

A G E N D A

WASCO COUNTY LIBRARY SERVICE DISTRICT

BOARD MEETING

March 13, 2012

4:00 p.m.

Location: The Dalles-Wasco County Library
722 Court St., The Dalles Oregon

- I. CALL TO ORDER
- II. APPROVAL OF MINUTES
 - A. Approval of February 14, 2012 Library Board Meeting Minutes
- III. RECOGNITION OF VISITORS AND INTERESTED PARTIES
- IV. LIBRARY DIRECTOR'S REPORT
- V. SHARED CONCERNS OF THE BOARD
- VI. OLD BUSINESS
 - A. Proposed Library District FY 2012-2013 Budget
 - B. Oregon Library Association Conference
 - C. Library Board Member Terms
- VII. DISCUSSION
 - A. Library Signage
 - B. Self-Checkout Terminal Status
 - C. Sage Library System Issues
 - D. Update Regarding Library Design Study

VIII. REPORTS

- A. Materials Expenditures Report
- B. Library District Financial Report
- C. Financial Report for The Dalles-Wasco County Library

IX. ADJOURNMENT

- A. Set Next Meeting Date and Location
- B. Adjourn

WASCO COUNTY LIBRARY SERVICE DISTRICT

BOARD MEETING MINUTES

February 14, 2012

COMMISSION PRESENT: CeeCee Anderson, Mary Beechler, Lynn Cotter, Diana McElheran, and Corliss Marsh

COMMISSION ABSENT: None

STAFF PRESENT: District Librarian Sheila Dooley, Southern Wasco County Librarian Sarah Hennessey, and Dufur School/Community Librarian Louise Walkowiak

GUESTS PRESENT: None

The meeting of the Wasco County Library Service District Board was called to order at 3:31 p.m. by Chairman Corliss Marsh.

MINUTES

Mary Beechler made a motion to approve the minutes of the January 10th meeting. Cee Cee Anderson seconded the motion and it was approved unanimously.

LIBRARY DIRECTOR'S REPORT

The written report for The Dalles library was presented for information.

Corliss Marsh reported on Friends of the Library activities planned in support of the college's Spring Humanities Series. The series will feature author Francisco Jiminez. The Friends will assist with publicity and purchase multiple copies of the author's books for addition to the library's collection and to be used in a Community Reads program.

Sheila Dooley told the Board about plans for the LEO (Libraries of Eastern Oregon) Eastern Oregon Word Round-up. This event, scheduled for October 5th and 6th, will replace the annual EOLA (Eastern Oregon Library Association) Conference held in prior years.

Sarah Hennessey reported that author Leigh Rubin would be speaking at a program for the South Wasco Middle and High School students on February 20th.

There was a discussion of the status of the City of Maupin's plans to build a combined municipal/library building. A site has not yet been selected.

Louis Walkowiak reported that The Dalles library staff member Jayne Guidinger would be providing live Sage cataloging training for area libraries. Both Sarah Hennessey and Louise Walkowiak have been participating in online cataloging classes offered by Sage.

OLD BUSINESS

A. Renewal of Intergovernmental Agreement between Wasco County Library Service District and City of The Dalles for Library Services

Corliss Marsh reported on the decision by The Dalles City Council at its January 23rd meeting to allow the current agreement to automatically renew with no changes.

NEW BUSINESS

A. Proposed Library District FY 2012-2013 Budget

There was a discussion of the proposed Library District budget. Sheila Dooley reported that the Dufur and Maupin library budget information would be needed in advance of the Library District Budget Committee meeting, which would be held on either May 8th or 9th.

B. Oregon Library Association Conference

Board members planning to attend the OLA Conference to be held in Bend on April 25th through 27th need to provide Sheila Dooley with their hotel information as soon as possible. The deadline for early registration for the conference is March 16th.

C. Library Board Member Terms

Sheila Dooley will provide Louise Walkowiak with information on Board appointments. Dufur representative Lynn Cotter's term will expire as of June 30, 2012 and she is eligible to serve a second term according to the Board bylaws.

DISCUSSION

A. Update Regarding Library Design Study

Sheila Dooley reported that the City Council had granted approval for the Library Foundation to proceed with fundraising for the project. Lyn Craig will be presenting a fundraising plan during April. Professional building renderings to be used for fundraising purposes are being developed by the architects. The Friends of the Library will be funding the cost of the renderings.

REPORTS

A. Materials Expenditures Report

The District materials budget was 48% expended as of 58% of the year.

B. Library District Financial Report

The report was not available.

C. Financial Report for The Dalles-Wasco County Library

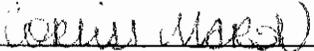
The budget (excluding the contingency and unappropriated ending balance) was 52% expended as of 58% of the year.

ADJOURNMENT

At 4:35 p.m. the meeting was adjourned by Chairman Corliss Marsh. The next meeting is scheduled for Tuesday, March 13th at 4:00 p.m. at The Dalles-Wasco County Library.

APPROVED by the Wasco County Library District Board of Directors on the 13th day of March 2012.

WASCO COUNTY LIBRARY SERVICE
DISTRICT BOARD OF DIRECTORS



Corliss Marsh, Chair



Mary Beechler, Vice-Chair



CeeCee Anderson, Board Member



Lynn Cotter, Board Member



Diana McElheran, Board Member