Works infrastructure that will ensure safe and well maintained streets and reliable utility systems for the citizens of The Dalles.**

### **OBJECTIVES**

#### **TIER I: Top Priorities, to be significantly completed by June, 2009**

- A. \*Complete Public Works Facility Relocation
- B. \*Complete Tenth Street Widening Project
- C. \*Acquire Right of Way and Complete Construction Plans for East 19<sup>th</sup> Street Extension
- D. \*Continue Environmental Work for Increasing Capacity of Crow Creek Dam and Dog River Water Line Replacement
- E. \*Complete Engineering and Construct Signal Upgrades at West Second, West Sixth and Webber Streets, to Include a Left Turn Light
- F. \*Upgrade Water Main at Second and Webber Intersection
- G. \*Complete Phase I Near Term Improvements at Wicks Water Treatment (upgrade filters and disinfection systems)
- H. \*Proceed With West First Street Local Improvement District
- I. Investigate Possible Construction of Roundabout at Mt. Hood and Sixth Street Intersection
- J. Present a Traffic Calming Policy for City Council Consideration
- K. Pursue West Sixth Street Improvements, Including Widening of West Sixth Street from Hostetler Street to Snipes Street to Allow for Turn Lane and Future Signalization at Hostetler Street
- L. Investigate Safety and Traffic Flow Issues at I-84 Off-Ramp onto West Sixth Street near Denny's Restaurant
- M. Investigate Safety/Traffic Concerns in Vicinity of East 10<sup>th</sup>, East 12<sup>th</sup>, and Kelly Avenue Intersections
- N. Review LUDO Street and Sidewalk Standards
- O. Begin dialogue with appropriate agencies regarding the possible need for an additional interstate bridge between The Dalles and Dallesport.

#### **TIER II: Other Priorities to be pursued in Fiscal Year 2008-09 as time, resources and opportunities permit**

- A. Continue work to connect vital corridors with ADA improvements

**TIER III: Long Term Objectives (within five years)**

- A. Develop City-wide intersection signalization plan
- B. Investigate need for 10th Street and Cherry Heights Road signalization

**GOAL 2. Work and partner with governmental agencies to ensure coordination of services and open communication.**

**OBJECTIVES:**

**TIER I: Top Priorities, to be significantly completed by June, 2009**

- A. Partner with School District and Parks and Recreation District Regarding Maintaining Open/Green Space at East 19th Street and Thompson Street
- B. \*Complete Phase I of Urban Growth Boundary Expansion
- C. Investigate Downtown Parking Structure; Secure Locations and Investigate Opportunities Such as Trolleys and Other Forms of Shuttle Services
- D. Participate in Development of Airport Overlay Zone
- E. Work with Appropriate Agencies to Resolve Mill Creek Tunnel Flooding Issue
- F. Prepare Updated Analysis for Downtown Flood Mitigation
- G. Assist in Acquiring Right of Way for Wasco County With Pursuit of an Overpass at the Intersection of Fremont Street and Highway 197
- H. Coordinate School District Facility Needs With Community Needs

**TIER II: Other Priorities to be Pursued in Fiscal Year 2008-09 as time, resources, and opportunities permit**

- A. Develop and implement youth government program
- B. Work with Local Utilities to Develop Underground Service When Opportunities are Presented

**TIER III: Long Term Objectives (within five years)**

- A. Pursue coordinating administrative services with other local agencies
- B. Work with State of Oregon to provide future expansion at State Office Building to allow for increased State services in The Dalles
- C. Develop and implement City volunteer program

**GOAL 3. Promote economic development opportunities that will provide job creation and enhance the community's livability.**

**OBJECTIVES**

**TIER I: Top Priorities, to be significantly completed by June, 2009**

- A. **\*\*Create and Proceed With a Public-Private Partnership to Redevelop the Wasco Warehouse and Milling Company Property and East Gateway**
- B. **Continue Urban Renewal downtown renaissance projects:**
  - **\*\*Cruise Dock development design**
  - **\*\*First Street Urban Renewal treatment**
  - **\*\*Washington Street Crossing Project design**
  - **Report regarding vertical housing development zone**
  - **Engineering of Third Street urban renewal treatment**
- C. **\*Proceed With Expansion of the Current or a New Urban Renewal District for West Sixth Street and West Second Street Commercial District West of Webber Street, Including Aluminum Plant Property**
- D. **Proceed with Airport golf course development**
- E. **\*Support Riverfront Trail Non-Profit Group and Northern Wasco County Parks and Recreation District to Construct Final 2.5 Miles of the Riverfront Trail; Report to Council Regarding Status and Financial Plan for Assistance Opportunities**
- F. **Work With Appropriate Agencies to Have the Riverfront Park portion of Riverfront Trail Opened Year Around**
- G. **Work With QLife Broadband Network to Increase Community Internet Utilization Through Wireless System**
- H. **\*Increase Dialogue and Facilitate Opportunities to Work With Wasco County to Financially Resolve Federal Funding Issues Regarding Discovery Center Infrastructure**

**TIER II: Other Priorities to be Pursued in Fiscal Year 2008-09 as time, resources, and opportunities permit**

- A. **Complete Third Street Urban Renewal Streetscape Treatment**
- B. **Support Urban Renewal Through Opportunity Driven Projects**
- C. **Develop an Organizational Structure to Promote Downtown Development**
- D. **Provide Political and Financial Support for Growth of Historic The Dalles Days Annual Celebration**
- E. **Assist in completion of Civic Auditorium renovations**
- F. **Assist in development of a family based recreation center**
- G. **Review and make recommendation regarding implementation of a tree ordinance**

**TIER III: Long Term Objectives (within five years)**

- A. Enhance national historic districts
- B. Promote housing rehabilitation program
- C. Develop West Gateway

**GOAL 4. Maintain a balanced budget that will provide for sustained City operations and capital improvements, while building an adequate contingency fund.**

**OBJECTIVES**

**TIER I: Top Priorities, to be significantly completed by June, 2009**

- A. Extend State Office Building
- B. Investigate Need for Development of an Information Technology Program to Update and Standardize Data Processing Software City-Wide
- C. Establish Franchise Agreement with Northern Wasco County PUD
- D. Establish Franchise Agreement with Chenoweth Water PUD

**TIER II: Other Priorities to be Pursued in Fiscal Year 2008-09 as time, resources, and opportunities permit**

- A. Develop a Motor Pool Financing Program Through Saving to Capital Reserve Funds

**TIER III: Long Term Objectives (within five years)**

- A. Develop financial plan for street improvements identified in Capital Improvement plans

**GOAL 5. Investigate City Civic Responsibility.**

**OBJECTIVES**

**TIER I: To be significantly completed by June, 2009**

- A. Investigate and define components of civic responsibility.
- B. Pursue Opportunities to Improve Sustainability Through Ordinances and Activities.
- C. Amend Transient Room Tax Ordinance to Exempt Tax for Non-Profits Who Provide Temporary Housing Vouchers.
- D. Provide Support to Mid Columbia Senior Center.

**TIER II: Other Priorities to be Pursued in Fiscal Year 2008-09 as time, resources, and opportunities permit**

None noted at this time.

**GOAL 6. Promote public safety through programs, plans and policies.**

**OBJECTIVES**

**TIER I: Top Priorities, to be significantly completed by June, 2009**

- A. \*Work with Wasco County and Columbia Gorge Community College to Design a 9-1-1/Emergency Operations Center
- B. Investigate and Draft a Dangerous Animal Ordinance.
- C. Develop Educational Programs Regarding Public Nuisances and Noxious Vegetation.

**TIER II: Other Priorities to be pursued in Fiscal Year 2008-09 as time, resources, and opportunities permit**

- A. Construct 9-1-1/Emergency Operations Center
- B. Maintain Role With Other Public Safety Agencies in Addressing Local Emergencies
- C. Investigate Federal COPS Funding for School Resource Officer (SRO)

**TIER III: Long Term Objectives (within five years)**

None noted at this time.

**GOAL 7. Provide Efficient Administration of City Government.**

**OBJECTIVES**

**TIER I: Top Priorities, to be significantly completed by June, 2009**

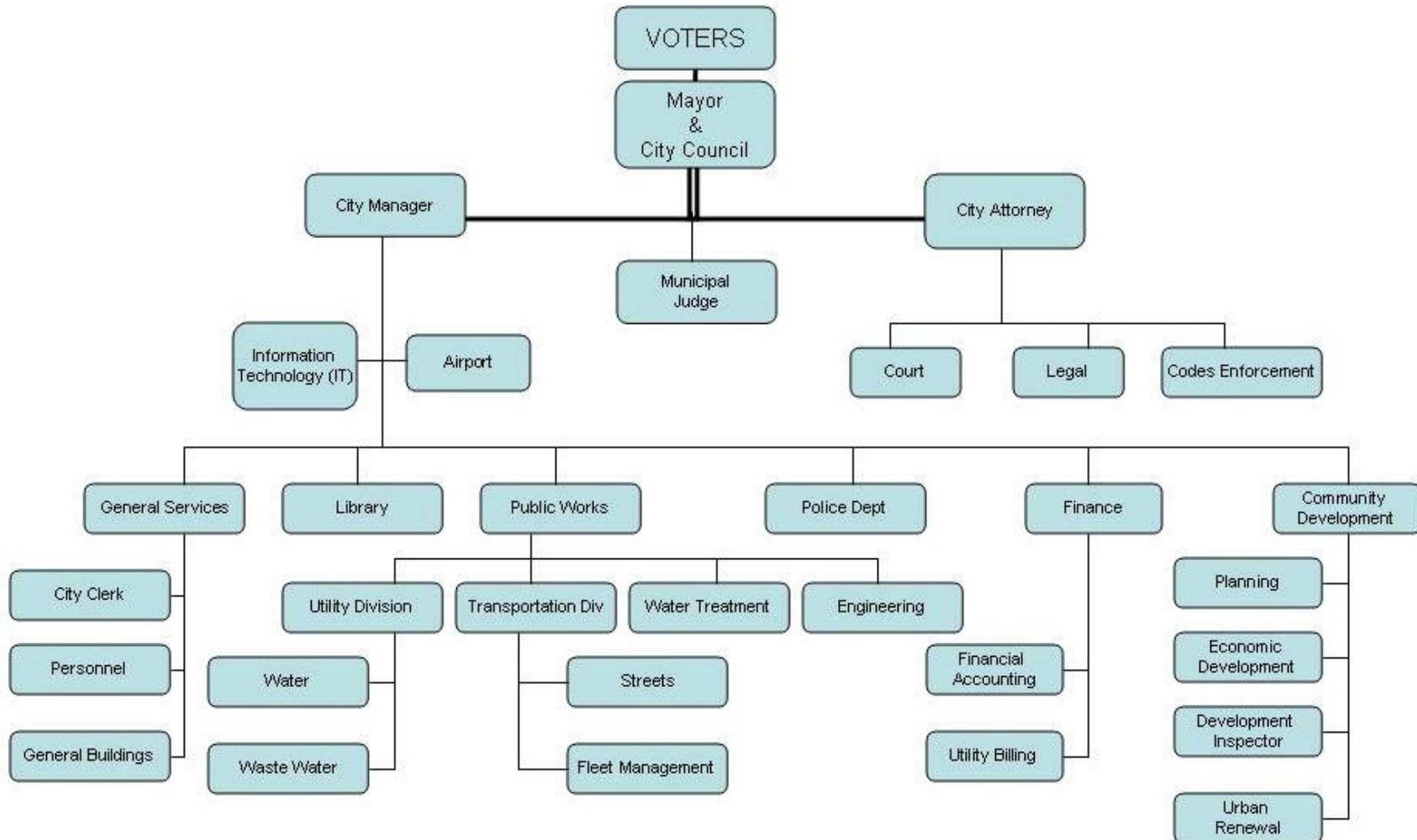
- A. Develop Employment Contracts for City Manager, City Attorney and Municipal Judge Positions.
- B. Develop Plan to Participate In Community Special Events
- C. Hold Fall Town Hall Meeting to Receive Public Input on Various Issues

**TIER II: Other Priorities to be pursued in Fiscal Year 2008-09 as time, resources, and opportunities permit**

None noted at this time.

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

**ORGANIZATIONAL FLOW CHART**



**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

**OVERVIEW SUMMARY OF ALL FUNDS**

REVENUE/ COST CENTERS	GENERAL FUND	LIBRARY FUND	PUBLIC WORKS	AIRPORT SERVICES	CAPITAL IMPRV	SPECIAL REVENUE	DEBT SERVICE	FY19/10 ADOPTED BUDGET
BEGINNING BALANCE	1,091,962	399,207	6,159,763	52,238	1,070,428	1,060,922	390,951	10,225,471
REVENUES	4,818,143	923,125	16,390,211	494,000	293,159	16,692,659	265,051	39,876,348
OTHER SOURCES	1,274,774	5,575	2,407,311	65,000	3,118,975	-	1,375,185	8,246,820
	-	-	-	-	-	-	-	-
<b>TOTAL RESOURCES</b>	<b>7,184,879</b>	<b>1,327,907</b>	<b>24,957,285</b>	<b>611,238</b>	<b>4,482,562</b>	<b>17,753,581</b>	<b>2,031,187</b>	<b>58,348,639</b>
CITY COUNCIL	206,627							206,627
CITY CLERK	130,293							130,293
CITY MANAGER	275,284							275,284
LEGAL AND JUDICIAL	423,506							423,506
FINANCE/UTILITY BILLING	511,454							511,454
PERSONNEL	10,200							10,200
COMMUNITY DEV	541,488							541,488
POLICE	2,735,796							2,735,796
TECHNOLOGY	170,482							170,482
CITY HALL/TRANS CNTR	224,652							224,652
CODES ENFORCEMENT	70,611							70,611
LIBRARY		937,123						937,123
STREET			1,305,936					1,305,936
WATER UTILITY SERVICES			2,983,173					2,983,173
WASTE WATER UTILITY SERV			2,435,757					2,435,757
STREET/BRIDGE REPLACE			1,010,372					1,010,372
PUBLIC WORKS RESERVE			200,895					200,895
WATER DEPT CAP RESERVE			7,570,352					7,570,352
SEWER SPECIAL RESERVE			1,765,813					1,765,813
SEWER PLANT CONST			2,642,347					2,642,347
AIRPORT SERVICES				609,738				609,738
SPECIAL ASSESSMENTS					888,193			888,193
CAPITAL PROJECTS					3,387,410			3,387,410
FAA GRANT IMPROVEMENT FUND					-			-
UNEMPLOYMENT RESERVE FUND						66,832		66,832
COMMUNITY BENEVOLENCE FUND						7,340		7,340
SPECIAL GRANTS FUND						17,476,539		17,476,539
STATE OFFICE BLDG FUND						199,370		199,370
DEBT SERVICE							1,810,687	1,810,687
<b>TOTAL EXPENDITURES</b>	<b>5,300,393</b>	<b>937,123</b>	<b>19,914,645</b>	<b>609,738</b>	<b>4,275,603</b>	<b>17,750,081</b>	<b>1,810,687</b>	<b>50,598,270</b>
CHARGES FOR SERVICE	313,175	-	-	-	-	-	-	313,175
TRANSERS OUT	113,806	-	4,546,811	-	206,959	3,500	-	4,871,076
CONTRIBUTIONS TO AGENCIES	128,838	-	-	-	-	-	-	128,838
CONTINGENCY	629,273	18,701	495,829	1,500	-	-	220,500	1,365,803
UNAPP ENDING FUND BAL	699,394	372,083	-	-	-	-	-	1,071,477
<b>TOTAL OTHER USES</b>	<b>1,884,486</b>	<b>390,784</b>	<b>5,042,640</b>	<b>1,500</b>	<b>206,959</b>	<b>3,500</b>	<b>220,500</b>	<b>7,750,369</b>
<b>TOTALS</b>	<b>7,184,879</b>	<b>1,327,907</b>	<b>24,957,285</b>	<b>611,238</b>	<b>4,482,562</b>	<b>17,753,581</b>	<b>2,031,187</b>	<b>58,348,639</b>
	-	-	-	-	-	-	-	-
<b>FUND TOTALS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

**GENERAL FUND SUMMARY**

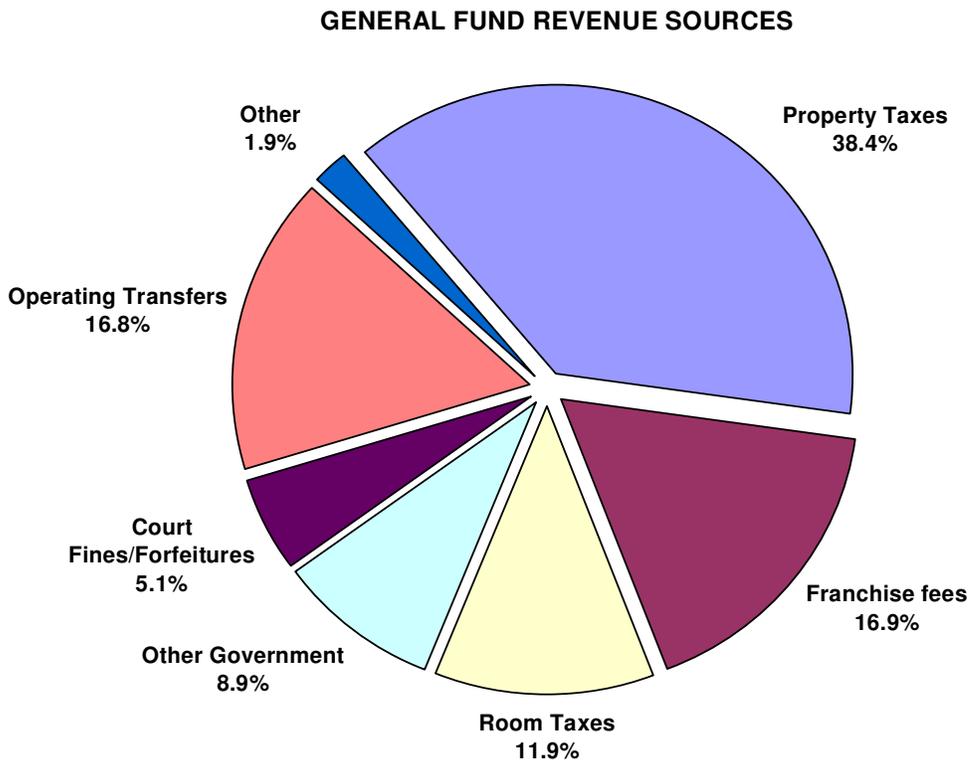
REVENUE/ COST CENTERS	GENERAL FUND	LIBRARY FUND	PUBLIC WORKS	AIRPORT SERVICES	CAPITAL IMPRV	SPECIAL REVENUE	DEBT SERVICE	FY19/10 ADOPTED BUDGET
BEGINNING BALANCE	1,091,962	399,207	6,159,763	52,238	1,070,428	1,060,922	390,951	10,225,471
REVENUES	4,818,143	923,125	16,390,211	494,000	293,159	16,692,659	265,051	39,876,348
OTHER SOURCES	1,274,774	5,575	2,407,311	65,000	3,118,975	-	1,375,185	8,246,820
	-	-	-	-	-	-	-	
<b>TOTAL RESOURCES</b>	<b>7,184,879</b>	<b>1,327,907</b>	<b>24,957,285</b>	<b>611,238</b>	<b>4,482,562</b>	<b>17,753,581</b>	<b>2,031,187</b>	<b>58,348,639</b>
CITY COUNCIL	206,627							206,627
CITY CLERK	130,293							130,293
CITY MANAGER	275,284							275,284
LEGAL AND JUDICIAL	423,506							423,506
FINANCE/UTILITY BILLING	511,454							511,454
PERSONNEL	10,200							10,200
COMMUNITY DEV	541,488							541,488
POLICE	2,735,796							2,735,796
TECHNOLOGY	170,482							170,482
CITY HALL/TRANS CNTR	224,652							224,652
CODES ENFORCEMENT	70,611							70,611
LIBRARY		937,123						937,123
STREET			1,305,936					1,305,936
WATER UTILITY SERVICES			2,983,173					2,983,173
WASTE WATER UTILITY SERV			2,435,757					2,435,757
STREET/BRIDGE REPLACE			1,010,372					1,010,372
PUBLIC WORKS RESERVE			200,895					200,895
WATER DEPT CAP RESERVE			7,570,352					7,570,352
SEWER SPECIAL RESERVE			1,765,813					1,765,813
SEWER PLANT CONST			2,642,347					2,642,347
AIRPORT SERVICES				609,738				609,738
SPECIAL ASSESSMENTS					888,193			888,193
CAPITAL PROJECTS					3,387,410			3,387,410
FAA GRANT IMPROVEMENT FUND					-			-
UNEMPLOYMENT RESERVE FUND						66,832		66,832
COMMUNITY BENEVOLENCE FUND						7,340		7,340
SPECIAL GRANTS FUND						17,476,539		17,476,539
STATE OFFICE BLDG FUND						199,370		199,370
DEBT SERVICE							1,810,687	1,810,687
<b>TOTAL EXPENDITURES</b>	<b>5,300,393</b>	<b>937,123</b>	<b>19,914,645</b>	<b>609,738</b>	<b>4,275,603</b>	<b>17,750,081</b>	<b>1,810,687</b>	<b>50,598,270</b>
CHARGES FOR SERVICE	313,175	-	-	-	-	-	-	313,175
TRANSERS OUT	113,806	-	4,546,811	-	206,959	3,500	-	4,871,076
CONTRIBUTIONS TO AGENCIES	128,838	-	-	-	-	-	-	128,838
CONTINGENCY	629,273	18,701	495,829	1,500	-	-	220,500	1,365,803
UNAPP ENDING FUND BAL	699,394	372,083	-	-	-	-	-	1,071,477
<b>TOTAL OTHER USES</b>	<b>1,884,486</b>	<b>390,784</b>	<b>5,042,640</b>	<b>1,500</b>	<b>206,959</b>	<b>3,500</b>	<b>220,500</b>	<b>7,750,369</b>
<b>TOTALS</b>	<b>7,184,879</b>	<b>1,327,907</b>	<b>24,957,285</b>	<b>611,238</b>	<b>4,482,562</b>	<b>17,753,581</b>	<b>2,031,187</b>	<b>58,348,639</b>
	-	-	-	-	-	-	-	
<b>FUND TOTALS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

**PROPOSED GENERAL FUND RESOURCES**

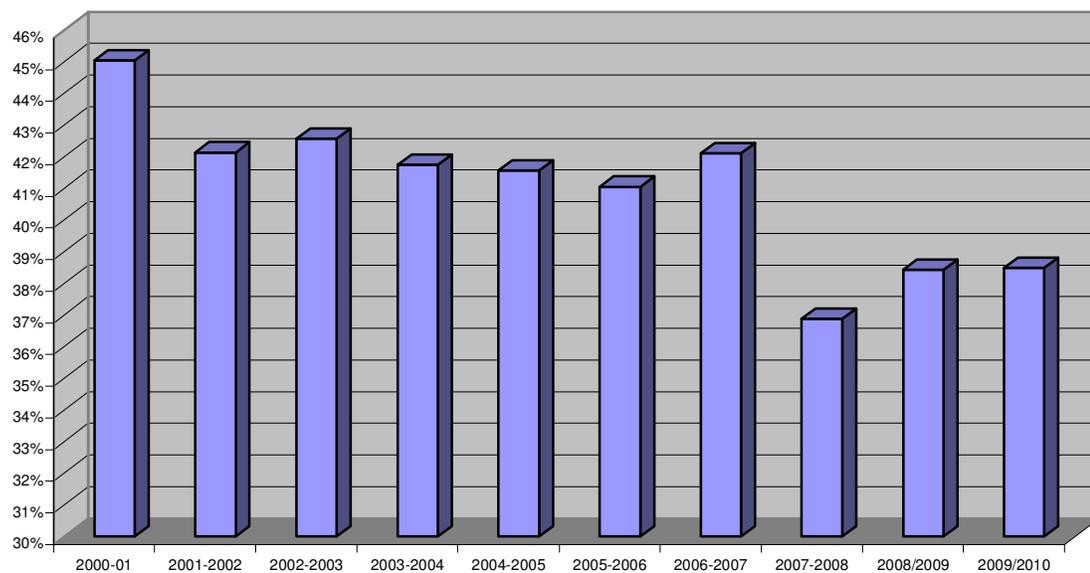
General Fund resources consist of Beginning Fund Balance, Revenues and Other Financing Sources. The FY09/10 proposed Beginning Fund Balance is \$1,391,962, with \$1,343,884 of that allocated to Contingency and Unappropriated Ending Fund Balance. The City Council has a goal of maintaining a 10% Contingency. This budget contains a 10% operating contingency and a \$58,048 reserve for Capital Projects in FY10/11.

The Revenues in the FY09/10 General Fund budget (\$5,792,917) consist primarily of *Property Taxes* (\$2,226,121), which account for 38.4% of this total. The *Franchise Fees* is the next largest revenue group and is 16.9% of total new revenues. The *Operating Transfers In* is reaching 16.8% and *Transient Room Taxes* is at 11.9% (Parks & Rec tax is at 2.2%) of the total. City use *Court Fines/Forfeitures* are at 5.1%, and *Other Government* revenues are 8.9%, *Other* revenues are at 1.9%, as shown below.



Ballot Measure 50 set maximum assessed value for the 1997-98 fiscal year, and allows for only a 3% increase in that value annually, adjusted for new growth and other specific adjustments cited in the legislation. For the purpose of this budget, a 5.4% increase in value over the value of FY08/09, including new value through annexation. The City's permanent rate of \$3.0155 per thousand was applied to the estimated value resulting in an estimated levy amount. This amount is then adjusted by the anticipated 93% collection rate. The following chart gives the percent of anticipated budget represented by property taxes in past years and in the proposed budget. The proposed percent is the same as the current year.

**General Fund Property Taxes as a Percent of General Fund Revenues**



The *Operating Transfers In* revenues (with the exception of the Special Grants Fund and the Special Assessment Fund) represents the operating transfers to the General Fund from Public Works for FY09/10 to pay for administrative services provided by the General Fund, as well as the General Fund capital needs. These transfers to the General Fund are scheduled in lieu of direct charges for salaries, payroll costs, and materials charged to Public Works. From another perspective, if the General Fund did not provide these services, Public Works would be required to purchase them externally in order to provide street, water and wastewater services. Administrative services provided to Public Works include financial support through processing of payroll, accounts payable, utility billing and collection, legal services, and administrative support of the City Council, City Manager and City Clerk.

Total new financial resources available to the General Fund are slowing down during the current recession, but at no time did the increase stop.

**City of The Dalles, Oregon**  
**Fiscal Year 2009-10 Budget**  
**GENERAL FUND REVENUES**

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>GENERAL FUND 001</b>							
<b>REVENUES</b>							
001-0000-300.00-00	BEGINNING BALANCE	982,436	1,218,851	1,434,144	1,391,962	1,391,962	1,091,962
001-0000-311.10-00	PROPERTY TAXES-CURR	1,799,522	1,946,300	2,049,150	2,159,834	2,159,834	2,159,834
001-0000-311.15-00	PROPERTY TAXES-PRIOR	153,364	64,864	78,000	66,037	66,037	66,037
001-0000-311.19-00	UNSEGREGATED TAX INT	1,503	1,138	1,500	250	250	250
001-0000-318.10-00	SPRINT	89,345	85,435	84,875	80,646	80,646	80,646
001-0000-318.15-00	ELECTRIC LIGHT WAVE	50	53	100	50	50	50
001-0000-318.20-00	NORTHWEST NATURAL	104,799	99,673	109,690	88,000	88,000	88,000
001-0000-318.30-00	CHARTER COMMUNICATIONS	67,510	66,876	64,860	73,500	73,500	73,500
001-0000-318.40-00	THE DALLES DISPOSAL	58,588	59,886	58,587	65,360	65,360	65,360
001-0000-319.10-00	TRANSIENT ROOM TAX	455,517	524,463	544,350	558,300	558,300	558,300
001-0000-319.20-00	TRANSIENT ROOM TAX-PARKS	105,337	109,146	125,900	128,838	128,838	128,838
001-0000-320.10-00	LOCAL LIQUOR LICENSES	1,980	1,545	2,000	2,000	2,000	2,000
001-0000-320.20-00	BUILDING PERMITS	4,785	12,887	-	-	-	-
001-0000-320.30-00	SIGN PERMITS	5,465	2,750	5,000	2,500	2,500	2,500
001-0000-320.90-00	OTHER LICENSES	3,805	3,130	4,000	3,000	3,000	3,000
001-0000-330.00-00	WASCO CO - PLANNING SHARE	29,182	34,065	22,240	16,071	16,071	16,071
001-0000-330.20-00	PARKS & REC. DISTR.	32,400	21,600	-	-	-	-
001-0000-330.30-00	PORT	9,000	-	-	-	-	-
001-0000-331.00-00	FEDERAL REVENUES (Byrns Grant - Police)	-	-	-	10,000	10,000	10,000
001-0000-331.01-00	DRUG FORFEITURES	8,250	11,250	7,000	-	-	-
001-0000-331.02-00	COPS GRANT	-	-	-	69,957	69,957	69,957
001-0000-331.03-00	VOCA	5	-	-	-	-	-
001-0000-334.10-00	STATE REV SHARING	95,340	105,780	104,000	110,997	110,997	110,997
001-0000-334.50-00	STATE SHARE-CRIME	1,324	1,399	1,300	1,300	1,300	1,300
001-0000-334.60-00	DUI GRANTS	7,320	7,810	6,000	8,000	8,000	8,000
001-0000-334.70-00	MIP-A GRANTS	-	-	15,000	-	-	-
001-0000-334.90-00	STATE GRANTS - OTHER	4,980	-	-	-	-	-
001-0000-335.60-00	STATE CIGARETTE TAX	22,933	21,235	21,263	17,780	17,780	17,780
001-0000-335.70-00	STATE LIQUOR TAXES	133,168	147,639	160,323	158,567	158,567	158,567
001-0000-337.10-00	URBAN RENEWAL	41,852	68,021	82,282	105,078	105,078	105,078
001-0000-337.30-00	NO WASCO CO PARKS & REC	-	10,800	-	-	-	-
001-0000-337.60-00	PUD INTERGOVT	552,677	683,323	680,210	673,000	673,000	673,000
001-0000-337.80-00	QLIFE ROW FEES	-	-	-	10,678	10,678	10,678
001-0000-341.80-00	COPIES, PLANS, ORD'S ETC	1,718	1,986	2,000	2,000	2,000	2,000
001-0000-341.90-00	MISC SALES AND SRVCS	1,709	2,047	2,000	3,200	3,200	3,200
001-0000-343-01-00	PLANNING FEES	-	774	-	15,200	15,200	15,200
001-0000-343.02-00	C.U.P.	1,285	3,360	1,200	-	-	-
001-0000-343.03-00	VARIANCES	1,010	60	1,000	-	-	-
001-0000-343.04-00	MINOR PARTITION	4,150	2,685	4,000	-	-	-
001-0000-343.06-00	SUBDIVISION	480	1,585	2,000	-	-	-
001-0000-343.07-00	SITE PLAN	3,883	6,895	5,400	-	-	-
001-0000-343.08-00	COMP PLAN AMEND	-	776	-	-	-	-
001-0000-343-09-00	PLAN UNIT DEV	130	420	-	-	-	-
001-0000-343.10-00	PLANNING APPEALS	380	760	400	-	-	-
001-0000-343.11-00	VACATIONS	1,140	1,520	1,200	-	-	-
001-0000-343.12-00	BALLOT MEASURE 37 CLAIM	300	-	-	-	-	-
001-0000-343.13-00	PROPERTY LINE ADJUSTMENT	520	1,035	-	-	-	-
001-0000-351.10-00	COURT FINES/FORFEITURES	258,138	302,965	285,400	267,388	267,388	267,388
001-0000-351.15-00	TOWING FINES & FEES	28,875	31,925	29,000	30,900	30,900	30,900
001-0000-361.00-00	INTEREST REVENUES	51,789	50,115	42,000	31,800	31,800	31,800
001-0000-363.50-00	PROPERTY RENTALS	24,300	24,167	24,912	24,912	24,912	24,912
001-0000-365.00-00	GIFTS AND DONATIONS	7,000	-	-	-	-	-
001-0000-366.00-00	QLIFE ADMIN SERVICES	14,394	12,937	20,000	20,000	20,000	20,000
001-0000-367.00-00	VICTIMS ASSISTANCE GRANT	434	-	-	-	-	-
001-0000-369.00-00	OTHER MISC REVENUES	12,450	40,012	13,380	13,000	13,000	13,000
001-0000-369.40-00	REPAYMENT FROM OTHER FUNDS	-	-	-	-	-	300,000
001-0000-391.05-00	TRNSFR FROM STREET FUND	89,724	99,918	107,240	114,352	114,352	114,352
001-0000-391.18-00	TRNSFR FROM SPECIAL GRANTS FUND	7,008	6,080	3,500	3,500	3,500	3,500
001-0000-391.36-00	TRNSRR FROM SPECIAL ASSESSMENTS FUND	59,220	9,230	9,230	9,230	9,230	9,230
001-0000-391.37-00	TRNSFR FROM CAPITAL PROJECT FUND	24,372	-	-	48,202	48,202	48,202
001-0000-391.51-00	TRNSFR FROM WATER UTILITY FUND	383,388	426,252	456,233	480,186	480,186	480,186
001-0000-391.55-00	TRNSFR FROM WASTEWATER UTILITY	271,944	295,770	306,882	319,304	319,304	319,304
001-0000-392.00-00	SALE OF FIXED ASSETS	-	10,000	-	-	-	-
<b>TOTAL GENERAL FUND REVENUES</b>		<b>6,022,177</b>	<b>6,643,193</b>	<b>6,978,751</b>	<b>7,184,879</b>	<b>7,184,879</b>	<b>7,184,879</b>

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

**Fund:** General (001)  
**Department:** City Council (01)  
**Program:** Administration (410)

**Mission**

Establishing policies, visions and goals to lead The Dalles into the future.

**Description**

The City Council is the governing body of the City of The Dalles. Its five voting members and the Mayor set the direction for the City, establishing policies and laws. Specific voter approved powers for the Council is contained in the City Charter, while Council's own administrative and operational policies are adopted by the ordinance or resolution.

City Council is charged with the appointment of the City Manager, City Attorney and Municipal Judge. They adopt the annual budget and perform all other actions necessary to guide the government, while representing concerns of the citizens of The Dalles.

The Dalles City Council positions are volunteer positions and are elected by the entire electorate of the City. The Mayor and Councilor at Large are elected for two-year terms and the remaining four positions are nominated from districts, serving staggered four-year terms.

In addition to regular meetings, the City Council meets at least annually to establish, review, and update goals for the City.

**2009-2010 Budget Detail**

The Council's Contractual Services includes several programs in which the City is involved with other community partners as listed below:

Service	Partner	FY 07/08 Budget	FY 08/09 Budget	FY 09/10 Proposed
Ft. Dalles Museum	Wasco County	12,500	12,500	12,500
LINK	MC Council of Gov Trans	10,000	10,000	10,000
Sister City Program	Local Non-Profit	2,500	2,500	2,500
Riverfront Trail	NWC Parks and Recreation	5,000	5,000	8,000
DT Street Trees	NWC Parks and Recreation	7,000	7,000	10,000
War Memorial	Veteran & Civic Organizations	2,000	2,000	2,000
The Dalles Sesquicentennial	Community (07-08 For Historical Days)	10,000	0	500
Six Rivers Mediation Svc	Six Rivers Mediation Svc	4,000	4,000	4,000
Mayor Meth Prevention Fund	City of The Dalles	5,000	5,000	5,000
Juvenile Work Crew	Wasco County	10,530	12,870	13,650
Mural Society	Chamber of Commerce	18,000	0	0
Discovery Center	Wasco County	0	25,000	25,000
Senior Support	The Dalles Senior Center	0	5,000	5,000
Cemetery Maintenance	Wasco Co. Historic Society	2,000	2,000	2,000
Wasco County EOC	Wasco Co./Mid-Columbia F&R	6,000	9,000	9,000
	<b>Total:</b>	<b>81,570</b>	<b>101,870</b>	<b>109,150</b>

- \$17,000 has been included in the City Council’s Travel budget to allow for Sister City (\$1,500), federal lobbying (\$9,000) travel, and League of Oregon Cities meetings and travel (\$1,500). In the last six years, the Washington D.C. lobbying trips have helped secure over \$16 million in direct Federal Appropriation for the community. The Sister City efforts have resulted in a formal relationship and several youth, cultural and economic exchanges. Last year we have added \$5,000 to the budget to pay for food prior to Council meetings.

The Council’s Memberships and Dues line item covers all of the organizations the City belongs to:

1. LOC	\$ 8,807
2. MCCEDD	\$ 3,434
3. MCCOG	\$12,350
4. Oregon Mayors Association	\$ 105
5. Chamber of Commerce	\$ 440
6. National Civic League	\$ 85
7. Downtown Association	\$ 250
8. Other-Miscellaneous	<u>\$ 528</u>
<b>TOTAL</b>	<b>\$25,999</b>

Miscellaneous Expenses (\$3,800) includes \$2,000 for gifts for dignitaries and \$1,800 for the Washington, D.C. books.

**2009-2010 Goals, Projects and Highlights**

- A major continuing Council priority for fiscal year 2009-2010 is to maintain financial stability; and to promote interagency cooperation and communications with the citizens, other agencies and staff
- East Gateway Wasco Milling property redevelopment
- Downtown Riverfront Washington Street Connection Design/Construction
- Downtown Riverfront Dock Design/Construction
- Expansion of the Urban Growth Boundary
- Airport Golf Course

**2008-2009 Accomplishments/Comments**

- Water System Master Plan implementation
- Implemented Transportation and Storm Sewer System Development Charges
- Implemented Storm Water Master Plan
- Annexation of new areas
- Full time Codes Enforcement and an additional Police Detective

**Major Issues to be resolved in the next 5 years**

- Adequate funding for street maintenance.
- Maintaining current General Fund services in tough economic times.

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

**GENERAL FUND – CITY COUNCIL**

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>CITY COUNCIL</b>							
001-0100-410.29-00	OTHER EMPLOYEE BENEFITS	3,634	1,531	1,817	1,677	1,677	1,677
<b>TOTAL PERSONNEL SERVICES</b>		<b>3,634</b>	<b>1,531</b>	<b>1,817</b>	<b>1,677</b>	<b>1,677</b>	<b>1,677</b>
001-0100-410.31-10	CONTRACTUAL SERVICES	55,182	77,340	101,870	109,150	109,150	116,650
001-0100-410.31-60	LABOR NEGOTIATIONS	13,191	33,108	15,000	10,000	10,000	10,000
001-0100-410.32-10	AUDITING SERVICES	20,370	20,120	27,400	27,400	27,400	27,400
001-0100-410.39-00	OTHER CONTRACTUAL SVCS	-	-	2,000	2,000	2,000	2,000
001-0100-410.58-10	TRAVEL, FOOD & LODGING	11,235	9,812	17,000	17,000	17,000	17,000
001-0100-410.58-50	TRAINING AND CONFERENCES	250	427	500	1,000	1,000	1,000
001-0100-410.58-60	WORKSHOPS	619	102	500	500	500	500
001-0100-410.58-70	MEMBERSHIPS/DUES/SUBSCRIP	23,624	23,387	25,655	26,000	26,000	26,000
001-0100-410.60-10	OFFICE SUPPLIES	572	366	600	600	600	600
001-0100-410.64-10	BOOKS AND PERIODICALS	-	-	100	-	-	-
001-0100-410.69-50	MISCELLANEOUS EXPENSES	5,241	2,601	3,800	3,800	3,800	3,800
<b>TOTAL MATERIALS &amp; SERVICES</b>		<b>130,283</b>	<b>167,263</b>	<b>194,425</b>	<b>197,450</b>	<b>197,450</b>	<b>204,950</b>
001-0100-410.74-50	COMPUTER EQUIPMENT	-	-	20,000	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>-</b>	<b>20,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL CITY COUNCIL DEPARTMENT</b>		<b>133,917</b>	<b>168,794</b>	<b>216,242</b>	<b>199,127</b>	<b>199,127</b>	<b>206,627</b>

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

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<b>Fund:</b>	<b>General (001)</b>	
<b>Department:</b>	<b>City Clerk (0200)</b>	<b>Number of Employees: 1</b>
<b>Program:</b>	<b>Administration (410)</b>	

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**Mission**

The City Clerk’s role in municipal government is to support the administration, City Council, and citizenry, by providing timely, accurate information, keeping an orderly accounting of the City’s records and preserving the municipality’s history.

