

WASCO COUNTY LIBRARY SERVICE DISTRICT

BOARD MEETING MINUTES

January 10, 2012

COMMISSION PRESENT: CeeCee Anderson, Mary Beechler, Lynn Cotter, Diana McElheran, and Corliss Marsh

COMMISSION ABSENT: None

STAFF PRESENT: District Librarian Sheila Dooley, Library Clerk II Maggie Pando, and Dufur School/Community Librarian Louise Walkowiak

GUESTS PRESENT: None

The meeting of the Wasco County Library Service District Board was called to order at 3:40 p.m. by Chairman Corliss Marsh.

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MINUTES

CeeCee Anderson made a motion to approve the minutes of the November 8<sup>th</sup> meeting. Lynn Cotter seconded the motion and it was approved unanimously.

LIBRARY DIRECTOR'S REPORT

The written report for The Dalles library was presented for information.

There was a discussion regarding the increase in circulation of library materials during the current fiscal year. As a comparison, Maggie Pando will prepare a printout showing the breakdown of circulation by collection type for April 2011 (the first month this information became available through the Sage System).

Sheila Dooley will ask Mayor Denny Ross for an update on Maupin's plans to apply for a Ford Family Foundation Technical Assistance Grant for a building study.

Louise Walkowiak reported that public Wi-Fi Internet access is now available at the library. Community library use has shown an increase as the library has funding for requested materials.

OLD BUSINESS

A. Renewal of Intergovernmental Agreement between Wasco County Library Service District and City of The Dalles for Library Services

There was a consensus to send a letter to the City Council from the Library Board requesting that the agreement be renewed with no changes. Renewing the agreement will be discussed at the January 23<sup>rd</sup> City Council meeting. Corliss Marsh will contact the County Commissioners before the meeting.

#### B. Fiscal Year 2012-2013 Budget Priorities

There was a discussion of the library's technology and PC replacement plans. Maggie Pando reported that more bandwidth is needed for the amount of public Internet use at the library. She will investigate the available options for increasing it.

### NEW BUSINESS

#### A. Five Year Capital Improvement Plan

Purchase of a genealogy cabinet was removed from the CIP as a funding request will be made to the Friends of the Library.

### DISCUSSION

#### A. Update Regarding Library Design Study

Sheila Dooley reported that the City Council had granted approval for the Library Foundation to proceed with fundraising for the project. Lyn Craig will be developing a fundraising plan during February. The Foundation is making arrangements with the architects for a building rendering to use when fundraising.

### REPORTS

#### A. Materials Expenditures Report

The District materials budget was 41% expended as of 50% of the year.

#### B. Library District Financial Report

The report was not available.

#### C. Financial Report for The Dalles-Wasco County Library

The budget (excluding the contingency and unappropriated ending balance) was 45% expended as of 50% of the year.

### ADJOURNMENT

At 4:54 p.m. the meeting was adjourned by Chairman Corliss Marsh. The next meeting is scheduled for Tuesday, February 14<sup>th</sup> at 3:30 p.m. at the Maupin Grade School Library.

APPROVED by the Wasco County Library District Board of Directors on the 14th day of February, 2017.

WASCO COUNTY LIBRARY SERVICE  
DISTRICT BOARD OF DIRECTORS

  
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Corliss Marsh, Chair

  
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Mary Beechler, Vice-Chair

  
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CeeCee Anderson, Board Member

  
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Lynn Cotter, Board Member

  
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Diana McElheran, Board Member