

Wasco County Library Service District

Board Meeting

February 18, 2015

Location: Dufur Library

Board Members Present: Mary Beechler, Margaret Brewer, Corliss Marsh, Rita Rathkey

Staff Present:

The Dalles: Jeff Wavrunek

Dufur: Louise Walkowiak, Sarah Tierney

Maupin: Valerie Stephenson

Meeting called to order at 4:03 by Chair Mary B.

Minutes: Corliss M. moved to approve the January minutes, Margaret B. seconded, motion carried.

Recognition of Visitors and Interested Parties: Board welcomed Valerie Stephenson, new Maupin Librarian.

Shared Concerns of the Board:

Agenda Structure: Corliss M. raised a point of the agenda and requested that the Director's Report be a standing agenda item and that the item currently marked as "Reports" be titled "Updates." Updates are to be items of Board interest but not Board action, such as reports from the Friends of the Library and the Library Foundation. All were in agreement that Corliss should structure the standing agenda for use in future meetings.

Policy Review: Request was made that a schedule of the library policies be made to allow a regular review of the policies at each meeting. This would require that they be broken up into sections to allow completion of the review by the end of the year. All were in agreement to this regular review of the policies.

Directors' Reports:

The Dalles: Jeff reported that he has been working on the budget and that Sheila has been assisting in the process. He is also attempting to bring another Youth

Services position into the budget, this would allow for a Youth Services position to specialize in birth to 10 and a second position to specialize in middle school through high school. The funding is there, however it does need approval through the budget process. Interviews are beginning this Friday for the first position, hopefully both can begin by April 1st to allow the development of a robust summer reading program.

This increase in staff would bring the staffing level at The Dalles to almost "adequate" as defined by the state guidelines for state library standards. Currently we are at 10.5 FTE and for our size population we should have 12.5 FTE. With the added position we will have 11.5.

Jeff is also working on streamlining the work flow at the library to assure books get out to the general public in an efficient manner and reviewing technology needs. However, any increase in technology programs will require an increase in the WiFi capacity.

Dufur: Louise reported that she is continuing her training of Sarah. Also, Dufur had their Scholastic Book Fair, which increased their profits by \$ 1,000. Sarah will be doing the summer reading program in Dufur.

Maupin: Valerie has been on the job for six months and reports she is very much excited about the job. She is currently taking a cataloging course. Maupin is working on a fundraising event for March 7th including a Chili Cook Off, silent auction, and an event April 19th which will feature a Poetry Work Shop.

Old Business:

Vacant Board Position Nomination: Corliss reported that Carolyn Wood has applied to become a ~~Director~~ ^{Board Member}. Her application is awaiting approval of the Wasco County Board of Commissioners.

New Business:

Oregon Library Association Conference: The OLA Conference is in Eugene, April 15-17, staff have been registered to attend. Board members are welcome to attend and if interested they will have registration and lodging provided.

Updates:

Friends of the Library: Jeff W. attended the Friends of the Library meeting and reported that they have scheduled the following author events:

Phillip Margolin – March 7th at 1 pm

Molly Gloss – April 18th at 1 pm

Brian Doyle – May 30th at 2 pm

Friends of the Library are also planning on a book sale in March.

Library Foundation: Corliss M. reported that the Foundation is scheduling an event at the Discovery Center for May 22nd, it is not clear yet exactly what type of event it will be depending upon the outcome of the Ford Family grant proposal.

Discussion Regarding Meeting Date: Agreement the Third Tuesday of the Month.

Meeting adjourned 5:01, Next Meeting, March 17th 4 pm, Maupin.

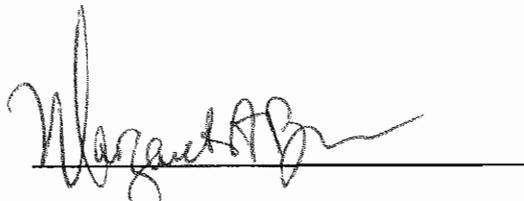
Respectfully Submitted, Rita Rathkey

WASCO COUNTY LIBRARY SERVICE

DISTRICT BOARD OF DIRECTORS



Mary Beechler, Chair



Margaret Brewer, Vice-Chair



Rita Rathkey, Board Member



Corliss Marsh, Board Member