**Description**

The City Clerk Department is a vital communication link between local government and its citizens. The City Clerk’s office provides a wide range of services, including support to the Mayor, City Council, City Manager, City departments, other local governing bodies, and citizens, without exception.

In 2005, duties to supervise the Buildings Maintenance and Codes Enforcement programs were added to this department. This category is now also referred to as General Services. In 2008 fiscal year, administration of personnel services was added to the General Services Department. Codes Enforcement program was moved back to the Legal Department.

Some major administrative services performed by the department include: Clerk of the City Council, Records Manager, Elections Officer, analyst to the City Manager, assist with personnel administration, Information Officer, supervise buildings maintenance, codes enforcement program and interpretation of public records and meetings law and parliamentary procedures.

The City Clerk Department will continue striving to provide support services and any additional services needed to assist with local government functions, while remaining approachable, accessible, and responsive.

**2009-10 Goals, Projects and Highlights**

- Continue to promote City’s Wellness Program
- Coordinate improvement projects for City owned facilities
- Complete contract for Phase IV City Hall Remodel

**2008-09 Accomplishments/Comments**

- Continued supervision of the City’s Buildings Maintenance Department and coordination of improvement projects for City owned facilities
- Serve on numerous OAMR and IIMC Committees
- Worked on development and promotion of City’s wellness program
- Assumed duties of Human Resources for the City
- Administered contract for Phase IV City Hall Remodel

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

**GENERAL FUND – CITY CLERK**

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>CITY CLERK</b>							
001-0200-410.11-00	REGULAR SALARIES	73,836	76,800	81,701	84,452	84,452	84,452
001-0200-410.13-00	OVERTIME	-	-	-	-	-	-
001-0200-410.21-10	MEDICAL INSURANCE	13,241	13,381	15,459	16,578	16,578	16,578
001-0200-410.21-20	L-T DISABILITY INSURANCE	317	338	359	422	422	422
001-0200-410.21-30	LIFE INSURANCE	38	37	36	46	46	46
001-0200-410.21-40	WORKERS COMP INSURANCE	288	227	272	188	188	188
001-0200-410.22-00	FICA	5,499	5,713	6,250	6,461	6,461	6,461
001-0200-410.23-00	RETIREMENT CONTRIBUTIONS	10,046	10,368	11,030	11,401	11,401	11,401
001-0200-410.28-00	VEBA CONTRIBUTIONS	-	-	-	2,895	2,895	2,895
001-0200-410.29-00	OTHER EMPLOYEE BENEFITS	57	60	61	60	60	60
<b>TOTAL PERSONNEL SERVICE</b>		<b>103,323</b>	<b>106,924</b>	<b>115,168</b>	<b>122,503</b>	<b>122,503</b>	<b>122,503</b>
001-0200-410.31-10	CONTRACTUAL SERVICES	27	27	30	30	30	30
001-0200-410.43-40	OFFICE EQUIPMENT	480	480	500	550	550	550
001-0200-410.53-20	POSTAGE	154	114	450	450	450	450
001-0200-410.53-30	TELEPHONE	366	372	500	1,010	1,010	1,010
001-0200-410.53-40	LEGAL NOTICES	(63)	24	250	250	250	250
001-0200-410.58-10	TRAVEL, FOOD & LODGING	926	1,856	3,400	2,800	2,800	2,800
001-0200-410.58-50	TRAINING AND CONFERENCES	1,020	1,060	1,200	1,200	1,200	1,200
001-0200-410.58-70	MEMBERSHIPS/DUES/SUBS	150	165	200	200	200	200
001-0200-410.60-10	OFFICE SUPPLIES	204	635	700	700	700	700
001-0200-410.64-10	BOOKS AND PERIODICALS	11	55	100	100	100	100
001-0200-410.69-50	MISCELLANEOUS EXPENSES	1,309	512	-	-	-	-
001-0200-410.69-80	ASSETS < \$5000	-	-	-	500	500	500
<b>TOTAL MATERIALS AND SERVICES</b>		<b>4,584</b>	<b>5,299</b>	<b>7,330</b>	<b>7,790</b>	<b>7,790</b>	<b>7,790</b>
<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL CITY CLERK DEPARTMENT</b>		<b>107,907</b>	<b>112,222</b>	<b>122,498</b>	<b>130,293</b>	<b>130,293</b>	<b>130,293</b>

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

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<b>Fund:</b>	<b>General (001)</b>		
<b>Department:</b>	<b>City Manager (0300)</b>	<b>Number of Employees:</b>	<b>2</b>
<b>Program:</b>	<b>Administration (410)</b>		

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**Mission**

To support the City Council, connect citizens to their City government, and through professional management tools, help City departments provide responsive, cost effective, efficient local services.

**Description**

The City Manager's position plays a unique role in assisting the democratic processes of our representative local government. Guided by the vision and goals of the City Council, it is the City Manager's charge to accomplish the direction set out by the Council. Oftentimes, this is performed by facilitating public processes, hearing and responding to the issues concerning citizens, offering alternative solutions, representing the position of the governing body, and offering education regarding the provision of public services and infrastructure.

The City Manager guides and shapes the organization in response to the leadership of the City Council and in accordance with sound management practices. The City Charter provides that this position is the administrative head of city government, specifically mentioning personnel administration and the supervision of public utilities and property.

**2009-2010 Goals, Projects and Highlights**

- The goals of the City Manager relate specifically to implementation of the goals set by Council for the City. These goals reflect the evolution of the City of The Dalles in response to, and in anticipation of changes in the community and the region. The current City Council goals are listed in the front section of the budget document.
- The City Manager will work with individual department managers to enhance and simplify the ease with which we respond to citizen inquiries.
- Implement design and construction of Washington Street Downtown/Riverfront Access connection and Riverfront Dock.
- Complete agreements for Airport Golf Course and proceed with construction.
- Have city website revised

**2008-2009 Accomplishments/Comments**

- 80% of the 49 Council Goal Objectives will be completed or are on schedule for completion.
- Implementation of Water System Improvements under Revenue Bond.
- Assisted Mayor and Chamber of Commerce in development of an ninth Downtown Renaissance program book and Washington D.C. lobbying.
- Appointed to League of Oregon Cities Board.
- The City Manager is continuing to enhance communication with City Council, citizens, department managers, City employees, and other local governments.

- Funding obtained for East Gateway construction.
- Maintained solid intergovernmental relations with Wasco County, School District, County Port, and Parks and Recreation.
- Assisted with issuance of a \$3.3 million bond for the Public Works Relocation and 911/EOC.

### Major Issues to be Resolved in the Next 5 Years

- The issues identified under the City Council budget.
- Increasing citizen trust and confidence in local government.
- Increase information flow to and communication with City Council.
- Funding strategies to maintain and replace the City's infrastructure.

## City of The Dalles, Oregon Fiscal Year 2009-10 Budget

### GENERAL FUND – CITY MANAGER

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>CITY MANAGER</b>							
001-0300-410.11-00	REGULAR SALARIES	137,575	149,019	163,596	170,335	170,335	170,335
001-0300-410.12-00	PARTTIME/TEMP SALARIES	-	-	-	-	9,500	9,500
001-0300-410.13-00	OVERTIME SALARIES	398	-	-	-	-	-
001-0300-410.21-10	MEDICAL INSURANCE	23,621	24,799	28,360	30,316	30,316	30,316
001-0300-410.21-20	L-T DISABILITY INSURANCE	587	634	720	852	852	852
001-0300-410.21-30	LIFE INSURANCE	77	73	82	92	92	92
001-0300-410.21-40	WORKERS COMP INSURANCE	543	587	715	628	628	628
001-0300-410.22-00	FICA	10,357	11,358	12,515	13,031	13,031	13,031
001-0300-410.23-00	RETIREMENT CONTRIBUTIONS	14,959	18,799	22,085	22,995	22,995	22,995
001-0300-410.28-00	VEBA CONTRIBUTIONS	-	-	-	2,416	2,416	2,416
001-0300-410.29-00	OTHER EMPLOYEE BENEFITS	-	-	-	-	-	-
001-0300-400.29-10	EMPLOYEE RELATIONS	-	-	-	-	-	-
<b>TOTAL PERSONNEL SERVICE</b>		<b>188,116</b>	<b>205,270</b>	<b>228,073</b>	<b>240,665</b>	<b>250,165</b>	<b>250,165</b>
001-0300-410.31-10	CONTRACTUAL SERVICES	105	54	54	54	54	54
001-0300-410.43-40	OFFICE EQUIPMENT	4,774	5,075	5,320	6,000	6,000	6,000
001-0300-410.43-53	VEHICLE ALLOWANCE	3,300	3,600	3,600	3,600	3,600	3,600
001-0300-410.53-20	POSTAGE	566	693	650	550	550	550
001-0300-410.53-30	TELEPHONE	785	803	900	2,076	2,076	2,076
001-0300-410.53-40	LEGAL NOTICES	-	-	-	-	-	-
001-0300-410.58-10	TRAVEL, FOOD & LODGING	3,401	3,230	5,600	4,600	4,600	4,600
001-0300-410.58-50	TRAINING AND CONFERENCES	1,152	125	1,000	1,000	1,000	1,000
001-0300-410.58-70	MEMBERSHIPS/DUES/SUBS	1,359	1,476	1,450	1,739	1,739	1,739
001-0300-410.60-10	OFFICE SUPPLIES	3,186	3,610	4,000	4,200	4,200	4,200
001-0300-410.64-10	BOOKS AND PERIODICALS	42	-	100	100	100	100
001-0300-410.69-50	MISCELLANEOUS EXPENSES	2,218	383	1,000	1,000	1,000	1,000
001-0300-410.69-80	ASSETS < \$5000	200	-	200	200	200	200
<b>TOTAL MATERIALS AND SERVICES</b>		<b>21,088</b>	<b>19,049</b>	<b>23,874</b>	<b>25,119</b>	<b>25,119</b>	<b>25,119</b>
001-0300-410.74-50	COMPUTER EQUIPMENT	2,255	-	3,100	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>2,255</b>	<b>-</b>	<b>3,100</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL CITY MANAGER DEPARTMENT</b>		<b>211,459</b>	<b>224,319</b>	<b>255,047</b>	<b>265,784</b>	<b>275,284</b>	<b>275,284</b>

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

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<b>Fund:</b>	<b>General (001)</b>	
<b>Department:</b>	<b>Legal/Judicial (07)</b>	<b>Number of Employees: 3.58</b>
<b>Program:</b>	<b>Legal/Judicial (412)</b>	<b>Legal: 2.33 Judicial: 1.25 + Judge</b>

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**Mission**

The Legal Department's mission is to provide legal services to City Council, staff members, commissions, agencies, and citizens, when appropriate, in a prompt and efficient manner.

The Municipal Court's mission is to dispense justice fairly and equitably within its jurisdiction over a variety of violations and misdemeanor offenses. The Court's jurisdiction is comparable to the jurisdiction exercised by a justice of the peace.

**Description:**

The Legal Department provides services to all departments and personnel of the City, various agencies and commissions of the City, City Council members, and the general public. These services include performing legal research and providing opinions, drafting resolutions and ordinances, prosecuting defendants in Municipal and Circuit Court, and representing the City in a variety of civil litigation, including administrative hearings and land use proceedings. These services also include attending meetings of the City Council and Planning Commission, and other City Commissions, when necessary, drafting a variety of legal documents, reviewing current legislation and court decisions, and investigating citizens' concerns and complaints.

**2009-2010 Goals, Projects and Highlights**

- Complete documentation to allow construction of golf course at the Municipal Airport to proceed.
- Represent the City in two appeal hearings before the Land Use Board of Appeals including the subdivision and site plan applications for a proposed Wal-Mart store.
- Work with staff to complete 10<sup>th</sup> Street Widening Project.
- Complete establishment of franchise agreements for Northern Wasco County PUD and Chenoweth PUD through adoption of franchise ordinances.

**2008-2009 Accomplishments/Comments**

- An ordinance was adopted for the remaining island annexation area on the west side of the City.
- Agreements were completed extending the term of the State Office Building lease.
- The ordinance regulating issuance of right-of-way construction permits was revised to strengthen requirements for issuance of the permits, and improve oversight of contractors engaging in construction activities within the public right-of-way.
- A ground lease for construction of a new hangar at the airport was completed.
- Policies complying with the federal Red Flag Identity Theft Program and the State Consumer Identity Theft Protection Act were prepared.

**Major Issues to be resolved in the next 5 years**

- Complete the process for the expansion of the City's Urban Growth Boundary.
- Continue to work with the Wasco County Court, the local Circuit Court Judges, the Municipal Court Judge, and other representatives of law enforcement to ensure the Municipal Court has access to bed space at the NORCOR correctional facility.

**City of The Dalles, Oregon**  
**Fiscal Year 2009-10 Budget**  
**GENERAL FUND – LEGAL**

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>LEGAL &amp; JUDICIAL</b>							
<b>LEGAL</b>							
001-0700-412.11-00	REGULAR SALARIES	116,220	125,820	143,697	138,417	138,417	138,417
001-0700-412.12-00	PARTTIME/TEMP SALARIES	8,972	9,439	11,359	12,288	12,288	12,288
001-0700-412.13-00	OVERTIME SALARIES	361	613	250	250	250	250
001-0700-412.21-10	MEDICAL INSURANCE	23,070	22,421	29,018	26,857	26,857	26,857
001-0700-412.21-20	L-T DISABILITY INSURANCE	521	596	640	754	754	754
001-0700-412.21-30	LIFE INSURANCE	91	86	96	116	116	116
001-0700-412.21-40	WORKERS COMP INSURANCE	540	535	666	349	349	349
001-0700-412.22-00	FICA	9,393	10,233	11,139	11,548	11,548	11,548
001-0700-412.23-00	RETIREMENT CONTRIBUTIONS	16,359	18,279	19,623	20,345	20,345	20,345
001-0700-412.28-00	VEBA CONTRIBUTIONS	-	-	-	11,497	4,863	4,863
001-0700-412.29-00	OTHER EMPLOYEE BENEFITS	57	-	-	-	-	-
<b>TOTAL PERSONNEL SERVICE</b>		<b>175,582</b>	<b>188,022</b>	<b>216,488</b>	<b>222,421</b>	<b>215,787</b>	<b>215,787</b>
001-0700-412.31-10	CONTRACTUAL SERVICES	1,897	2,498	10,000	10,620	10,620	10,620
001-0700-412.31-85	WITNESS/JURY FEES	-	-	-	-	-	-
001-0700-412.32-20	SPECIAL LEGAL SERVICES	490	809	500	500	500	500
001-0700-412.32-30	COURT APPT ATTORNEY FEES	-	-	-	-	-	-
001-0700-412.43-40	OFFICE EQUIPMENT	-	-	150	150	150	150
001-0700-412.50-10	CRIME VICTIMS ASSISTANCE	1,450	785	1,400	1,400	1,400	1,400
001-0700-412.50-20	VOCA	-	-	-	-	-	-
001-0700-412.53-20	POSTAGE	322	333	600	500	500	500
001-0700-412.53-30	TELEPHONE	1,445	1,473	1,500	2,460	2,460	2,460
001-0700-412.55-00	PRINTING & BINDING	-	-	-	-	-	-
001-0700-412.58-10	TRAVEL, FOOD & LODGING	1,071	1,240	1,200	1,100	1,100	1,100
001-0700-412.58-50	TRAINING AND CONFERENCES	439	702	1,000	900	900	900
001-0700-412.58-70	MEMBERSHIPS/DUES/SUBS	632	652	700	700	700	700
001-0700-412.60-10	OFFICE SUPPLIES	1,788	1,173	1,400	1,300	1,300	1,300
001-0700-412.64-10	BOOKS AND PERIODICALS	10,669	12,517	12,000	13,000	13,000	13,000
001-0700-412.64-80	COMPUTER SOFTWARE	-	-	-	-	-	-
001-0700-412.69-50	MISCELLANEOUS EXPENSES	2,015	-	-	-	-	-
001-0700-412.69-80	ASSETS < \$5000	-	1,350	-	-	-	-
<b>TOTAL MATERIALS AND SERVICES</b>		<b>22,217</b>	<b>23,532</b>	<b>30,450</b>	<b>32,630</b>	<b>32,630</b>	<b>32,630</b>
001-0700-412.74-50	COMPUTER EQUIPMENT	-	2,191	2,000	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>2,191</b>	<b>2,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SUB-TOTAL LEGAL</b>		<b>197,798</b>	<b>213,745</b>	<b>248,938</b>	<b>255,051</b>	<b>248,417</b>	<b>248,417</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2009-10 Budget**  
**GENERAL FUND – JUDICIAL**

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>JUDICIAL</b>							
001-0750-412.11-00	REGULAR SALARIES	36,396	37,774	42,816	42,075	42,075	42,075
001-0750-412.12-00	PARTTIME/TEMP SALARIES	28,018	28,795	42,128	31,782	31,782	31,782
001-0750-412.13-00	OVERTIME SALARIES	1,471	1,079	1,640	1,821	1,821	1,821
001-0750-412.21-10	MEDICAL INSURANCE	9,767	9,963	13,706	14,036	14,036	14,036
001-0750-412.21-20	L-T DISABILITY INSURANCE	180	249	205	258	258	258
001-0750-412.21-30	LIFE INSURANCE	52	52	51	69	69	69
001-0750-412.21-40	WORKERS COMP INSURANCE	310	338	427	243	243	243
001-0750-412.22-00	FICA	4,970	5,110	5,634	5,650	5,650	5,650
001-0750-412.23-00	RETIREMENT CONTRIBUTIONS	5,185	5,829	6,039	6,650	6,650	6,650
001-0750-412.28-00	VEBA CONTRIBUTIONS	-	-	-	787	787	787
<b>TOTAL PERSONNEL SERVICE</b>		<b>86,348</b>	<b>89,188</b>	<b>112,646</b>	<b>103,371</b>	<b>103,371</b>	<b>103,371</b>
001-0750-412.31-10	CONTRACTUAL SERVICES	10,114	8,641	7,000	8,000	8,000	8,000
001-0750-412.31-30	PRISONER MEDICAL SVCS	978	36	2,000	2,000	2,000	2,000
001-0750-412.31-85	WITNESS/JURY FEES	989	386	1,000	800	800	800
001-0750-412.31-90	PROSECUTING ATTORNEY	-	-	21,600	21,600	21,600	21,600
001-0750-412.32-30	COURT APPT ATTORNEY FEES	34,732	30,504	27,000	29,000	29,000	29,000
001-0750-412.33-15	INTERPRETOR FEES	2,320	1,550	2,500	2,000	2,000	2,000
001-0750-412.34-40	SOFTWARE MAINTENANCE	3,946	5,535	-	-	-	-
001-0750-412.43-40	OFFICE EQUIPMENT	409	-	2,500	-	-	-
001-0750-412.53-20	POSTAGE	1,948	2,456	4,000	2,500	2,500	2,500
001-0750-412.53-30	TELEPHONE	596	605	800	468	468	468
001-0750-412.58-10	TRAVEL, FOOD & LODGING	323	1,205	1,575	1,000	1,000	1,000
001-0750-412.58-50	TRAINING AND CONFERENCES	190	290	600	300	300	300
001-0750-412.58-70	MEMBERSHIPS/DUES/SUBS	105	255	185	200	200	200
001-0750-412.60-10	OFFICE SUPPLIES	1,330	1,502	1,500	1,300	1,300	1,300
001-0750-412.64-10	BOOKS AND PERIODICALS	37	5	50	50	50	50
001-0750-412.69.50	MISC. EXPENSES	-	58	-	-	-	-
001-0750-412.69-80	ASSETS < \$5000	-	300	-	2,500	2,500	2,500
<b>TOTAL MATERIALS AND SERVICES</b>		<b>58,017</b>	<b>53,328</b>	<b>72,310</b>	<b>71,718</b>	<b>71,718</b>	<b>71,718</b>
001-0750-412.74-50	COMPUTER EQUIPMENT	-	-	2,500	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>-</b>	<b>2,500</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SUB-TOTAL JUDICIAL</b>		<b>144,365</b>	<b>142,516</b>	<b>187,456</b>	<b>175,089</b>	<b>175,089</b>	<b>175,089</b>
<b>TOTAL LEGAL AND JUDICIAL DEPARTMENT</b>		<b>342,163</b>	<b>356,262</b>	<b>436,394</b>	<b>430,140</b>	<b>423,506</b>	<b>423,506</b>

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

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<b>Fund:</b>	<b>General (001)</b>	
<b>Department:</b>	<b>Finance/Utility Billing (0900-950)</b>	<b>Number of Employees: 6</b>
<b>Program:</b>	<b>Finance/Utility Billing (415)</b>	<b>Finance: 4 Utility Billing: 2</b>

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**Mission**

To provide the finest in financial information, projections and support services to the City Staff, City Manager, City Council, and external users in support of their decision making processes; and to aggressively respond to the needs of City Staff in their quest to provide quality services, while using the City's available resources in the best interests of all involved.

**Description**

The Finance Department is charged with a wide variety of tasks, including coordination of the City's annual budget and audit processes, and grant administration, as well as the general administrative functions, such as payroll, cash receipts, accounts payables, accounts receivables, fixed assets, and general ledger. The Department also processes all utility billing and collections for the City's water and wastewater utilities in a separate cost center (0950). The Finance Department prepares a wide range of internal and external financial reports for use by other organizations, City Council and its commissions, and City Staff, as well as the general citizenship. The Finance Department also maintains all accounting functions and ledgers for the Urban Renewal District, Tourism Promotion Funds, and QLife. This Department maintains the primary Financial/Court computer system software.

**2009-10 Goals, Projects and Highlights**

- Complete Financial/Court software upgrade and conversion to hosted server system.
- Continue training and cross-training for all Dept employees.
- Improve processes and systems in order to efficiently provide timely and accurate financial information to the City Manager and Staff, City Council, and other users of this information.

**2008-09 Accomplishments/Comments**

- Completed upgrade of computer software (SunGard) from greenscreen to the Naviline version and the conversion from the on-site AS400 server system to a hosted server system.
- Completed intensive software training sessions on Fixed Assets and Cognos report writer.
- Assisted in developing plan for Phase IV of City Hall remodel and moved Finance Offices temporarily to the Police building during the remodel.

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

**GENERAL FUND – FINANCIAL**

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>FINANCE AND UTILITY BILLING</b>							
<b>FINANCE</b>							
001-0900-415.11-00	REGULAR SALARIES	126,050	178,570	186,185	201,358	201,358	201,358
001-0900-415.12-00	PARTTIME/TEMP SALARIES	39,402	163	-	-	-	-
001-0900-415.13-00	OVERTIME SALARIES	9,602	2,533	10,063	11,095	11,095	11,095
001-0900-415.21-10	MEDICAL INSURANCE	30,815	33,314	43,753	46,365	46,365	46,365
001-0900-415.21-20	L-T DISABILITY INSURANCE	504	771	807	1,007	1,007	1,007
001-0900-415.21-30	LIFE INSURANCE	96	94	165	185	185	185
001-0900-415.21-40	WORKERS COMP INSURANCE	600	698	926	508	508	508
001-0900-415.22-00	FICA	13,172	13,309	14,792	16,253	16,253	16,253
001-0900-415.23-00	RETIREMENT CONTRIBUTIONS	12,699	8,905	19,469	28,681	28,681	28,681
001-0900-415.28-00	VEBA CONTRIBUTIONS	-	-	-	-	-	-
001-0900-415.29-00	OTHER EMPLOYEE BENEFITS	67	213	114	180	180	180
<b>TOTAL PERSONNEL SERVICE</b>		<b>233,006</b>	<b>238,570</b>	<b>276,274</b>	<b>305,632</b>	<b>305,632</b>	<b>305,632</b>
001-0900-415.31-10	CONTRACTUAL SERVICES	6,712	5,340	5,554	1,096	1,096	1,096
001-0900-415.31-20	ACCOUNTING/ADVISORY SVCS	-	-	5,000	7,500	7,500	7,500
001-0900-415.34-30	COMPUTER SERVICES	20,053	8,521	-	-	-	-
001-0900-415.34-40	SOFTWARE MAINTENANCE	22,588	15,112	-	-	-	-
001-0900-415.34-50	SPECIAL STUDIES & REPORTS	-	225	-	500	500	500
001-0900-415.43-20	COMPUTERS	30,170	20,598	-	-	-	-
001-0900-415.43-40	OFFICE EQUIPMENT	503	266	1,600	850	850	850
001-0900-415.44-20	RENTAL OF EQUIPMENT	3,432	3,432	3,432	3,432	3,432	3,432
001-0900-415.44-30	LEASE OF COMPUTER	10,675	10,675	9,785	-	-	-
001-0900-415.53-20	POSTAGE	2,273	2,574	3,000	3,000	3,000	3,000
001-0900-415.53-30	TELEPHONE	1,957	2,124	2,800	2,736	2,736	2,736
001-0900-415.53-40	LEGAL NOTICES	129	1,336	1,500	1,500	1,500	1,500
001-0900-415.54-00	ADVERTISING	400	203	-	-	-	-
001-0900-412.55-00	PRINTING & BINDING	1,980	1,493	2,500	2,500	2,500	2,500
001-0900-415.58-10	TRAVEL, FOOD & LODGING	1,242	1,838	7,000	4,000	4,000	4,000
001-0900-415.58-50	TRAINING AND CONFERENCES	7,608	10,520	7,500	2,250	2,250	2,250
001-0900-415.58-70	MEMBERSHIPS/DUES/SUBS	1,699	1,834	2,100	2,400	2,400	2,400
001-0900-415.60-10	OFFICE SUPPLIES	5,342	7,611	7,500	7,500	7,500	7,500
001-0900-415.64-80	COMPUTER SOFTWARE	1,230	-	1,000	1,000	1,000	1,000
001-0900-415.69-50	MISCELLANEOUS EXPENSES	22,459	4,377	1,000	2,500	2,500	2,500
001-0900-415.69-70	CASH SHORT/LONG	(16)	50	-	-	-	-
001-0900-415.69-80	ASSETS < \$5000	75	-	1,000	10,000	10,000	10,000
<b>TOTAL MATERIALS AND SERVICES</b>		<b>140,511</b>	<b>98,131</b>	<b>62,271</b>	<b>52,764</b>	<b>52,764</b>	<b>52,764</b>
001-0900-415.74-30	FURNITURE & FIXTURES	150	-	-	-	-	-
001-0900-415.74-40	OFFICE EQUIPMENT	-	6,153	2,000	-	-	-
001-0900-415.74-50	COMPUTER EQUIPMENT	8,247	2,284	3,000	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>8,397</b>	<b>8,436</b>	<b>5,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SUB-TOTAL FINANCE</b>		<b>381,914</b>	<b>345,137</b>	<b>343,545</b>	<b>358,396</b>	<b>358,396</b>	<b>358,396</b>

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

**GENERAL FUND – UTILITY BILLING**

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>UTILITY BILLING</b>							
001-0950-415.11-00	REGULAR SALARIES	54,141	56,716	62,678	65,390	65,390	65,390
001-0950-415.12-00	PARTTIME/TEMP SALARIES	2,813	-	-	-	-	-
001-0950-415.13-00	OVERTIME SALARIES	4,381	1,812	5,424	5,659	5,659	5,659
001-0950-415.21-10	MEDICAL INSURANCE	6,648	17,522	17,804	24,897	24,897	24,897
001-0950-415.21-20	L-T DISABILITY INSURANCE	249	249	276	327	327	327
001-0950-415.21-30	LIFE INSURANCE	72	60	82	92	92	92
001-0950-415.21-40	WORKERS COMP INSURANCE	327	276	463	191	191	191
001-0950-415.-22-00	FICA	4,663	4,325	5,210	5,435	5,435	5,435
001-0950-415.23-00	RETIREMENT CONTRIBUTIONS	4,547	7,378	8,462	9,591	9,591	9,591
001-0950-415.28-00	VEBA CONTRIBUTIONS	-	-	-	702	702	702
001-0950-415.29-00	OTHER EMPLOYEE BENEFITS	-	-	-	-	-	-
<b>TOTAL PERSONNEL SERVICE</b>		<b>77,842</b>	<b>88,337</b>	<b>100,399</b>	<b>112,284</b>	<b>112,284</b>	<b>112,284</b>
001-0950-415.31-10	CONTRACTUAL SERVICES	788	578	1,000	826	826	826
001-0950-415.34-30	COMPUTER SERVICES	10	-	-	-	-	-
001-0950-415.34-40	SOFTWARE MAINTENANCE	11,701	14,275	-	-	-	-
001-0950-415.43-20	COMPUTERS	-	130	1,000	1,000	1,000	1,000
001-0950-415.43-40	OFFICE EQUIPMENT	332	266	600	600	600	600
001-0950-415.53-20	POSTAGE	17,987	18,904	19,470	21,200	21,200	21,200
001-0950-415.53-30	TELEPHONE	1,614	1,771	2,000	1,248	1,248	1,248
001-0950-415-55-00	PRINTING & BINDING	831	1,407	3,500	3,500	3,500	3,500
001-0950-415.58-10	TRAVEL, FOOD & LODGING	-	636	2,500	1,000	1,000	1,000
001-0950-415.58-50	TRAINING AND CONFERENCES	-	1,006	7,000	1,300	1,300	1,300
001-0950-415.60-10	OFFICE SUPPLIES	2,584	3,317	3,000	3,000	3,000	3,000
001-0950-415.64-80	COMPUTER SOFTWARE	-	-	1,000	1,000	1,000	1,000
001-0950-415.69-50	MISCELLANEOUS EXPENSES	1,181	604	1,000	1,000	1,000	1,000
001-0950-415.69-70	CASH SHORT/LONG	(39)	60	100	100	100	100
001-0950-415.69-80	ASSETS < \$5000	75	-	1,000	5,000	5,000	5,000
<b>TOTAL MATERIALS AND SERVICES</b>		<b>37,065</b>	<b>42,954</b>	<b>43,170</b>	<b>40,774</b>	<b>40,774</b>	<b>40,774</b>
001-0950-415.74-50	COMPUTER EQUIPMENT	2,455	7,876	3,500	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>2,455</b>	<b>7,876</b>	<b>3,500</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SUB-TOTAL UTILITY BILLING</b>		<b>117,361</b>	<b>139,167</b>	<b>147,069</b>	<b>153,058</b>	<b>153,058</b>	<b>153,058</b>
<b>TOTAL FINANCE &amp; UTILITY BILLING DEPARTMENT</b>		<b>499,275</b>	<b>484,304</b>	<b>490,614</b>	<b>511,454</b>	<b>511,454</b>	<b>511,454</b>

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

**Fund: General (001)**  
**Department: Personnel (10)**  
**Program: Personnel (416)**

**Mission**

Provide responsive Human Resource management services for the City.

**Description**

The position of Personnel Director was eliminated from the 1997-98 budget. The City contracted with Wasco County for most human resource activities. The City Clerk assumed the position of City staff liaison with Wasco County. All departments assumed some personnel function previously managed by the Personnel Department. The City also has a Benefits Agent of Record who manages our benefit plans.

In the 2008 fiscal year, the General Services Department resumed administration of personnel services.

This budget includes funding to pay for labor attorney fees and for training for the City Clerk to prepare for the transition of personnel services. The amount traditionally budgeted to pay Wasco County has been removed.

**2009-10 Goals, Projects and Highlights**

- Continue Employee Recognition Program
- Conduct Retirement Fund and Open Enrollment Meetings for employees
- Continue City Wellness Program

**2008-09 Accomplishments/Comments**

- Scheduled free lunch hour employee wellness programs
- Continued an Employee Recognition Program
- Worked with BCI to provide employee benefits

**GENERAL FUND – PERSONNEL**

Account Number	Account Description	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2009-2010	FY 2009-2010
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
<b>PERSONNEL</b>							
001-1000-416-31-10	CONTRACTUAL SERVICES	-	-	-	-	-	-
001-1000-416.34-50	SPECIAL STUDIES & REPORTS	394	-	500	500	500	500
001-1000-416.39-00	OTHER CONTRACTUAL SVCS	16,152	18,737	-	-	-	-
001-1000-416.39-10	OTHER LEGAL SERVICES	3,854	50	4,000	3,000	3,000	3,000
001-1000-416.50-60	EMPLOYEE RELATIONS	3,042	2,636	4,000	4,000	4,000	4,000
001-1000-416.53-20	POSTAGE	89	107	500	400	400	400
001-1000-416.54-00	ADVERTISING	269	-	-	-	-	-
001-1000-416.58-50	TRAINING AND CONFERENCES	-	-	1,500	1,000	1,000	1,000
001-1000-416.60-10	OFFICE SUPPLIES	134	143	300	300	300	300
001-1000-416.60-90	OTHER SUPPLIES	-	-	200	200	200	200
001-1000-416.64-10	BOOKS AND PERIODICALS	-	-	300	300	300	300
001-1000-416.69-50	MISCELLANEOUS EXPENSES	464	-	500	500	500	500
<b>TOTAL MATERIALS AND SERVICES</b>		<b>24,398</b>	<b>21,672</b>	<b>11,800</b>	<b>10,200</b>	<b>10,200</b>	<b>10,200</b>
<b>TOTAL PERSONNEL DEPARTMENT</b>		<b>24,398</b>	<b>21,672</b>	<b>11,800</b>	<b>10,200</b>	<b>10,200</b>	<b>10,200</b>

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

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<b>Fund:</b>	<b>General Fund (001)</b>	
<b>Department:</b>	<b>Community Development (1100)</b>	<b>Number of Employees: 7 (6 FTE)</b>
<b>Program:</b>	<b>Community Development (421)</b>	

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**Mission**

“PREPARING FOR THE FUTURE” a long-standing mission carried out for the benefit of this community’s citizens and future generations through:

- Responsive, accurate, consistent, helpful and honest service to our citizens and customers.
- Aggressively pursuing meaningful citizen involvement in all planning endeavors.
- Active staff support for our citizen volunteers serving on the Planning Commission, Historic Landmarks Commission, Urban Renewal, and Ad Hoc Committees.
- Determined implementation of adopted plans, programs and policies.
- Helping to foster a climate of cooperation among City personnel, local citizens, special interest groups, and State and Federal agencies.

**Description**

The Community Development Department is responsible for:

- Current and Long Range Planning within the entire Urban Growth Boundary
- Right-of-Way Coordination
- Land Use Code and Inspection Enforcement
- Historic Landmarks Program
- Urban Renewal Program
- Enterprise Zone Program
- Other special projects as assigned.

There are five permanent, full-time positions in the proposed budget: Director, Senior Planner, Associate Planner, Development Inspector, and Planning Technician. In addition there are two permanent part-time positions in the proposed budget: Codes Enforcement officer, and Administrative Secretary. The RARE planner is in the proposed budget for 2009-10. This will be a 50% position shared with the Port of The Dalles.

**2009-10 Goals, Projects and Highlights**

- The primary goal of the Department will continue to be serving citizens in the most professional manner possible. The Department’s mission statement will continue to serve as the guiding principle for all actions.
- The customer satisfaction survey will be continued through 2009-10. Anyone who completes a permitting process with the Department will be sent a survey.
- The Department will continue to follow and complete the 2009 Council Goals and Objectives.

- Implementation of the new requirements for LID's, developer reimbursements, and public improvements payments will continue to be maintained on the GIS and Access data bases.
- An additional round of Land Use and Development Ordinance (LUDO) amendments will be completed by June 30, 2010.
- Completion of the comprehensive land use plan, UGB, and NSA boundary amendments will be attempted through the State's Periodic Review process.
- Implementation of the adopted annexation policy will continue with at least one more round of annexations by June 2010.
- The level of code enforcement work will continue through 2009-10. This is currently at 20 hours per week.
- Support for the development of the Geographic Information System (GIS) will continue.
- Other ongoing work will include timely processing of building permits, development reviews, and a continued emphasis on right-of-way planning and urban growth area planning.
- The Certified Local Government, Historic Preservation Program work will continue, as well as grant work related to historic preservation efforts and other special projects such as the Pioneer Cemetery.
- Management of the Columbia Gateway Urban Renewal Program and Advisory Committee support will continue. A major plan amendment will be completed extending the Plan for 10 years and increasing the maximum indebtedness.
- Staff coordination for the Enterprise Zone program will continue.

#### **2008-09 Accomplishments / Comments**

- The Department instituted a customer satisfaction survey this year. Anyone who completed a permitting process with the Department within the past 3 years was sent a survey. The Department has received 80 responses and enjoys an exceptionally high rating in all 12 rating categories.
- Continued development of the City's Geographic Information System (GIS) and initiated in-house mapping capability.
- Continued the comprehensive land use plan, UGB, and National Scenic Area – Urban Exempt Area amendment process. Meetings with the Scenic Gorge Commission and the Warm Springs Tribe have been on-going.
- Continuation of the annexation policy by annexing one group of properties.
- Staff continued to be active in support of the Planning Commission, Historic Landmarks Commission, Site (Development) Review Team, Urban Renewal Agency and Advisory Committee, and other community groups and Ad Hoc committees. Many hours per week were dedicated to helping these groups function properly and to carry out their role in the decision making process.
- In both current and long range planning efforts, coordination with other City departments, citizens, special interests groups, and State and Federal agencies have been given much attention. This is an ongoing effort, and the relationships developed over the years have continued to be strong.
- The Department continued to provide planning services to the County Planning and Economic Development Department within the Urban Growth Area, to City Public Works within the rights-of-way, and to the Urban Renewal Agency.

- Overall building permit activity was down from the record high of 2006. Numbers were slightly above the 2004 volume.
- On-going coordination with both code enforcement officers has been a major focus of effort. Consistent enforcement of planning ordinances creates the ability to be effective and gives creditability to the entire planning effort.

**Major issues to be resolved in the next 5 years**

- Update the Comprehensive Land Use Plan, Land Use and Development Ordinance, Transportation Master Plan, Sewer Master Plan, Storm Water Master Plan, Water Master Plan, and capital improvement plan consistent with the UGB and NSA amendments.
- Complete the planning and zoning within the expanded exempt area of the Scenic Area Boundary and within the new Urban Growth Boundary.
- Development of major Urban Renewal projects and implementation of the amended Urban Renewal Plan.
- Maintain the Certified Local Government status of the Historic Landmarks Commission. Implementation of all the various master plans.

