

WASCO COUNTY LIBRARY SERVICE DISTRICT

BOARD MEETING MINUTES

April 10, 2012

COMMISSION PRESENT: CeeCee Anderson, Mary Beechler, Lynn Cotter, and Corliss Marsh

COMMISSION ABSENT: Diana McElheran

STAFF PRESENT: District Librarian Sheila Dooley, Dufur/School/Community Librarian Louise Walkowiak, and Southern Wasco County Librarian Sarah Hennessey

GUESTS PRESENT: LEO Executive Director Lyn Craig, Library Clerk I Jayne Guidinger, and Library Clerk II Maggie Pando

The meeting of the Wasco County Library Service District Board was called to order at 3:30 p.m. by Chairman Corliss Marsh.

MINUTES

Mary Beechler made a motion to approve the minutes of the March 13th meeting. Lynn Cotter seconded the motion and it was approved unanimously.

RECOGNITION OF VISITORS AND INTERESTED PARTIES

The three guests present were recognized by the Board.

LIBRARY DIRECTOR'S REPORT

The written report for The Dalles library was presented for information.

Sheila Dooley reported on the status of the library display panels. The Library Board is invited to attend the Chamber of Commerce's Coffee Connections event at the library on Tuesday, April 24th, from 7:30 to 8:30 a.m.

Lyn Craig will request that OMSI's Magic Planet exhibit be loaned to the Maupin library.

The Maupin library report was presented for information. Sarah Hennessey is investigating having *The Maupin Times* either converted to microfiche or digitized. Sheila Dooley suggested contacting the Columbia Gorge Discovery Center regarding its digitization project.

DISCUSSION

A. Library Construction Grant Opportunities

Lyn Craig distributed the Fund Development Plan for the proposed addition at The Dalles library. There was a discussion of the need to expand the Maupin library in order to better provide District services. This discussion will continue at the May Library Board meeting, which will be held in Maupin. The potential for expansion of the current library building will be evaluated.

B. Self-Checkout Service

There was a discussion of the advantages and issues involved with providing a self-checkout service. Maggie Pando reported on the staff's feedback regarding the idea of installing a self-checkout computer using existing library equipment. She will ask the Sage System Manager what the process would be for converting to an RFID (radio frequency identification) checkout system as an alternative. Board members stated they would like the library to go live with RFID in 24 months.

Louise Walkowiak presented the Dufur library report for information. She reported on recent library activities and training workshops.

C. Update Regarding Library Design Study

The building renderings and views prepared by the architects were presented. Sheila Dooley will set up a meeting with the Library Foundation and Lyn Craig to review the Fund Development Plan.

OLD BUSINESS

A. Proposed Library District Budget for FY 2012-2013 Budget

The District budget hearing is scheduled for Wednesday, May 9th, at 9:30 a.m. at the State Office Conference Room on Klindt Drive.

B. Oregon Library Association Conference

CeeCee Anderson will be unable to attend the conference due to health reasons.

C. Library Board Member Terms

Applications are being taken for the Dufur representative on the District Board as Lynn Cotter is not seeking reappointment.

NEW BUSINESS

A. Library Goal Setting Session

The date for the goal setting session will be determined after the May Library Board meeting. The focus of the goal setting will be the plan for the Maupin library building.

REPORTS

A. Friends of the Library Activities

Corliss Marsh reported on the success of the recent Friends' book sale and other activities.

B. Materials Expenditures Report

The District materials budget was 63% expended as of 67% of the year.

B. Library District Financial Report

The March report was not available.

C. Financial Report for The Dalles-Wasco County Library

The budget (excluding the contingency and unappropriated ending balance) was 66% expended as of 75% of the year.

ADJOURNMENT

At 5:10 p.m. the meeting was adjourned by Chairman Corliss Marsh. The next meeting is scheduled for Tuesday, May 8th at 3:30 p.m. at the Southern Wasco County Library.

APPROVED by the Wasco County Library District Board of Directors on the 9th day of May 2012.

WASCO COUNTY LIBRARY SERVICE
DISTRICT BOARD OF DIRECTORS



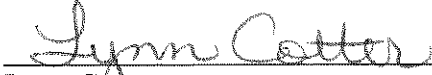
Corliss Marsh, Chair



Mary Beechler, Vice-Chair

Absent

CeeCee Anderson, Board Member



Lynn Cotter