

WASCO COUNTY LIBRARY SERVICE DISTRICT

BOARD MEETING MINUTES

March 11, 2014

COMMISSION PRESENT: Corliss Marsh, Mary Beechler, Margaret Brewer, Diane Bungum, and Rita Rathkey

COMMISSION ABSENT: None

STAFF PRESENT: District Librarian Sheila Dooley, Dufur School/Community Librarian Louise Walkowiak, and Library Clerk II Maggie Pando

GUESTS PRESENT: None

The meeting of the Wasco County Library Service District Board was called to order at 3:31p.m. by Chairman Corliss Marsh.

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MINUTES

Diane Bungum made a motion to approve the minutes of the February 11<sup>th</sup> meeting. Rita Rathkey seconded the motion and it was approved unanimously.

LIBRARY DIRECTOR'S REPORT

The written report for The Dalles-Wasco County Library was presented for information. Sheila Dooley reported that preregistration for the Oregon Library Association Conference will end on March 16<sup>th</sup>. Corliss Marsh has been appointed to the State Library Advisory Committee. Maggie Pando updated the Board on database usage since the last meeting. A promotion of the A-Z database to local businesses is planned.

Louise Walkowiak presented the monthly report for Dufur and reported on upcoming activities including the upcoming Birdman assembly and National Library Week plans.

Mary Beechler reported that the Maupin Librarian, Sarah Hennessey, remains on a medical leave of absence.

SHARED CONCERNS OF THE BOARD

Corliss Marsh reported that she plans to attend the American Library Association Conference in Las Vegas at the end of June.

OLD BUSINESS

A. Maupin Library Building Project

Mary Beechler updated the Board on the building project. Promotional flyers will be sent out soon and potential donors contacted. The goal for local fundraising is \$100,000 and the total project cost is estimated at \$800,000 to \$1,200,000.

#### B. Branding Project

Sheila Dooley reported that the Branding Committee met with the graphic designer, Sarah Moore, to discuss the project process. Mary Beechler stated that 3 to 6 concepts are being developed.

#### C. Vision/Master Plan Update

Sheila Dooley reported that two additional objectives were added to the plan based on the work session discussion. Mary Beechler suggested that activity A under the reserve fund objective be updated with the word “have” replaced by “maintain” as this objective has been achieved.

Rita Rathkey moved to adopt the Vision/Master Plan as amended. Mary Beechler seconded the motion and it was approved unanimously.

#### D. Goal Objectives for 2014

Sheila Dooley stated that new activities based on the January brainstorming session had been added and were shown in italics. There was a discussion regarding the Word Press website being developed and the need for a new website host. The need for instruction regarding Library2Go and other District website databases and services was also discussed. It was suggested that Jayne Guidinger do a training session for students at Dufur and Maupin.

Diane Bungum proposed a new technology related activity, which was “Partner with schools to increase awareness of library technology resources.” It will be added as the third activity in this section.

Maggie Pando will email the Tumblebooks database link to Mary Beechler.

#### E. Proposed FY 2014-2015 Library District Budget

There was a review of the proposed budget for The Dalles library.

### REPORTS

#### A. RFID (Radio Frequency Identification) and Self-Checkout System

The schedule for the implementation of the RFID system was discussed. An email regarding volunteering to help with the item tagging will be sent to the Board.

#### B. Friends of the Library Activities

Corliss Marsh reported that the March 8<sup>th</sup> book sale was a success, raising more than \$200. A fundraiser for the Library Expansion Project is planned at Burgerville on March 18<sup>th</sup> from 5:00 to 8:00 p.m. The event will include a quilt raffle.

C. Library Expansion Committee

Sheila Dooley updated the Board on the status of the Meyer Memorial Trust and Oregon Community Foundation grant applications. The architectural firm FFA has been tentatively selected as the architect for the project. The expansion committee is not currently involved in a fundraiser.

D. Materials Expenditures Report

The materials budget was 58% expended as of 67% of the year.

E. Library District Financial Report

The report was not available.

F. The Dalles-Wasco County Library Financial Report

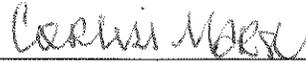
The budget (excluding the contingency and unappropriated ending balance) was 59% expended as of 67% of the year.

ADJOURNMENT

At 4:50 p.m. the meeting was adjourned by Chairman Corliss Marsh. The next meeting is tentatively scheduled for Tuesday, May 13th, at 4:00 p.m. at The Dalles-Wasco County Library.

APPROVED by the Wasco County Library District Board of Directors on the 13th day of May 2014.

WASCO COUNTY LIBRARY SERVICE  
DISTRICT BOARD OF DIRECTORS



Corliss Marsh, Chair



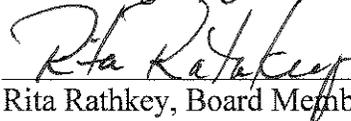
Mary Beechler, Vice-Chair



Margaret Brewer, Board Member



Diane Bungum, Board Member



Rita Rathkey, Board Member