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

**GENERAL FUND – COMMUNITY DEVELOPMENT**

Account Number	Account Description	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2009-2010	FY 2009-2010
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
<b>COMMUNITY DEVELOPMENT</b>							
001-1100-417.11-00	REGULAR SALARIES	248,532	277,126	284,157	285,999	285,999	285,999
001-1100-417.12-00	PARTTIME/TEMP SALARIES	4,480	19,440	29,771	33,186	33,186	33,186
001-1100-417.13-00	OVERTIME SALARIES	1,586	493	3,994	3,872	3,872	3,872
001-1100-417.21-10	MEDICAL INSURANCE	47,560	56,502	61,937	63,830	63,830	63,830
001-1100-417.21-20	L-T DISABILITY INSURANCE	1,073	1,247	1,295	1,523	1,523	1,523
001-1100-417.21-30	LIFE INSURANCE	192	221	247	277	277	277
001-1100-417.21-40	WORKERS COMP INSURANCE	1,365	1,361	1,635	1,126	1,126	1,126
001-1100-417.22-00	FICA	18,733	21,773	23,939	24,418	24,418	24,418
001-1100-417.23-00	RETIREMENT CONTRIBUTIONS	28,616	35,688	38,226	41,126	41,126	41,126
001-1100-417.28-00	VEBA CONTRIBUTIONS	-	-	-	2,852	2,852	2,852
001-1100-417.29-00	OTHER EMPLOYEE BENEFITS	57	120	175	120	120	120
<b>TOTAL PERSONNEL SERVICE</b>		<b>352,194</b>	<b>413,971</b>	<b>445,376</b>	<b>458,329</b>	<b>458,329</b>	<b>458,329</b>
001-1100-417.31-10	CONTRACTUAL SERVICES	29,135	32,782	31,240	18,135	18,135	18,135
001-1100-417.34-10	ENGINEERING SERVICES	10,670	-	-	3,000	3,000	3,000
001-1100-417.34-40	SOFTWARE MAINTENANCE	1,443	-	-	-	-	-
001-1100-417.35-40	BASE MAPPING	-	-	1,000	1,000	1,000	1,000
001-1100-417.35-60	FILING FEES	2,204	-	500	500	500	500
001-1100-417.39-00	OTHER CONTRACTUAL SVCS	4,058	10,365	32,000	22,000	22,000	22,000
001-1100-417.43-10	BUILDINGS AND GROUNDS	-	645	2,000	2,000	2,000	2,000
001-1100-417.43-20	COMPUTERS	385	53	-	-	-	-
001-1100-417.43-40	OFFICE EQUIPMENT	1,053	598	1,300	1,000	1,000	1,000
001-1100-417.43-45	JOINT USE OF LABOR / EQUIP	-	49	-	50	50	50
001-1100-417.43-50	VEHICLES	461	34	600	600	600	600
001-1100-417.43-51	GAS/OIL/DIESEL/LUBRICANTS	809	1,056	1,200	1,200	1,200	1,200
001-1100-417.43-52	TIRES AND TIRE REPAIRS	156	104	200	200	200	200
001-1100-417.53-20	POSTAGE	2,644	4,062	4,700	5,200	5,200	5,200
001-1100-417.53-30	TELEPHONE	2,712	2,958	3,200	3,948	3,948	3,948
001-1100-417.53-40	LEGAL NOTICES	713	1,509	1,500	1,750	1,750	1,750
001-1100-417.54-00	ADVERTISING	-	428	400	400	400	400
001-1100-417.55-00	PRINTING AND BINDING	540	556	2,000	1,500	1,500	1,500
001-1100-417.57-00	PERMITS	900	900	900	900	900	900
001-1100-417.58-10	TRAVEL, FOOD & LODGING	954	1,753	1,800	1,800	1,800	1,800
001-1100-417.58-50	TRAINING AND CONFERENCES	613	661	1,000	1,000	1,000	1,000
001-1100-417.58-70	MEMBERSHIPS/DUES/SUBS	1,014	1,366	1,200	1,400	1,400	1,400
001-1100-417.60-10	OFFICE SUPPLIES	3,883	3,211	4,500	4,500	4,500	4,500
001-1100-417.60-85	SPECIAL DEPT SUPPLIES	-	-	9,250	250	250	250
001-1100-417.64-10	BOOKS AND PERIODICALS	125	209	300	300	300	300
001-1100-417.64-80	COMPUTER SOFTWARE	-	2,513	2,000	3,226	3,226	3,226
001-1100-417.69-50	MISCELLANEOUS EXPENSES	4,130	40	100	100	100	100
001-1100-417.69-80	ASSETS < \$5000	-	-	-	7,200	7,200	7,200
<b>TOTAL MATERIALS AND SERVICES</b>		<b>68,602</b>	<b>65,850</b>	<b>102,890</b>	<b>83,159</b>	<b>83,159</b>	<b>83,159</b>
001-1100-417.74-20	VEHICLES	-	-	12,000	-	-	-
001-1100-417.73-30	IMPRV OTHER THAN BUILDING	99	1,570	4,500	-	-	-
001-1100-417.74-40	OFFICE EQUIPMENT	-	1,924	-	-	-	-
001-1100-417.74-50	COMPUTER EQUIPMENT	3,064	3,567	1,700	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>3,163</b>	<b>7,061</b>	<b>18,200</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL COMMUNITY DEVELOPMENT DEPARTMENT</b>		<b>423,959</b>	<b>486,882</b>	<b>566,466</b>	<b>541,488</b>	<b>541,488</b>	<b>541,488</b>

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

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<b>Fund:</b>	<b>General (110)</b>	
<b>Department:</b>	<b>Police (013)</b>	<b>Number of Employees: 25 (23.5 FTE)</b>
<b>Program:</b>	<b>Public Safety (421)</b>	

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**Mission:**  
“STRIVE FOR EXCELLENCE”

**Description:**

The Police Department is responsible for the public safety within the city limits of the City of The Dalles. Services include, but are not limited to:

- Protection of life and property
- The detection and apprehension of offenders
- Enforcement of state laws, City ordinances, and traffic laws
- Protection of The Dalles Municipal Watershed

The department is budgeted for 23 full time positions including: 1 Chief, 1 Captain, 4 Sergeants, 15 Police Officers, 1 Administrative Secretary, and 1 Department Secretary.

**Non-enforcement programs include:**

- Neighborhood Watch
- Police Reserves

The Department works very closely with other law enforcement agencies in the area, as well as the Council and other City departments. The Department’s working relationship with other local law enforcement agencies is one of the finest in the state.

**2009-10 Goals, Projects and Highlights**

- Continuance of good interagency relationships
- Enhance training
- Maintain a fully staffed department

**Major Issues to be Resolved in the Next Five Years**

- Adequately serve the City’s newly annexed areas

**City of The Dalles, Oregon**  
**Fiscal Year 2009-10 Budget**  
**GENERAL FUND – POLICE**

Account Number	Account Description	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2009-2010	FY 2009-2010
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
<b>POLICE</b>							
001-1300-421.11-00	REGULAR SALARIES	999,385	1,085,733	1,212,484	1,296,640	1,296,640	1,296,640
001-1300-421.12-00	PARTTIME/TEMP SALARIES	3,733	4,493	5,772	8,927	8,927	8,927
001-1300-421.13-00	OVERTIME SALARIES	76,693	99,517	90,000	99,000	99,000	99,000
001-1300-421.13-10	DUI OVERTIME SALARIES	7,819	9,793	6,000	8,000	8,000	8,000
001-1300-421.13-15	MIP-A OVERTIME SALARIES	-	-	15,000	-	-	-
001-1300-421.13-20	SHIFT MINIMUM COVERAGE	-	2,939	-	-	-	-
001-1300-421.21-10	MEDICAL INSURANCE	232,198	223,162	277,660	294,218	294,218	294,218
001-1300-421.21-20	L-T DISABILITY INSURANCE	4,293	4,688	5,259	6,489	6,489	6,489
001-1300-421.21-30	LIFE INSURANCE	781	716	951	1,072	1,072	1,072
001-1300-421.21-40	WORKERS COMP INSURANCE	45,360	52,898	64,031	64,085	64,085	64,085
001-1300-421.22-00	FICA	81,397	90,849	100,499	109,280	109,280	109,280
001-1300-421.23-00	RETIREMENT CONTRIBUTIONS	212,407	228,538	254,245	275,163	275,163	275,163
001-1300-421.2400	COPS GRANT - SALARY + BENEFITS	-	-	-	69,957	69,957	69,957
001-1300-421.28-00	VEBA CONTRIBUTIONS	-	-	-	11,500	11,500	11,500
001-1300-421.29-00	OTHER EMPLOYEE BENEFITS	114	235	301	240	240	240
<b>TOTAL PERSONNEL SERVICE</b>		<b>1,664,180</b>	<b>1,803,561</b>	<b>2,032,202</b>	<b>2,244,571</b>	<b>2,244,571</b>	<b>2,244,571</b>
001-1300-421.31-10	CONTRACTUAL SERVICES	865	565	4,600	1,065	1,065	1,065
001-1300-421.31-40	WASCO CO COMMUNICATIONS	232,613	244,174	203,627	205,558	205,558	205,558
001-1300-421.31-70	RECRUITING EXPENSES	1,132	1,470	3,000	3,000	3,000	3,000
001-1300-421.33-15	INTERPRETOR FEES	11	54	400	400	400	400
001-1300-421.33-40	TOWING SERVICES	1,831	1,630	3,000	2,500	2,500	2,500
001-1300-421.33-70	CUSTOMER MEDICAL EXPENSE	-	-	500	500	500	500
001-1300-421.34-30	COMPUTER SERVICES	2,936	-	-	-	-	-
001-1300-421.34-40	SOFTWARE MAINTENANCE	3,860	3,860	3,860	4,400	4,400	4,400
001-1300-421.41-10	WATER & SEWER	540	745	775	950	950	950
001-1300-421.41-20	GARBAGE SERVICES	1,084	1,198	1,300	1,400	1,400	1,400
001-1300-421.41-40	ELECTRICITY	7,303	7,087	8,000	8,500	8,500	8,500
001-1300-421.42-00	JANITORIAL SERVICES	8,000	8,000	8,360	8,360	8,360	8,360
001-1300-421.43-10	BUILDINGS AND GROUNDS	4,166	4,497	5,000	6,200	6,200	6,200
001-1300-421.43-20	COMPUTERS	661	-	-	-	-	-
001-1300-421.43-30	RADIO EQUIPMENT	4,017	3,794	4,500	4,500	4,500	4,500
001-1300-421.43-40	OFFICE EQUIPMENT	1,086	298	2,000	2,000	2,000	2,000
001-1300-421.43-50	VEHICLES	16,652	22,967	16,000	17,000	17,000	17,000
001-1300-421.43-51	GAS/OIL/DIESEL/LUBRICANTS	35,010	45,049	40,000	43,000	43,000	43,000
001-1300-421.43-52	TIRES AND TIRE REPAIRS	5,282	3,824	5,500	6,500	6,500	6,500
001-1300-421.43-75	ELEVATOR MAINTENANCE	2,131	2,248	2,500	2,500	2,500	2,500
001-1300-421.43-77	HVAC SYSTEMS	-	106	1,000	1,000	1,000	1,000
001-1300-421.50-40	HEPATITIS PROGRAM	-	134	300	300	300	300
001-1300-421.53-20	POSTAGE	2,938	2,238	2,500	2,500	2,500	2,500
001-1300-421.53-30	TELEPHONE	12,842	10,441	11,000	18,392	18,392	18,392
001-1300-421.54-00	ADVERTISING	190	125	300	300	300	300
001-1300-421.56-00	MICROFILMING	1,205	1,231	2,000	2,000	2,000	2,000
001-1300-421.58-50	TRAINING AND CONFERENCES	9,759	11,798	14,500	14,500	14,500	14,500
001-1300-421.58-70	MEMBERSHIPS/DUES/SUBS	379	647	400	900	900	900
001-1300-421.59-10	SERT TEAM	3,273	5,650	5,500	6,500	6,500	6,500
001-1300-421.59-15	RESERVES	3,818	4,581	3,000	3,000	3,000	3,000
001-1300-421.59-25	CRIME PREVENTION	1,313	934	1,500	1,500	1,500	1,500
001-1300-421.60-10	OFFICE SUPPLIES	2,977	4,159	4,000	4,000	4,000	4,000
001-1300-421.60-20	JANITORIAL SUPPLIES	394	340	600	600	600	600
001-1300-421.60-65	AMMUNITION	5,325	5,643	6,000	6,000	6,000	6,000
001-1300-421.60-70	DRUG FORFEITURE ITEMS	3,658	3,388	7,000	7,000	7,000	7,000
001-1300-421.60-80	CLOTHING	11,025	15,572	13,708	17,400	17,400	17,400
001-1300-421.60-85	SPECIAL DEPT SUPPLIES	4,144	8,867	8,500	8,500	8,500	8,500
001-1300-421.64-80	COMPUTER SOFTWARE	63	180	1,000	1,000	1,000	1,000
001-1300-421.65-00	BYRNE JAF (POLICE) GRANT EXPENSES	-	-	-	10,000	10,000	10,000
001-1300-421.69-50	MISCELLANEOUS EXPENSES	3,478	-	-	1,200	1,200	1,200
001-1300-421.69-80	ASSETS < \$5000	922	1,368	2,000	10,800	6,800	6,800
<b>TOTAL MATERIALS AND SERVICES</b>		<b>396,882</b>	<b>428,865</b>	<b>397,730</b>	<b>435,725</b>	<b>431,725</b>	<b>431,725</b>
001-1300-421.72-20	BUILDINGS	-	8,388	3,000	3,000	3,000	3,000
001-1300-421.74-20	VEHICLES	56,316	44,521	81,900	50,500	50,500	50,500
001-1300-421.74-40	OFFICE EQUIPMENT	1,350	5,968	-	-	-	-
001-1300-421.74-50	COMPUTER EQUIPMENT	5,000	10,923	2,000	6,000	6,000	6,000
001-1300-421.74-90	EQUIPMENT, OTHER	-	15,396	14,200	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>62,666</b>	<b>85,196</b>	<b>101,100</b>	<b>59,500</b>	<b>59,500</b>	<b>59,500</b>
<b>TOTAL POLICE DEPARTMENT</b>		<b>2,123,728</b>	<b>2,317,622</b>	<b>2,531,032</b>	<b>2,739,796</b>	<b>2,735,796</b>	<b>2,735,796</b>

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

**Fund:** General (001)  
**Department:** Technology (1700)  
**Program:** Other (419)

**Mission**

To provide skilled and timely support, maintenance, replacement and upgrades for the Citywide information technology systems, including hardware and software, in order to needs and facilitate the operations of City Staff.

**Description**

The City will continue contracting with the Education Service District Region 9 (ESD) at Columbia Gorge Community College to provide 40 hours of IT assistance per week.

The proposed budget for FY09/10 contains the General Fund Technology Department where the costs for the Citywide information systems have been consolidated. Some major items that are included in this new Department are servers, switches, Navaline maintenance contracts, and the contract with ESD. Costs of replacing individual computers, software or maintenance that are specific to individual Departments or Funds have not been included in this proposed Technology Department budget.

**2009-10 Goals, Projects and Highlights**

- Review all systems and develop a Capital Improvement Plan for the City-wide Information systems.

**2008-09 Accomplishments/Comments**

- Completed Financial/Court software upgrade and conversion to hosted server system.
- Transferred to a new hosted IP telephone system.
- Moved servers to basement of City Hall as part of the City Hall remodel.

**GENERAL FUND – TECHNOLOGY**

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>TECHNOLOGY DEPARTMENT</b>							
001-1700-419.31-10	CONTRACTUAL SERVICES			72,265	73,711	73,711	78,240
001-1700-419.39-00	OTHER CONTRACTUAL SERVICES	-	-	-	6,240	6,240	6,240
001-1700-419.34-30	COMPUTER SERVICES			72,102	70,376	70,376	70,376
001-1700-419.34-40	SOFTWARE MAINTENANCE	-	-	22,897	11,426	11,426	11,426
001-1700-419.69-50	MISCELLANEOUS EXPENSES			2,500	2,200	2,200	2,200
001-1700-419.69-80	ASSETS < \$5000	-	-	-	2,000	2,000	2,000
<b>TOTAL MATERIALS AND SERVICES</b>		-	-	<b>169,764</b>	<b>165,953</b>	<b>165,953</b>	<b>170,482</b>
CAPITAL OUTLAY							
<b>TOTAL CAPITAL OUTLAY</b>		-	-	-	-	-	-
<b>TOTAL TECHNOLOGY DEPARTMENT</b>		-	-	<b>169,764</b>	<b>165,953</b>	<b>165,953</b>	<b>170,482</b>

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

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<b>Fund:</b>	<b>General (001)</b>	
<b>Department:</b>	<b>City Hall (2300) and Transportation Center (2366)</b>	
<b>Program:</b>	<b>Other (419)</b>	<b>Number of Employees: 2 (1.75 FTE)</b>

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**Mission**

To provide for maintenance and preservation of the City’s facilities, structures and grounds, including historic City Hall. The City values its heritage and is dedicated to preserving our historic assets.

**Description**

The City Hall Department accounts for annual repairs and maintenance to preserve the appearance and integrity of our structures. Expenditures from this department include normal repairs and maintenance line items for City Hall and other City owned buildings. All insurance costs related to general government services are recorded in this department.

The operation and maintenance of the Transportation Center is budgeted in the City Hall Department as a separate division. The Transportation Center serves as the local depot for the Greyhound bus line and two local transportation programs operated by Mid-Columbia Council of Governments.

Annually, we adjust the distribution of the time of the Maintenance Repair Technician to reflect the prior year’s actual costs. Maintenance provided to the Airport is billed on a per request basis. After reviewing the current year, we are distributing the 2007-08 fiscal year as follows:

City Hall:	40%
Police Facility	5%
Library	15%
State Office Building	40%

**2009-10 Goals, Projects and Highlights**

- Continue maintenance and minor repairs to City Hall and other City owned facilities
- Install ventilation system in City Hall basement
- Replace lighting in Municipal Court
- Replacement of outdated wiring
- Re-stripe City Hall parking lot
- Replace roof at Second Street breezeway
- Repairs to roof of Gitchell Building
- Replace broken sidewalk at Transportation Center
- Paint interior of Transportation Center
- Remove/repair planter and trees at Transportation Center

**2008-09 Accomplishments/Comments**

- HVAC Unit replacement at City Hall
- Demolition of old water lines in City Hall basement
- Restoration of antique depot bench
- Replaced roof at Transportation Center
- Replaced bathroom fixtures at Transportation Center
- Added permanent ¾ time position for maintenance

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

**GENERAL FUND – CITY HALL**

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>CITY HALL &amp; TRANSPORTATION CENTER</b>							
<b>CITY HALL</b>							
001-2300-419.11-00	REGULAR SALARIES	19,957	20,270	19,275	17,715	17,715	17,715
001-2300-419.12-00	PARTTIME/TEMP SALARIES	3,540	3,958	13,981	8,688	8,688	8,688
001-2300-419.13-00	OVERTIME SALARIES	181	-	500	500	500	500
001-2300-419.21-10	MEDICAL INSURANCE	2,453	2,479	7,773	7,621	7,621	7,621
001-2300-419.21-20	L-T DISABILITY INSURANCE	86	84	115	132	132	132
001-2300-419.21-30	LIFE INSURANCE	18	17	39	37	37	37
001-2300-419.21-40	WORKERS COMP INSURANCE	817	1,087	1,167	950	950	950
001-2300-419.22-00	FICA	1,810	1,744	2,296	2,058	2,058	2,058
001-2300-419.23-00	RETIREMENT	2,720	2,698	2,602	3,564	3,564	3,564
<b>TOTAL PERSONNEL SERVICES</b>		<b>31,584</b>	<b>32,337</b>	<b>47,748</b>	<b>41,265</b>	<b>41,265</b>	<b>41,265</b>
001-2300-419.31-10	CONTRACTUAL SERVICES	-	-	100	100	100	100
001-2300-419.41-10	WATER & SEWER	2,025	2,398	3,200	3,800	3,800	3,800
001-2300-419.41-20	GARBAGE SERVICES	847	897	1,100	1,200	1,200	1,200
001-2300-419.41-30	NATURAL GAS	377	690	600	600	600	600
001-2300-419.41-40	ELECTRICITY	13,737	13,686	15,000	16,000	16,000	16,000
001-2300-419.42-00	JANITORIAL SERVICES	13,870	13,870	14,000	14,000	14,000	14,000
001-2300-419.43-10	BUILDINGS AND GROUNDS	2,901	5,219	5,700	3,500	3,500	3,500
001-2300-419.43-12	ARCO LOT	-	-	-	1,000	1,000	1,000
001-2300-419.43-13	GITCHELL BUILDING	-	-	-	300	300	300
001-2300-419.43-16	KLINDT ANNEX	42	24	500	500	500	500
001-2300-419.43-45	JOINT USE OF LABOR/EQUIP	415	607	600	500	500	500
001-2300-419.43-50	VEHICLES	136	250	750	2,400	2,400	2,400
001-2300-419.43-51	GAS/OIL/DIESEL/LUBRICANTS	1,534	1,912	2,200	2,400	2,400	2,400
001-2300-419.43-52	TIRES AND TIRE REPAIRS	-	100	300	500	500	500
001-2300-419.43-70	GENERAL EQUIPMENT	225	22	400	400	400	400
001-2300-419.43-72	ELECTRICAL SYSTEMS	1,287	359	2,000	9,500	9,500	9,500
001-2300-419.43-73	PLUMBING	98	5	3,700	1,000	1,000	1,000
001-2300-419.43-75	ELEVATORS	2,271	2,274	2,700	2,800	2,800	2,800
001-2300-419.43-77	HVAC SYSTEMS	512	433	9,500	1,500	1,500	1,500
001-2300-419.43-80	SHOP EQUIPMENT	275	132	500	500	500	500
001-2300-419.50-20	PEST CONTROL	-	2,500	10,000	7,500	7,500	17,500
001-2300-419.52-10	LIABILITY INSURANCE	43,315	37,379	42,061	42,000	42,000	42,000
001-2300-419.52-30	PROPERTY INSURANCE	7,463	7,511	8,452	8,452	8,452	8,452
001-2300-419.52-50	AUTOMOTIVE INSURANCE	11,416	12,744	13,558	13,185	13,185	13,185
001-2300-419.52-70	FIDELITY BOND	1,386	1,386	1,500	1,500	1,500	1,500
001-2300-419.53-30	TELEPHONE	957	923	1,200	3,800	3,800	3,800
001-2300-419.58-10	TRAVEL, FOOD & LODGING	-	-	250	250	250	250
001-2300-419.58-50	TRAINING AND CONFERENCES	-	-	300	300	300	300
001-2300-419.60-10	OFFICE SUPPLIES	32	86	200	300	300	300
001-2300-419.60-20	JANITORIAL SUPPLIES	1,725	2,407	3,000	2,800	2,800	2,800
001-2300-419.60-80	CLOTHING	187	89	860	860	860	860
001-2300-419.60-85	SPECIAL DEPT SUPPLIES	193	162	300	300	300	300
001-2300-419.60-90	OTHER SUPPLIES	-	-	300	500	500	500
001-2300-419.69-50	MISCELLANEOUS EXPENSES	798	230	500	500	500	500
001-2300-419.69-80	ASSETS < \$5000	-	-	-	2,000	2,000	2,000
<b>TOTAL MATERIALS AND SERVICES</b>		<b>108,022</b>	<b>108,293</b>	<b>145,331</b>	<b>146,747</b>	<b>146,747</b>	<b>156,747</b>
001-2300-419.74-20	VEHICLES	-	-	10,000	-	-	-
001-2300-419.74-50	COMPUTER EQUIPMENT	1,499	-	-	-	-	-
001-2300-419.74-90	EQUIPMENT, OTHER	27,207	-	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>28,706</b>	<b>-</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SUB-TOTAL CITY HALL</b>		<b>168,311</b>	<b>140,630</b>	<b>203,079</b>	<b>188,012</b>	<b>188,012</b>	<b>198,012</b>

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

**GENERAL FUND – TRANSPORTATION CENTER**

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>TRANSPORTATION CENTER</b>							
001-2366-419.41-10	WATER & SEWER	498	1,031	1,200	1,450	1,450	1,450
001-2366-419.41-20	GARBAGE SERVICES	684	741	950	950	950	950
001-2366-419.41-30	NATURAL GAS	609	406	900	650	650	650
001-2366-419.41-40	ELECTRICITY	1,670	1,631	2,000	2,000	2,000	2,000
001-2366-419.43-10	BUILDINGS AND GROUNDS	235	6,410	21,820	18,000	18,000	18,000
001-2366-419.43-72	ELECTRICAL SYSTEMS	-	33	300	500	500	500
001-2366-419.43-73	PLUMBING	100	5	6,100	1,500	1,500	1,500
001-2366-419.43-77	HVAC SYSTEMS	-	-	250	250	250	250
001-2366-419-52-30	PROPERTY INSURANCE	304	294	331	340	340	340
001-2366-419.60-20	JANITORIAL SUPPLIES	318	839	1,000	1,000	1,000	1,000
<b>TOTAL MATERIALS AND SERVICES</b>		<b>4,419</b>	<b>11,389</b>	<b>34,851</b>	<b>26,640</b>	<b>26,640</b>	<b>26,640</b>
<b>SUB-TOTAL TRANSPORTATION CENTER</b>		<b>4,419</b>	<b>11,389</b>	<b>34,851</b>	<b>26,640</b>	<b>26,640</b>	<b>26,640</b>
<b>TOTAL CITY HALL &amp; TRANSPORTATION CENTER</b>		<b>172,730</b>	<b>152,018</b>	<b>237,930</b>	<b>214,652</b>	<b>214,652</b>	<b>224,652</b>

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

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<b>Fund:</b>	<b>General (001)</b>		
<b>Department:</b>	<b>Codes Enforcement (40)</b>	<b>Number of Employees:</b>	<b>1</b>
<b>Program:</b>	<b>Public Safety (424)</b>		

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**Mission**

Enhance the image and livability of the community through fair enforcement of the City's ordinances, particularly addressing nuisance abatement processes; work with citizens to solve problems and issues while protecting property rights and freedoms.

**Description**

In 2007-2008, the nuisance codes enforcement budget was increased to fund a full time position. In 2008-2009, responsibility for supervision of the nuisance codes enforcement was transferred from the City Clerk/General Services Director to the City Attorney's office. Land use code enforcement has been assigned to the Community Development Department and will continue to be included in that department's budget.

**2009-10 Goals, Projects and Highlights**

- Utilization of weevils for a projected 2 to 5 years to gain ground on the puncture vine eradication program
- Develop contacts with local churches and non-profit organizations to assist with citizen nuisance abatement
- Consider adoption of ordinance requiring registration of abandoned buildings and implementation of abandoned building registration program
- Continue education of citizens regarding nuisance issues throughout the city

**2008-09 Accomplishments/Comments**

- Resolution of numerous prolonged nuisance properties throughout the city
- Maintained partnerships with local companies to assist citizens with voluntary compliance (The Dalles Disposal, Les Schwab Tires, Approved Auto, etc.)
- Maintained block-by-block inspection standards for neighborhoods with multiple properties with numerous minor code violations
- Identified neighborhoods with numerous properties with significant violations and focused upon the worst properties while educating neighbors in the area
- Continued education in code enforcement programs to include American Association of Code Enforcement (AACE) certification program for zoning and property maintenance enforcement

**Major Issues to be resolved in the next 5 years**

- Continue securing voluntary compliance with the city's code enforcement regulations and ensure that gains made in cleaning up nuisance conditions are not lost.

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

**GENERAL FUND – CODES ENFORCEMENT**

Account Number	Account Description	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2009-2010	FY 2009-2010
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
<b>CODES ENFORCEMENT</b>							
001-4000-424.11-00	REGULAR SALARIES	19,035	29,807	32,037	34,202	34,202	34,202
001-4000-421.21-10	MEDICAL INSURANCE	-	9,125	11,684	12,449	12,449	12,449
001-4000-421.21-20	L-T DISABILITY INSURANCE	-	122	140	171	171	171
001-4000-421.21-30	LIFE INSURANCE	-	34	41	46	46	46
001-4000-424.21-40	WORKERS COMP INSURANCE	135	170	157	139	139	139
001-4000-424.22-00	FICA	1,456	2,217	2,427	2,616	2,616	2,616
001-4000-424.23-00	RETIREMENT	-	-	4,283	4,617	4,617	4,617
001-4000-424.29-00	OTHER EMPLOYEE BENEFITS	-	-	-	-	-	-
<b>TOTAL PERSONNEL SERVICE</b>		<b>20,625</b>	<b>41,474</b>	<b>50,769</b>	<b>54,240</b>	<b>54,240</b>	<b>54,240</b>
001-4000-424.31-10	CONTRACTUAL SERVICES	512	5,413	7,500	7,500	7,500	7,500
001-4000-424.39-00	OTHER CONTRACTUAL SRVCS	2,000	2,538	2,500	2,500	2,500	2,500
001-4000-424.43-20	COMPUTERS	-	-	300	-	-	-
001-4000-424.43-50	VEHICLES	-	72	600	300	300	300
001-4000-424.43-51	GAS/OIL/DIESEL/LUBRICANTS	-	814	600	600	600	600
001-4000-424.43-52	TIRES AND TIRE REPAIRS	52	104	500	250	250	250
001-4000-424.53-20	POSTAGE	827	952	1,200	1,200	1,200	1,200
001-4000-424.53-30	TELEPHONE	875	1,469	1,000	1,896	1,896	1,896
001-4000-424.58-10	TRAVEL, FOOD & LODGING	186	197	750	750	750	750
001-4000-424.58-50	TRAINING AND CONFERENCES	225	165	500	500	500	500
001-4000-424.58-70	MEMBERSHIPS/DUES/SUBS	40	50	100	125	125	125
001-4000-424.60-10	OFFICE SUPPLIES	275	835	750	750	750	750
001-4000-424.64-80	COMPUTER SOFTWARE	68	-	-	-	-	-
001-4000-424.64-80	ASSETS < \$5000	-	-	-	-	-	-
<b>TOTAL MATERIALS AND SERVICES</b>		<b>5,059</b>	<b>12,608</b>	<b>16,300</b>	<b>16,371</b>	<b>16,371</b>	<b>16,371</b>
001-4000-424.74-50	COMPUTER EQUIPMENT	-	-	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL CODES ENFORCEMENT DEPARTMENT</b>		<b>25,685</b>	<b>54,082</b>	<b>67,069</b>	<b>70,611</b>	<b>70,611</b>	<b>70,611</b>

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

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**Fund:** General (001)  
**Department:** Other Financing Uses (95)  
**Program:** Other (490)

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**Description**

Other Financing Uses is broken into four groups. They are the following:

- Charges for Services are funding operations needed by the City to be paid to outside agencies and an Internal Service Fund (audit requirement). In this case we are paying Wasco County for Animal Control Operations (BIP 09-004), the Chamber of Commerce for Tourism Services and the Unemployment Fund to provide a reserve for City unemployment claims.
- Operating Transfers Out is funding other operating funds of the City. These are the Library Fund, Airport Fund and Capital Projects Fund for debt service to river access project.
- The third group called “contributions to other agencies” is where the City is contributing its own tax dollars to a public agency to provide products and service to the people of the City. We are providing 1.5% of the 8.0% transient room taxes paid to the City to the Northern Wasco County Parks & Recreation District.
- The General Fund Contingency and the General Fund Unappropriated Ending Fund balance are the fourth piece of the other financing uses. These two items make up the only contingency and working capital reserve of the City outside the Public Works Funds. There are no other financial funds or financial instruments in an investment fund of any type.

**2009-2010 Goals, Projects, and Highlights**

- To maintain all revenue resources to cover all four groups above with sufficient funding to meet the needs of the City and other entities.
- The Library transfer has decreased significantly, as a new District handles all except Building Capital Improvements.
- The General Fund Contingency proposed at 10% plus about \$58,000 for future technology purchases (BIP 09-009).

**2008-2009 Accomplishments/Comments**

- We continued to meet all of our commitments to “other uses” within the budget.
- Increased the City’s contribution to the County Animal Control from 50% to 72%. This amount reflects actual call distribution between the City and the County.

**Major Issues to be resolved in the next 5 years**

- A reduction in the transfers out to the Airport as it is re-established as a regional airport.
- Maintain the General Fund contingency at 10%.
- Maintain an unappropriated ending fund balance that can support the General Fund activities through the revenue shortfall months of July through October, ensuring the City does not have to borrow funds to maintain recurring expenses.

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

**GENERAL FUND – OTHER FINANCING ISSUES**

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>OTHER USES</b>							
001-9500-490.80-05	ANIMAL CONTROL	67,491	68,068	97,399	93,145	93,145	93,145
001-9500-490.80-10	TOURISM	190,115	205,972	215,030	220,030	220,030	220,030
001-9500-490.80-15	TO UNEMPLMNT RESV FND	9,588	9,590	9,590	-	-	-
001-9500-490.80-15	TECHNOLOGY	-	42,000	-	-	-	-
<b>TOTAL CHARGES FOR SERVICES</b>		<b>267,194</b>	<b>325,630</b>	<b>322,019</b>	<b>313,175</b>	<b>313,175</b>	<b>313,175</b>
001-9500-490.81-04	LIBRARY	234,468	174,196	13,901	5,575	5,575	5,575
001-9500-490.81-18	SPECIAL GRANTS FUND	-	-	30,000	-	-	-
001-9500-490.81-37	CAPITAL PROJECTS FND	43,224	59,231	59,231	43,231	43,231	43,231
001-9500-490.81-61	TO AIRPORT FUND	87,516	64,396	64,515	65,000	65,000	65,000
<b>TOTAL OPERATING TRANSFERS OUT</b>		<b>365,208</b>	<b>297,823</b>	<b>167,647</b>	<b>113,806</b>	<b>113,806</b>	<b>113,806</b>
001-9500-490.82-05	NW COUNTY PARKS & REC	104,948	119,190	125,900	128,838	128,838	128,838
<b>TOTAL CONTRIBUTION TO AGENCIES</b>		<b>104,948</b>	<b>119,190</b>	<b>125,900</b>	<b>128,838</b>	<b>128,838</b>	<b>128,838</b>
001-9500-490.88-00	CONTINGENCY	-	-	630,680	660,802	651,302	629,273
<b>TOTAL CONTINGENCY</b>		<b>-</b>	<b>-</b>	<b>630,680</b>	<b>660,802</b>	<b>651,302</b>	<b>629,273</b>
001-9500-490.89-00	UNAPPROPRIATED ENDING BAL	-	-	627,649	688,760	699,394	699,394
<b>TOTAL UNAPPROPRIATED ENDING BAL</b>		<b>-</b>	<b>-</b>	<b>627,649</b>	<b>688,760</b>	<b>699,394</b>	<b>699,394</b>
<b>TOTAL OTHER DEPARTMENT</b>		<b>737,350</b>	<b>742,643</b>	<b>1,873,895</b>	<b>1,905,381</b>	<b>1,906,515</b>	<b>1,884,486</b>
<b>TOTAL EXPENSES</b>		<b>4,802,571</b>	<b>5,120,821</b>	<b>6,978,751</b>	<b>7,184,879</b>	<b>7,184,879</b>	<b>7,184,879</b>
<b>GENERAL FUND - REVENUES LESS EXPENSES</b>		<b>1,219,606</b>	<b>1,522,373</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

**LIBRARY FUND**

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<b>Fund:</b>	<b>Library Fund (004)</b>	
<b>Department:</b>	<b>Library (021)</b>	<b>Number of Employees: 14 (10.25 FTE)</b>
<b>Program:</b>	<b>Library Services (455)</b>	

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**Mission**

The Dalles-Wasco County Public Library provides Wasco County's citizens with free and equal access to materials relevant to their informational needs. The library serves as an unbiased source of information with opportunities provided for personal, educational, cultural and recreational enrichment.

**Description**

The Dalles-Wasco County Public Library serves the residents of the Wasco County Library Service District as well as the residents of surrounding areas who pay an annual fee or are included in reciprocal borrowing agreements. The Library Service District provides the library's operating funds through an intergovernmental agreement with the City. The agreement also includes funding for support services provided to other County libraries and stations. The library is a member of Gorge LINK, an automated library system shared by eleven libraries in a tri-county area.

Services provided by the library each year include approximately 115,000 loans of books, magazines, books on tape, compact discs, DVDs, videocassettes, maps, and other various media; reference assistance and instruction in library use; interlibrary loans and reserve requests; public access to computers and the Internet; ESL (English as a second language) and literacy services; and children's story hours and programs.

**2009-2010 Goals, Projects and Highlights**

- Develop effective outreach service to provide both library materials and programming to underserved children and adults in geographically isolated areas of District.
- Provide mailing to all District residents updating them on District services.
- Participate in second year of "Sense of Place" workshops and regional Chautauqua programs through Libraries of Eastern Oregon
- Provide expanded teen and adult programming at District library locations.
- Evaluate 25% of the library's materials collection and consider for withdrawal based on criteria such as use, currency, and condition
- Upgrade word processing and spreadsheet software on public and staff computers.
- Provide laptop computer and video projector for public use in meeting room.
- Upgrade 2 public Internet computers through Gates Foundation matching grant.
- Provide additional shelving and audio bookcases on mezzanine level.
- Replace book detection security system and patron traffic counter device.
- Install video security cameras in computer room and public parking lot.
- Repair south end of concrete wall on Court St.

- Prune trees on library grounds.
- Crack seal, slurry seal and stripe upper parking lot.

### **2008-2009 Accomplishments/Comments**

- Increase library hours to 57 hours per week and 6 days per week, completing the implementation of the library district service plan as outlined in the feasibility study.
- Complete Library Services and Technology Act (LSTA) grant project through the creation of the District database on Gorge LINK.
- Apply for and receive \$58,330 LSTA grant to fund library outreach project.
- Establish reserve fund for future technology needs.
- Form partnership with another library system through membership in Libraries of Eastern Oregon.
- Employ facilitator to work with Library Board to develop District goals.
- Set measurable objectives with related activities in the areas of Programming and Outreach, Staff and Board Development, Marketing and Public Relations, Technology, Collection Development, Governance, Library Services and Quality Control.
- Increase number and variety of public programs including interactive videoconferencing programs to reach wider audience.
- Develop and implement plan to bring Wi-Fi Internet access to the 3 library locations.
- Promote library services and events by developing Library District website, monthly newsletter, and publicity for all District locations.
- Provide downloadable audio books and videos accessible through District website.
- Create library directory and map for both Dufur and The Dalles locations.
- Participate in statewide Oregon Reads programming.
- Serve as a host site for the Oregon Historical Society's Oregon Tribes Project.
- Provide students with live online homework help (tutor.com) through LEO and the Chalkboard Project.
- Provide three weekly story hours at library and outreach story hours in North, Central, and South Wasco County locations.
- Provide Kiwanis Club sponsored summer reading program.
- Make better use of library space through reorganization of staff room and creation of workspace for three new employees.
- Upgrade three PC workstations for staff Internet use.
- Provide two additional public Internet computers and computer for preschoolers through Trust Management Services grant.
- Upgrade two public Internet computers through Gates Foundation matching grant.
- Provide handheld scanners for inventory and remote checkout at all branch locations.
- Repair north end of concrete wall on Court St.
- Remove dead locust tree on library grounds.
- Paint exterior of library building.
- Crack seal, slurry seal and stripe lower parking lot.

**Major Issues to be resolved in the next five years**

- Developing plan to form more consolidated district.
- Determining allocation of resources among libraries as conditions change.
- Establishing reserve fund to sustain service plan, build capital reserves, and fund libraries until tax monies are received each year.

