

WASCO COUNTY LIBRARY SERVICE DISTRICT

BOARD MEETING MINUTES

May 13, 2014

COMMISSION PRESENT: Corliss Marsh, Mary Beechler, Margaret Brewer, Diane Bungum, and Rita Rathkey

COMMISSION ABSENT: None

STAFF PRESENT: District Librarian Sheila Dooley, Dufur School/Community Librarian Louise Walkowiak, and Library Clerk II Maggie Pando

GUESTS PRESENT: None

The meeting of the Wasco County Library Service District Board was called to order at 4:02 p.m. by Chairman Corliss Marsh.

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MINUTES

Margaret Brewer made a motion to approve the minutes of the March 11<sup>th</sup> meeting. Diane Bungum seconded the motion and it was approved unanimously.

LIBRARY DIRECTOR'S REPORT

The written report for The Dalles-Wasco County Library was presented for information. Sheila Dooley reported on summer reading program plans and the new "Lucky Day" book loan program.

Corliss Marsh suggested coordinating the date of the upcoming presentation by author Philip Margolin with Friends of the Library activities to avoid scheduling conflicts.

Louise Walkowiak presented the monthly report for Dufur and reported on summer reading program plans and other activities.

Mary Beechler reported that the Maupin Librarian, Sarah Hennessey, will return with a limited schedule in June.

OLD BUSINESS

A. Maupin Library Building Project

Mary Beechler updated the Board on Maupin's building project activities. Potential donors will be contacted soon. Promotional events are planned for fall 2014.

## B. Branding Project

Sheila Dooley reported that the Branding Committee reviewed the second round of logo designs and selected one design for further refinement.

## C. Proposed FY 2014-2015 Library District Budget

The District Budget Committee meeting is scheduled for Friday, May 30<sup>th</sup>, at 9:30 a.m. in the Columbia Gorge Community College Board Room. Sheila Dooley stated that the City of The Dalles Budget Committee approved the budget for The Dalles-Wasco County Library with no changes.

## REPORTS

### A. RFID (Radio Frequency Identification) and Self-Checkout System

Sheila Dooley updated the Board on the status of the RFID tagging project. Maggie Pando invited the Board to a demonstration of the self-checkout kiosk after the meeting.

### B. Oregon Library Association Conference

Diane Bungum, Mary Beechler, and Sheila Dooley reported on workshops attended at the recent OLA Conference in Salem.

### C. Friends of the Library Activities

Corliss Marsh reported on recent Friends' activities including the fundraiser for the expansion project held at Burgerville on March 18<sup>th</sup>. The proceeds have yet to be received but a quilt raffle held in conjunction with the event raised \$414 for the project.

### D. Library Expansion Committee

Corliss Marsh reported on the meetings with the architects held during April and the resulting changes to the addition design. The next meeting with the architects is scheduled for June 6<sup>th</sup> from 10:00 a.m. to noon in the library meeting room. A presentation on the project by the architects is tentatively scheduled for the June 23<sup>rd</sup> City Council meeting.

Corliss Marsh informed the Board that a concert with musicians Cal Scott and Kathryn Claire is planned for 7:30 p.m. on Saturday May 31<sup>st</sup>. It will be a benefit concert for the expansion project.

### D. Materials Expenditures Report

The materials budget was 64.5% expended as of 83% of the year.

### E. Library District Financial Report

The report was not available.

### F. The Dalles-Wasco County Library Financial Report

The budget (excluding the contingency and unappropriated ending balance) was 72% expended as of 83% of the year.

ADJOURNMENT

At 5:00 p.m. the meeting was adjourned by Chairman Corliss Marsh. The next meeting is scheduled for Tuesday, July 8th, at 11:00 a.m. at the Imperial Restaurant in Maupin.

APPROVED by the Wasco County Library District Board of Directors on the 8th day of July 2014.

WASCO COUNTY LIBRARY SERVICE  
DISTRICT BOARD OF DIRECTORS

Corliss Marsh  
Corliss Marsh, Chair

Mary Beechler  
Mary Beechler, Vice-Chair

Margaret Brewer  
Margaret Brewer, Board Member

Absent  
Diane Bungum, Board Member

Rita Rathkey  
Rita Rathkey, Board Member