

WASCO COUNTY LIBRARY SERVICE DISTRICT

BOARD MEETING MINUTES

March 13, 2012

COMMISSION PRESENT: CeeCee Anderson, Mary Beechler, Lynn Cotter, Diana McElheran, and Corliss Marsh

COMMISSION ABSENT: None

STAFF PRESENT: District Librarian Sheila Dooley, Dufur/School/Community Librarian Louise Walkowiak

GUESTS PRESENT: Library Clerk II Barbara Telfer

The meeting of the Wasco County Library Service District Board was called to order at 4:00 p.m. by Chairman Corliss Marsh.

MINUTES

Lynn Cotter made a motion to approve the minutes of the February 14th meeting. Cee Cee Anderson seconded the motion and it was approved unanimously.

LIBRARY DIRECTOR'S REPORT

The written report for The Dalles library was presented for information.

Sheila Dooley reported that the repairs to the concrete steps and deck have been completed. A book repair class for staff and volunteers is scheduled for April 9th. The OMSI "Earth From Space" exhibit will arrive on March 16th.

Corliss Marsh reported that the Friends of the Library made an \$8,000 donation to the Library Foundation for the expansion renderings and other expenses.

Barbara Telfer will provide Mary Beechler with publicity materials for the college's Spring Humanities Series featuring Francisco Jiminez. Mary Beechler will give contact information for the *Wam Pin Rock News* to Corliss Marsh. Suzy Goolsby will promote the event at Pioneer Potlatch in Dufur.

The Dufur and Maupin library reports were presented for information. Louise Walkowiak reported on the increased speed of Internet access due to the installation of a new computer, replacement scanner, and dedicated Internet line.

OLD BUSINESS

A. Proposed Library District Budget for FY 2012-2013 Budget

The proposed Dufur School/Community Library budget was distributed to the Board. Louise Walkowiak will investigate applying for the erate reimbursement for costs associated with the new Internet connection.

Sheila Dooley reported on the recent meeting with County Administrative Officer Tyler Stone and the reallocation of duties related to the District budget process.

There was a discussion regarding the need for a new or expanded library building in Maupin. Sheila Dooley will invite Lyn Craig to the April 10th Library Board meeting to discuss grant possibilities.

B. Oregon Library Association Conference

District attendees at the conference to be held from April 25th - 27th will include CeeCee Anderson, Mary Beechler, Sheila Dooley, Sarah Hennessey, Jayne Guidinger and Corliss Marsh.

C. Library Board Member Term

Louise Walkowiak will check the status of Lynn Cotter's reappointment to the Library Board.

DISCUSSION

A. Library Signage

There was a discussion regarding the need for improved signage at the library. Suggestions included a scrolling monitor message listing new books on the public access terminals, subject category listings and displays of new books on the ends of the bookcases, and posting new book information on the District website. Arranging for a college or high school class to create a library YouTube video was also suggested.

B. Self-Checkout Terminal Status

Providing a self-checkout terminal using existing library equipment was discussed.

C. Sage Library System Issues

Library staff member Maggie Pando was absent from the meeting and unable to present her report due to illness. Many of the Sage Library System issues resulting from the system migration have been resolved.

D. Update Regarding Library Design Study

Sheila Dooley reported that the two building renderings should be completed by the end of March. Lyn Craig will be finalizing the fund development plan by April 1st for presentation to the Library Foundation.

REPORTS

A. Materials Expenditures Report

The District materials budget was 55% expended as of 67% of the year.

B. Library District Financial Report

The report was presented for information.

C. Financial Report for The Dalles-Wasco County Library

The budget (excluding the contingency and unappropriated ending balance) was 59% expended as of 67% of the year.

ADJOURNMENT

At 5:46 p.m. the meeting was adjourned by Chairman Corliss Marsh. The next meeting is scheduled for Tuesday, April 10th at 3:30 p.m. at Dufur School/Community Library.

APPROVED by the Wasco County Library District Board of Directors on the 10th day of April 2012.

WASCO COUNTY LIBRARY SERVICE
DISTRICT BOARD OF DIRECTORS

Corliss Marsh
Corliss Marsh, Chair

Mary Beechler
Mary Beechler, Vice-Chair

Cee Cee Anderson
CeeCee Anderson, Board Member

Lynn Cotter
Lynn Cotter, Board Member

Absent
Diana McElheran, Board Member