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget  
LIBRARY FUND SUMMARY**

<u>Account Description</u>	<u>FY06/07 Actual</u>	<u>FY07/08 Actual</u>	<u>FY08/09 Budget</u>	<u>FY09/10 Proposed Budget</u>	<u>FY09/10 Approved Budget</u>	<u>FY09/10 Adopted Budget</u>
<b>BEGINNING BALANCE</b>	25,042	(95,091)	212,891	356,255	356,255	399,207
<b>REVENUES</b>	28,843	801,271	999,242	923,125	923,125	923,125
<b>OTHER SOURCES</b>	234,468	174,196	13,901	5,575	5,575	5,575
<b>TOTAL RESOURCES</b>	288,353	880,376	1,226,034	1,284,955	1,284,955	1,327,907
<b>LIBRARY</b>	382,833	619,962	929,989	894,171	894,171	937,123
<b>TOTAL EXPENDITURES</b>	382,833	619,962	929,989	894,171	894,171	937,123
<b>CHARGES FOR SERVICES</b>	611	1,500	2,000	-	-	-
<b>TRANSFER OUT</b>	-	-	-	-	-	-
<b>CONTINGENCY</b>	-	-	13,365	18,701	18,701	18,701
<b>UNAPPROPRIATED ENDING BAL</b>	-	-	280,680	372,083	372,083	372,083
<b>TOTAL OTHER USES</b>	611	1,500	296,045	390,784	390,784	390,784
<b>TOTAL EXPENDS &amp; OTHER USES</b>	383,444	621,462	1,226,034	1,284,955	1,284,955	1,327,907
<b>FUND TOTAL</b>	(95,091)	258,914	-	-	-	-

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

**LIBRARY FUND REVENUES & EXPENDITURES**

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>LIBRARY FUND 004</b>							
<b>REVENUES</b>							
004-0000-300.00-00	BEGINNING BALANCE	25,042	(95,091)	212,891	356,255	356,255	399,207
004-0000-331.90-00	FEDERAL GRANTS/MISC	8,084	28,077	59,878	8,830	8,830	8,830
004-0000-334.20-00	STATE FOR LIBRARY	4,859	7,481	7,093	5,421	5,421	5,421
004-0000-334.90-00	STATE GRANTS, OTHER	-	-	3,900	-	-	-
004-0000-337.20-00	COUNTY SHARE OF LIBRARY	2,653	-	-	-	-	-
004-0000-337.20-00	LIBRARY DISTRICT TAXES FROM CO	-	746,730	914,887	892,790	892,790	892,790
004-0000-351.50-00	LIBRARY FINES	6,081	8,256	7,000	7,000	7,000	7,000
004-0000-361.00-00	INTEREST REVENUES	626	7,526	2,000	2,000	2,000	2,000
004-0000-365.00-00	GIFTS AND DONATIONS	3,249	2,638	4,384	6,984	6,984	6,984
004-0000-369.00-00	OTHER MISC REVENUES	3,292	563	100	100	100	100
004-0000-391.01-00	GENERAL FUND	234,468	174,196	13,901	5,575	5,575	5,575
<b>TOTAL LIBRARY FUND REVENUES</b>		<b>288,353</b>	<b>880,376</b>	<b>1,226,034</b>	<b>1,284,955</b>	<b>1,284,955</b>	<b>1,327,907</b>
<b>EXPENDITURES</b>							
004-2100-455.11-00	REGULAR SALARIES	146,926	184,705	314,795	328,479	328,479	328,479
004-2100-455.12-00	PARTTIME/TEMP SALARIES	47,121	101,346	69,177	70,961	70,961	70,961
004-2100-455.13-00	OVERTIME SALARIES	107	150	1,500	2,500	2,500	2,500
004-2100-455.21-10	MEDICAL INSURANCE	36,368	55,865	108,912	85,719	85,719	85,719
004-2100-455.21-20	L-T DISABILITY INSURANCE	816	1,231	1,517	1,895	1,895	1,895
004-2100-455.21-30	LIFE INSURANCE	216	271	377	446	446	446
004-2100-455.21-40	WORKERS COMP INSURANCE	1,288	1,858	1,998	1,197	1,197	1,197
004-2100-455.22-00	FICA	13,503	21,270	29,199	30,748	30,748	30,748
004-2100-455.23-00	RETIREMENT CONTRIBUTIONS	25,562	33,406	42,497	47,075	47,075	47,075
004-2100-455.28-00	VEBA CONTRIBUTIONS	-	-	-	3,548	3,548	3,548
004-2100-455.29-00	OTHER EMPLOYEE BENEFITS	285	240	244	300	300	300
<b>TOTAL PERSONNEL SERVICE</b>		<b>272,192</b>	<b>400,342</b>	<b>570,216</b>	<b>572,868</b>	<b>572,868</b>	<b>572,868</b>
004-2100-455.31-10	CONTRACTUAL SERVICES	29,167	37,289	45,830	45,466	45,466	45,466
004-2100-455.32-20	SPECIAL LEGAL SERVICES	-	-	221	241	241	241
004-2100-455.34-30	COMPUTER SERVICES	349	2,416	1,200	748	748	748
004-2100-455.41-10	WATER & SEWER	1,369	1,824	2,430	2,120	2,120	2,120
004-2100-455.41-20	GARBAGE SERVICES	798	866	1,040	1,039	1,039	1,039
004-2100-455.41-40	ELECTRICITY	15,195	17,399	20,634	23,209	23,209	23,209
004-2100-455.43-10	BUILDINGS AND GROUNDS	9,042	12,212	42,985	22,727	22,727	50,158
004-2100-455.43-20	COMPUTERS	852	852	1,336	1,336	1,336	1,336
004-2100-455.43-40	OFFICE EQUIPMENT	1,874	1,285	6,013	2,074	2,074	2,074
004-2100-455.43-45	JOINT USE OF LABOR/EQUIP	54	175	250	300	300	300
004-2100-455.43-45	GAS / OIL / LUBRICANTS	-	300	-	-	-	-
004-2100-455.43-52	LIBRARY VEHICLE-GAS/OIL/TIRES	-	829	3,125	3,500	3,500	4,000
004-2100-455.43-77	HVAC SYSTEMS	1,225	143	2,496	2,423	2,423	2,423
004-2100-455.52-10	LIABILITY INSURANCE	1,589	1,412	1,412	1,180	1,180	1,180
004-2100-455.52-30	PROPERTY INSURANCE	7,144	6,349	6,349	5,306	5,306	5,306
004-2100-455.52-50	AUTOMOTIVE INSURANCE	-	-	1,200	780	780	780
004-2100-455.53-20	POSTAGE	1,562	2,214	3,508	6,500	6,500	6,500
004-2100-455.53-30	TELEPHONE	4,359	5,812	8,291	7,329	7,329	7,329
004-2100-455.53-40	LEGAL NOTICES	-	166	-	-	-	-
004-2100-455.54-00	ADVERTISING	416	-	-	-	-	-
004-2100-455.58-10	TRAVEL, FOOD & LODGING	66	2,673	4,940	3,887	3,887	3,887
004-2100-455.58-50	TRAINING AND CONFERENCES	-	1,429	4,421	5,210	5,210	5,210
004-2100-455.58-70	MEMBERSHIPS/DUES/SUBS	185	293	336	1,208	1,208	1,208
004-2100-455.60-10	OFFICE SUPPLIES	7,907	14,989	20,576	23,234	23,234	23,234
004-2100-455.60-20	JANITORIAL SUPPLIES	1,343	1,440	2,935	3,023	3,023	3,023
004-2100-455.60-85	SPECIAL DEPT SUPPLIES	450	827	6,000	3,000	3,000	6,000
004-2100-455.64-20	LIBRARY BOOKS AND BIND	14,220	80,116	89,077	97,679	97,679	109,700
004-2100-455.64-30	LIBRARY PERIODICALS	3,134	4,247	5,211	5,306	5,306	5,306
004-2100-455.64-40	AUDIO/VISUAL MATERIALS	872	4,143	9,000	9,165	9,165	9,165
004-2100-455.64-80	COMPUTER SOFTWARE	4,169	7,522	10,877	17,463	17,463	17,463
004-2100-455.69-50	MISCELLANEOUS EXPENSES	3,300	916	100	100	100	100
004-2100-455.69-80	ASSETS < \$5000	-	-	-	8,550	8,550	8,550
<b>TOTAL MATERIALS AND SERVICES</b>		<b>110,641</b>	<b>210,139</b>	<b>301,793</b>	<b>304,103</b>	<b>304,103</b>	<b>347,055</b>

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

**LIBRARY FUND EXPENDITURES  
(continued)**

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
004-2100-455.74-20	VEHICLES	-	-	38,000	-	-	-
004-2100-455.74-30	FURNITURE AND FIXTURES	-	-	1,890	-	-	-
004-2100-455.74-40	OFFICE EQUIPMENT	-	1,387	-	12,000	12,000	12,000
004-2100-455.74-50	COMPUTER EQUIPMENT	-	8,095	18,090	5,200	5,200	5,200
004-2100-455.77-10	ROOF-CITY OF THE DALLES	-	-	-	-	-	-
004-2100-455.74-20	ROOF-WASCO COUNTY	-	-	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>9,482</b>	<b>57,980</b>	<b>17,200</b>	<b>17,200</b>	<b>17,200</b>
<b>TOTAL LIBRARY OPERATING DEPARTMENT</b>		<b>382,833</b>	<b>619,962</b>	<b>929,989</b>	<b>894,171</b>	<b>894,171</b>	<b>937,123</b>
<b><u>OTHER USES</u></b>							
004-9500-455.80-15	TO UNEMPLOYMENT FUND	611	1,500	2,000	-	-	-
<b>TOTAL INTERFUND TRANSFERS</b>		<b>611</b>	<b>1,500</b>	<b>2,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
004-9500-419.81-01	TO GENERAL FUND	-	-	-	-	-	-
<b>TOTAL INTERFUND TRANSFERS</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
004-9500-455.88-00	CONTINGENCY	-	-	13,365	18,701	18,701	18,701
<b>TOTAL CONTINGENCY</b>		<b>-</b>	<b>-</b>	<b>13,365</b>	<b>18,701</b>	<b>18,701</b>	<b>18,701</b>
004-9500-490.89-00	UNAPPROPRIATED ENDING BAL	-	-	280,680	372,083	372,083	372,083
<b>TOTAL UNAPPROPRIATED FUND BALANCE</b>		<b>-</b>	<b>-</b>	<b>280,680</b>	<b>372,083</b>	<b>372,083</b>	<b>372,083</b>
<b>TOTAL OTHER USES DEPARTMENT</b>		<b>611</b>	<b>1,500</b>	<b>296,045</b>	<b>390,784</b>	<b>390,784</b>	<b>390,784</b>
<b>GRAND TOTAL LIBRARY FUND</b>		<b>383,444</b>	<b>621,462</b>	<b>1,226,034</b>	<b>1,284,955</b>	<b>1,284,955</b>	<b>1,327,907</b>
<b>LIBRARY FUND - REVENUES LESS EXPENSES</b>		<b>(95,091)</b>	<b>258,914</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

**PUBLIC WORKS**

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<b>Department:</b>	<b>Public Works</b>	<b>Number of Employees:</b>	<b>42</b>
<b>Program:</b>	<b>Enterprise and Dedicated Fund Activities</b>		

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**Mission**

To be responsive to our customers, to do our best work, and to build foundations for the future, so that the community reaps the rewards.

**Description**

The Department of Public Works is composed of three separate divisions: Street Fund, Water Fund and Wastewater Fund. Each Division possesses its own specific revenue sources and budgeted expenditures. Revenues cannot be co-mingled, and joint services must be tracked and charged for appropriate reimbursement. Within the Department, administrative, engineering, and clerical support services are split proportionally among the funds.

**2009-10 Goals, Projects, and Highlights**

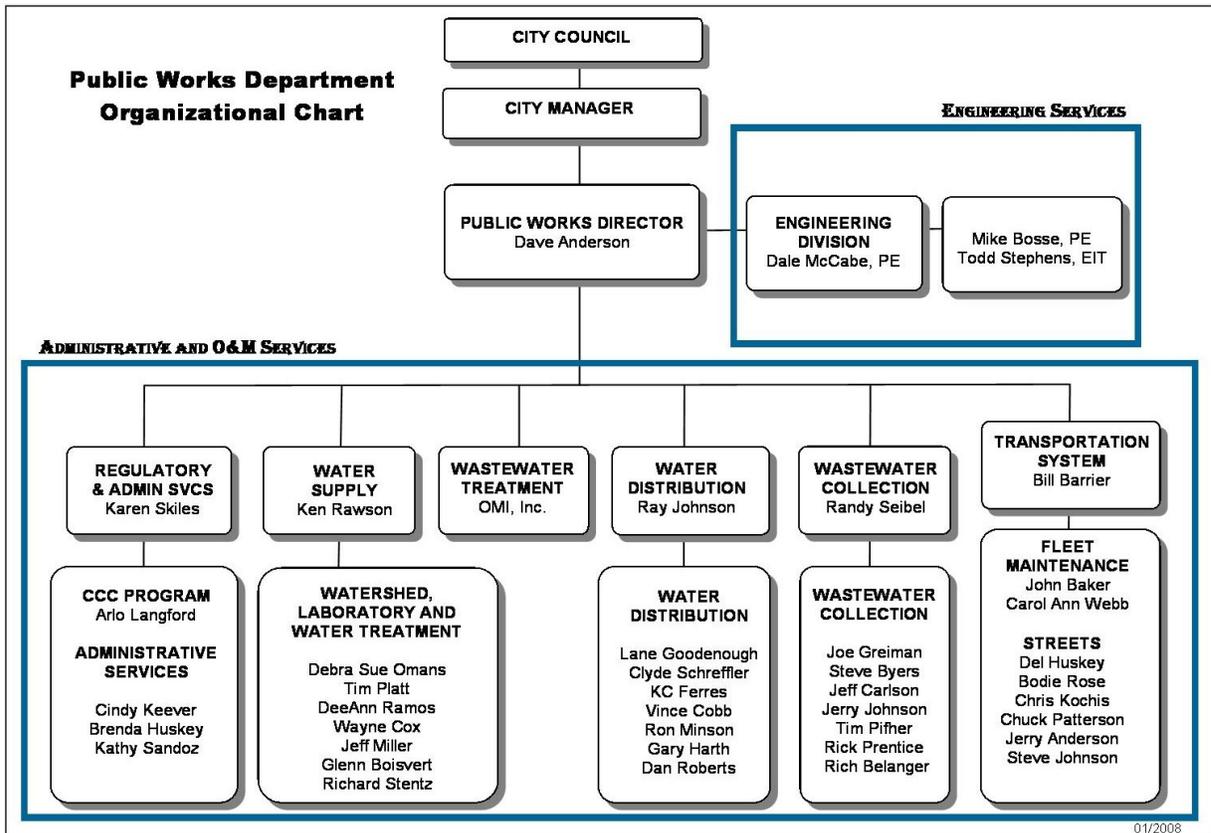
- Continue a National Environmental Protection Act [NEPA] study for the replacement of the Dog River Diversion Line and completion of a land exchange near Crow Creek Dam.
- Begin the preparation of a Water Management and Conservation Plan for the City of The Dalles satisfying requirements placed on the City by the Oregon Water Resources Department with the information provided in the Water Master Plan.
- Continue efforts to extend the City's water right on the Columbia River for future development.
- Construct a new terminal water reservoir and pump station to supply water to higher elevations of the City, serve as a backup to Sorosis Reservoir, and allow abandonment of the 19th Street Reservoir near the hospital if stimulus funding is available.
- Construct enhancements to Lone Pine Well to increase water supplies from that source if stimulus funding is available.
- Complete construction of a new storm water line and the associated widened street overlay in East 12th Street, between Dry Hollow Road and Oregon Street.
- Complete a scaling and stabilization project near the bottom of Brewery Grade to reduce rock fall hazards for this important emergency vehicle route.
- Complete widening and repaving of West 6th Street from Snipes to Hostetler, and East 10th Street from J Street to Lewis.
- Initiate design engineering for Wastewater Treatment Plant Expansion Phase II.
- Continue efforts in partnership with Northern Wasco PUD to develop renewable energy from City facilities.

**2008-09 Accomplishments**

- Completed the relocation of the City Public Works facilities from a commercially-zoned property to the industrial area.
- Completed the construction of the new Wicks Clearwell to meet US-EPA regulatory

compliance for disinfection/disinfection by-product standards.

- Reconstructed the filters at the Wicks Water Treatment Plant.
- Partnered with Northern Wasco County PUD to study the feasibility of generating renewable energy from City water transmission and wastewater treatment systems.
- Completed construction of the Eastside Inter-tie pipeline Phase II to bring more water from Lone Pine Well into the downtown and Port areas.
- Completed an emergency replacement of the Eastside Lift Station.
- Continued National Environmental Protection Act [NEPA] studies and surveys for the replacement of the Dog River Diversion Line and completion of a land exchange near Crow Creek Dam.
- Completed a feasibility study confirming the best route for a new Dog River Diversion Pipeline.
- Completed the final design for a new terminal reservoir and pump station to serve water to the higher elevations of the City.
- Completed the final design of enhancements to Lone Pine Well to maximize water production from that source, deferring as much as possible the need for additional water source development projects.
- Completed the widening of East 12th Street, between Dry Hollow Road and Oregon Street. Curbs and sidewalks have been relocated.
- Completed modifications and maintenance to West 6th Street between Mill Creek and Cherry Heights Road in conjunction with construction of Safeway Fuel Station.



## **TECHNICAL SERVICES: Engineering**

### **Description**

Provides professional engineering services and support for contracts, design, plan reviews, project management, construction quality control, and acceptance of public improvements and private development inside the Urban Growth Boundary. Assists in devising associated City ordinances and standards. Manages the City's infrastructure archives.

### **2009-10 Goals, Projects and Highlights**

- Perform survey and design, and prepare contract documents for:
  - Complete 10th Street Widening Project - J Street to Lewis
  - Revisit and complete Construction Plans for 19th Street Extension Project
  - West 2nd and Webber 18" Ductile Iron Water Pipe Upgrade/Connection
  - Begin plans for widening 6th Street from Snipes to Hostetler for Center Turn Lane/Signal
  - Complete numerous Gravel Streets
  - East 18th, west to 19th Street, Full LID
  - East 19th, Dry Hollow west to Existing Improvements, Full LID
  - Federal Street Reconstruction - 7th to 10th Streets
  - Stormline - Morton Street: Old Dufur Road to 9th Street
  - Trevitt Street Sanitary and Storm Sewer Improvements - 3rd Place to W 17th Street Richmond to 13th Street - Upsize new water main to 12"
  - Cherry Heights: 13th Street to Sandstone - 4" CIP Main Replacement
  - Alley Between 12th and 13th Streets, Pentland to Lincoln - 2" Galvanize Replacement
  - Alley Between 16th and 17th Streets, Trevitt to Pentland - 2" Galvanize Replacement
  - Alley Between 11th and 12th Streets, Trevitt to Pentland - 2" Galvanize Replacement
  - Alley Between 7th and 8th Streets, Pentland to Garrison - 2" Galvanize Replacement
  - 6th /7th Streets - Pentland to Trevitt - 2" Galvanize Replacement
  - 11th and Thompson - 6" Main Replacement
  - Sanitary Sewer Realignment - 10th and Jefferson to 9th and Laughlin
  - 12th and Mt. Hood Stormline: Main Extension to Tie in Catch Basin
  - Sanitary Sewer Replacement - Laughlin Street between 7th and 9th Streets
  - Sanitary Sewer Replacement - Federal Street between 7th and 10th Streets
  - Sanitary Sewer and Storm Sewer Upgrades - E 9th Street to Brewery Grade
  - Westside Interceptor - Jordan to Trevitt
  - 4th Street Grade - Sanitary Sewer Repairs
  - 11th and Pentland - Install Catch Basin on South Side
  - Alley Between 12th and 13th, Pentland to Lincoln - Replace Sanitary Sewer
  - Sanitary Sewer Upgrade from 7th and Court to 11th and Washington
  - E 13th Street, North Stormline System as per Master Plan
  - Mill Creek Sanitary Sewer - Investigate and Model
  - Snipes Sanitary Sewer Project as per Master Plan
  - Scenic Drive: E 15th to 16th Place - Sanitary Sewer Repairs/Upgrades
  - 10th Street Sanitary and Storm Sewer Improvements - Union to Mt. Hood
  - Continuation of design for 3rd Street Downtown Urban Renewal Streetscape Project

- Prepare plans and contract documents for:
  - 2009/10 Slipline Project
  - Grout Pack Contract for 11th Street Stormline
  - Cleaning Garrison Reservoir
- Provide design oversight and/or construction inspection for:
  - Designated Left Turn Lanes at 6th and Webber and 2nd and Webber Signals
  - East Gateway/Brewery Grade Round About Construction
  - Washington Street Crossing/First Street Urban Renewal Treatment Project design
  - Continue providing Design and Project Oversight for Paving of Numerous Gravel Streets
  - Brewery Grade Rock Slope Hazard Mitigation Project
  - Complete Inspection and Project Management of Eastside Inter-tie Phase II Project
  - 12th Street Stormline, Dry Hollow to Quinton - Install Stormline as per Master Plan
  - Continue Project Management for Design Oversight for Terminal Reservoir
  - Address Infiltration/Inflow issues as they arise
  - Eastside Lift Station Improvements - New Force Main from Lift Station to Main
  - Continue with the Chenoweth IAMP
- Miscellaneous Tasks:
  - Provide assistance and guidance to Public Works Field Crews
  - Continue making all utility maps and field information GIS Compatible
  - Continue gathering field information with GPS for locations of all manholes, water valves, water meters, fire hydrants, prv's, etc. for producing more accurate utility maps
  - Continue updating Base Maps with As-Built Drawings and organize archives
  - Continue Construction Plan Review for Proposed Developments
  - Continue Construction Inspections of Public Improvements for Private Developments

## **2008-09 Accomplishments**

- Performed survey and design, and prepared contract documents for:
  - Completed the East Side Intertie Phase II Waterline Project - Awarding Contract
  - Completed Design for W 1st, Terminal, Bargeway, LID Project - Broke out to Phase I and Phase II projects
  - Eastside Sanitary Sewer Lift Station - Emergency Contract
  - 10th Street Widening Design
  - Completed 12th Street Storm Line Design - 12th Street between Dry Hollow and Quinton
  - Sanitary Sewer Design - Alley between 7th and 8th, Kelly to F Street, and 8th Street Portion
  - Gravel Streets Design and Utility Upgrades - Clark Street - 11th to 12th, Clark Street - 10th to 11th, Plentland - 11th to 12th, Lincoln - 11th to 14th, Liberty - 11th to 12th
  - Continue Design of 3rd Street Downtown Urban Renewal Streetscape Project
- Prepared plans and contract documents for:
  - Terminal Reservoir Siting and Design Contract - Schedule B
  - 2008-09 Slipline Contract
  - Lone Pine Well Enhancement Project

- Provided design oversight and/or construction inspection for:
  - Project Management for Completion of Public Works Facility Relocation
  - Provided Project Oversight on the Terminal Reservoir Siting and Design Contract
  - Chenoweth Creek Bridge Project - Water and Sanitary Sewer Crossing of the Structure
  - East Gateway Construction Plans
  - Washington Street/First Street - 30% Design Submittals
  - 12th Street Widening and Utility Improvements - Dry Hollow to Oregon
  - Wicks Clearwell Expansion Project - Construction Inspection
  - On the TAC for the Chenoweth IAMP
  - On the TAC for the Wasco County Transportation System Plan
  - Provided Project Oversight for the W6th/Mt. Hood Streets Improvements (Safeway)
- Miscellaneous Tasks:
  - Continued inputting information and utilizing GIS for producing high quality maps
  - Continued updating Base Maps with As-Built information
  - Continued gathering field information with GPS for locations of all manholes, water valves, water meters, fire hydrants, prv's, etc. for producing more accurate utility maps
  - Provided assistance and guidance to Public Works Field Crews
  - Completed updating City of The Dalles Standard Drawings & Specifications with most current ODOT/APWA drawings and specifications
  - Continued organizing archives - New map files at the new Public Works Facility
  - Provided extensive plan review and inspections for many commercial developments, including Wal-Mart
  - Provided extensive plan review and inspections for many residential subdivisions, including the (ever changing) Lone Pine Development
  - Provided detailed drawings and maps for Public Works Field Crews

### **Major Issues to be resolved in the next 5 years**

- Work toward getting Utilities in place in the Eastern and Western portions of the City.
- Complete Master Plans for providing services into the UGB Expansion Areas.
- Complete the Water, Sanitary Sewer, and Storm Sewer System Improvements as outlined in the project schedules for each of the Master Plans.
- Work toward getting storm sewer trunk lines installed so that as development projects occur, infrastructure improvements can occur with the development.
- Develop a City-wide intersection signalization plan.
- Continue updating system models provided with each water, wastewater, and storm sewer Master Plan with as-built information when projects are completed.
- Continue working toward eliminating all I&I connections within the sanitary sewer system.
- Continue developing systems within GIS to track work being performed City-wide, particularly tracking sewer video inspection/repair.
- Continue exploring options for new fill sites for City-generated spoils material.

## **REGULATORY COMPLIANCE SERVICES**

### **Description**

Provides supervision for the Cross Connection Control program and Administrative Services, as well as oversight to assure that regulations relevant to the many areas of Public Works responsibility are being met in a timely and cost-efficient manner. Compliance requires being informed of existing and anticipated regulations, interpreting application, creating and implementing plans to meet requirements, providing enforcement and documentation, meeting the time lines set by regulatory agencies, and performing ongoing program updates. The City has an obligation to fully comply with regulations for the health and safety of employees and the community, as well as protection of the environment, and protection from litigation and fines.

### **2009-10 Goals, Projects, and Highlights**

- Prepare Safety Manual, integrating and updating each written safety program.
- Address training requirements for Water System Emergency Response Plan.
- Continue to organize the archives and storage for the Public Works facility.
- Complete National Incident Management System (NIMS) training required for Public Works.

### **2008-09 Accomplishments**

- Accomplished the move and set up of the Public Works Department effective 12-1-08, including offices, computers, archives, safety and training supplies; consolidated surplus lists and recycled obsolete paper files.
- Prepared Economic Stimulus funding applications for two water system projects, Terminal Reservoir and Lone Pine Well enhancements.
- Provided management of Public Works Administrative Services, including supervision of office staff.
- Provided management of the Cross Connection Control program: Maintained CC Specialist certification; wrote enforcement letters for failure to install or test backflow assemblies; began update of cross connection ordinance and written program.
- Provided oversight and on-line reporting for EPA's Initial Distribution System Evaluation for disinfectant byproducts and evaluated the results.
- Assured compliance with all state Drinking Water Program requirements for water testing/reporting.
- Industrial Pretreatment Program: Administered ongoing permits for AmeriTies West, Chenoweth Water PUD, and Bonneville Power Administration, NW Aluminum Specialties and Design LLC.
- Prepared Industrial Pretreatment Program invoice requests, totaling \$96,481 for 2008, up from \$37,768 in 2007.
- Community outreach activities:
  - Provided 10th annual Water Quality Report to all customers as required by USEPA
  - Prepared news releases for department projects
  - Prepared numerous doorhangers for neighborhood water, sewer and paving projects.
- Performed vegetation survival activities and reporting to comply with Mitigation Monitoring requirements for the Union Street Undercrossing Project; submitted final report Dec 2008.

- Provided follow up for sewer backups, collecting information for insurance claims and reporting by fax to DEQ as required in the City’s discharge permit.
- Activities of Cross Connection Specialist:
  - Performed 380 inspections which identified 147 cross connection hazards
  - Permitted 89 of 147 installations of new backflow prevention assemblies
  - Administered annual testing requirement for 1,517 assemblies in the water system
  - Conducted annual testing of 59 city-owned assemblies while training new City tester
  - Served as President of Oregon chapter of American Backflow Prevention Assn, organizing annual seminar with state and national speakers for 100 attendees and working with ABPA board and lobbyist toward revision of state cross connection regulations.
  - Served as Vice-Chair of Oregon Cross Connection Specialists Regional Subcommittee
  - Coordinated with CGCC and BMI Inc to bring local tester training to The Dalles
  - Set up local calibration of backflow device test equipment for local testers.
- Coordinated department Workers Comp claims, preparing and tracking light duty offers and facilitating receipt of \$7,500 of light duty equipment (pallet jack and engineering flat files).
- Provided administration of the City's Drug and Alcohol Program.
- Handled hazardous materials issues, arranging for recycling of batteries, fluorescent lights, unneeded chemicals and paint, antifreeze and used oil, and response to fuel spills.
- Coordinated department participation in US Corps of Engineers deployment and operation drill in the use of trailer-mounted pumps for flood control.
- Served as City representative on Tri-County Hazardous Waste Management Program Steering Committee.
- Maintained and calibrated department atmospheric gas monitors.
- Served as contact person for insurance claims and accident reports.
- Provided oversight of the department’s Commercial Drivers License (CDL) records, and water and wastewater certifications.
- Served as coordinator for the City-Wide Safety Committee.

**Major Issues to be resolved in the next 5 years**

- Improvement of water system security in response to the findings of the Vulnerability Assessment; and continual improvement and training of the Emergency Response Plan.
- Implementation of Storm Water Management Program to protect storm water quality and to prepare for compliance with Phase 2 Storm Water regulations.
- Compliance with recent Safe Drinking Water Act amendments (“telephone book rules”).

## **ADMINISTRATIVE SERVICES**

### **Description**

Provides administrative functions for the Department of Public Works: budgeting, department purchases, manpower cost apportionment, departmental personnel functions, inventory tracking, customer service and timekeeping.

### **2009-10 Goals, Projects, and Highlights**

- Continue to organize Public Works records, contracts, and maps for efficient use of new office storage.
- Review/update office procedures, policies, forms and SOP book for front office.
- Continue to provide a high level of skilled customer service and professionalism, both internally and externally.
- Continue cross training of personnel in all functions associated with front office duties.
- Provide coordination for the annual Community Cleanup.

### **2008-09 Accomplishments**

- Accomplished the move and setup of office services in the new Public Works facility.
- Provided administrative support to the Department Director and management staff.
- Processed the monthly Joint Use reports and 112 invoices for department services.
- Provided monthly time allocation job reports.
- Provided monthly detailed budget, account activity and revenue reports.
- Continued cross training efforts within the office staff, as well as continued education for Customer Service, E-Mail, Business Writing, and HTE Training.
- Assembled bid/proposal packets and contracts for departmental projects.
- Performed departmental personnel functions as assigned, including Personnel Action Forms as needed for all Public Works employees.
- Logged and tracked approximately 32 field utility verifications, 76 building permits, 27 physical constraints/cut & fill permits, 40 blue line plat maps and 53 miscellaneous permits for processing through the Public Works and Planning Departments. This totals 228 permits handled last year.
- Issued 43 Street Closure permits, 7 Banner permits, 90 Backflow Permits, and 81 Street Cut permits.
- Called in, distributed and tracked 871 daily locates; provided monthly Locate Report to Oregon Underground Coordinating Council.
- Provided clerical and administrative support for the monthly City of The Dalles Traffic Safety Commission meetings.
- Provided clerical support for the monthly OUCC meetings.
- Processed purchase orders and obtained approvals in a timely manner.
- Answered phones and assisted the public with their needs and questions.
- Provided radio support to the field crews.
- Recycled old records from upstairs storage area in accordance with record retention rules.

- Updated Hydrant Report book bi-annually and tracked hydrants out of service.
- Continued updating the parts list with current vendor prices.
- Arranged registration and lodging for out-of-town employee training and tracked costs.
- Monitored and logged in confined space entries for safety purposes.
- Tracked and posted vacation schedules.
- Monitored records of borrowed equipment.
- Ordered and maintained the inventory of office and janitorial supplies.
- Provided liaison services for employees with insurance and retirement providers.
- Provided liaison services with the phone and alarm companies and computer IT contractor.
- Updated ordinance books as changes occurred.
- Updated maps in street division book as needed.
- Provided updated City Specs to area contractors and plan holders

**Major Issues to be resolved in the next 5 years**

- Provide training for appropriate personnel on the new applications associated with the HTE/Finance Department programs.
- Continue to analyze procedures, duties and responsibilities to see that personnel, equipment and daily functions perform efficiently and accurately.
- Continue to obtain training to maintain a high level of skill and knowledge in the increasingly technical and complex business world.
- Refine flow charts for applications involving both City Hall and Public Works.

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

**PUBLIC WORKS SUMMARY**

<u>Revenue/Cost Centers</u>	<u>FY06/07 Actual</u>	<u>FY007/08 Actual</u>	<u>FY08/09 Budget</u>	<u>FY09/10 Proposed Budget</u>	<u>FY09/10 Approved Budget</u>	<u>FY09/10 Adopted Budget</u>
BEGINNING BALANCE	3,948,455	11,645,701	6,523,728	5,280,033	5,280,033	6,159,763
REVENUES	7,519,526	8,457,584	9,263,685	16,390,211	16,390,211	16,390,211
OTHER SOURCES	1,692,201	1,629,580	2,212,326	2,407,311	2,407,311	2,407,311
<b>TOTAL RESOURCES</b>	<b>13,160,182</b>	<b>21,732,865</b>	<b>17,999,739</b>	<b>24,077,555</b>	<b>24,077,555</b>	<b>24,957,285</b>
STREET OPERATIONS	1,018,698	1,054,855	1,332,454	1,300,142	1,300,142	1,305,936
PUBLIC WORKS RESERVE FUND	92,876	60,304	189,453	200,895	200,895	200,895
STREET/BRIDGE REPLACEMENT FUND	246,801	14,650	429,606	1,010,372	1,010,372	1,010,372
WATER TREATMENT	902,983	981,773	1,175,618	1,343,114	1,343,114	1,349,511
WATER DISTRIBUTION	1,211,101	1,258,856	1,573,276	1,628,305	1,628,305	1,633,662
WATER DEPT CAPITAL RESERVE FUND	652,805	4,380,632	2,653,323	6,844,090	6,844,090	7,570,352
WASTE WATER FUND	1,900,333	1,951,726	2,438,632	2,399,837	2,399,837	2,435,757
SEWER SPECIAL RESERVE FUND	108,591	297,551	1,027,821	1,665,813	1,665,813	1,765,813
SEWER PLANT CONST	283,800	590,971	2,523,873	2,642,347	2,642,347	2,642,347
<b>TOTAL EXPENDITURES</b>	<b>6,417,988</b>	<b>10,591,319</b>	<b>13,344,056</b>	<b>19,034,915</b>	<b>19,034,915</b>	<b>19,914,645</b>
CHARGES FOR SERVICES	9,468	9,470	7,501	-	-	-
TRANSFER OUT	2,435,736	3,430,445	4,231,662	4,546,811	4,546,811	4,546,811
CONTINGENCY	-	-	416,520	495,829	495,829	495,829
UNAPPROPRIATED ENDING BAL	-	-	-	-	-	-
<b>TOTAL OTHER USES</b>	<b>2,445,204</b>	<b>3,439,915</b>	<b>4,655,683</b>	<b>5,042,640</b>	<b>5,042,640</b>	<b>5,042,640</b>
<b>TOTAL EXPENDS &amp; OTHER USES</b>	<b>8,863,192</b>	<b>14,031,234</b>	<b>17,999,739</b>	<b>24,077,555</b>	<b>24,077,555</b>	<b>24,957,285</b>
<b>FUND TOTAL</b>	<b>4,296,991</b>	<b>7,701,631</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

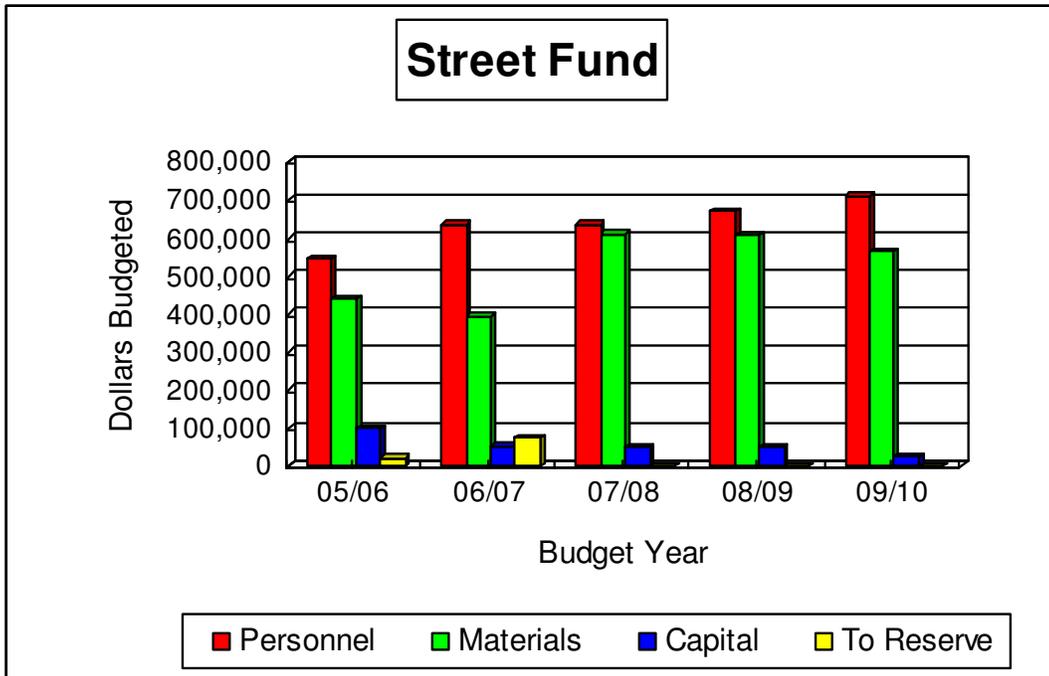
**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

**STREET FUND**

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<b>Fund:</b>	<b>Street (005)</b>		
<b>Department:</b>	<b>Public Works</b>	<b>Number of Employees:</b>	<b>17</b>
<b>Program:</b>	<b>Street</b>		

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The Street Fund (Fund 005-0500) is a dedicated fund used for the operation and maintenance of the City street systems. The fund's primary source of revenue is the Oregon State Motor Vehicle Fund and a local 3-cent gas tax.

**Description**

The Street Division manages the operation and maintenance of 78 miles of paved city streets, as well as alleys, right-of-ways, pedestrian access ways, bicycle paths, lighting, various triangle parks, and sidewalks. The Division is also given the responsibility for Public Works fleet management and has close ties to City-owned building and grounds maintenance.

**2009-10 Goals, Projects, and Highlights**

- Complete identified capital and O&M improvements, using in-house engineering when needed, to provide cost-effective, affordable projects.
- Support efforts to develop and implement Street Division funding sufficient to meet the maintenance needs of the City's transportation systems including newly annexed areas.
- Complete widening of East 10th Street between J and Lewis Streets

- Complete the following surfacing projects:
  - Resurface East 12th Street from Dry Hollow to Thompson Street
  - Alley from Laughlin to Jefferson between 1st and 2nd Streets
  - Continue patching after utility work is installed
  - Pave for funding match, City obligation section of River Front Trail
  - West 10th Street, from Cherry Heights to Mill Creek Bridge
  - Deteriorated section repairs on many residential streets
- Conduct various neighborhood paving projects and Local Improvement Districts (LIDs) using the Gravel Street Reconstruction Policy.
- Help Engineering Division solve drainage issues on accepted substandard areas of the City.
- Provide curb/sidewalk installation and replacement in accordance with ADA requirements.
- Continue to work on ADA extended corridors for pedestrian travel.
- Provide crack seal treatments for future paving projects and for deteriorating roadways to extend service life.
- Provide service for increasing street lighting, paint striping, sign age, and delineation.
- Stay involved in planning issues, including annexation of areas with substandard streets.
- Continue to provide annual equipment evaluations to maximize reliability and value.
- Support Water Distribution and Wastewater Collection Division functions to expedite full surface projects.
- Implement a vigorous weed abatement program using public information releases and contractual services.
- Achieve a balance of efforts between operational, contractual, and combined projects.
- Find an affordable solution for disposal of fill material generated by all construction activities.

**2008-09 Accomplishments**

- Assisted with the Public Works Relocation project by providing demolition, site grading, paving and construction of site improvements.
- Resurfaced West 6th Street from Mill Creek Bridge to Cherry Heights Road.
- Patched pavement surfaces after Water Distribution and Wastewater Collection utility work.
- Rocked and graded aggregate roads and alleys in the City and watershed.
- Re-striped paved streets.
- Painted crosswalks and delineations in the City, as well as Mosier, Dufur and surrounding areas, as a trade of efforts agreement with Wasco County Public Works.
- Cleaned and cleared slide areas within city.
- Provided support to General Fund building and grounds efforts, traffic counts for engineering studies, and input for Urban Renewal activities.
- Provided staff support for Traffic Safety Commission issues and resolutions.
- Responded to and assisted with Codes Enforcement issues.
- Sanded and plowed in a moderate to heavy winter storm event.
- Assisted with many community functions, including parades, rodeo, events, bicycle races, Community Cleanup and street festivals.
- Installed street banners for various events throughout the year.

**Major Issues to be resolved in the next 5 years**

- Find viable funding mechanisms to sustain adequate service levels as our community continues to expand in growth and needs, allowing for increased costs for traffic lighting and signals, waste disposal, fuel and materials costs.
- Build funding for installation of traffic signals in congested intersections.
- Build funding to allow for the 2.5 miles per year of surface treatment required to keep up with street deterioration rates and growth.
- Find funding to allow timely replacement of equipment and vehicles.

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget  
STREET FUND SUMMARY**

<u>Revenue/Cost Centers</u>	<u>FY06/07 Actual</u>	<u>FY007/08 Actual</u>	<u>FY08/09 Budget</u>	<u>FY09/10 Proposed Budget</u>	<u>FY09/10 Approved Budget</u>	<u>FY09/10 Adopted Budget</u>
BEGINNING BALANCE	614,611	428,433	440,219	599,960	599,960	605,754
REVENUES	1,061,102	1,025,800	1,326,632	1,759,458	1,759,458	1,759,458
OTHER SOURCES	277,776	273,119	348,082	386,753	386,753	386,753
<b>TOTAL RESOURCES</b>	<b>1,953,489</b>	<b>1,727,352</b>	<b>2,114,933</b>	<b>2,746,171</b>	<b>2,746,171</b>	<b>2,751,965</b>
STREET OPERATIONS	1,018,698	1,054,855	1,332,454	1,300,142	1,300,142	1,305,936
PUBLIC WORKS RESERVE FUND	92,876	60,304	189,453	200,895	200,895	200,895
STREET/BRIDGE REPLACEMENT FUND	246,801	14,650	429,606	1,010,372	1,010,372	1,010,372
<b>TOTAL EXPENDITURES</b>	<b>1,358,376</b>	<b>1,129,809</b>	<b>1,951,513</b>	<b>2,511,409</b>	<b>2,511,409</b>	<b>2,517,203</b>
CHARGES FOR SERVICES	1,968	1,969	-	-	-	0
TRANSFER OUT	164,712	105,693	160,752	174,165	174,165	174,165
CONTINGENCY	-	-	2,668	60,597	60,597	60,597
UNAPPROPRIATED ENDING BAL	-	-	-	-	-	0
<b>TOTAL OTHER USES</b>	<b>166,680</b>	<b>107,662</b>	<b>163,420</b>	<b>234,762</b>	<b>234,762</b>	<b>234,762</b>
<b>TOTAL EXPENDS &amp; OTHER USES</b>	<b>1,525,056</b>	<b>1,237,471</b>	<b>2,114,933</b>	<b>2,746,171</b>	<b>2,746,171</b>	<b>2,751,965</b>
<b>FUND TOTAL</b>	<b>428,434</b>	<b>489,880</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon**  
**Fiscal Year 2009-10 Budget**  
**STREET FUND**

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>STREET FUND 005</b>							
<b>REVENUES</b>							
005-0000-300.00-00	BEGINNING BALANCE	357,697	264,712	262,660	160,693	160,693	166,487
005-0000-319.40-00	LOCAL 3 CENT FUEL TAX	306,124	364,290	400,176	520,000	390,000	390,000
005-0000-335.30-00	STATE F.A.U. EXCHANGE FUND	-	-	-	-	-	-
005-0000-335.40-00	STATE MOTOR VEH FND	584,727	561,048	570,718	554,720	684,720	684,720
005-0000-337.10-00	URBAN RENEWAL	2,715	6,651	6,000	20,000	20,000	20,000
005-0000-337.70-00	CHENOWITH PUD	-	-	-	-	-	-
005-0000-341.80-00	COPIES, PLANS, ORD'S	10	-	-	-	-	-
005-0000-341.90-00	MISC SALES AND SRVCE	6,017	5,579	5,000	2,500	2,500	2,500
005-0000-348.00-00	INTERDEPARTMENTAL REVENUE	29,075	14,266	31,738	37,738	37,738	37,738
005-0000-361.00-00	INTEREST REVENUES	8,801	6,613	6,000	2,000	2,000	2,000
005-0000-369.00-00	OTHER MISC REVENUES	2,129	3,903	500	500	500	500
005-0000-391.51-00	WATER UTILITY FUND	75,228	84,825	91,415	107,812	107,812	107,812
005-0000-391.55-00	WASTEWATER UTILITY	77,568	113,294	121,667	128,941	128,941	128,941
005-000-392.00-00	SALE OF FIXED ASSETS	-	-	-	-	-	-
<b>TOTAL STREET FUND REVENUES</b>		<b>1,450,091</b>	<b>1,425,181</b>	<b>1,495,874</b>	<b>1,534,904</b>	<b>1,534,904</b>	<b>1,540,698</b>
<b>EXPENDITURES</b>							
005-0500-431.11-00	REGULAR SALARIES	381,629	395,845	439,945	449,586	449,586	449,586
005-0500-431.12-00	PARTTIME/TEMP SALARIES	1,639	2,027	2,500	3,000	3,000	3,000
005-0500-431.13-00	OVERTIME SALARIES	10,433	14,034	14,215	19,225	19,225	19,225
005-0500-431.21-10	MEDICAL INSURANCE	76,796	84,268	102,567	107,488	107,488	107,488
005-0500-431.21-20	L-T DISABILITY INSURANCE	1,627	1,729	1,855	2,248	2,248	2,248
005-0500-431.21-30	LIFE INSURANCE	333	344	342	430	430	430
005-0500-431.21-40	WORKERS COMP INSURANCE	23,641	23,263	22,790	31,023	31,023	31,023
005-0500-431.22-00	FICA	29,215	30,476	34,423	36,093	36,093	36,093
005-0500-431.23-00	RETIREMENT CONTRIBUTIONS	49,041	48,057	58,016	60,694	60,694	60,694
005-0500-431.28-00	VEBA CONTRIBUTIONS	-	-	-	1,377	1,377	1,377
005-0500-431.29-00	OTHER EMPLOYEE BENEFITS	120	204	242	242	242	242
<b>TOTAL PERSONNEL SERVICE</b>		<b>574,474</b>	<b>600,246</b>	<b>676,895</b>	<b>711,406</b>	<b>711,406</b>	<b>711,406</b>
005-0500-431.31-10	CONTRACTUAL SERVICES	269	269	2,440	3,245	3,245	3,245
005-0500-431.31-40	WASCO CO COMMUNICATIONS	7,916	8,050	8,800	6,776	6,776	6,776
005-0500-431.34-10	ENGINEERING SERVICES	1,000	-	1,000	4,000	4,000	4,000
005-0500-431.34-30	COMPUTER SERVICES	2,062	-	3,864	5,133	5,133	5,133
005-0500-431.34-40	SOFTWARE MAINTENANCE	3,579	4,513	-	-	-	-
005-0500-431.39-00	OTHER CONTRACTUAL SVCS	17,432	12,892	20,323	19,095	19,095	19,095
005-0500-431.41-10	WATER & SEWER	3,083	2,554	7,077	7,725	7,725	7,725
005-0500-431.41-20	GARBAGE SERVICES	11,443	12,767	16,398	14,730	14,730	14,730
005-0500-431.41-30	NATURAL GAS	2,647	6,538	8,000	16,826	16,826	16,826
005-0500-431.41-40	ELECTRICITY	3,872	4,640	8,100	4,600	4,600	4,600
005-0500-431.41-50	STREET & TRAFFIC LIGHTING	71,586	84,156	82,383	83,180	83,180	83,180
005-0500-431.42-00	JANITORIAL SERVICES	3,600	3,619	6,750	7,600	7,600	7,600
005-0500-431.43-10	BUILDINGS AND GROUNDS	3,594	10,939	4,795	12,239	12,239	12,239
005-0500-431.43-20	COMPUTERS	197	18	1,200	1,200	1,200	1,200
005-0500-431.43-30	RADIO EQUIPMENT	157	1,933	678	710	710	710
005-0500-431.43-40	OFFICE EQUIPMENT	12	-	500	500	500	500
005-0500-431.43-45	JOINT USE OF LABOR/EQUIP	3,857	292	2,800	5,275	5,275	5,275
005-0500-431.43-50	VEHICLES	39,808	37,609	40,964	46,209	46,209	46,209
005-0500-431.43-51	GAS/OIL/DIESEL/LUBRICANTS	29,389	36,693	41,793	43,046	43,046	43,046
005-0500-431.43-52	TIRES AND TIRE REPAIRS	6,873	6,263	7,902	6,969	6,969	6,969
005-0500-431.43-70	GENERAL EQUIPMENT	4,131	1,215	3,920	4,331	4,331	4,331
005-0500-431.43-71	SPCL UTILITY EQUIPMENT	8,588	7,264	8,941	8,205	8,205	8,205
005-0500-431.43-80	SHOP EQUIPMENT	3,753	4,119	4,293	6,618	6,618	6,618
005-0500-431.43-81	SERVICE PICKUP TOOLS	475	705	700	700	700	700
005-0500-431.43-87	UTILITIES LOCATES	372	205	437	437	437	437
005-0500-431.44-20	RENTAL OF EQUIPMENT	9,933	812	9,200	1,200	1,200	1,200
005-0500-431.52-10	LIABILITY INSURANCE	8,250	7,776	8,665	8,604	8,604	8,604
005-0500-431.52-30	PROPERTY INSURANCE	776	691	1,302	1,143	1,143	1,143
005-0500-431.52-50	AUTOMOTIVE INSURANCE	9,402	8,800	10,898	10,063	10,063	10,063
005-0500-431.53-20	POSTAGE	412	400	556	470	470	470
005-0500-431.53-30	TELEPHONE	7,279	7,392	6,850	7,050	7,050	7,050
005-0500-431.53-40	LEGAL NOTICES	26	21	150	150	150	150
005-0500-431.53-60	PUBLIC EDUCATION/INFO	125	(8)	507	507	507	507
005-0500-431.54-00	ADVERTISING	406	421	500	500	500	500
005-0500-431.55-00	PRINTING AND BINDING	18	62	1,360	1,335	1,335	1,335

## STREET FUND (continued)

Account Number	Account Description	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2009-2010	FY 2009-2010
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
005-0500-431.57-00	PERMITS	166	311	130	130	130	130
005-0500-431.58-10	TRAVEL, FOOD & LODGING	931	1,318	775	550	550	550
005-0500-431.58-50	TRAINING AND CONFERENCES	6,324	5,708	10,129	11,264	11,264	11,264
005-0500-431.58-70	MEMBERSHIPS/DUES/SUBS	780	721	831	658	658	658
005-0500-431.60-10	OFFICE SUPPLIES	2,353	2,873	2,665	2,748	2,748	2,748
005-0500-431.60-20	JANITORIAL SUPPLIES	3,023	3,191	3,400	3,900	3,900	3,900
005-0500-431.60-60	EXPENDABLE SUPPLIES	-	-	100	100	100	100
005-0500-431.60-80	CLOTHING	2,419	2,851	650	2,825	2,825	2,825
005-0500-431.60-85	SPECIAL DEPT SUPPLIES	4,010	3,891	4,209	4,359	4,359	4,359
005-0500-431.60-86	CHEMICAL/LAB SUPPLIES	164	329	1,757	1,662	1,662	1,662
005-0500-431.60-87	STREET CONST SUPPLIES	93,626	147,834	251,909	187,855	187,855	187,855
005-0500-431.64-10	BOOKS AND PERIODICALS	537	730	1,075	1,075	1,075	1,075
005-0500-431.64-80	COMPUTER SOFTWARE	5,317	2,539	5,867	3,000	3,000	3,000
005-0500-431.69-80	ASSETS < \$5000	6,664	-	320	5,406	5,406	5,406
<b>TOTAL MATERIALS AND SERVICES</b>		<b>393,047</b>	<b>445,916</b>	<b>607,863</b>	<b>565,903</b>	<b>565,903</b>	<b>565,903</b>
005-0500-431.72-20	BUILDINGS	10,017	-	-	16,667	16,667	16,667
005-0500-431.74-10	MACHINERY	-	-	-	-	-	-
005-0500-431.74-25	COMMUNICATIONS EQUIP	-	-	6,662	-	-	5,794
005-0500-431.74-30	FURNITURE AND FIXTURES	-	-	4,667	3,333	3,333	3,333
005-0500-431.74-40	OFFICE EQUIPMENT	282	-	-	-	-	-
005-0500-431.74-50	COMPUTER EQUIPMENT	1,357	11	5,000	2,833	2,833	2,833
005-0500-431.74-90	EQUIPMENT, OTHER	2,130	8,682	1,367	-	-	-
005-0500-431.75-10	CAPITAL PROJECTS	37,391	-	30,000	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>51,177</b>	<b>8,693</b>	<b>47,696</b>	<b>22,833</b>	<b>22,833</b>	<b>28,627</b>
<b>TOTAL STREET OPERATIONS</b>		<b>1,018,698</b>	<b>1,054,855</b>	<b>1,332,454</b>	<b>1,300,142</b>	<b>1,300,142</b>	<b>1,305,936</b>
<b>OTHER USES</b>							
005-9500-431.80-15	TO UNEMPLYMNT RESV FND	1,968	1,969	-	-	-	-
<b>TOTAL CHARGES FOR SERVICES</b>		<b>1,968</b>	<b>1,969</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
005-9500-431.81-01	TO GENERAL FUND	89,724	99,918	107,240	114,352	114,352	114,352
005-9500-431.81-09	TO PUBLIC WKS RESV FUND	39,996	-	-	-	-	-
005-9500-431.81-13	TO STREET & BRIDGE FUND	34,992	-	-	-	-	-
005-9500-431.81-18	TO SPECIAL GRANTS FUND	-	5,775	-	-	-	-
005-9500-431.81-43	TO FFCO 2008 DEBT SVC FUND	-	-	53,512	59,813	59,813	59,813
<b>TOTAL OPERATING TRANSFERS OUT</b>		<b>164,712</b>	<b>105,693</b>	<b>160,752</b>	<b>174,165</b>	<b>174,165</b>	<b>174,165</b>
005-9500-431.88-00	CONTINGENCY	-	-	2,668	60,597	60,597	60,597
<b>TOTAL CONTINGENCY</b>		<b>-</b>	<b>-</b>	<b>2,668</b>	<b>60,597</b>	<b>60,597</b>	<b>60,597</b>
005-9500-431.89-00	UNAPPROPRIATED ENDING BAL	-	-	-	-	-	-
<b>TOTAL UNAPPROPRIATED ENDING BAL</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL OTHER USES</b>		<b>166,680</b>	<b>107,662</b>	<b>163,420</b>	<b>234,762</b>	<b>234,762</b>	<b>234,762</b>
<b>GRAND TOTAL STREET FUND EXPENSES</b>		<b>1,185,378</b>	<b>1,162,517</b>	<b>1,495,874</b>	<b>1,534,904</b>	<b>1,534,904</b>	<b>1,540,698</b>
<b>STREET FUND - REVENUES LESS EXPENSES</b>		<b>264,712</b>	<b>262,664</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

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**PUBLIC WORKS RESERVE FUND**

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>PUBLIC WORKS RESERVE FUND 009</b>							
<b>REVENUES</b>							
009-0000-300.00-00	BEGINNING BALANCE	28,064	25,639	52,953	48,895	48,895	48,895
009-0000-361.00-00	INTEREST REVENUES	463	1,510	1,500	2,000	2,000	2,000
009-0000-369.00-00	OTHER MISC REVENUES	-	-	-	-	-	-
009-0000-391.05-00	STREET FUND	39,996	-	-	-	-	-
009-0000-391.51-00	WATER UTILITY FUND	-	25,000	25,000	30,000	30,000	30,000
009-0000-391.55-00	WASTEWATER FUND	49,992	50,000	110,000	120,000	120,000	120,000
009-0000-392-10-00	SALE OF WATER FUND FIXED ASSETS	-	-	-	-	-	-
009-0000-392-20-00	SALE OF WASTEWATER FIXED ASSETS	-	-	-	-	-	-
009-0000-392-30-00	SALE OF STREET FUND FIXED ASSETS	-	-	-	-	-	-
<b>TOTAL PUBLIC WORKS RESERVE FUND REVENUES</b>		<b>118,515</b>	<b>102,149</b>	<b>189,453</b>	<b>200,895</b>	<b>200,895</b>	<b>200,895</b>
<b>EXPENDITURES</b>							
009-9000-431.74-10	MACHINERY	67,000	33,900	88,000	55,895	55,895	55,895
009-9000-431.74-20	VEHICLES	25,876	26,404	101,453	145,000	145,000	145,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>92,876</b>	<b>60,304</b>	<b>189,453</b>	<b>200,895</b>	<b>200,895</b>	<b>200,895</b>
<b>GRAND TOTAL PUBLIC WORKS RESERVE EXPENSES</b>		<b>92,876</b>	<b>60,304</b>	<b>189,453</b>	<b>200,895</b>	<b>200,895</b>	<b>200,895</b>
<b>PUBLIC WORKS RESERVE FUND - REVENUES LESS EXPENSES</b>		<b>25,639</b>	<b>41,845</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**STREET BRIDGE REPLACEMENT FUND**

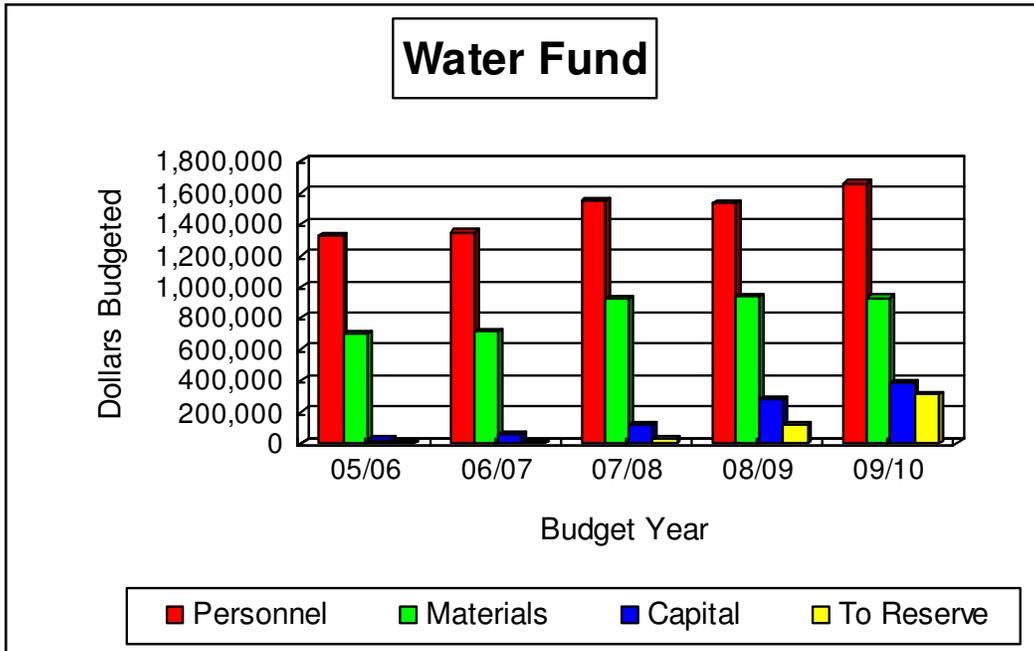
Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>STREET / BRIDGE REPLACEMENT FUND 013</b>							
<b>REVENUES</b>							
013-0000-300.00-00	BEGINNING BALANCE	228,850	138,082	124,606	390,372	390,372	390,372
013-0000-331.11-00	FAU EXCHANGE FUNDS	114,880	-	-	315,000	315,000	315,000
013-0000-331.90-00	FEDERAL GRANTS - MISC	-	-	100,000	100,000	100,000	100,000
013-0000-344.20-10	CONNECT CHRGS/ TRANS SDC	-	56,807	200,000	200,000	200,000	200,000
013-0000-361.00-00	INTEREST REVENUES	6,162	5,133	5,000	5,000	5,000	5,000
013-0000-391.05-00	STREET FUND	34,992	-	-	-	-	-
<b>TOTAL STREET/BRIDGE REPLACEMENT FUND</b>		<b>384,884</b>	<b>200,022</b>	<b>429,606</b>	<b>1,010,372</b>	<b>1,010,372</b>	<b>1,010,372</b>
<b>EXPENDITURES</b>							
013-1400-431.75-10	CAPITAL PROJECTS	246,801	14,650	429,606	1,010,372	1,010,372	1,010,372
<b>TOTAL CAPITAL OUTLAY</b>		<b>246,801</b>	<b>14,650</b>	<b>429,606</b>	<b>1,010,372</b>	<b>1,010,372</b>	<b>1,010,372</b>
<b>GRAND TOTAL STREET/BRIDGE REPLACEMENT EXPENSES</b>		<b>246,801</b>	<b>14,650</b>	<b>429,606</b>	<b>1,010,372</b>	<b>1,010,372</b>	<b>1,010,372</b>
<b>STREET/ BRIDGE REPLCMNT FUND - REVENUE LESS EXPENSE</b>		<b>138,082</b>	<b>185,372</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

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<b>Fund:</b>	<b>Water (050)</b>	
<b>Department:</b>	<b>Public Works</b>	<b>Number of Employees: 27</b>
<b>Program:</b>	<b>Water Treatment and Water Distribution</b>	

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The Water Fund is an enterprise fund used to account for the operations of the City’s water utility. The fund’s primary source of revenue is the sale of water. For budget purposes the fund is divided into two parts: Water Treatment (051-5000) and Water Distribution (051-5100).

**WATER TREATMENT**

**Description**

The Water Treatment program accounts for all activities involved in operating and maintaining the Wicks Water Treatment Plant, operating the water quality laboratories, and managing The Dalles Municipal Watershed for the protection and enhancement of water quality and quantity. The Water Treatment program work is performed by seven Oregon-certified Water Treatment Operators and one division manager.

**2009-10 Goals, Projects and Highlights**

- Complete the installation of the clearwell influent control valve and magnetic flow meter.
- Replace three outdated SCADA workstations.
- Repair or replace Crow Creek Dam bridge.
- Identify an alternative for the holding pond water discharge to Mill Creek during the summer months to address the Total Maximum Discharge Limit for temperature.

- Continue work on a land exchange with the US Forest Service to consolidate City ownership around Crow Creek Dam and reservoir.
- Continue work on environmental permitting for Crow Creek Dam expansion and Dog River Diversion Pipeline replacement projects.
- Complete planning for and begin field work on the forest fuels reduction project in The Dalles Watershed utilizing a \$200,000 National Fire Plan grant.
- Continue additional water quality testing programs on both source water and treated water in compliance with new federal regulations.
- Continue to participate in and apply optimization principles of Partnership for Safe Water.

### **2008-09 Accomplishments/Comments**

- Completed construction of a new 4.3 million-gallon Clearwell at Wicks.
- Completed the upgrade of the water treatment filters at the Wicks plant.
- Completed installation of water treatment instrumentation for raw water turbidity, particle counter, streaming current monitor and chemical feed pumps.
- Successfully implemented the use of aluminum chlorohydrate, an alternative coagulant chemical superior to alum.
- Relocated filtered water turbidimeters to develop filter profiles in compliance with state drinking water regulations.
- Completed a wetlands assessment related to the proposed Crow Creek Dam land exchange.
- Updated the City's 5-Year Forest Management Plan.
- Continued to work through an agreement with the Forest Service for completion of environmental and cultural resource surveys related to the replacement of the Dog River Diversion Pipeline.
- Continued water quality testing programs on both source water and treated water in compliance with two new federal regulations.
- Maintained national accreditation of the Biolaboratory through the Oregon Environmental Laboratory Accreditation Program (ORELAP) for coliform bacteria and nitrate.
- Continued to participate in and apply the treatment optimization principles of the Partnership for Safe Water.

### **Major Issues to be resolved in the next 5 years**

- Replace the Dog River Diversion line.
- Complete a land exchange with US Forest Service to facilitate Crow Creek Dam enlargement and/or spillway enhancement.
- Complete expansion of Crow Creek Dam.
- Complete forest health improvement/fire fuels reduction projects on City-owned lands within The Dalles Municipal Watershed to reduce the risk of catastrophic wildfire and improve protection of water quality.
- Construct improvements to the mixing systems at the Wicks Water Treatment Plant to improve treatment effectiveness and efficiency, thereby increasing plant capacity.
- Replace the 60-year old Wash Water Reservoir at the Wick Water Treatment Plant.
- Construct new sludge drying basins at Wicks as per the 2006 Water Master Plan.

## **WATER DISTRIBUTION**

### **Description**

The Water Distribution Division is responsible for providing an uninterrupted supply of clean, safe drinking water for the citizens of the City of The Dalles, while also ensuring that there is an adequate supply of water for fire suppression needs. The City of The Dalles water system is a complex water distribution system consisting of two transmission mains from the Wicks Water Treatment Plant, two booster stations, 35 pressure regulators, 5 storage reservoirs, over 700 fire hydrants, 4,750 water meters and 3 groundwater sources (wells). Premium water quality is maintained throughout the 100 miles of distribution piping (covering 9.8 square miles) and 16 million gallons of water tank storage by: adding chlorine and corrosion inhibitor, adding fluoridation, collecting and testing representative water samples, investigating water quality complaints, conducting a backflow protection program, performing preventive maintenance (of tanks, valves, pumps, pipes and wells), and implementing needed system upgrades. The operation and maintenance of the system is performed by eight Oregon-certified Water Distribution Operators and one division manager.

### **2009-10 Goals, Projects, and Highlights**

- Continue to protect public health through water quality monitoring, water quality investigations, backflow protection, system maintenance, and assurance of adequate fire flows and pressure.
- Monitor Federal and State drinking water regulation changes and make necessary adjustments and/or improvements required to keep the system in compliance.
- Apply for and obtain Economic Stimulus funding to begin the construction of a new reservoir at an elevation higher than the other five reservoirs (760 feet elevation) to accommodate the city's growth and enhance the hydraulics at Garrison and Sorosis reservoirs.
- Complete Phase 2 of the Eastside Inter-Tie project which involves construction of an 18" water main connecting Lone Pine Well to the downtown area.
- Install a pressure reducing valve (PRV) between Columbia View Heights and Sorosis Reservoir service zones for more effective water management.
- Repair/replace numerous old mains in a large section of town along Trevitt Street.
- Continue to upgrade galvanized laterals and main lines for system improvement and in advance of street paving projects.
- Create an RFP and through the bidding process select one or more vendors to install a pilot Automated Meter Reading (AMR radio) system.
- Begin Lone Pine Well Enhancement project.
- Install main line mag-type flow meter and vault on 12" line serving the Port area.
- Install water main line inter-tie at 2nd and Webber Streets to enhance flow to Port area.
- Extend 12" water main line up Richmond Street to 13th to provide for future growth.
- Perform water meter flow tests to determine accuracy rate of meters.

### **2008-09 Accomplishments**

- Assisted with the Public Works Relocation project by providing construction of infrastructure and relocation of all water parts inventory and equipment.
- Installed new soft start system on Marks Well pump motor.
- Renewed water services and upgraded main lines in gravel street improvement areas.

- Flushed 50% of all fire hydrants and completed flow tests on all new hydrants.
- Drained, cleaned, and repaired the floor of Columbia View Reservoir.
- Completed ISO insurance rating of water system.
- Completed Sanitary Survey of the Columbia Gorge Discovery Center water system.
- Read all 4,750 meters monthly, and continued the meter rebuild program.
- Averaged over 30 utility locates per week, over half of which were for Public Works projects.
- Assumed responsibility and performed locates for all Q-life underground utilities.
- Addressed all emergency water problems (i.e. main breaks, excessive pressure) within 24 hours and with minimal customer impact.
- Drained and cleaned Intermediate reservoir.
- Provided oversight and inspections of water distribution infrastructure, in conjunction with City Inspector, for new development projects.

**Major Issues to be resolved in the next five years**

- Implementation of elements of the approved Water System Master Plan.
- Installation of Automated Meter Reading system (AMR).
- Installation of new reservoir at an elevation higher than the other five (760 feet) to accommodate the city's growth and enhance hydraulics at Garrison and Sorosis reservoirs.
- Extend and loop water main around the west end of the port area to accommodate new development and fire flows.
- Cleaning and repair of Sorosis reservoir.
- Performance of "water audit"—a thorough examination of water accounts and system control equipment to determine water distribution efficiency and "unaccounted for" water.
- Install 16" pipe from Marks Well to Garrison Reservoir.

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**WATER UTILITY FUND SUMMARY**

<u>Revenue/Cost Centers</u>	<u>FY06/07</u> <u>Actual</u>	<u>FY007/08</u> <u>Actual</u>	<u>FY08/09</u> <u>Budget</u>	<u>FY09/10</u> <u>Proposed</u> <u>Budget</u>	<u>FY09/10</u> <u>Approved</u> <u>Budget</u>	<u>FY09/10</u> <u>Adopted</u> <u>Budget</u>
BEGINNING BALANCE	1,246,648	8,625,810	3,446,861	1,564,391	1,564,391	2,302,407
REVENUES	2,759,835	3,290,166	3,434,225	9,821,918	9,821,918	9,821,918
OTHER SOURCES	-	-	96,477	279,756	279,756	279,756
<b>TOTAL RESOURCES</b>	<b>4,006,483</b>	<b>11,915,976</b>	<b>6,977,563</b>	<b>11,666,065</b>	<b>11,666,065</b>	<b>12,404,081</b>
WATER TREATMENT	902,983	981,773	1,175,618	1,343,114	1,343,114	1,349,511
WATER DISTRIBUTION	1,211,101	1,258,856	1,573,276	1,628,305	1,628,305	1,633,662
WATER DEPT CAPITAL RESERVE FUND	652,805	4,380,632	2,653,323	6,844,090	6,844,090	7,570,352
<b>TOTAL EXPENDITURES</b>	<b>2,766,888</b>	<b>6,621,261</b>	<b>5,402,217</b>	<b>9,815,509</b>	<b>9,815,509</b>	<b>10,553,525</b>
CHARGES FOR SERVICES	4,656	4,656	4,656	-	-	-
TRANSFER OUT	458,616	963,973	1,158,642	1,441,058	1,441,058	1,441,058
CONTINGENCY	-	-	412,048	409,498	409,498	409,498
UNAPPROPRIATED ENDING BAL	-	-	-	-	-	-
<b>TOTAL OTHER USES</b>	<b>463,272</b>	<b>968,629</b>	<b>1,575,346</b>	<b>1,850,556</b>	<b>1,850,556</b>	<b>1,850,556</b>
<b>TOTAL EXPENDS &amp; OTHER USES</b>	<b>3,230,160</b>	<b>7,589,890</b>	<b>6,977,563</b>	<b>11,666,065</b>	<b>11,666,065</b>	<b>12,404,081</b>
<b>FUND TOTAL</b>	<b>776,323</b>	<b>4,326,086</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

**WATER UTILITY FUND REVENUES**

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>WATER FUND 051</b>							
<b>REVENUES</b>							
051-0000-300.00-00	BEGINNING BALANCE	307,656	327,126	304,860	194,491	194,491	206,245
051-0000-331.90-00	FEDERAL GRANTS-MISC	-	-	50,000	150,000	150,000	150,000
051-0000-337.10-00	URBAN RENEWAL	2,715	6,651	6,000	20,000	20,000	20,000
051-0000-341.80-00	COPIES, PLANS, ORD'S	-	-	200	50	50	50
051-0000-341.90-00	MISC SALES AND SERVICES	56,448	47,726	65,000	67,000	67,000	67,000
051-0000-344.10-00	UTILITY SERVICE CHARGES	2,449,677	2,701,062	3,047,160	3,482,928	3,482,928	3,482,928
051-0000-344.90-00	DELINQUENT ACCT INT	5,001	5,543	5,000	8,500	8,500	8,500
051-0000-345.05-00	INTERNET CHARGES	(144)	-	-	-	-	-
051-0000-345.20-00	UNCOLLECTIBLE ACCTS	(5,532)	(2,911)	(7,200)	(7,200)	(7,200)	(7,200)
051-0000-345.50-00	WATERSHED UTILIZATION FEE	145	135	135	135	135	135
051-0000-348.00-00	INTERDEPARTMENTAL REV	5,563	2,527	3,000	3,000	3,000	3,000
051-0000-361.00-00	INTEREST REVENUES	2,946	8,216	7,000	10,000	10,000	10,000
051-0000-363.50-00	PROPERTY RENTALS	4,080	3,060	4,080	4,080	4,080	4,080
051-0000-368.00-00	TIMBER RECEIPTS	910	-	-	5,000	5,000	5,000
051-0000-369.00-00	OTHER MISC REVENUE	8,765	6,787	3,000	500	500	500
051-0000-392.00-00	SALE OF FIXED ASSETS	1,500	-	-	-	-	-
<b>TOTAL WATER UTILITY FUND REVENUES</b>		<b>2,839,729</b>	<b>3,105,922</b>	<b>3,488,235</b>	<b>3,938,484</b>	<b>3,938,484</b>	<b>3,950,238</b>

**WATER TREATMENT DEPARTMENT EXPENSES**

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>EXPENSES</b>							
051-5000-510.11-00	REGULAR SALARIES	372,109	362,415	434,040	439,790	439,790	439,790
051-5000-510.12-00	PARTTIME/TEMP SALARIES	1,639	-	-	-	-	-
051-5000-510.13-00	OVERTIME SALARIES	10,324	15,139	15,728	18,120	18,120	18,120
051-5000-510.21-10	MEDICAL INSURANCE	84,361	73,989	89,723	108,225	108,225	108,225
051-5000-510.21-20	L-T DISABILITY INSURANCE	1,584	1,538	1,518	2,199	2,199	2,199
051-5000-510.21-30	LIFE INSURANCE	314	280	324	454	454	454
051-5000-510.21-40	WORKERS COMP INSURANCE	15,114	14,677	12,267	13,478	13,478	13,478
051-5000-510.22-00	FICA	28,050	28,501	27,792	35,030	35,030	35,030
051-5000-510.23-00	RETIREMENT CONTRIBUTIONS	50,489	38,436	39,405	51,872	51,872	51,872
051-5000-510.28-00	VEBA CONTRIBUTIONS	-	-	-	3,467	3,467	3,467
051-5000-510.29-00	OTHER EMPLOYEE BENEFITS	205	146	153	166	166	166
<b>TOTAL PERSONNEL SERVICE</b>		<b>564,189</b>	<b>535,121</b>	<b>620,950</b>	<b>672,801</b>	<b>672,801</b>	<b>672,801</b>
051-5000-510.31-10	CONTRACTUAL SERVICES	3,848	4,576	55,000	5,480	5,480	5,480
051-5000-510.33-30	FIRE PATROL	11,275	11,983	12,000	17,515	17,515	17,515
051-5000-510.34-10	ENGINEERING SERVICES	2,667	-	-	-	-	-
051-5000-510.34-30	COMPUTER SERVICES	939	5,093	8,216	9,010	9,010	9,010
051-5000-510.34-50	SPECIAL STUDIES & REPORTS	-	-	3,500	3,500	3,500	3,500
051-5000-510.39-00	OTHER CONTRACTUAL SVCS	41,484	38,547	41,069	49,550	49,550	49,550
051-5000-510.41-10	WATER & SEWER	-	-	650	650	650	650
051-5000-510.41-20	GARBAGE SERVICES	1,216	954	1,508	1,568	1,568	1,568
051-5000-510.41-30	NATURAL GAS	7,894	13,424	11,350	11,350	11,350	11,350
051-5000-510.41-40	ELECTRICITY	29,330	29,273	25,752	30,752	30,752	30,752
051-5000-510.42-00	JANITORIAL SERVICES	-	-	300	300	300	300
051-5000-510.43-10	BUILDINGS AND GROUNDS	1,771	246	940	930	930	930
051-5000-510.43-20	COMPUTERS	30	879	600	600	600	600
051-5000-510.43-30	RADIO EQUIPMENT	50	7	680	680	680	680
051-5000-510.43-40	OFFICE EQUIPMENT	475	109	700	700	700	700
051-5000-510.43-45	JOINT USE OF LABOR/EQUIP	3,599	2,914	7,738	7,738	7,738	7,738
051-5000-510.43-50	VEHICLE USE	7,112	5,240	4,220	4,888	4,888	4,888
051-5000-510.43-51	GAS/OIL/DIESEL/LUBRICANTS	4,256	6,278	8,678	8,678	8,678	8,678
051-5000-510.43-52	TIRES AND TIRE REPAIRS	2,253	1,550	2,570	1,890	1,890	1,890
051-5000-510.43-70	GENERAL EQUIPMENT	3,575	581	1,750	1,750	1,750	1,750
051-5000-510.43-71	SPECIAL UTILITY EQUIPMENT	8,208	18,297	13,535	13,735	13,735	13,735
051-5000-510.43-72	ELECTRICAL SYSTEMS	2,525	4,023	8,100	8,100	8,100	8,100

## WATER TREATMENT DEPARTMENT EXPENSES (continued)

Account Number	Account Description	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2009-2010	FY 2009-2010
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
051-5000-510.43-73	PLUMBING	385	720	7,950	6,450	6,450	6,450
051-5000-510.43-77	HVAC SYSTEMS	1,089	910	800	800	800	800
051-5000-510.43-80	SHOP EQUIPMENT	1,274	514	884	884	884	884
051-5000-510.43-85	NUISANCE ABATEMENT	24	25	100	100	100	100
051-5000-510.43-86	LINE MNTNCE & SUPPLIES	115	353	600	600	600	600
051-5000-510.43-88	WATERSHED ROAD CONST/MAINT	-	-	4,000	4,000	4,000	4,000
051-5000-510.44-20	RENTAL OF EQUIPMENT	17	-	550	400	400	400
051-5000-510.50-50	TIMBER MANAGEMENT	64	-	5,225	2,430	2,430	2,430
051-5000-510.52-10	LIABILITY INSURANCE	3,078	2,736	2,874	2,522	2,522	2,522
051-5000-510.52-30	PROPERTY INSURANCE	21,083	18,737	23,422	21,531	21,531	21,531
051-5000-510.52-50	AUTOMOTIVE INSURANCE	1,681	1,494	1,569	1,377	1,377	1,377
051-5000-510.53-20	POSTAGE	3,104	3,527	5,390	5,390	5,390	5,390
051-5000-510.53-30	TELEPHONE	7,941	7,469	9,802	10,389	10,389	10,389
051-5000-510.53-32	TELEMETRY	2,250	2,344	2,250	2,250	2,250	2,250
051-5000-510.53-40	LEGAL NOTICES	-	84	500	500	500	500
051-5000-510.53-60	PUBLIC EDUCATION/INFO	1,811	1,570	2,253	2,753	2,753	2,753
051-5000-510.54-00	ADVERTISING	4,359	516	800	400	400	400
051-5000-510.55-00	PRINTING AND BINDING	138	1,576	1,050	1,050	1,050	1,050
051-5000-510.57-00	PERMITS	1,706	1,099	1,485	1,948	1,948	1,948
051-5000-510.58-10	TRAVEL, FOOD & LODGING	760	573	920	920	920	920
051-5000-510.58-50	TRAINING AND CONFERENCES	2,158	2,163	4,687	4,737	4,737	4,737
051-5000-510.58-70	MEMBERSHIPS/DUES/SUBS	1,770	1,023	2,720	2,564	2,564	2,564
051-5000-510.60-10	OFFICE SUPPLIES	1,916	795	1,890	1,890	1,890	1,890
051-5000-510.60-20	JANITORIAL SUPPLIES	886	963	1,360	1,360	1,360	1,360
051-5000-510.60-80	CLOTHING	926	866	-	2,000	2,000	2,000
051-5000-510.60-85	SPECIAL DEPT SUPPLIES	2,245	2,332	4,275	4,300	4,300	4,300
051-5000-510.60-86	CHEMICAL/LAB SUPPLIES	99,777	243,873	152,960	160,080	160,080	160,080
051-5000-510.64-10	BOOKS AND PERIODICALS	436	272	1,049	1,049	1,049	1,049
051-5000-510.64-80	COMPUTER SOFTWARE	38	52	400	300	300	300
051-5000-510.69-50	MISCELLANEOUS EXPENSES	6,718	376	-	-	-	-
051-5000-510.69-80	ASSETS < \$5000	-	477	800	975	975	975
<b>TOTAL MATERIALS AND SERVICES</b>		<b>300,257</b>	<b>441,417</b>	<b>451,421</b>	<b>425,313</b>	<b>425,313</b>	<b>425,313</b>
051-5000-510.72-20	BUILDINGS	29,782	-	-	-	-	-
051-5000-510.73-30	IMPRVMTS OTHER THAN BLDGS	-	-	20,000	200,000	200,000	200,000
051-5000-510.74-10	MACHINERY	-	-	-	-	-	-
051-5000-510.74-25	COMMUNICATIONS EQUIPMENT	-	-	6,397	-	-	6,397
051-5000-510.74-50	COMPUTER EQUIPMENT	160	1,698	1,700	8,500	8,500	8,500
051-5000-510.74-90	EQUIPMENT, OTHER	8,594	3,536	75,150	36,500	36,500	36,500
<b>TOTAL CAPITAL OUTLAY</b>		<b>38,536</b>	<b>5,234</b>	<b>103,247</b>	<b>245,000</b>	<b>245,000</b>	<b>251,397</b>
<b>TOTAL WATER TREATMENT EXPENSES</b>		<b>902,983</b>	<b>981,773</b>	<b>1,175,618</b>	<b>1,343,114</b>	<b>1,343,114</b>	<b>1,349,511</b>

## WATER DISTRIBUTION DEPARTMENT EXPENSES

Account Number	Account Description	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2009-2010	FY 2009-2010
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
051-5100-510.11-00	REGULAR SALARIES	526,075	555,605	583,104	627,025	627,025	627,025
051-5100-510.12-00	PARTTIME/TEMP SALARIES	1,639	2,027	5,167	3,000	3,000	3,000
051-5100-510.13-00	OVERTIME SALARIES	15,543	15,475	22,253	30,833	30,833	30,833
051-5100-510.21-10	MEDICAL INSURANCE	110,392	124,053	150,115	161,148	161,148	161,148
051-5100-510.21-20	L-T DISABILITY INSURANCE	2,239	2,363	2,638	3,135	3,135	3,135
051-5100-510.21-30	LIFE INSURANCE	437	417	525	589	589	589
051-5100-510.21-40	WORKERS COMP INSURANCE	21,000	21,050	23,915	22,888	22,888	22,888
051-5100-510.22-00	FICA	40,481	42,263	48,235	50,556	50,556	50,556
051-5100-510.23-00	RETIREMENT CONTRIBUTIONS	67,351	68,324	75,886	84,648	84,648	84,648
051-5100-510.28-00	VEBA CONTRIBUTIONS	-	-	-	2,539	2,539	2,539
051-5100-510.29-00	OTHER EMPLOYEE BENEFITS	227	337	279	279	279	279
<b>TOTAL PERSONNEL SERVICE</b>		<b>785,383</b>	<b>831,913</b>	<b>912,117</b>	<b>986,640</b>	<b>986,640</b>	<b>986,640</b>

## WATER DISTRIBUTION DEPARTMENT EXPENSES (continued)

Account Number	Account Description	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2009-2010	FY 2009-2010
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
051-5100-510.31-10	CONTRACTUAL SERVICES	323	323	600	1,624	1,624	1,624
051-5100-510.31-40	WASCO CO COMMUNICATIONS	7,916	8,050	8,800	6,777	6,777	6,777
051-5100-510.34-10	ENGINEERING SERVICES	17,972	21,601	18,000	18,000	18,000	18,000
051-5100-510.34-30	COMPUTER SERVICES	7,588	3,386	9,485	12,443	12,443	12,443
051-5100-510.34-40	SOFTWARE MAINTENANCE	3,579	4,513	-	-	-	-
051-5100-510.34-50	SPECIAL STUDIES & REPORTS	-	-	-	2,000	2,000	2,000
051-5100-510.39-00	OTHER CONTRACTUAL SVCS	9,025	9,943	6,557	8,950	8,950	8,950
051-5100-510.41-10	WATER & SEWER	1,303	2,002	3,252	3,517	3,517	3,517
051-5100-510.41-20	GARBAGE SERVICES	1,584	2,342	2,668	2,750	2,750	2,750
051-5100-510.41-30	NATURAL GAS	4,020	7,493	7,810	9,612	9,612	9,612
051-5100-510.41-40	ELECTRICITY	51,423	76,720	85,900	83,620	83,620	83,620
051-5100-510.42-00	JANITORIAL SERVICES	3,600	3,619	6,750	7,600	7,600	7,600
051-5100-510.43-10	BUILDINGS AND GROUNDS	7,251	12,452	5,444	13,360	13,360	13,360
051-5100-510.43-20	COMPUTERS	145	201	1,200	1,200	1,200	1,200
051-5100-510.43-30	RADIO EQUIPMENT	978	736	2,575	3,850	3,850	3,850
051-5100-510.43-40	OFFICE EQUIPMENT	12	-	500	500	500	500
051-5100-510.43-45	JOINT USE OF LABOR/EQUIP	22,404	11,395	15,000	12,000	12,000	12,000
051-5100-510.43-50	VEHICLES	14,699	12,334	17,115	22,731	22,731	22,731
051-5100-510.43-51	GAS/OIL/DIESEL/LUBRICANTS	18,529	25,908	23,846	23,871	23,871	23,871
051-5100-510.43-52	TIRES AND TIRE REPAIRS	5,287	4,692	8,125	4,920	4,920	4,920
051-5100-510.43-70	GENERAL EQUIPMENT	1,816	3,425	4,940	5,176	5,176	5,176
051-5100-510.43-71	SPECIAL UTILITY EQUIPMENT	22,358	29,150	29,730	24,880	24,880	24,880
051-5100-510.43-80	SHOP EQUIPMENT	4,306	5,291	4,414	7,189	7,189	7,189
051-5100-510.43-81	SERVICE PICKUP TOOLS	2,890	818	1,400	1,450	1,450	1,450
051-5100-510.43-86	LINES MAINT & SUPPLIES	70,317	66,237	84,600	76,275	76,275	76,275
051-5100-510.43-87	UTILITIES LOCATES	563	720	1,017	1,039	1,039	1,039
051-5100-510.44-20	RENTAL OF EQUIPMENT	576	348	800	1,400	1,400	1,400
051-5100-510.52-10	LIABILITY INSURANCE	16,208	15,361	17,129	17,081	17,081	17,081
051-5100-510.52-30	PROPERTY INSURANCE	9,941	8,834	11,043	9,690	9,690	9,690
051-5100-510.52-50	AUTOMOTIVE INSURANCE	5,138	4,484	5,209	5,140	5,140	5,140
051-5100-510.53-20	POSTAGE	1,682	1,652	1,770	1,770	1,770	1,770
051-5100-510.53-30	TELEPHONE	7,132	7,095	5,610	6,390	6,390	6,390
051-5100-510.53-32	TELEMETRY	1,125	1,031	1,125	1,125	1,125	1,125
051-5100-510.53-40	LEGAL NOTICES	53	36	550	1,000	1,000	1,000
051-5100-510.53-60	PUBLIC EDUCATION/INFO	1,824	1,676	2,253	2,753	2,753	2,753
051-5100-510.54-00	ADVERTISING	2,348	194	450	450	450	450
051-5100-510.55-00	PRINTING AND BINDING	1,430	342	1,535	2,065	2,065	2,065
051-5100-510.57-00	PERMITS	961	1,437	935	2,348	2,348	2,348
051-5100-510.58-10	TRAVEL, FOOD & LODGING	1,145	1,411	630	900	900	900
051-5100-510.58-50	TRAINING AND CONFERENCES	5,531	6,101	10,042	12,942	12,942	12,942
051-5100-510.58-70	MEMBERSHIPS/DUES/SUBS	2,106	2,545	2,604	3,221	3,221	3,221
051-5100-510.60-10	OFFICE SUPPLIES	2,430	3,072	2,570	2,653	2,653	2,653
051-5100-510.60-20	JANITORIAL SUPPLIES	3,031	3,191	3,400	3,900	3,900	3,900
051-5100-510.60-60	EXPENDABLE SUPPLIES	-	-	100	100	100	100
051-5100-510.60-80	CLOTHING	2,389	2,909	650	3,113	3,113	3,113
051-5100-510.60-85	SPECIAL DEPT SUPPLIES	3,707	3,399	5,155	5,060	5,060	5,060
051-5100-510.60-86	CHEMICAL/LAB SUPPLIES	12,154	8,812	19,675	19,675	19,675	19,675
051-5100-510.60-87	STREET CONST SUPPLIES	34,687	18,419	35,980	38,130	38,130	38,130
051-5100-510.64-10	BOOKS AND PERIODICALS	755	355	1,270	1,350	1,350	1,350
051-5100-510.64-80	COMPUTER SOFTWARE	5,278	2,487	7,367	-	-	-
051-5100-510.69-50	MISCELLANEOUS EXPENSES	8,693	-	-	-	-	-
051-5100-510.69-80	ASSETS < \$5000	47	-	320	5,192	5,192	5,192
<b>TOTAL MATERIALS AND SERVICES</b>		<b>410,260</b>	<b>408,544</b>	<b>487,900</b>	<b>502,782</b>	<b>502,782</b>	<b>502,782</b>
051-5100-510.72-20	BUILDINGS	1,269	5,901	3,000	16,667	16,667	16,667
051-5100-510.73-30	IMPRVMTS OTHER THAN BLDGS	-	-	-	-	-	-
051-5100-510.74-10	MACHINERY	-	-	-	-	-	-
051-5100-510.74-20	VEHICLES	-	-	-	-	-	-
051-5100-510.74-25	COMMUNICATIONS EQUIPMENT	741	408	6,225	-	-	5,357
051-5100-510.74-30	FURNITURE AND FIXTURES	449	-	4,667	3,333	3,333	3,333
051-5100-510.74-40	OFFICE EQUIPMENT	282	-	-	-	-	-
051-5100-510.74-50	COMPUTER EQUIPMENT	2,292	171	10,200	8,883	8,883	8,883
051-5100-510.74-90	EQUIPMENT, OTHER	3,443	4,638	16,167	-	-	-
051-5100-510.75-10	CAPITAL PROJECTS	6,982	-	20,000	-	-	-
051-5100-510.76-10	SOURCE OF SUPPLY	-	-	-	-	-	-
051-5100-510.76-20	WATER LINES	-	7,280	113,000	110,000	110,000	110,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>15,459</b>	<b>18,399</b>	<b>173,259</b>	<b>138,883</b>	<b>138,883</b>	<b>144,240</b>
<b>TOTAL WATER DISTRIBUTION EXPENSES</b>		<b>1,211,101</b>	<b>1,258,856</b>	<b>1,573,276</b>	<b>1,628,305</b>	<b>1,628,305</b>	<b>1,633,662</b>

## WATER DISTRIBUTION DEPARTMENT EXPENSES (continued)

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>TOTAL WATER UTILITY OPERATIONS</b>		<b>2,113,761</b>	<b>2,240,306</b>	<b>2,748,294</b>	<b>2,969,795</b>	<b>2,969,795</b>	<b>2,981,549</b>
051-9500-510.80-15	TO UNEMPLOYMENT RESRV FUND	4,656	4,656	4,656	-	-	-
<b>TOTAL CHARGES FOR SERVICES</b>		<b>4,656</b>	<b>4,656</b>	<b>4,656</b>	<b>-</b>	<b>-</b>	<b>-</b>
051-9500-510.81-01	TO GENERAL FUND	383,388	426,252	456,233	480,186	480,186	480,186
051-9500-510.81-05	TO STREET FUND	75,228	84,825	91,415	107,812	107,812	107,812
051-9500-510.81-09	TO PUBLIC WKS RESRV FUND	-	25,000	25,000	30,000	30,000	30,000
051-9500-510.81-43	TO FFCO 2008 DEBT SVC FUND	-	-	53,512	59,813	59,813	59,813
051-9500-510.81-53	WTR DEPT CAP RESRV FUND	-	-	96,477	279,756	279,756	279,756
<b>TOTAL OPERATING TRANSFERS OUT</b>		<b>458,616</b>	<b>536,077</b>	<b>722,637</b>	<b>957,567</b>	<b>957,567</b>	<b>957,567</b>
051-9500-510.88-00	CONTINGENCY	-	-	12,048	9,498	9,498	9,498
<b>TOTAL CONTINGENCY</b>		<b>-</b>	<b>-</b>	<b>12,048</b>	<b>9,498</b>	<b>9,498</b>	<b>9,498</b>
051-9500-510.89-00	UNAPPROPRIATED ENDING BAL	-	-	-	-	-	-
<b>TOTAL UNAPPROPRIATED ENDING BAL</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL OTHER USES</b>		<b>463,272</b>	<b>540,733</b>	<b>739,341</b>	<b>967,065</b>	<b>967,065</b>	<b>967,065</b>
<b>GRAND TOTAL WATER UTILITY FUND EXPENSES</b>		<b>2,577,033</b>	<b>2,781,039</b>	<b>3,487,635</b>	<b>3,936,860</b>	<b>3,936,860</b>	<b>3,948,614</b>
<b>WATER UTILITY FUND - REVENUES LESS EXPENSES</b>		<b>262,696</b>	<b>324,883</b>	<b>600</b>	<b>1,624</b>	<b>1,624</b>	<b>1,624</b>

**City of The Dalles, Oregon  
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**WATER DEPARTMENT CAPITAL RESERVE FUND**

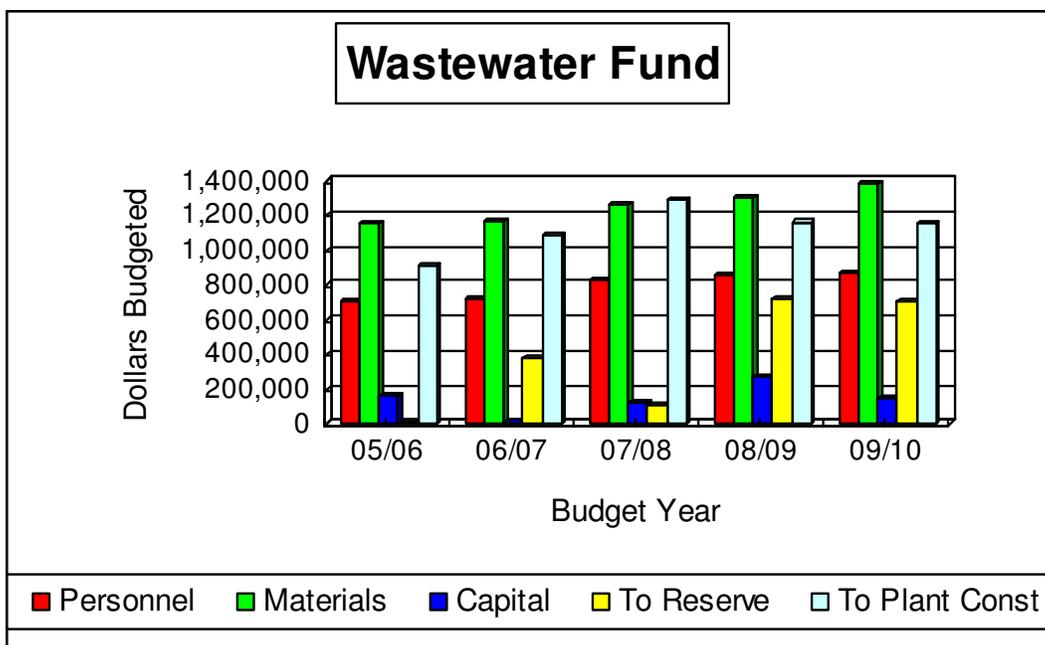
Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>WATER CAPITAL RESERVE FUND 053</b>							
<b>REVENUES</b>							
053-0000-300.00-00	BEGINNING BALANCE	938,992	8,298,684	3,142,001	1,369,900	1,369,900	2,096,162
053-0000-331.31-20	FED GRANTS-ECONOMIC STIMULUS	-	-	-	6,000,000	6,000,000	6,000,000
053-0000-344.20-00	CONNECT CHRGS/ WA SDC	109,412	148,275	115,850	57,925	57,925	57,925
053-0000-344.20-20	REIMBURSEMENT DISTRICT PMTS	-	-	-	-	-	-
053-0000-361.00-00	INTEREST REVENUES	119,850	363,095	135,000	20,000	20,000	20,000
053-0000-391.51-00	WATER UTILITY FUND	-	-	96,477	279,756	279,756	279,756
053-0000-393.10-00	LOAN/BOND PROCEEDS	7,783,235	-	-	-	-	-
<b>TOTAL WATER DEPT CAP RESERVE FUND REVENUES</b>		<b>8,951,489</b>	<b>8,810,054</b>	<b>3,489,328</b>	<b>7,727,581</b>	<b>7,727,581</b>	<b>8,453,843</b>
<b>EXPENDITURES</b>							
053-5300-510.32-90	BOND ISSUANCE COSTS	28,625	-	-	-	-	-
053-5300-510.34-10	ENGINEERING SERVICES	126,933	234,206	400,500	35,000	35,000	35,000
<b>TOTAL MATERIALS AND SERVICES</b>		<b>155,558</b>	<b>234,206</b>	<b>400,500</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>
053-5300-510.71-10	LAND	-	23,191	64,670	64,670	64,670	64,670
053-5300-510.75-10	CAPITAL PROJECTS	441,108	3,606,149	1,450,582	6,255,279	6,255,279	6,981,541
053-5300-510.76-10	SOURCE OF SUPPLY	39,939	-	-	489,141	489,141	489,141
053-5300-510.76-20	WATER LINES	16,200	517,086	737,571	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>497,247</b>	<b>4,146,426</b>	<b>2,252,823</b>	<b>6,809,090</b>	<b>6,809,090</b>	<b>7,535,352</b>
<b>TOTAL WATER CAPITAL RESERVE OPERATIONS</b>		<b>652,805</b>	<b>4,380,632</b>	<b>2,653,323</b>	<b>6,844,090</b>	<b>6,844,090</b>	<b>7,570,352</b>
053-5300-510.88-10	RATE STABILIZATION ACCT	-	-	400,000	400,000	400,000	400,000
<b>TOTAL CONTINGENCY</b>		<b>-</b>	<b>-</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>
053-9500-510.81-44	TO 2009 FFCO DEBT SVC FUND	-	-	-	47,486	47,486	47,486
053-9500-510.81-58	TO WATER DEBT SERVICE FUND	-	427,896	436,005	436,005	436,005	436,005
<b>TOTAL OPERATING TRANSFERS OUT</b>		<b>-</b>	<b>427,896</b>	<b>436,005</b>	<b>483,491</b>	<b>483,491</b>	<b>483,491</b>
053-5300-510.89-00	UNAPPROPRIATED ENDING BAL	-	-	-	-	-	-
<b>TOTAL UNAPPROPRIATED ENDING BALANCE</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTAL WATER CAPITAL RESERVE EXPENSES</b>		<b>652,805</b>	<b>4,808,528</b>	<b>3,489,328</b>	<b>7,727,581</b>	<b>7,727,581</b>	<b>8,453,843</b>
<b>TOTAL WATER CAPITAL RESERVE - REVENUE LESS EXPENSE</b>		<b>8,298,684</b>	<b>4,001,526</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
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**Fund:** Wastewater (055)  
**Department:** Public Works **Number of Employees:** 18  
**Program:** Wastewater Collection, Wastewater Treatment and Storm Water

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The Wastewater Fund is an enterprise fund used to account for the operation of the City's wastewater utility. The fund's primary source of revenue is sewer rates. For budget purposes, Wastewater Collection, Wastewater Treatment, and Storm Water functions are combined as Fund 055-5500.

**WASTEWATER COLLECTION**

**Description**

The Wastewater Collection Division manages the operation and maintenance of an intricate wastewater collection system consisting of more than 70 miles of sanitary sewer mainlines, interceptors, and sanitary sewer lift stations. These efforts provide wastewater collection service to the community through video inspection of sanitary sewers, warranty inspection of new construction, mechanical and chemical treatment of troubled sewers, routine sewer and lift station maintenance and system replacements, which reduce the risk of public exposure to biological hazards associated with wastewater streams.

**2009-10 Goals, Projects, and Highlights**

- Operate the collection system in an effective and cost-efficient manner to protect the public

investment and protect public health and the environment.

- Improve base maps and as-builts of the sanitary and storm systems.
- Repair or replace sewer lines in advance of paving projects.
- Provide new service connections for properties as they develop.
- Install City utilities in proposed Bridge Crossing over Chenowith Creek On the east side of the Port area for future use.
- Project Goals, listed by percent desired (and percent accomplished in FY 08/09) are:
  - 100% response to emergencies/sewer breaks (100%)
  - 100% response to new sewer service requests (100%)
  - 100% weekly preventative cleaning/maintenance of all 7 lift stations (100%)
  - 100% cutting of roots on lines identified as flow-impaired (100%)
  - 15% videoing all sewer mains (i.e.7-year plan) (About 8%)
  - 15% replacement of old and/or poor-condition sewer laterals (About 1%)
  - 5% replacement of sewer mains (i.e. 20-year replacement plan) (Less than 1%)

### **2008-09 Accomplishments**

- Replaced Eastside Lift Station under an emergency contract.
- During July through December 2008, the majority of the Wastewater crew's work schedules were focused on the infrastructure of the new Public Works facility. The following is a detailed list of items the wastewater crews completed at the new site:
  - Installed 2,140 feet of Storm Sewer Mainline
  - Installed 395 feet of Sanitary Sewer Mainline
  - Installed 3 Storm Sewer Manholes
  - Installed 18 Catch Basins
  - Installed 2 Oil Water Separators
  - Installed 4 different concrete structures (Approx.165 yards of concrete)
  - Assisted with excavating for 750 feet of new water mainline ditches
  - Excavated for 1,250 feet of conduit ditches
- Installed 6 new sanitary sewer services.
- Completed video inspection of 36,000 feet of sewer lines (About 10% of the system).
- Cleaned and jet rodded 13,480 feet of lines with a history of grease blockage.
- Evaluated the sewer lines with root problems, performed repairs on a portion of them and completed root cutting and cleaning of all lines on the root list (Approx. 18,000 feet).
- Cleaned & maintained all seven lift stations weekly.
- Cleaned ("pigged") pressure/discharge sewer lines from Lift Stations.

### **Major Issues to be resolved in the next 5 years**

- Continued identification and correction of Inflow and Infiltration within the system.
- Continued periodic review of SDC's to keep pace with annual inflation and system needs.
- Compliance with proposed federal regulations: Sanitary Sewer Overflow (SSO) and Capacity, Management, Operations and Maintenance (CMOM) rules.

## **WASTEWATER TREATMENT**

### **Description**

Wastewater treatment functions are primarily performed under contract with Operations Management International, Inc. with administrative oversight by Public Works staff. As holder of the discharge permit, the City retains responsibility for compliance with all permit limits and other requirements.

### **2009-10 Goals, Projects, and Highlights**

- Provide for installation of a new Effluent Flow Meter at the plant effluent.
- Rebuild the Hycor Fine Screen unit.
- Upgrade the control panels in the Influent Pump Station.
- Replace the last two aging Influent Pumps with new dry pit submersible pumps.
- Assess the problem of the sinking seal on the primary digester and determine a solution.
- Identify locations for the future thickened biosolids storage facility.
- Replace the roof over the laboratory building.

### **2008-09 Accomplishments**

- Obtained DEQ approval for an additional Biosolids Application Site.
- Installed a new variable frequency drive (VFD) on the #6 Influent Pump.
- Replaced two aging piston pumps (Motor Control Building and digester).
- Completed an evaluation of Biosolids Reduction Improvements which considered three options – thickening, the BioShaft, and Cannibal technologies – and concluded that traditional thickening is the least expensive option.
- Completed the Industrial Pretreatment Program permitting process for one new industry: NW Aluminum Specialties.
- Completely re-wired the Dissolved Air Flotation Thickener (DAFT) control panel, eliminating a serious electrocution hazard.

### **Major issues to be resolved in the next 5 years**

- Purchase or lease of a location for the future thickened biosolids storage facility.
- Evaluation of timing for Phase II improvements at the Wastewater Treatment Plant and update the Wastewater Facility Master Plan to reflect such needs.
- Awareness of the potential for increasing industry flows and increased building in the community to begin to approach the Design Capacity of the treatment plant.

## **STORM WATER**

### **Description**

The Storm Water program accounts for all activities involved in the operation and maintenance of storm water conveyance systems within the City Limits for the protection of property and the enhancement of stream water quality.

### **2009--10 Goals, Projects, and Highlights**

- Continue to improve base mapping and as-built drawings of storm water infrastructure.
- Video storm water sewers to identify and eliminate inflow and infiltration into the collection system, and for repair and replacement projects ahead of planned paving projects.
- Develop a strategy to address issues impacting storm water runoff, such as annexation of substandard areas, requirement for curbs and sidewalks, and open drainage issues.
- Project Goals, listed by percent desired (and percent accomplished in FY 08/09) are:
  - 100% response to emergencies/storm water backups & overflows (100%)
  - 100% annual cleaning of all catch basins and repair of broken ones (100%)
  - 100% cutting of roots on storm lines identified as flow-impaired (About 50%)
  - 15% videoing all storm lines (7-year plan) (About 8%)
  - 15% replacement of old and/or poor-condition storm lines (Less than 1%)

### **2008-09 Accomplishments**

- Continued to use Vita-DChlor (Vitamin C) for de-chlorination of the hydrant flushing water discharged to the storm water system to meet in-stream limits for chlorine.
- Installed two new or replacement catch basins.
- Performed annual cleaning of all catch basins within the City.
- Cleaned and maintained open storm ditches.
- Provided storm sewer repairs and maintenance activities in root cutting.
- Responded to complaints about illicit discharges to the storm water system.
- Provided oversight of contractors for erosion control.
- Worked with Planning Department, Wasco County, State Building Codes and Department of Environmental Quality to track installation of oil-water separators when required.
- Installed complete Storm System at new Public Works Facility, including 2 oil water separators, 2,140 feet of mainline, 3 Manholes and 18 Catch Basins.
- Implementation of Storm Water Master Plan and funding strategies, including public education and involvement, elimination of illicit discharges, construction controls, and good housekeeping measures for our Public Works operations.

### **Major Issues to be resolved in the next 5 years**

- Implementation of Storm Water Master Plan, including public education and involvement, elimination of illicit discharges, construction controls, and good housekeeping measures for our Public Works operations.
- Revision of Five-Year Capital Improvement Program to fit within revenue projections.

- Annexation of substandard areas and recognition of storm water as a major consideration in growth and development.
- Extension of storm water collection system at these locations: 14th and Thompson; 12th and Thompson; and continue out Old Dufur Road.
- Upgrade and extension of Storm main east from 12th and Dry Hollow Road.
- Upgrade of Storm line at West 6th and Hostetler Streets.

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**WASTEWATER FUNDS SUMMARY**

<u>Revenue/Cost Centers</u>	<u>FY06/07</u> <u>Actual</u>	<u>FY007/08</u> <u>Actual</u>	<u>FY08/09</u> <u>Budget</u>	<u>FY09/10</u> <u>Proposed</u> <u>Budget</u>	<u>FY09/10</u> <u>Approved</u> <u>Budget</u>	<u>FY09/10</u> <u>Adopted</u> <u>Budget</u>
BEGINNING BALANCE	2,087,196	2,591,458	2,636,648	3,115,682	3,115,682	3,251,602
REVENUES	3,698,589	4,141,618	4,502,828	4,808,835	4,808,835	4,808,835
OTHER SOURCES	1,412,925	1,356,461	1,767,767	1,740,802	1,740,802	1,740,802
<b>TOTAL RESOURCES</b>	<b>7,198,710</b>	<b>8,089,537</b>	<b>8,907,243</b>	<b>9,665,319</b>	<b>9,665,319</b>	<b>9,801,239</b>
WASTE WATER FUND	1,900,333	1,951,726	2,438,632	2,399,837	2,399,837	2,435,757
SEWER SPECIAL RESERVE FUND	108,591	297,551	1,027,821	1,665,813	1,665,813	1,765,813
SEWER PLANT CONST/DEBT SERV	283,800	590,971	2,523,873	2,642,347	2,642,347	2,642,347
<b>TOTAL EXPENDITURES</b>	<b>2,292,724</b>	<b>2,840,248</b>	<b>5,990,326</b>	<b>6,707,997</b>	<b>6,707,997</b>	<b>6,843,917</b>
CHARGES FOR SERVICES	2,844	2,845	2,845	-	-	-
TRANSFER OUT	1,812,408	2,360,779	2,912,268	2,931,588	2,931,588	2,931,588
CONTINGENCY	-	-	1,804	25,734	25,734	25,734
UNAPPROPRIATED ENDING BAL	-	-	-	-	-	-
<b>TOTAL OTHER USES</b>	<b>1,815,252</b>	<b>2,363,624</b>	<b>2,916,917</b>	<b>2,957,322</b>	<b>2,957,322</b>	<b>2,957,322</b>
<b>TOTAL EXPENDS &amp; OTHER USES</b>	<b>4,107,976</b>	<b>5,203,872</b>	<b>8,907,243</b>	<b>9,665,319</b>	<b>9,665,319</b>	<b>9,801,239</b>
<b>FUND TOTAL</b>	<b>3,090,734</b>	<b>2,885,664</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon**  
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**WASTEWATER FUND**

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>WASTEWATER FUND 055</b>							
<b>REVENUES</b>							
055-0000-300.00-00	BEGINNING BALANCE	508,331	373,344	466,831	160,053	160,053	195,973
055-0000-337.10-00	URBAN RENEWAL	2,715	6,651	6,000	20,000	20,000	20,000
055-0000-341.80-00	COPIES, PLANS, ORD'S	-	-	200	50	50	50
055-0000-341.90-00	MISC SALES AND SRVCE	63,887	84,020	60,000	100,000	100,000	100,000
055-0000-344.05-00	STORMWATER DRAINAGE CHARGES	-	136,317	228,000	234,000	234,000	234,000
055-0000-344.10-00	UTILITY SERVICE CHARGES	3,413,500	3,627,648	4,055,578	4,298,054	4,298,054	4,298,054
055-0000-344.80-00	DELINQUENT SEWER ASSMTS	17,203	-	-	-	-	-
055-0000-344.90-00	DELINQUENT ACCT INT	14,729	16,703	12,000	12,000	12,000	12,000
055-0000-345.05-00	INTERNET CHARGES	(144)	-	-	-	-	-
055-0000-345.20-00	UNCOLLECTIBLE ACCTS	(5,491)	(36,284)	(50,000)	(50,000)	(50,000)	(50,000)
055-0000-348.00-00	INTERDEPARTMENTAL REV	19,215	7,798	11,500	10,275	10,275	10,275
055-0000-361.00-00	INTEREST REVENUES	1,095	21,134	8,000	8,000	8,000	8,000
055-0000-369.00-00	OTHER MISC REVENUES	20,516	38,367	5,000	2,000	2,000	2,000
055-0000-392.00-00	SALE OF FIXED ASSETS	21	750	-	-	-	-
<b>TOTAL WASTE WATER FUND REVENUES</b>		<b>4,055,576</b>	<b>4,276,448</b>	<b>4,803,109</b>	<b>4,794,432</b>	<b>4,794,432</b>	<b>4,830,352</b>
<b>EXPENSES</b>							
055-5500-550.11-00	REGULAR SALARIES	484,433	522,440	563,996	548,674	548,674	548,674
055-5500-550.12-00	PARTTIME/TEMP SALARIES	6,233	2,027	5,167	3,000	3,000	3,000
055-5500-550.13-00	OVERTIME SALARIES	19,389	20,844	22,672	31,580	31,580	31,580
055-5500-550.21-10	MEDICAL INSURANCE	96,640	110,215	129,695	137,968	137,968	137,968
055-5500-550.21-20	L-T DISABILITY INSURANCE	2,057	2,243	2,427	2,923	2,923	2,923
055-5500-550.21-30	LIFE INSURANCE	415	413	469	526	526	526
055-5500-550.21-40	WORKERS COMP INSURANCE	17,795	15,016	15,701	16,828	16,828	16,828
055-5500-550.22-00	FICA	37,996	40,771	45,275	47,373	47,373	47,373
055-5500-550.23-00	RETIREMENT CONTRIBUTIONS	58,519	65,735	75,408	78,931	78,931	78,931
055-5500-550.28-00	VEBA CONTRIBUTIONS	-	-	-	1,958	1,958	1,958
055-5500-550.29-00	OTHER EMPLOYEE BENEFITS	165	119	104	82	82	82
<b>TOTAL PERSONNEL SERVICE</b>		<b>723,642</b>	<b>779,822</b>	<b>860,914</b>	<b>869,843</b>	<b>869,843</b>	<b>869,843</b>
055-5500-550.31-10	CONTRACTUAL SERVICES	774,484	803,812	847,565	869,747	869,747	869,747
055-5500-550.31-40	WASCO CO COMMUNICATIONS	7,916	8,050	8,800	6,777	6,777	6,777
055-5500-550.34-10	ENGINEERING SERVICES	4,550	1,044	-	-	-	-
055-5500-550.34-30	COMPUTER SERVICES	7,847	1,826	11,035	10,589	10,589	10,589
055-5500-550.34-40	SOFTWARE MAINTENANCE	3,579	4,513	-	-	-	-
055-5500-550.34-50	SPECIAL STUDIES & REPORTS	-	-	-	-	-	-
055-5500-550.39-00	OTHER CONTRACTUAL SVCS	7,164	8,787	6,807	6,300	6,300	6,300
055-5500-550.41-10	WATER & SEWER	2,896	11,349	11,185	12,749	12,749	12,749
055-5500-550.41-20	GARBAGE SERVICES	1,866	2,382	2,668	3,950	3,950	3,950
055-5500-550.41-30	NATURAL GAS	2,892	6,478	6,555	15,326	15,326	15,326
055-5500-550.41-40	ELECTRICITY	6,897	8,722	17,548	15,067	15,067	15,067
055-5500-550.42-00	JANITORIAL SERVICES	3,600	3,619	6,750	7,600	7,600	7,600
055-5500-550.43-10	BUILDINGS AND GROUNDS	2,879	11,852	4,544	12,460	12,460	12,460
055-5500-550.43-20	COMPUTERS	210	300	1,200	1,200	1,200	1,200
055-5500-550.43-30	RADIO EQUIPMENT	534	1,126	2,300	2,275	2,275	2,275
055-5500-550.43-40	OFFICE EQUIPMENT	42	-	500	500	500	500
055-5500-550.43-45	JOINT USE OF LABOR/EQUIP	21,759	8,384	20,700	26,000	26,000	26,000
055-5500-550.43-50	VEHICLES	29,554	26,752	26,459	30,884	30,884	30,884
055-5500-550.43-51	GAS/OIL/DIESEL/LUBRICANTS	18,013	26,421	22,466	25,400	25,400	25,400
055-5500-550.43-52	TIRES AND TIRE REPAIRS	2,958	6,441	8,825	6,830	6,830	6,830
055-5500-550.43-70	GENERAL EQUIPMENT	4,641	4,334	6,421	6,327	6,327	6,327
055-5500-550.43-71	SPECIAL UTILITY EQUIPMENT	17,158	12,560	21,840	25,500	25,500	25,500
055-5500-550.43-80	SHOP EQUIPMENT	4,030	4,311	4,155	5,714	5,714	5,714
055-5500-550.43-81	SERVICE PICKUP TOOLS	2,371	1,599	7,600	5,000	5,000	5,000
055-5500-550.43-86	LINES MAINT & SUPPLIES	58,801	44,004	63,000	63,000	63,000	63,000
055-5500-550.43-87	UTILITIES LOCATES	560	670	663	697	697	697
055-5500-550.44-20	RENTAL OF EQUIPMENT	483	5,692	9,000	5,000	5,000	5,000
055-5500-550.52-10	LIABILITY INSURANCE	24,974	30,457	41,980	41,588	41,588	41,588
055-5500-550.52-30	PROPERTY INSURANCE	23,287	20,695	25,869	22,700	22,700	22,700
055-5500-550.52-50	AUTOMOTIVE INSURANCE	7,771	7,350	8,218	7,712	7,712	7,712
055-5500-550.53-20	POSTAGE	476	581	570	570	570	570
055-5500-550.53-30	TELEPHONE	6,376	6,105	4,770	5,550	5,550	5,550
055-5500-550.53-32	TELEMETRY	1,125	1,031	1,125	1,125	1,125	1,125
055-5500-550.53-40	LEGAL NOTICES	-	127	150	600	600	600
055-5500-550.53-60	PUBLIC EDUCATION/INFO	125	5	707	707	707	707

## WASTEWATER FUND (continued)

Account Number	Account Description	FY 2006-2007	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2009-2010	FY 2009-2010
		Actual	Actual	Budget	Proposed Budget	Approved Budget	Adopted Budget
055-5500-550.54-00	ADVERTISING	1,671	118	450	450	450	450
055-5500-550.55-00	PRINTING AND BINDING	875	57	735	1,265	1,265	1,265
055-5500-550.57-00	PERMITS	7,049	11,312	12,181	16,069	16,069	16,069
055-5500-550.58-10	TRAVEL, FOOD & LODGING	613	272	330	330	330	330
055-5500-550.58-50	TRAINING AND CONFERENCES	3,689	5,201	7,778	9,408	9,408	9,408
055-5500-550.58-70	MEMBERSHIPS/DUES/SUBS	2,210	2,110	2,326	2,153	2,153	2,153
055-5500-550.60-10	OFFICE SUPPLIES	2,732	2,831	2,620	2,703	2,703	2,703
055-5500-550.60-20	JANITORIAL SUPPLIES	3,059	3,235	3,400	3,900	3,900	3,900
055-5500-550.60-60	EXPENDABLE SUPPLIES	-	13	100	100	100	100
055-5500-550.60-80	CLOTHING	2,412	3,111	650	3,075	3,075	3,075
055-5500-550.60-85	SPECIAL DEPT SUPPLIES	4,937	4,519	5,430	5,540	5,540	5,540
055-5500-550.60-86	CHEMICAL/LAB SUPPLIES	4,991	4,486	6,875	5,850	5,850	5,850
055-5500-550.60-87	STREET CONST SUPPLIES	67,447	25,527	55,670	73,180	73,180	73,180
055-5500-550.64-10	BOOKS AND PERIODICALS	441	373	970	1,050	1,050	1,050
055-5500-550.64-80	COMPUTER SOFTWARE	5,496	2,749	5,866	10,000	10,000	10,000
055-5500-550.69-50	MISCELLANEOUS EXPENSES	8,047	45	-	-	-	-
055-5500-550.69-80	ASSETS < \$5000	47	-	320	4,142	4,142	4,142
<b>TOTAL MATERIALS AND SERVICES</b>		<b>1,167,536</b>	<b>1,147,336</b>	<b>1,307,676</b>	<b>1,384,659</b>	<b>1,384,659</b>	<b>1,384,659</b>
055-5500-550.72-20	BUILDINGS	-	-	-	16,667	16,667	16,667
055-5500-550.73-30	IMPRVMTS OTHER THAN BLDGS	-	-	-	-	-	-
055-5500-550.74-10	MACHINERY	-	-	-	-	-	-
055-5500-550.74-25	COMMUNICATIONS EQUIPMENT	741	-	6,788	-	-	5,920
055-5500-550.74-30	FURNITURE AND FIXTURES	449	-	4,667	3,334	3,334	3,334
055-5500-550.74-40	OFFICE EQUIPMENT	282	-	-	-	-	-
055-5500-550.74-50	COMPUTER EQUIPMENT	4,320	122	10,000	12,334	12,334	12,334
055-5500-550.74-80	PUMPS	-	-	-	-	-	-
055-5500-550.74-90	EQUIPMENT, OTHER	3,364	23,060	25,587	7,000	7,000	7,000
055-5500-550.75-10	CAPITAL PROJECTS	-	-	25,000	-	-	-
055-5500-550.76-30	SEWER LINES	-	1,386	186,000	76,000	76,000	106,000
055-5500-550.76-40	STORMWATER COLL IMPROVMTS	-	-	12,000	30,000	30,000	30,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>9,155</b>	<b>24,567</b>	<b>270,042</b>	<b>145,335</b>	<b>145,335</b>	<b>181,255</b>
<b>TOTAL WASTEWATER OPERATIONS</b>		<b>1,900,333</b>	<b>1,951,726</b>	<b>2,438,632</b>	<b>2,399,837</b>	<b>2,399,837</b>	<b>2,435,757</b>
<b>OTHER USES</b>							
055-9500-550.80-15	TO UNEMPLOYMENT RESRV FUND	2,844	2,845	2,845	-	-	-
<b>TOTAL CHARGE FOR SERVICES</b>		<b>2,844</b>	<b>2,845</b>	<b>2,845</b>	<b>-</b>	<b>-</b>	<b>-</b>
055-9500-550.81-01	TO GENERAL FUND	271,944	295,770	306,882	319,304	319,304	319,304
055-9500-550.81-05	TO STREET FUND	77,568	113,294	121,667	128,941	128,941	128,941
055-9500-550.81-09	TO PUBLIC WKS RESRV FUND	49,992	50,000	110,000	120,000	120,000	120,000
055-9500-550.81-43	TO FFCO 2008 DEBT SVC FUND	-	-	53,512	59,814	59,814	59,814
055-9500-550.81-56	TO SEWER SPCL RESRV FUND	330,000	65,000	607,000	586,054	586,054	586,054
055-9500-550.81-57	PLANT CONSTRUCTION.DEBT	1,082,904	1,290,711	1,160,767	1,154,748	1,154,748	1,154,748
<b>TOTAL OPERATING TRANSFERS OUT</b>		<b>1,812,408</b>	<b>1,814,775</b>	<b>2,359,828</b>	<b>2,368,861</b>	<b>2,368,861</b>	<b>2,368,861</b>
055-9500-550.88-00	CONTINGENCY	-	-	1,804	25,734	25,734	25,734
<b>TOTAL CONTINGENCY</b>		<b>-</b>	<b>-</b>	<b>1,804</b>	<b>25,734</b>	<b>25,734</b>	<b>25,734</b>
055-9500-550.89-00	UNAPPROPRIATED ENDING BAL	-	-	-	-	-	-
<b>TOTAL UNAPPROPRIATED ENDING BAL</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL OTHER USES</b>		<b>1,815,252</b>	<b>1,817,620</b>	<b>2,364,477</b>	<b>2,394,595</b>	<b>2,394,595</b>	<b>2,394,595</b>
<b>GRAND TOTAL WASTEWATER FUND EXPENSES</b>		<b>3,715,585</b>	<b>3,769,346</b>	<b>4,803,109</b>	<b>4,794,432</b>	<b>4,794,432</b>	<b>4,830,352</b>
<b>TOTAL WASTEWATER FUND - REVENUES LESS EXPENSES</b>		<b>339,992</b>	<b>507,102</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
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**SEWER SPECIAL RESERVE FUND**

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>SEWER SPECIAL RESERVE FUND 056</b>							
<b>REVENUES</b>							
056-0000-300.00-00	BEGINNING BALANCE	164,890	484,496	304,271	987,490	987,490	1,087,490
056-0000-330.00-00	INTERGOVERNMENTAL REVENUE	10,000	-	-	-	-	-
056-0000-344.20-00	CONNECT CHRGS/ SW SDC	75,062	149,851	89,450	75,092	75,092	75,092
056-0000-344.20-10	CONNECT CHRGS/ STORM WA SDC	-	16,863	17,100	14,364	14,364	14,364
056-0000-344.20-20	REIMBURSEMENT DISTRICT PMTS	-	-	-	-	-	-
056-0000-361.00-00	INTEREST REVENUES	13,135	14,832	10,000	13,000	13,000	13,000
056-0000-391.55-00	WASTEWATER UTILITY FUND	330,000	65,000	607,000	586,054	586,054	586,054
<b>TOTAL SEWER SPECIAL RESERVE FUND REVENUES</b>		<b>593,087</b>	<b>731,041</b>	<b>1,027,821</b>	<b>1,676,000</b>	<b>1,676,000</b>	<b>1,776,000</b>
<b>EXPENDITURES</b>							
056-5600-550.31-10	CONTRACTUAL SERVICES	94,736	-	140,000	-	-	-
056-5600-550.53-40	LEGAL NOTICES	-	-	600	600	600	600
<b>TOTAL MATERIALS &amp; SERVICES</b>		<b>94,736</b>	<b>-</b>	<b>140,600</b>	<b>600</b>	<b>600</b>	<b>600</b>
056-5600-550.74-80	PUMPS	-	-	200,000	-	-	-
056-5600-550.75-10	CAPITAL PROJECTS	-	-	-	30,527	30,527	130,527
056-5600-550.76-30	SEWER LINES	13,855	297,551	345,221	1,058,686	1,058,686	1,058,686
056-5600-550.76-40	STORM WATER IMPROVEMENTS	-	-	342,000	576,000	576,000	576,000
056-5600-550.78-99	FUTURE CAPITAL PROJECTS	-	-	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>13,855</b>	<b>297,551</b>	<b>887,221</b>	<b>1,665,213</b>	<b>1,665,213</b>	<b>1,765,213</b>
<b>TOTAL SEWER SPECIAL RESERVE FUND OPERATIONS</b>		<b>108,591</b>	<b>297,551</b>	<b>1,027,821</b>	<b>1,665,813</b>	<b>1,665,813</b>	<b>1,765,813</b>
<b>OTHER USES</b>							
056-9500-550.81-44	TO 2009 FFCO DEBT SVC FUND	-	-	-	10,187	10,187	10,187
056-9500-550.81-57	TO SW PLANT CONST/DBT	-	-	-	-	-	-
<b>TOTAL OPERATING TRANSFERS OUT</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>10,187</b>	<b>10,187</b>	<b>10,187</b>
<b>TOTAL OTHER USES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>10,187</b>	<b>10,187</b>	<b>10,187</b>
<b>GRAND TOTAL SEWER SPECIAL RESERVE FUND EXPENSES</b>		<b>108,591</b>	<b>297,551</b>	<b>1,027,821</b>	<b>1,676,000</b>	<b>1,676,000</b>	<b>1,776,000</b>
<b>SEWER SPECIAL RESERVE FUND - REVENUE LESS EXPENSES</b>		<b>484,496</b>	<b>433,490</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
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**SEWER PLANT CONSTRUCTION / DEBT SERVICE FUND**

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>SEWER PLANT CONSTRUCTION FUND 057</b>							
<b>REVENUES</b>							
057-0000-300.00-00	BEGINNING BALANCE	1,413,975	1,733,618	1,865,546	1,968,139	1,968,139	1,968,139
057-0000-361.00-00	INTEREST REVENUES	63,167	57,719	50,000	72,000	72,000	72,000
057-0000-391.55-00	WASTEWATER UTILITY FUND	1,082,904	1,290,711	1,160,767	1,154,748	1,154,748	1,154,748
057-0000-391.56-00	WASTEWATER CAPITAL FUND	-	-	-	-	-	-
057-0000-393.10-00	LOAN/BOND PROCEEDS	-	-	-	-	-	-
<b>TOTAL SEWER PLANT CONTS/DEBT SVC REVENUES</b>		<b>2,560,046</b>	<b>3,082,048</b>	<b>3,076,313</b>	<b>3,194,887</b>	<b>3,194,887</b>	<b>3,194,887</b>
<b>EXPENDITURES</b>							
057-5700-550.31-10	CONTRACTUAL SERVICES	-	-	-	-	-	-
057-5700-550.34-10	ENGINEERING SERVICES	95,625	15,859	48,877	450,000	450,000	450,000
057-5700-550.53-40	LEGAL NOTICES	-	-	-	400	400	400
<b>TOTAL MATERIALS AND SERVICES</b>		<b>95,625</b>	<b>15,859</b>	<b>48,877</b>	<b>450,400</b>	<b>450,400</b>	<b>450,400</b>
057-5700-550.73-50	CONSTRUCTION CONTRACTS	-	-	-	-	-	-
057-5700-550.75-10	CAPITAL PROJECTS	188,175	29,532	2,474,996	2,191,947	2,191,947	2,191,947
057-5700-550.76-30	SEWER LINES	-	545,580	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>188,175</b>	<b>575,113</b>	<b>2,474,996</b>	<b>2,191,947</b>	<b>2,191,947</b>	<b>2,191,947</b>
<b>TOTAL SEWER PLANT CONST/DEBT SVC OPERATIONS</b>		<b>283,800</b>	<b>590,971</b>	<b>2,523,873</b>	<b>2,642,347</b>	<b>2,642,347</b>	<b>2,642,347</b>
057-9500-550.81-58	DEBT SERVICE FUND	-	546,004	552,440	552,540	552,540	552,540
<b>TOTAL OPERATING TRANSFERS OUT</b>		<b>-</b>	<b>546,004</b>	<b>552,440</b>	<b>552,540</b>	<b>552,540</b>	<b>552,540</b>
<b>TOTAL OTHER USES</b>		<b>-</b>	<b>546,004</b>	<b>552,440</b>	<b>552,540</b>	<b>552,540</b>	<b>552,540</b>
<b>GRAND TOTAL SEWER PLANT CONSTRUCTION EXPENSES</b>		<b>283,800</b>	<b>1,136,975</b>	<b>3,076,313</b>	<b>3,194,887</b>	<b>3,194,887</b>	<b>3,194,887</b>
<b>SEWER PLANT CONSTRUCTION FUND - REVENUES LESS EXPE</b>		<b>2,276,246</b>	<b>1,945,072</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

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**Fund:** Airport (061)  
**Department:** Airport (061)  
**Program:** Airport Operations (610)

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**Mission**

Building to meet the transportation needs of the twenty-first century, and taking advantage of development opportunities through:

- Broadening and stabilizing the political, financial, and technical support base.
- Implementation and updating of the airport master plan.
- Establishment of protective planning and zoning policies.
- Supporting airport and pilot organizations.
- Being active in both the state administrative and legislative processes.

**Description**

For the past six years the City has been involved in a partnership with Klickitat County in planning for the future of the Airport. We have signed an agreement creating a long-term management structure for the Airport that includes regional based cost sharing with Klickitat County. A Regional Airport Board has been established and public meetings are held the third Friday of each month. Construction of two 11-unit "T" hangars was completed in 2003. Federal installation of runway lighting is completed and construction of a new landing system and underway is complete. Development of the Sundoon Golf Course could begin as early as Fall, 2009.

**2009-2010 Goals, Projects and Highlights**

- Continuation of shared funding with Klickitat County.
- Construction of the golf course.
- Completion of 17 lot industrial subdivision.
- Completion of a water distribution system in conjunction with the Dallesport Water Association.
- Purchase of a tractor with mower/sweeper/plow attachments.
- Master Plan Update.

**2008-2009 Accomplishments/Comments**

- Well drilled.
- New Airplane hangars built in a public/private partnership.

**Major Issues to be resolved in the next five years**

- Development of a world-class golf course.
- Industrial development.
- Runway maintenance.
- Reconstruction of a major portion of runway 12-30.

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

**AIRPORT SUMMARY**

<u>Account Description</u>	<u>FY06/07</u> <u>Actual</u>	<u>FY07/08</u> <u>Actual</u>	<u>FY08/09</u> <u>Budget</u>	<u>FY09/10</u> <u>Proposed</u> <u>Budget</u>	<u>FY09/10</u> <u>Approved</u> <u>Budget</u>	<u>FY09/10</u> <u>Adopted</u> <u>Budget</u>
BEGINNING BALANCE	94,259	176,892	266,316	52,238	52,238	52,238
REVENUES	160,564	444,649	963,514	489,000	489,000	489,000
OTHER SOURCES	101,058	189,229	569,515	70,000	70,000	70,000
<b>TOTAL RESOURCES</b>	<b>355,881</b>	<b>810,770</b>	<b>1,799,345</b>	<b>611,238</b>	<b>611,238</b>	<b>611,238</b>
<b>AIRPORT</b>	<b>178,989</b>	<b>810,770</b>	<b>1,799,345</b>	<b>611,238</b>	<b>611,238</b>	<b>611,238</b>
<b>TOTAL EXPENDITURES</b>	<b>178,989</b>	<b>178,989</b>	<b>1,799,345</b>	<b>609,738</b>	<b>609,738</b>	<b>609,738</b>
CHARGES FOR SERVICES	-	-	-	-	-	-
TRANSFER OUT	-	-	-	-	-	-
CONTINGENCY	-	-	-	1,500	1,500	1,500
UNAPPROPRIATED ENDING BAL	-	-	-	-	-	-
<b>TOTAL OTHER USES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
<b>TOTAL EXPENDS &amp; OTHER USES</b>	<b>178,989</b>	<b>178,989</b>	<b>1,799,345</b>	<b>611,238</b>	<b>611,238</b>	<b>611,238</b>
<b>FUND TOTAL</b>	<b>176,892</b>	<b>631,781</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
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**AIRPORT FUND**

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>AIRPORT FUND 061</b>							
<b>REVENUES</b>							
061-0000-300.00-00	BEGINNING BALANCE	94,259	176,892	266,316	52,238	52,238	52,238
061-0000-330.00-00	INTERGOVERNMENTAL REV	87,520	64,396	64,514	65,000	65,000	65,000
061-0000-330.10-00	OTHER WA	-	250,000	-	-	-	-
061-0000-330.20-00	OTHER OR	-	-	125,000	-	-	-
061-0000-331.20-00	FEDERAL GRANTS-FAA	-	37,959	150,000	300,000	300,000	300,000
061-0000-331.90-00	FEDERAL GRANTS-MISC	1,460	15,764	-	-	-	-
061-0000-334.80-00	WASHINGTON STATE GRANTS	-	-	2,500	2,500	2,500	2,500
061-0000-334.80-10	CERB GRANT	-	-	500,000	-	-	-
061-0000-334.90-00	STATE GRANTS, OTHER	-	-	25,000	25,000	25,000	25,000
061-0000-341.90-00	MISC SALES & SVCS	-	40	-	-	-	-
061-0000-347.00-00	AVIATION FUEL SALES	3,737	5,771	5,000	5,000	5,000	5,000
061-0000-361.00-00	INTEREST REVENUES	5,835	11,665	1,500	1,500	1,500	1,500
061-0000-363.50-00	PROPERTY RENTALS	62,013	59,054	90,000	90,000	90,000	90,000
061-0000-369.00-00	OTHER MISC REVENUES	5,550	(168)	5,000	5,000	5,000	5,000
061-0000-391.01-00	GENERAL FUND	87,516	64,396	64,515	65,000	65,000	65,000
061-0000-391.62-00	AIRPORT DEBT SVC FUND	7,992	-	-	-	-	-
061-0000-393.10-00	LOAN/BOND PROCEEDS	-	125,000	-	-	-	-
061-0000-393.10-10	CERB LOAN	-	-	500,000	-	-	-
061-0000-393.10-20	HANGER LOAN	-	-	-	-	-	-
<b>TOTAL AIRPORT FUND REVENUES</b>		<b>355,881</b>	<b>810,770</b>	<b>1,799,345</b>	<b>611,238</b>	<b>611,238</b>	<b>611,238</b>
<b>EXPENSES</b>							
061-6100-610.31-10	CONTRACTUAL SERVICES	240	525	1,100	1,100	1,100	1,100
061-6100-610.31-90	CONTRACTUAL SVC - OTHER	86,779	81,353	88,470	91,567	91,567	91,567
061-6100-610.34-10	ENGINEERING SVC	26,190	37,480	100,000	360,000	347,000	347,000
061-6100-610.34-50	SPECIAL STUDIES & REPORTS	-	23,000	-	-	-	-
061-6100-610.34-60	WEATHER GRANT SVC	-	-	-	-	-	-
061-6100-610.41-10	WATER & SEWER	2,420	3,573	4,500	4,500	4,500	4,500
061-6100-610.41-10	GARBAGE SERVICES	-	21	-	-	-	-
061-6100-610.41-40	ELECTRICITY	2,873	3,994	6,000	6,000	6,000	6,000
061-6100-610.41-60	HEATING OIL	429	-	-	-	-	-
061-6100-610.43-10	BUILDINGS AND GROUNDS	6,804	8,869	41,000	42,000	42,000	42,000
061-6100-610.43-40	OFFICE EQUIPMENT	-	-	-	-	-	-
061-6100-610.43-45	JOINT USE OF LABOR	1,514	464	1,600	1,600	1,600	1,600
061-6100-610.43-50	VEHICLES - REPAIR/MAINT	-	723	3,500	3,500	3,500	3,500
061-6100-610.43-51	GAS/OIL/DIESEL	25	380	1,000	1,000	1,000	1,000
061-6100-610.43-72	ELECTRICAL SYSTEMS	96	-	-	-	-	-
061-6100-610.43-73	PLUMBING	-	-	-	-	-	-
061-6100-610.43-77	HVAC SYSTEMS	-	-	-	-	-	-
061-6100-610.44-20	RENTAL OF EQUIPMENT	-	-	-	-	-	-
061-6100-610.46-10	PROPERTY TAXES	16,870	16,966	19,000	19,000	19,000	19,000
061-6100-610.52-10	LIABILITY INSURANCE	1,281	11,518	6,000	6,000	6,000	6,000
061-6100-610.52-30	PROPERTY INSURANCE	4,342	5,332	6,000	6,000	6,000	6,000
061-6100-610.52-50	AUTOMOTIVE INSURANCE	-	-	-	-	-	-
061-6100-610.53-20	POSTAGE	698	270	700	700	700	700
061-6100-610.53-30	TELEPHONE	3,136	4,116	3,600	2,021	2,021	2,021
061-6100-610.53-40	LEGAL NOTICES	48	265	250	250	250	250
061-6100-610.54-00	ADVERTISING	629	-	2,000	2,000	15,000	15,000
061-6100-610.57-00	PERMITS	295	30	300	300	300	300
061-6100-610.58-10	TRAVEL, FOOD & LODGING	3,877	3,010	6,000	6,000	6,000	6,000
061-6100-610.58-50	TRAINING AND CONFERENCES	-	-	1,000	1,000	1,000	1,000
061-6100-610.58-70	MEMBERSHIPS/DUES	87	440	1,000	1,000	1,000	1,000
061-6100-610.60-10	OFFICE SUPPLIES	1,083	74	1,200	1,200	1,200	1,200
061-6100-610.60-90	OTHER SUPPLIES	-	-	-	-	-	-
061-6100-610.69-50	MISCELLANEOUS EXP	394	-	1,000	1,000	1,000	1,000
061-6100-610.69-80	ASSETS < \$5000	28	-	1,000	2,000	2,000	2,000
<b>TOTAL MATERIALS AND SERVICES</b>		<b>160,136</b>	<b>202,402</b>	<b>296,220</b>	<b>559,738</b>	<b>559,738</b>	<b>559,738</b>

## AIRPORT FUND (continued)

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
061-6100-610.72-20	BUILDINGS	1,283	7,095	-	-	-	-
061-6100-610.72-30	BUILDINGS-HANGER	-	25,091	-	-	-	-
061-6100-610.73-30	IMPROVEMENTS OTHER	15,157	246,197	1,450,625	-	-	-
061-6100-610.74-10	MACHINERY	2,413	31,024	50,000	50,000	50,000	50,000
061-6100-610.74-50	COMPUTERS	-	-	2,500	-	-	-
061-6100-610.77-30	SPECIAL BUILD IMPROVEMENTS	-	-	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>18,852</b>	<b>309,407</b>	<b>1,503,125</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
<b>TOTAL AIRPORT OPERATIONS EXPENSES</b>		<b>178,989</b>	<b>511,809</b>	<b>1,799,345</b>	<b>609,738</b>	<b>609,738</b>	<b>609,738</b>
061-9500-610.81-62	TO AIRPORT DEBT SERVICE	-	-	-	-	-	-
<b>TOTAL OPERATING TRANSFERS OUT</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
061-9500-610.88-00	CONTINGENCY	-	-	-	1,500	1,500	1,500
<b>TOTAL CONTINGENCY</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
<b>TOTAL OTHER USES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
<b>GRAND TOTAL AIRPORT FUND EXPENSES</b>		<b>178,989</b>	<b>511,809</b>	<b>1,799,345</b>	<b>611,238</b>	<b>611,238</b>	<b>611,238</b>
<b>TOTAL AIRPORT FUND - REVENUES LESS EXPENSES</b>		<b>176,892</b>	<b>298,961</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

**CAPITAL IMPROVEMENTS FUND GROUP**

**Description**

The City currently has three active funds in the Capital Improvements Fund Group.

- ✓ The Special Assessments Fund (036), which accounts for LID public infrastructure projects or other assessments such as nuisance abatement of the City;
- ✓ The Capital Projects Fund (037), which accounts for various improvements in City facilities;
- ✓ The FFA Grant Improvement Fund (063), which was established to account for the improvements made at the Airport, funded primarily with grants from the FFA, which has no activity planned this year.

**CAPITAL IMPROVEMENTS FUNDS SUMMARY**

<u>Revenue/Cost Centers</u>	<u>FY06/07 Actual</u>	<u>FY07/08 Actual</u>	<u>FY08/09 Budget</u>	<u>FY09/10 Proposed Budget</u>	<u>FY09/10 Approved Budget</u>	<u>FY09/10 Adopted Budget</u>
<b>BEGINNING BALANCE</b>	651,743	560,359	3,373,736	1,070,428	1,070,428	1,070,428
<b>REVENUES</b>	128,007	118,646	142,570	293,159	293,159	293,159
<b>OTHER SOURCES</b>	43,224	59,231	59,231	3,118,975	3,118,975	3,118,975
<b>TOTAL RESOURCES</b>	822,974	738,236	3,575,537	4,482,562	4,482,562	4,482,562
<b>SPECIAL ASSESMENTS FUND</b>	107,423	7,379	739,397	888,193	888,193	888,193
<b>CAPITAL PROJECTS FUND</b>	71,601	1,071,736	2,792,147	3,387,410	3,387,410	3,387,410
<b>FAA GRANT IMPROVEMENT FUND</b>	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	179,024	1,079,115	3,531,544	4,275,603	4,275,603	4,275,603
<b>TRANSFER OUT</b>	83,592	129,230	43,993	206,959	206,959	206,959
<b>CONTINGENCY</b>	-	-	-	-	-	-
<b>UNAPPROPRIATED ENDING BAL</b>	-	-	-	-	-	-
<b>TOTAL OTHER USES</b>	83,592	129,230	43,993	206,959	206,959	206,959
<b>TOTAL EXPENDS &amp; OTHER USES</b>	262,616	1,208,345	3,575,537	4,482,562	4,482,562	4,482,562
<b>FUND TOTAL</b>	560,359	(470,109)	-	-	-	-

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

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**Fund:** Capital Improvements Fund Group  
**Department:** Special Assessments (036)  
**Program:** Other (419)

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**Description**

The Special Assessments fund is used to fund small Local Improvement Districts of the City. This fund was created with General Fund financial resources in prior fiscal years for this specific purpose to reduce the amount of fixed financial expenses associated with borrowing funds.

**2009-10 Goals, Projects and Highlights**

- The Special Assessments Fund should have a cash balance of \$840,759.
- The NW 1<sup>st</sup>/Bargeway LID project has been scheduled for FY 2009-10 in the Capital Projects Fund 037.
- The residential LID CIP identified E. 19<sup>th</sup> & 18<sup>th</sup> west of Dry Hollow for FY 2009-10.

**2008-09 Accomplishments/Comments**

- A five year Capital Improvement Plan (CIP) for future LID projects under the new Ordinance.
- NW Natural Gas Franchise fee increase budgeted in this fund for corner lot relief.
- NW 1<sup>st</sup> Street/Bargeway LID Approved.
- City received \$2.4 million to do the NW 1<sup>st</sup> Street/Bargeway LID.

**Major Issues to be resolved in the next five years.**

- Maintenance of sufficient operating monies with the LID fund so as to internally finance small projects without the added complexities of use of bonding or other debt instruments.
- E. 16<sup>th</sup> or E. 19<sup>th</sup> & Thompson LID project.

**City of The Dalles, Oregon**  
**Fiscal Year 2009-10 Budget**  
**SPECIAL ASSESSMENTS FUND**

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>SPECIAL ASSESSMENT FUND 036</b>							
<b>REVENUES</b>							
036-0000-300.00-00	BEGINNING BALANCE	550,045	474,332	695,012	840,759	840,759	840,759
036-0000-318.20-00	NW NATURAL GAS FRANCHISE FEES	-	29,449	25,615	22,732	22,732	22,732
036-0000-361.00-00	INTEREST REVENUES	19,370	20,055	15,000	15,000	15,000	15,000
036-0000-362.10-00	PRE-PAID ASSESSMENTS	-	-	-	10,000	10,000	10,000
036-0000-369.00-00	OTHER MISC. REVENUES	-	616	-	1,000	1,000	1,000
036-0000-370.10-00	PRINCIPAL-NONBONDED	68,646	26,287	10,000	155,459	155,459	155,459
036-0000-370.20-00	INTEREST-NONBONDED	2,914	2,489	3,000	2,000	2,000	2,000
036-0000-391.37-00	FROM CAPITAL PROJECTS FUND	-	120,000	-	-	-	-
<b>TOTAL SPECIAL ASSESSMENTS FUND REVENUES</b>		<b>640,974</b>	<b>673,228</b>	<b>748,627</b>	<b>1,046,950</b>	<b>1,046,950</b>	<b>1,046,950</b>
<b>EXPENDITURES</b>							
036-3600-419.31-10	CONTRACTUAL SERVICES	84,448	-	656,897	-	-	-
036-3600-419.31-25	ABATEMENTS	19,688	5,031	30,000	30,000	30,000	30,000
036-3600-419.31-80	CORNER LOT RELIEF	-	-	-	2,000	2,000	2,000
036-3600-419.32-20	SPECIAL LEGAL SERVICES	1,152	-	-	-	-	-
036-3600-419.34-10	ENGINEERING SERVICES	-	-	50,000	-	-	-
036-3600-419.53-20	POSTAGE	1,802	-	1,500	1,500	1,500	1,500
036-3600-419.53-40	LEGAL NOTICES	333	-	1,000	1,000	1,000	1,000
<b>TOTAL MATERIALS AND SERVICES</b>		<b>107,423</b>	<b>5,031</b>	<b>739,397</b>	<b>34,500</b>	<b>34,500</b>	<b>34,500</b>
036-3600-419.73-30	IMPROVEMENTS OTHER THAN LAND	-	2,348	-	-	-	-
036-3600-419.75-10	CAPITAL PROJECTS LIDS	-	-	-	853,693	853,693	853,693
<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>2,348</b>	<b>-</b>	<b>853,693</b>	<b>853,693</b>	<b>853,693</b>
<b>TOTAL SPECIAL ASSESSMENTS OPERATIONS</b>		<b>107,423</b>	<b>7,379</b>	<b>739,397</b>	<b>888,193</b>	<b>888,193</b>	<b>888,193</b>
036-9500-419.81-01	TO GENERAL FUND	59,220	9,230	9,230	9,230	9,230	9,230
036-9500-419.81-37	TO CAPITAL PROJECTS FUND	-	-	-	-	-	-
036-9500-419.81-44	TO 2009 FFCO BOND DEBT SVC FUND	-	-	-	149,527	149,527	149,527
<b>TOTAL OPERATING TRANSFERS OUT</b>		<b>59,220</b>	<b>9,230</b>	<b>9,230</b>	<b>158,757</b>	<b>158,757</b>	<b>158,757</b>
<b>TOTAL OTHER USES</b>		<b>59,220</b>	<b>9,230</b>	<b>9,230</b>	<b>158,757</b>	<b>158,757</b>	<b>158,757</b>
<b>TOTAL SPECIAL ASSESSMENTS FUND EXPENSES</b>		<b>166,643</b>	<b>16,609</b>	<b>748,627</b>	<b>1,046,950</b>	<b>1,046,950</b>	<b>1,046,950</b>
<b>SPECIAL ASSESSMENTS FUND - REVENUES LESS EXPENSES</b>		<b>474,332</b>	<b>656,620</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

**Fund:** Capital Improvements Fund Group  
**Department:** Capital Projects (037)  
**Program:** Other (419)

**Description**

The Capital Projects Fund is used to fund renovations of City facilities and purchase equipment for those facilities. These facilities are City Hall, Transportation Center, Police Station, and the Library. All these facilities are General Fund facilities and the operating monies for these facilities and operating departments is from General Fund financial resources. Other facility projects include the Public Works facilities relocation project which was completed in FY08/09, and the 911/EOC project design included in the FY09/10 budget.

**2009-10 Goals, Projects and Highlights**

- East Port LID project.
- 911/EOC project design.
- Completion of City Hall Remodel.

**2008-09 Accomplishments/Comments**

- Completion of Public Works Facility relocation project.
- Remodel of Finance Department, ADA building access, fire bays and flex office space on first floor of City Hall.

**Major Issues to be resolved in the next five years**

- Completion of City Hall renovation for the Council Chambers.
- Determination of future rehabilitation of Gitchell Building.
- Maintenance of sufficient operating monies with LID fund so as to internally finance small projects without added complexities of use of bonding or other debt instruments.
- Determine future of covered breezeway off of 2<sup>nd</sup> Street known as the 2<sup>nd</sup> Street Breezeway (formerly Klindt's Annex).
- E. 16<sup>th</sup> or E. 19<sup>th</sup> and Thompson LID project.

**CAPITAL PROJECTS FUND**

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>CAPITAL PROJECTS FUND 037</b>							
<b>REVENUES</b>							
037-0000-300.00-00	BEGINNING BALANCE	101,698	86,027	2,678,724	229,669	229,669	229,669
037-0000-337.90-00	LOCAL GOV REV-PARTNERS	21,615	21,615	21,616	21,616	21,616	21,616
037-0000-361.00-00	INTEREST REVENUES	4,008	46,927	2,000	2,000	2,000	2,000
037-0000-363.80-00	STATE OFFICE BLDG INC	11,455	-	65,339	63,352	63,352	63,352
037-0000-369.00-00	OTHER MISC REVENUES	-	1,272	-	-	-	-
037-0000-391.01-00	GENERAL FUND	43,224	59,231	59,231	43,231	43,231	43,231
037-0000-392.40-00	LAND SALE - PW COMPOUND	-	230,046	-	-	-	-
037-0000-393.10-00	LOAN/BOND PROCEEDS	-	3,381,971	-	3,075,744	3,075,744	3,075,744
<b>TOTAL CAPITAL PROJECTS FUND REVENUES</b>		<b>182,000</b>	<b>3,827,089</b>	<b>2,826,910</b>	<b>3,435,612</b>	<b>3,435,612</b>	<b>3,435,612</b>

## CAPITAL PROJECTS FUND (continued)

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>EXPENDITURES</b>							
<b>*** CITY HALL RENOVATION</b>							
037-3700-419.34-20	ARCHITECTURAL SERVICES	-	-	78,582	-	-	-
<b>TOTAL MATERIALS AND SERVICES</b>		<b>-</b>	<b>-</b>	<b>78,582</b>	<b>-</b>	<b>-</b>	<b>-</b>
037-3700-419.72-20	BUILDINGS	6,755	4,000	578,609	231,669	231,669	231,669
037-3700-419.73-30	IMPRV OTHER THAN BLDG	-	2,700	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>6,755</b>	<b>6,700</b>	<b>578,609</b>	<b>231,669</b>	<b>231,669</b>	<b>231,669</b>
<b>TOTAL CITY HALL RENOVATION</b>		<b>6,755</b>	<b>6,700</b>	<b>657,191</b>	<b>231,669</b>	<b>231,669</b>	<b>231,669</b>
<b>*** TUNNEL PROJECT - OIB LOAN</b>							
037-3750-419.79-50	PRINCIPAL PAYMENT	44,076	45,856	47,709	49,637	49,637	49,637
037-3750-419.79-60	INTEREST PAYMENT	20,770	18,989	17,137	15,210	15,210	15,210
<b>TOTAL DEBT SERVICE</b>		<b>64,846</b>	<b>64,846</b>	<b>64,846</b>	<b>64,847</b>	<b>64,847</b>	<b>64,847</b>
<b>TOTAL TUNNEL PROJECT</b>		<b>64,846</b>	<b>64,846</b>	<b>64,846</b>	<b>64,847</b>	<b>64,847</b>	<b>64,847</b>
<b>*** PORT LOAN - AIRPORT WELL</b>							
037-3775-419.79-50	PRINCIPAL PAYMENT	-	11,000	11,000	9,543	9,543	9,543
037-3775-419.79-60	INTEREST PAYMENT	-	5,000	5,000	5,607	5,607	5,607
<b>TOTAL DEBT SERVICE</b>		<b>-</b>	<b>16,000</b>	<b>16,000</b>	<b>15,150</b>	<b>15,150</b>	<b>15,150</b>
<b>TOTAL PORT LOAN - AIRPORT WELL</b>		<b>-</b>	<b>16,000</b>	<b>16,000</b>	<b>15,150</b>	<b>15,150</b>	<b>15,150</b>
<b>*** LIBRARY MEZZANINE (ROOF)</b>							
037-3800-419.72-20	BUILDINGS	-	59,354	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>59,354</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL LIBRARY MEZZANINE</b>		<b>-</b>	<b>59,354</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>*** PW COMPOUND MOVE (added FY07/08)</b>							
037-4200-419.31-10	CONTRACTUAL SERVICES	-	30,360	-	-	-	-
037-4200-419.34-20	ARCHITECTURAL SERVICES	-	281,246	105,663	-	-	-
<b>TOTAL MATERIALS AND SERVICES</b>		<b>-</b>	<b>311,606</b>	<b>105,663</b>	<b>-</b>	<b>-</b>	<b>-</b>
037-4200-419.71-10	LAND	-	18,674	-	-	-	-
037-4200-419.75-10	CAPITAL PROJECTS	-	594,557	1,905,076	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>613,231</b>	<b>1,905,076</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL PW COMPOUND MOVE</b>		<b>-</b>	<b>924,837</b>	<b>2,010,739</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>*** EAST PORT LID (added FY09/10)</b>							
037-4400-419.75-10	CAPITAL PROJECTS	-	-	-	2,275,744	2,275,744	2,275,744
<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>2,275,744</b>	<b>2,275,744</b>	<b>2,275,744</b>
<b>TOTAL EAST PORT LID</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>2,275,744</b>	<b>2,275,744</b>	<b>2,275,744</b>
<b>*** 911 CENTER (added FY07/08)</b>							
037-4600-419.75-10	CAPITAL PROJECTS	-	-	43,371	800,000	800,000	800,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>-</b>	<b>43,371</b>	<b>800,000</b>	<b>800,000</b>	<b>800,000</b>
<b>TOTAL 911 CENTER</b>		<b>-</b>	<b>-</b>	<b>43,371</b>	<b>800,000</b>	<b>800,000</b>	<b>800,000</b>
<b>TOTAL CAPITAL PROJECTS FUND OPERATIONS</b>		<b>71,601</b>	<b>1,071,736</b>	<b>2,792,147</b>	<b>3,387,410</b>	<b>3,387,410</b>	<b>3,387,410</b>
037-9500-419.81-01	TO GENERAL FUND	24,372	-	-	48,202	48,202	48,202
037-9500-419.81-36	TO SPECIAL ASSESSMENTS FUND	-	120,000	-	-	-	-
037-9500-419.81-43	TO FFCO 2008 DEBT SVC FUND	-	-	34,763	-	-	-
<b>TOTAL OPERATING TRANSFERS OUT</b>		<b>24,372</b>	<b>120,000</b>	<b>34,763</b>	<b>48,202</b>	<b>48,202</b>	<b>48,202</b>
<b>TOTAL CAPITAL PROJECTS FUND EXPENSES</b>		<b>95,973</b>	<b>1,191,736</b>	<b>2,826,910</b>	<b>3,435,612</b>	<b>3,435,612</b>	<b>3,435,612</b>
<b>CAPITAL PROJECTS FUND - REVENUES LESS EXPENSES</b>		<b>86,027</b>	<b>2,635,353</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

**SPECIAL REVENUE FUNDS GROUP**

**Description**

The City has several Special Revenue funds in addition to those discussed with respect to Public Works activities. These are funds established under ORS Chapter 280, to accumulate and spend monies for a particular purpose. For each fund of this type, a specific purpose is identified and monies in that fund may only be spent for that purpose.

- The Unemployment Fund (010) provides for the accumulation of financial resources of the City to pay claims of unemployment. Contributions are received from the operating funds of the General Fund, Library Fund, Street Fund, Water Utility Fund, and Wastewater Utility Fund.
- The Community Benevolence Fund (011) provides for the accumulation of financial resources to pay for expenses related to the memorials to Veterans of the community.
- The Special Projects Fund (018) provides for the accumulation of financial resources of the City and other granting agencies in order to pay for expenses related to infrastructure improvements. This infrastructure can be related to historical and community purposes.
- The State Office Building Fund (021) is used to operate one of the City's facilities to be used by the State of Oregon to provide services to the local community.

**SPECIAL REVENUE FUND SUMMARY**

<u>Revenue/Cost Centers</u>	<u>FY06/07 Actual</u>	<u>FY07/08 Actual</u>	<u>FY08/09 Budget</u>	<u>FY09/10 Proposed Budget</u>	<u>FY09/10 Approved Budget</u>	<u>FY09/10 Adopted Budget</u>
BEGINNING BALANCE	112,786	145,545	543,562	760,922	760,922	1,060,922
REVENUES	288,055	791,003	2,900,919	16,690,659	16,692,659	16,692,659
OTHER SOURCES	17,667	26,335	49,091	-	-	-
<b>TOTAL RESOURCES</b>	<b>418,508</b>	<b>962,883</b>	<b>3,493,572</b>	<b>17,451,581</b>	<b>17,453,581</b>	<b>17,753,581</b>
UNEMPLOYMENT RESERVE FUND	16,756	-	66,010	66,832	66,832	66,832
COMMUNITY BENEVOLENCE FUND	-	-	9,169	5,340	7,340	7,340
SPECIAL GRANTS FUND	92,560	215,263	3,248,564	17,176,539	17,176,539	17,476,539
STATE OFFICE BUILDING FUND	158,640	137,965	166,329	199,370	199,370	199,370
<b>TOTAL EXPENDITURES</b>	<b>267,956</b>	<b>353,228</b>	<b>3,490,072</b>	<b>17,448,081</b>	<b>17,450,081</b>	<b>17,750,081</b>
TRANSFER OUT	7,008	6,080	3,500	3,500	3,500	3,500
CONTINGENCY	-	-	-	-	-	-
UNAPPROPRIATED ENDING BAL	-	-	-	-	-	-
<b>TOTAL OTHER USES</b>	<b>7,008</b>	<b>6,080</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>
<b>TOTAL EXPENDS &amp; OTHER USES</b>	<b>274,964</b>	<b>359,308</b>	<b>3,493,572</b>	<b>17,451,581</b>	<b>17,453,581</b>	<b>17,753,581</b>
<b>FUND TOTAL</b>	<b>143,544</b>	<b>603,575</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
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**UNEMPLOYMENT RESERVE FUND**

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>UNEMPLOYMENT RESERVE FUND 010</b>							
<b>REVENUES</b>							
010-0000-300.00-00	BEGINNING BALANCE	21,732	25,620	46,669	66,582	66,582	66,582
010-0000-361.00-00	INTEREST REVENUES	977	1,311	250	250	250	250
010-0000-362.01-00	GENERAL FUND	9,588					
010-0000-362.04-00	LIBRARY FUND	611					
010-0000-362.05-00	STREET FUND	1,968					
010-0000-362.51-00	WATER UTILITY FUND	2,656					
010-0000-362.55-00	WASTEWATER UTILITY	2,844					
010-0000-391.01-00	GENERAL FUND	-	9,590	9,590	-	-	-
010-0000-391.04-00	LIBRARY FUND	-	1,500	2,000	-	-	-
010-0000-391.05-00	STREET FUND	-	1,969	-	-	-	-
010-0000-391.51-00	WATER UTILITY FUND	-	4,656	4,656	-	-	-
010-0000-391.55-00	WASTEWATER UTILITY	-	2,845	2,845	-	-	-
010-0000-391.61-00	AIRPORT FUND	-	-	-	-	-	-
<b>TOTAL UNEMPLOYMENT RESERVE FUND REVENUES</b>		<b>40,376</b>	<b>47,491</b>	<b>66,010</b>	<b>66,832</b>	<b>66,832</b>	<b>66,832</b>
<b>EXPENDITURES</b>							
010-1000-416.25-00	UNEMPLOYMENT EXPENSES	16,756	-	66,010	66,832	66,832	66,832
<b>TOTAL PERSONNEL SERVICE</b>		<b>16,756</b>	<b>-</b>	<b>66,010</b>	<b>66,832</b>	<b>66,832</b>	<b>66,832</b>
<b>TOTAL UNEMPLOYMENT RESERVE FUND EXPENSES</b>		<b>16,756</b>	<b>-</b>	<b>66,010</b>	<b>66,832</b>	<b>66,832</b>	<b>66,832</b>
<b>UNEMPLOYMENT FUND - REVENUES LESS EXPENSES</b>		<b>23,620</b>	<b>47,491</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**COMMUNITY BENEVOLENCE FUND**

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>COMMUNITY BENEVOLENCE FUND 011</b>							
<b>REVENUES</b>							
011-0000-300.00-00	BEGINNING BALANCE	1,948	3,029	5,129	5,300	5,300	5,300
011-0000-361.00-00	INTEREST REVENUES	81	130	40	40	40	40
011-0000-365.15-00	GIFTS/DONATIONS - WAR MEMORIAL	-	2,000	-	-	-	-
011-0000-369.00-00	OTHER MISC. REVENUES	1,000	-	4,000	-	2,000	2,000
<b>TOTAL COMMUNITY BENEVOLENCE FUND REVENUES</b>		<b>3,029</b>	<b>5,159</b>	<b>9,169</b>	<b>5,340</b>	<b>7,340</b>	<b>7,340</b>
<b>EXPENDITURES</b>							
011-1200-419.60-85	SPECIAL DEPT SUPPLIES	-	-	-	-	-	-
<b>TOTAL MATERIALS AND SERVICES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL VIETNAM MEMORIAL</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
011-1500-419.60-85	SPECIAL DEPT SPPLIES	-	-	9,169	5,340	7,340	7,340
<b>TOTAL MATERIALS AND SERVICES</b>		<b>-</b>	<b>-</b>	<b>9,169</b>	<b>5,340</b>	<b>7,340</b>	<b>7,340</b>
011-1500-419.73-30	IMPRVMTS OTHER THAN BLDGS	-	-	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL WAR MEMORIAL FUND</b>		<b>-</b>	<b>-</b>	<b>9,169</b>	<b>5,340</b>	<b>7,340</b>	<b>7,340</b>
<b>TOTAL COMMUNITY BENEVOLENT FUND EXPENSES</b>		<b>-</b>	<b>-</b>	<b>9,169</b>	<b>5,340</b>	<b>7,340</b>	<b>7,340</b>
<b>COMMUNITY BENEVOLENT FUND - REVENUES LESS EXPENSE</b>		<b>3,029</b>	<b>5,159</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
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**Fund:** Special Revenue Fund Group  
**Department:** Special Projects (018)  
**Program:** Other (415)

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**Description**

The Special Projects Fund provides for the accumulation of financial resources for the purpose of expending those funds on a multitude of capital projects.

**2009-10 Goals, Projects and Highlights**

- CDBG Grant as partner with Mid-Columbia Housing fourth year (\$48,000)
- LCDC Grant – UGB/NSA Boundary Amendment/Periodic Review (\$160,000)
- East Gateway project – (\$4,892,000)
- Washington Street Downtown Riverfront Connection and Dock Project – (\$12,076,539)
- \$3,500 of SHPO is being transferred to the General Fund to help support this year’s Capital expenditures.

**2008-09 Accomplishments/Comments**

- Completion of Planning Grant for expansion of UGB.
- Completion of third year of Housing Grant.
- Design work for East Gateway completed – Construction bids solicited.
- Design work for Washington Street Downtown Riverfront Connectin and Dock Project completed.

**Major Issues to be resolved in the next five years.**

- Continued use of the Urban Renewal Agency’s financial resources in the most efficient manner to meet the goals of the community.
- Continue Federal lobby efforts for City projects.
- Continued searching of all agencies (federal, state and local) for funding of future expansion of the City infrastructure for the benefit of all persons.

**City of The Dalles, Oregon**  
**Fiscal Year 2009-10 Budget**  
**SPECIAL GRANTS FUND**

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>SPECIAL GRANTS FUND 018</b>							
<b>REVENUES</b>							
018-0000-300.00-00	BEGINNING BALANCE	13,771	35,532	450,000	670,570	670,570	970,570
018-0000-331.15-00	FED GRANTS - CDBG HOUSING 2007	46,254	-	48,000	48,000	48,000	48,000
018-0000-331.31-20	FED GRANTS-ECONOMIC STIMULUS	-	-	-	2,682,000	2,682,000	2,682,000
018-0000-331.31-30	FEDERAL GRANTS-EDA	-	-	-	5,700,000	5,700,000	5,700,000
018-0000-331.90-00	FEDERAL GRANTS-MISC	-	49,262	920,000	2,553,102	2,553,102	2,553,102
018-0000-334.15-00	CDBG GRANT 2007	-	-	-	-	-	-
018-0000-334.25-00	ODOT GRANTS	-	-	250,000	250,000	250,000	250,000
018-0000-334.35-00	LCDC GRANT	72,000	-	130,000	130,000	130,000	130,000
018-0000-334.90-00	STATE GRANTS, OTHER	2,830	-	3,500	3,500	3,500	3,500
018-0000-337.10-00	URBAN RENEWAL	-	608,870	1,420,564	5,052,867	5,052,867	5,052,867
018-0000-361.00-00	INTEREST REVENUES	245	4,860	-	10,000	10,000	10,000
018-0000-364.00-00	PROGRAM INCOME-CDBG	-	-	-	-	-	-
018-0000-369.00-00	OTHER MISC. REVENUES	-	(1)	-	80,000	80,000	80,000
018-0000-391.01-00	TRANSFERS FROM GENERAL	-	-	30,000	-	-	-
018-0000-391.18-10	TRANSFERS FROM STREET	-	5,775	-	-	-	-
<b>TOTAL SPECIAL GRANTS FUND REVENUES</b>		<b>135,100</b>	<b>704,299</b>	<b>3,252,064</b>	<b>17,180,039</b>	<b>17,180,039</b>	<b>17,480,039</b>
<b>EXPENDITURES</b>							
<b>*** CDBG/MID COLUMBIA HOUSING</b>							
018-2500-415.32-10	AUDITING SERVICES	-	-	-	-	-	-
018-2500-415.39-00	OTHER CONTRACTUAL SVCS	17,119	54,422	48,000	48,000	48,000	48,000
018-2500-415.53-40	LEGAL NOTICES	66	-	-	-	-	-
<b>TOTAL MATERIALS &amp; SERVICES</b>		<b>17,185</b>	<b>54,422</b>	<b>48,000</b>	<b>48,000</b>	<b>48,000</b>	<b>48,000</b>
<b>TOTAL CDBG/ MID COLUMBIA HOUSING</b>		<b>17,185</b>	<b>54,422</b>	<b>48,000</b>	<b>48,000</b>	<b>48,000</b>	<b>48,000</b>
<b>*** UGB/NSA BOUNDARY AMENDMENT</b>							
018-2627-415.39-00	OTHER CONTRACTUAL SERV	72,000	-	160,000	160,000	160,000	160,000
<b>TOTAL MATERIALS &amp; SERVICES</b>		<b>72,000</b>	<b>-</b>	<b>160,000</b>	<b>160,000</b>	<b>160,000</b>	<b>160,000</b>
<b>TOTAL UGB/NSA BOUNDARY AMENDMENT</b>		<b>72,000</b>	<b>-</b>	<b>160,000</b>	<b>160,000</b>	<b>160,000</b>	<b>160,000</b>
<b>*** SHPO/CERT LOC GOVT</b>							
018-2700-415.31-10	CONTRACTUAL SERVICES	2,500	-	-	-	-	-
018-2700-415.69-90	OTHER	875	1,205	-	-	-	-
<b>TOTAL MATERIALS AND SERVICES</b>		<b>3,375</b>	<b>1,205</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL SHPO/CERT LOC GOVT</b>		<b>3,375</b>	<b>1,205</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>*** TUNNEL PROJECT</b>							
018-2900-415.75-10	CAPITAL PROJECTS	-	21,145	1,060,564	12,076,539	12,076,539	12,076,539
<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>21,145</b>	<b>1,060,564</b>	<b>12,076,539</b>	<b>12,076,539</b>	<b>12,076,539</b>
<b>TOTAL TUNNEL PROJECT</b>		<b>-</b>	<b>21,145</b>	<b>1,060,564</b>	<b>12,076,539</b>	<b>12,076,539</b>	<b>12,076,539</b>
<b>*** EAST GATEWAY PROJECT</b>							
018-3100-415.31-10	CONTRACTUAL SERVICES	-	138,490	-	-	-	-
018-3100-415.31-11	REPAY INTERFUND LOAN	-	-	-	-	-	300,000
<b>TOTAL MATERIALS &amp; SERVICES</b>		<b>-</b>	<b>138,490</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>300,000</b>
018-3100-415.75-10	CAPITAL OUTLAY	-	-	1,980,000	4,892,000	4,892,000	4,892,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>-</b>	<b>1,980,000</b>	<b>4,892,000</b>	<b>4,892,000</b>	<b>4,892,000</b>
<b>TOTAL EAST GATEWAY PROJECT</b>		<b>-</b>	<b>138,490</b>	<b>1,980,000</b>	<b>4,892,000</b>	<b>4,892,000</b>	<b>5,192,000</b>
<b>TOTAL SPECIAL GRANTS FUND OPERATIONS</b>		<b>92,560</b>	<b>215,263</b>	<b>3,248,564</b>	<b>17,176,539</b>	<b>17,176,539</b>	<b>17,476,539</b>
018-9500-415.81-01	TO GENERAL FUND	7,008	6,080	3,500	3,500	3,500	3,500
<b>TOTAL OPERATING TRANSFERS OUT</b>		<b>7,008</b>	<b>6,080</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>
<b>TOTAL SPECIAL GRANTS FUND EXPENSES</b>		<b>99,568</b>	<b>221,343</b>	<b>3,252,064</b>	<b>17,180,039</b>	<b>17,180,039</b>	<b>17,480,039</b>
<b>SPECIAL GRANTS FUND - REVENUES LESS EXPENSES</b>		<b>35,532</b>	<b>482,956</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

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**Fund:** State Office Building (021)  
**Department:** State Office Building (22)  
**Program:** Other (419)

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**Mission**

To operate and maintain the State Office Building facility efficiently and effectively, and within the parameter specified in the long-term lease agreement with the State of Oregon.

**Description**

The State Office Building Fund is used to account for resources and expenditures relating to the operation and maintenance of the facility located at 700 Union Street. Resources to the fund consist primarily of lease payments from the State of Oregon, supplemented by interest earnings. Expenditures relate to operational expenses such as utilities and insurance, and maintenance of the facility and grounds. All operating expenses are reimbursed through the lease payments from the State. A report is provided to the State at the end of each lease year outlining all operating and maintenance costs for that year.

**2009-10 Goals, Projects and Highlights**

- Parking lot lighting upgrades
- Replacement of defective windows
- Continue replacement of trees and sidewalks
- Upgrade interior ADA doors
- Partial carpet replacement project

**2008-09 Accomplishments/Comments**

- Continued replacement of trees and sidewalks
- Electrical and plumbing upgrades and replace HVAC unit(s)
- Removed trees, damaged sidewalks and replaced at State Office Building
- New leases were negotiated
- Added ¾ time maintenance position
- Replaced back deck

**City of The Dalles, Oregon  
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**STATE OFFICE BUILDING FUND**

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>STATE OFFICE BUILDING FUND 021</b>							
<b>REVENUES</b>							
021-0000-300.00-00	BEGINNING BALANCE	75,335	81,364	41,764	18,470	18,470	18,470
021-0000-361.01-00	INTEREST	2,739	1,922	1,500	1,500	1,500	1,500
021-0000-363.80-01	OPERATIONS	108,896	83,644	76,200	83,400	83,400	83,400
021-0000-363.80-02	MAINTENANCE	53,268	40,804	46,865	96,000	96,000	96,000
021-0000-369.01-00	OPERATIONS	-	-	-	-	-	-
021-0000-369.02-00	MAINTENANCE	(233)	200	-	-	-	-
<b>TOTAL STATE OFFICE BUILDING FUND REVENUES</b>		<b>240,004</b>	<b>207,934</b>	<b>166,329</b>	<b>199,370</b>	<b>199,370</b>	<b>199,370</b>
<b>EXPENDITURES</b>							
021-2200-419.11-00	REGULAR SALARIES	14,838	15,766	14,992	17,714	17,714	17,714
021-2200-419.12-00	PARTTIME/TEMP SALARIES	3,540	3,958	9,940	8,688	8,688	8,688
021-2200-419.13-00	OVERTIME SALARIES	141	-	500	500	500	500
021-2200-419.21-10	MEDICAL INSURANCE	1,812	1,928	7,135	8,536	8,536	8,536
021-2200-419.21-20	L-T DISABILITY INSURANCE	64	66	96	132	132	132
021-2200-419.21-30	LIFE INSURANCE	13	13	29	32	32	32
021-2200-419.21-40	WORKERS COMP INSURANCE	525	886	983	950	950	950
021-2200-419.22-00	FICA	1,414	1,400	1,709	2,059	2,059	2,059
021-2200-419.23-00	RETIREMENT	2,019	2,098	2,024	3,564	3,564	3,564
<b>TOTAL PERSONNEL SERVICE</b>		<b>24,366</b>	<b>26,115</b>	<b>37,408</b>	<b>42,175</b>	<b>42,175</b>	<b>42,175</b>
021-2200-419.41-10	WATER & SEWER	5,061	6,249	9,000	10,500	10,500	10,500
021-2200-419.41-20	GARBAGE SERVICES	2,679	2,907	4,300	4,300	4,300	4,300
021-2200-419.41-30	NATURAL GAS	2,380	2,378	3,000	3,000	3,000	3,000
021-2200-419.41-40	ELECTRICITY	16,571	13,872	17,000	17,500	17,500	17,500
021-2200-419.42-00	JANITORIAL SERVICES	60,216	42,900	42,900	44,187	44,187	44,187
021-2200-419.43-10	BUILDINGS AND GROUNDS	20,334	12,704	30,000	48,000	48,000	48,000
021-2200-419.43-45	JOINT USE OF LABOR/EQUIP	86	198	750	500	500	500
021-2200-419.43-70	GENERAL EQUIPMENT	-	-	-	300	300	300
021-2200-419.43-72	ELECTRICAL SYSTEMS	642	1,582	2,500	1,000	1,000	1,000
021-2200-419.43-73	PLUMBING	4,515	3,767	1,500	1,500	1,500	1,500
021-2200-419.43-75	ELEVATORS	2,271	5,521	7,000	2,700	2,700	2,700
021-2200-419.43-77	HVAC SYSTEMS	11,123	12,264	2,000	2,000	2,000	2,000
021-2200-419.52-10	LIABILITY INSURANCE	1,134	-	-	-	-	-
021-2200-419.52-30	PROPERTY INSURANCE	4,565	4,418	4,971	5,000	5,000	5,000
021-2200-419.53-30	TELEPHONE	320	320	500	500	500	500
021-2200-419.60-20	JANITORIAL SUPPLIES	2,311	2,769	3,500	3,000	3,000	3,000
<b>TOTAL MATERIALS AND SERVICES</b>		<b>134,274</b>	<b>111,850</b>	<b>128,921</b>	<b>143,987</b>	<b>143,987</b>	<b>143,987</b>
021-9500-419.88-00	CONTINGENCY	-	-	-	13,208	13,208	13,208
<b>TOTAL CONTINGENCY</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>13,208</b>	<b>13,208</b>	<b>13,208</b>
<b>TOTAL STATE OFFICE BUILDING EXPENSES</b>		<b>158,640</b>	<b>137,965</b>	<b>166,329</b>	<b>199,370</b>	<b>199,370</b>	<b>199,370</b>
<b>STATE OFFICE BUILDING FUND - REVENUES LESS EXPENSES</b>		<b>81,364</b>	<b>69,969</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
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**DEBT SERVICE FUNDS GROUP**

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**Description**

The City maintains a group of debt service funds to account for the long-term obligations of the City. These funds accumulate monies from a variety of sources for the sole purpose of paying principal and interest on obligations incurred at some point in the past. The City is proposing operating five debt service funds for the upcoming year.

**2009-10 Goals, Projects and Highlights**

- Water Bond Debt Fund (041) - funding of the obligation to pay for debt incurred by the sale of revenue bonds in 2007 to:
  - ✓ Build a Clearwell
  - ✓ Build a new 760 reservoir and pump station
  - ✓ Build a new pump station on Morton Street
  - ✓ Enhance the Lone Pine well
  - ✓ Replace the control valves, upgrade the filters, and replace disinfection systems at WICKS
  - ✓ Complete environmental permitting for watershed projects
  - ✓ Build a new pipeline (Eastside Intertie Phases I and II)
- FFCO 2008 Debt Svc Fund (043) for Public Works Facility relocation and City Hall remodel debt.
- FFCO 2009 Debt Svc Fund (044) for East Port Industrial Park and 911/EOC facility debt.
- Wastewater Plant Debt Service Fund (058) – continued funding of the obligation to pay for debt incurred by the sale of revenue bonds for the reconstruction of the wastewater plant. This bond will cover Phase I of the reconstruction.
- Airport Debt Service Fund (062) – continued funding of the obligation to pay for debt incurred by the sale of revenue bonds for the construction of a new 22-unit hangar on the Airport property.

**2008-09 Accomplishments/Comments**

- Made payment of principal and interest on a timely basis for the Police Facility Bond, the Wastewater Facilities Bond, and the Airport Revenue Bond.
- Made final payment on the Police Facility Bond.
- Intend in June to issue new debt of about 3.2 million for East Port Industrial Park LID and 911/EOC facility.

**City of The Dalles, Oregon  
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**DEBT SERVICE FUND SUMMARY**

<u>Revenue/Cost Centers</u>	<u>FY06/07</u> <u>Actual</u>	<u>FY07/08</u> <u>Actual</u>	<u>FY08/09</u> <u>Budget</u>	<u>FY09/10</u> <u>Proposed</u> <u>Budget</u>	<u>FY09/10</u> <u>Approved</u> <u>Budget</u>	<u>FY09/10</u> <u>Adopted</u> <u>Budget</u>
BEGINNING BALANCE	357,351	378,804	391,765	390,951	390,951	390,951
REVENUES	241,289	224,400	232,645	265,051	265,051	265,051
OTHER SOURCES	542,628	973,900	1,148,981	1,375,185	1,375,185	1,375,185
<b>TOTAL RESOURCES</b>	<b>1,141,268</b>	<b>1,577,104</b>	<b>1,773,391</b>	<b>2,031,187</b>	<b>2,031,187</b>	<b>2,031,187</b>
AIRPORT DEBT SERVICE FUND	55,755	55,871	114,580	125,612	125,612	125,612
WATER REVENUE BOND	-	427,896	436,005	537,405	537,405	537,405
FFCO 2008 DEBT SERVICE FUND	-	-	312,761	314,930	314,930	314,930
FFCO 2009 DEBT SERVICE FUND	-	-	-	280,200	280,200	280,200
WASTEWATER REVENUE BOND	553,440	555,565	552,990	552,540	552,540	552,540
POLICE FACILITY REVENUE BOND	145,278	144,281	138,105	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>754,473</b>	<b>1,183,613</b>	<b>1,554,441</b>	<b>1,810,687</b>	<b>1,810,687</b>	<b>1,810,687</b>
CHARGES FOR SERVICES	-	-	-	-	-	-
TRANSFER OUT	7,992	-	-	-	-	-
CONTINGENCY	-	-	218,950	220,500	220,500	220,500
UNAPPROPRIATED ENDING BAL	-	-	-	-	-	-
<b>TOTAL OTHER USES</b>	<b>7,992</b>	<b>-</b>	<b>218,950</b>	<b>220,500</b>	<b>220,500</b>	<b>220,500</b>
<b>TOTAL EXPENDS &amp; OTHER USES</b>	<b>762,465</b>	<b>1,183,613</b>	<b>1,773,391</b>	<b>2,031,187</b>	<b>2,031,187</b>	<b>2,031,187</b>
<b>FUND TOTAL</b>	<b>378,804</b>	<b>393,491</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
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**AIRPORT DEBT SERVICE FUND**

**Issue Date: 04/01/03; Principal Payment Due: 12/01; Interest Payments Due: 12/01 & 06/01**

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>AIRPORT DEBT SERVICE FUND 062</b>							
<b>REVENUES</b>							
062-0000-300.00-00	BEGINNING BALANCE	37,510	34,259	50,700	61,051	61,051	61,051
062-0000-361.00-00	INTEREST REVENUES	1,102	1,178	500	500	500	500
062-0000-363.50-00	PROPERTY RENTALS	59,394	69,367	63,380	64,061	64,061	64,061
<b>TOTAL AIRPORT DEBT SERV FUND REVENUES</b>		<b>98,006</b>	<b>104,804</b>	<b>114,580</b>	<b>125,612</b>	<b>125,612</b>	<b>125,612</b>
<b>EXPENDITURES</b>							
062-6100-470.79-15	BOND PRINCIPAL	36,000	38,000	40,000	42,000	42,000	42,000
062-6100-470.79-25	BOND INTEREST	19,755	17,871	15,862	13,751	13,751	13,751
062-6100-470.79-80	RSRV FOR FUTURE DEBT	-	-	58,718	69,861	69,861	69,861
<b>TOTAL DEBT SERVICE</b>		<b>55,755</b>	<b>55,871</b>	<b>114,580</b>	<b>125,612</b>	<b>125,612</b>	<b>125,612</b>
062-9500-470-81-61	AIRPORT	7,992	-	-	-	-	-
<b>OTHER TRANSFERS OUT</b>		<b>7,992</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL AIRPORT DEBT SERVICE FUND EXPENSES</b>		<b>63,747</b>	<b>55,871</b>	<b>114,580</b>	<b>125,612</b>	<b>125,612</b>	<b>125,612</b>
<b>AIRPORT DEBT SERVICE FUND - REVENUE LESS EXPENSES</b>		<b>34,259</b>	<b>48,933</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**WATER REVENUE BOND FUND**

**Issue Date: 02/22/07; Principal Payment Due: 12/01; Interest Payments Due: 12/01 & 06/01**

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>WATER REVENUE BOND 041</b>							
<b>REVENUES</b>							
041-0000-300.00-00	BEGINNING BALANCE	-	-	-	100,400	100,400	100,400
041-0000-361.00-00	INTEREST REVENUES	-	-	-	1,000	1,000	1,000
041-0000-391-57-00	WATER DEPT CAP RESERVE FUND	-	427,896	436,005	436,005	436,005	436,005
<b>TOTAL WATER REVENUE BOND REVENUES</b>		<b>-</b>	<b>427,896</b>	<b>436,005</b>	<b>537,405</b>	<b>537,405</b>	<b>537,405</b>
<b>EXPENDITURES</b>							
041-4100-470.79-15	BOND PRINCIPAL	-	-	-	-	-	-
041-4100-470.79-25	BOND INTEREST	-	427,896	335,605	335,605	335,605	335,605
041-4100-470.79-80	RSRV FOR FUTURE DEBT	-	-	100,400	201,800	201,800	201,800
<b>TOTAL DEBT SERVICE</b>		<b>-</b>	<b>427,896</b>	<b>436,005</b>	<b>537,405</b>	<b>537,405</b>	<b>537,405</b>
041-9500-550.88-00	CONTINGENCY	-	-	-	-	-	-
<b>TOTAL CONTINGENCY</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL WATER REVENUE BOND EXPENSES</b>		<b>-</b>	<b>427,896</b>	<b>436,005</b>	<b>537,405</b>	<b>537,405</b>	<b>537,405</b>
<b>WATER REVENUE BOND - REVENUES LESS EXPENSES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of The Dalles, Oregon  
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**FFCO 2008 BOND FUND**

**Issue Date: 02/20/08; Principal Payment Due: 05/27; Interest Payments Due: 12/01 & 05/27**

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>FFCO 2008 DEBT SVC FUND 043</b>							
<b>REVENUES</b>							
043-0000-300.00-00	BEGINNING BALANCE	-	-	-	11,000	11,000	11,000
043-0000-332.20-00	WASCO COUNTY	-	-	26,072	-	-	-
043-0000-332.40-00	MID-COLUMBIA FIRE & RESCUE	-	-	8,691	-	-	-
043-0000-361.00-00	INTEREST REVENUES	-	-	1,000	-	-	-
043-0000-363.80-00	STATE OFFICE BLDG INCOME	-	-	116,462	124,490	124,490	124,490
043-0000-391.05-00	FROM STREET FUND	-	-	53,512	59,813	59,813	59,813
043-0000-391.37-00	FROM CAPITAL PROJECTS FUND	-	-	-	-	-	-
043-0000-391.51-00	FROM WATER UTILITY FUND	-	-	53,512	59,813	59,813	59,813
043-0000-391.55-00	FROM WASTEWATER UTILITY FUND	-	-	53,512	59,814	59,814	59,814
<b>TOTAL FFCO 2008 DEBT SVC FUND REVENUES</b>		-	-	<b>312,761</b>	<b>314,930</b>	<b>314,930</b>	<b>314,930</b>
<b>EXPENDITURES</b>							
043-4300-470.79-50	PRINCIPAL PMTS	-	-	130,000	175,000	175,000	175,000
043-4300-470.79-60	INTEREST PMTS	-	-	171,761	128,930	128,930	128,930
043-4300-470.79-80	RSRV FOR FUTURE DEBT	-	-	11,000	11,000	11,000	11,000
<b>TOTAL DEBT SERVICE</b>		-	-	<b>312,761</b>	<b>314,930</b>	<b>314,930</b>	<b>314,930</b>
<b>TOTAL FFCO 2008 DEBT SVC FUND EXPENSES</b>		-	-	<b>312,761</b>	<b>314,930</b>	<b>314,930</b>	<b>314,930</b>
<b>FFCO 2008 DEBT SVC FUND - REVENUES LESS EXPENSES</b>		-	-	-	-	-	-

**2009 FFCO BOND FUND**

**Issue Date: 06/25/09; Principal Payment Due: \_\_\_\_\_; Interest Payments Due: \_\_\_\_\_**

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>2009 FFCO DEBT SERVICE FUND 044</b>							
<b>REVENUES</b>							
044-0000-300.00-00	BEGINNING BALANCE	-	-	-	-	-	-
044-0000-332.20-00	WASCO COUNTY	-	-	-	26,280	26,280	26,280
044-0000-332.40-00	MID-COLUMBIA FIRE & RESCUE	-	-	-	8,760	8,760	8,760
044-0000-361.00-00	INTEREST REVENUES	-	-	-	-	-	-
044-0000-363.80-00	STATE OFFICE BLDG INCOME	-	-	-	37,960	37,960	37,960
044-0000-391.05-00	FROM STREET FUND	-	-	-	-	-	-
044-0000-391.36-00	FROM SPECIAL ASSESSMENT FUND	-	-	-	149,527	149,527	149,527
044-0000-391.37-00	FROM CAPITAL PROJECTS FUND	-	-	-	-	-	-
044-0000-391.53-00	FROM WA CAPITAL RESERVE FUND	-	-	-	47,486	47,486	47,486
044-0000-391.56-00	FROM SW SPECIAL RESERVE FUND	-	-	-	10,187	10,187	10,187
<b>TOTAL FFCO 2009 DEBT SVC FUND REVENUES</b>		-	-	-	<b>280,200</b>	<b>280,200</b>	<b>280,200</b>
<b>EXPENDITURES</b>							
044-4300-470.79-50	PRINCIPAL PMTS	-	-	-	168,200	168,200	168,200
044-4300-470.79-60	INTEREST PMTS	-	-	-	112,000	112,000	112,000
044-4300-470.79-80	RSRV FOR FUTURE DEBT	-	-	-	-	-	-
<b>TOTAL DEBT SERVICE</b>		-	-	-	<b>280,200</b>	<b>280,200</b>	<b>280,200</b>
<b>TOTAL 2009 FFCO DEBT SVC FUND EXPENSES</b>		-	-	-	<b>280,200</b>	<b>280,200</b>	<b>280,200</b>
<b>2009 FFCO DEBT SVC FUND - REVENUES LESS EXPENSES</b>		-	-	-	-	-	-

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

**WASTEWATER UTILITY REVENUE BOND FUND**

**Issue Date: 05/01/03; Principal Payment Due: 04/01; Interest Payments Due: 10/01 & 04/01**

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>WASTEWATER FACILITY REVENUE BOND 058</b>							
<b>REVENUES</b>							
058-0000-300-00-00	BEGINNING BALANCE	204,473	220,827	215,500	218,500	218,500	218,500
058-0000-361.00-00	INTEREST REVENUES	27,166	6,313	4,000	2,000	2,000	2,000
058-0000-391.57-00	WASTEWATER CONST	542,628	546,004	552,440	552,540	552,540	552,540
<b>TOTAL WASTEWATER PLANT DEBT SVC FUND REVENUES</b>		<b>774,267</b>	<b>773,144</b>	<b>771,940</b>	<b>773,040</b>	<b>773,040</b>	<b>773,040</b>
<b>EXPENDITURES</b>							
058-5800-470.79-15	BOND PRINCIPAL	315,000	325,000	330,000	340,000	340,000	340,000
058-5800-470.79-25	BOND INTEREST	238,440	230,565	222,440	212,540	212,540	212,540
058-5800-470.79-70	PAYMNTS TO AGENT	-	-	550	-	-	-
<b>TOTAL DEBT SERVICE</b>		<b>553,440</b>	<b>555,565</b>	<b>552,990</b>	<b>552,540</b>	<b>552,540</b>	<b>552,540</b>
058-9500-550.88-10	RATE STABIL. ACCT	-	-	218,950	220,500	220,500	220,500
<b>TOTAL CONTINGENCY</b>		<b>-</b>	<b>-</b>	<b>218,950</b>	<b>220,500</b>	<b>220,500</b>	<b>220,500</b>
<b>TOTAL WASTEWATER PLANT DEBT SVC FUND EXPENSES</b>		<b>553,440</b>	<b>555,565</b>	<b>771,940</b>	<b>773,040</b>	<b>773,040</b>	<b>773,040</b>
<b>WASTEWATER PLANT DEBT SVC FUND - REVENUES LESS EXP</b>		<b>220,827</b>	<b>217,579</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**POLICE FACILITY REVENUE BOND FUND**

**Issue Date: 02/01/99; Principal Payment Due: 12/01; Interest Payments Due: 12/01 & 06/01**

Account Number	Account Description	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Proposed Budget	FY 2009-2010 Approved Budget	FY 2009-2010 Adopted Budget
<b>POLICE FACILITY REVENUE BOND 1997 045</b>							
<b>REVENUES</b>							
045-0000-300.00-00	BEGINNING BALANCE	115,368	123,718	125,565	-	-	-
045-0000-361.00-00	INTEREST REVENUES	4,049	3,609	1,000	-	-	-
045-0000-363.80-00	STATE OFFICE BLDG INC	149,579	143,934	11,540	-	-	-
<b>TOTAL POLICE FACILITY REV BOND</b>		<b>268,996</b>	<b>271,260</b>	<b>138,105</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES</b>							
045-4500-470-79-15	BOND PRIN-97 BONDS	130,000	135,000	135,000	-	-	-
045-4500-470-79-25	BOND INT-97 BONDS	15,278	9,281	3,105	-	-	-
<b>TOTAL DEBT SERVICE</b>		<b>145,278</b>	<b>144,281</b>	<b>138,105</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL POLICE FACILITY REV BOND EXPENSES</b>		<b>145,278</b>	<b>144,281</b>	<b>138,105</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>POLICE FACILITY REV BOND - REVENUES LESS EXPENSES</b>		<b>123,718</b>	<b>126,979</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## City of The Dalles, Oregon

**SUMMARY OF PROPERTY TAX LEVIES FOR FY09/10**

<b>General Fund</b>		
	2009-2010 Estimated Assessed Value	787,420,614
	Permanent Rate	x <u>\$ 0.0030155</u>
	Estimated taxes	\$ 2,374,467
	Less Compression	\$ 52,065
	Less Appeal Reserves	\$ -
	Less uncollectible in year levied	<u>\$ 162,568</u>
	General Fund taxes to Balance Budget	<b>\$ 2,159,834</b>
		<hr/>
Total Levies		<b>\$ 2,374,467</b>
Estimated Taxes Not to be Received		<u>\$ 214,633</u>
<b>Total Taxes to Balance Budget</b>		<b><u>\$ 2,159,834</u></b>

City of The Dalles, Oregon

**DETAIL OF ADMINISTRATIVE TRANSFERS TO THE GENERAL FUND  
FROM PUBLIC WORKS FUNDS FOR FY09/10**

<u>Department</u>	<u>Total Expenditures</u>	<u>General Fund</u>		<u>Street Fund</u>		<u>Water Fund</u>		<u>W. Water Fund</u>		<u>% Total</u>
		<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	
City Council	199,127	81.0%	161,293	4.8%	9,558	8.3%	16,528	5.9%	11,748	100.00%
City Clerk	130,293	60.0%	78,176	3.0%	3,909	22.0%	28,664	15.0%	19,544	100.00%
City Manager	265,784	60.0%	159,470	3.0%	7,974	22.0%	58,472	15.0%	39,868	100.00%
City Attorney	255,051	60.0%	153,031	3.0%	7,652	22.0%	56,111	15.0%	38,258	100.00%
Finance	358,396	40.0%	143,358	10.0%	35,840	30.8%	110,386	19.2%	68,812	100.00%
Utility Billing	153,058	0.0%		0.0%		50.0%	76,529	50.0%	76,529	100.00%
Technology	165,953	40.0%	66,381	10.0%	16,595	30.8%	51,114	19.2%	31,863	100.00%
Personnel	10,200	52.4%	5,345	13.0%	1,326	23.0%	2,346	11.6%	1,183	100.00%
Court	175,089	100.0%	101,963	0.0%	-	0.0%	-	0.0%	-	100.00%
Comm. Dev.	578,988	100.0%	578,988	0.0%	-	0.0%	-	0.0%	-	100.00%
Police	2,679,839	100.0%	2,679,839	0.0%	-	0.0%	-	0.0%	-	100.00%
City Hall/Trans Center	214,652	100.0%	214,652	0.0%	-	0.0%	-	0.0%	-	100.00%
Code Enforcement	70,611	100.0%	70,611	0.0%	-	0.0%	-	0.0%	-	100.00%
<b>Totals</b>	<b>5,257,041</b>		<b>4,413,107</b>		<b>82,853</b>		<b>400,150</b>		<b>287,805</b>	
Right of Way Planner - 1/2 of personal services			46,459		15,331		15,331		15,331	
Infrastructure Inspector/Codes - 3/4 of personal			48,992		16,167		16,657		16,167	
Watershed Patrol- 1/2 of personal services cost			48,047		-		48,047		-	
<b>Sub Total</b>					<b>31,499</b>		<b>80,035</b>		<b>31,499</b>	
<b>Total Interfund Transfer from the Public Works Funds</b>					<b>114,352</b>		<b>480,186</b>		<b>319,304</b>	
FY2009-10 Budget					114,352		480,186		319,304	

**City of The Dalles, Oregon**  
**OTHER INTERFUND TRANSFERS FOR FY09/10**

		<b>Transferred From:</b>										
		General Fund	Library Fund	Street Fund	Special Grants Fund	Capital Projects Fund	Special Assessments Fund	Water Fund	Water Reserve Fund	Sewer Fund	Sewer Plant Reconstruction	Total Transfers In
<b>Transferred To:</b>												
General Fund				114,352	3,500	48,202	9,230	480,186		319,304		974,774
Library Fund	5,575											5,575
Street Fund								107,812		128,941		236,753
Unemployment Fund												-
Capital Projects Fund	43,231											43,231
PW Reserve Fund								30,000		120,000		150,000
Street/Bridge Replacement												-
Water Utility Cap. Reserve								279,756				279,756
Water Bond Debt Svc Fund									436,005			436,005
Sewer Utility Cap. Reserve										586,054		586,054
Sewer Plant Reconstruction										1,154,748		1,154,748
Sewer Bond Debt Svc Fund											552,540	552,540
FFCO 2008 Debt Service Fund				59,813				59,813		59,814		179,440
2009 FFCO Debt Service Fund							149,527		47,486		10,187	207,200
Airport Fund	65,000											65,000
Airport Debt Service Fund												-
Capital Projects Fund												-
<b>Total Transfers Out:</b>	<b>113,806</b>	<b>-</b>	<b>174,165</b>	<b>3,500</b>	<b>48,202</b>	<b>158,757</b>	<b>957,567</b>	<b>483,491</b>	<b>2,368,861</b>	<b>562,727</b>		<b>4,871,076</b>

**City of The Dalles, Oregon  
Fiscal Year 2009-10 Budget**

**Appendix D**

**SALARIES**

<b>GENERAL FUND SALARIES</b>	Salary Range		2009-2010
	<u>Low</u>	<u>High</u>	<u>Salaries</u>
Adminstration			
City Manager	0	0	124,598
Executive Secretary	3,168	3,897	<u>45,737</u>
			170,335
City Clerk			
City Clerk	5,722	7,038	<u>84,452</u>
			84,452
Legal and Judicial			
City Attorney	0	0	98,083
Legal Secretary	2,732	3,361	40,334
Municipal Court Clerk	2,737	3,344	42,075 (1)
Municipal Court Judge (PT)			22,200
Victim Witness Advocate/Asst Court Clerk (PT)	2,653	3,263	<u>21,870</u>
			224,562
Finance			
Director	5,722	7,038	74,670
Accountant	3,897	4,792	50,847
Payroll Technician	2,986	3,673	39,258
Account Clerk II	2,737	3,343	36,583
Account Clerk I	2,440	2,980	35,359
Clerk	2,270	2,772	<u>30,030</u>
			266,747
Community Economic Development			
Director	5,722	7,038	84,452
Senior Planner	4,386	5,394	64,725
Associate Planner	3,897	4,792	45,510
Planner Tech	2,986	3,440	43,968
Inspector	3,565	4,386	47,343
Building Code Enforcement (PT)	2,653	3,263	14,545
Administrative Secretary (PT)	2,733	3,361	<u>18,641</u>
			319,184
Police			
Chief	5,722	7,038	84,902
Captain	4,936	6,071	73,237
Sergeant (4)	4,517	5,556	264,241
Patrol Officers (15)	3,738	4,463	837,654 (5)(6)
Administrative Secretary	2,606	3,361	40,550
Department Secretary	2,606	3,112	37,343
Evidence Clerk (PT)	1,599	1,967	5,761
Holiday Parking Patrol (PT)			2,080
Language Incentive			3,000
Maintenance Repair Tech	3,056	3,732	2,214 (2)(3)
Building & Grounds Worker (.75 FTE)	2,253	3,752	<u>1,086</u>
			1,350,982
City Hall			
Maintenance Repair Tech	3,056	3,732	17,714 (2)(3)
Building & Grounds Worker (.75 FTE)	2,253	3,752	<u>8,688</u>
			26,402
Codes Enforcement			
Code Enforcement Officer	2,653.37	3,263.31	34,202 (4)

**SALARIES FOR FY09/10 (continued)**

<b>LIBRARY FUND</b>	Salary Range		2009-2010 <u>Salaries</u>
	<u>Low</u>	<u>High</u>	
Library			
Director	5,722	7,038	84,452
Library Clerk III	2,899	3,566	37,465
Library Clerk II (3)	2,601	3,177	109,487
Library Clerk I (3)	2,270	2,772	90,432
Maintenance Repair Tech	3,056	3,732	6,643 (2)(3)
Bldg and Grounds Worker (PT)	2,653	3,263	3,258
Library Clerk I (3 part-time)	2,270	2,772	44,628
Library Page (2 PT)			13,260
Janitor	9.60	11.81	<u>9,815</u>
			399,440

**SPECIAL REVENUE FUND**

State Office Building			
Maintenance Repair Tech	3,056	3,732	17,714 (2)(4)
Seasonal Building & Grounds Worker	2,653	3,263	<u>8,688</u>
			26,402

(1) Includes \$200 per month for judge pro-tem

(2) Includes incentive/certification pay

(3) Position divided 40% City Hall, 5% Police, 40% SOB, 15% Library

(5) Certification pay included

(6) Includes one new hire through COPS Grant

**PUBLIC WORKS FUNDS**

	Salary Range		2009-2010 <u>Salaries</u>
	<u>Low</u>	<u>High</u>	
Public Works			
Director	5,722	7,038	84,452
Public Works Engineer	5,237	6,440	77,285
Engineer in Training	3,897	4,792	55,562
Project Engineer	4,517	5,556	66,667
Utilities Supervisor (2)	4,517	5,556	131,235
Transportation Supervisor	4,517	5,556	66,667
Regulatory Comp Supervisor	4,517	5,556	66,667
Administrative Assistant	2,733	3,361	40,334
Department Secretary	2,440	2,980	35,359
Acct Clerk II	2,737	3,344	35,340
Equipment Operator (8)	2,972	3,630	351,669
Water Quality Manager	4,792	5,894	66,667
Bio Lab Technician	3,292	4,021	48,661
Lead Certified Operator (5)			12,804 (2)
Certified Operator (17)	3,056	3,732	801,585 (1)
Operators in Training (2)	2,733	2,733	78,336
Maintenance Workers (2)	2,674	3,267	79,647
Part-Time			<u>7,500</u>
			2,106,437

(1) Includes incentive/certification pay

(2) Includes 10% for lead worker