

Wasco County Library Service District  
Board Meeting  
August 21, 2018  
Location: The Dalles

**Board members present:** Dick Stentz, Carolyn Wood, Carol Jones, Rita Rathkey

**Staff present:** Jeff Wavrunek

**Called to order:** at 4:10 pm by Carolyn Wood

**Corrections to minutes:** none, Dick Stentz moved to approve, seconded by Rita Rathkey, and the minutes were approved.

**Recognition of visitors and interested parties:** none

**Additions to agenda:** none

**Shared Concerns:** Water fountain; condition of outside appearance, grounds are not well maintained (see New Business)

**Library Directors' Reports:**

*Dufur* – (submitted via email) I had to close for 2 days due to fire camps being set up at the school and that slowed down the number of patrons that visited later in the summer. I averaged 25 people per summer reading program and 20 people per day. The library has seen a huge growth in the numbers of visitors in the past year. My summer reading was a great success and the kids had a lot of fun. Sadly the end of the season party was delayed and then canceled due to fires. The Ready to Read Grant has been submitted. Plans for the school year are underway.

*Maupin* – (submitted via email) Our SRP ended on Friday with a Build Your Own Sundae event that went well. Ice Cream was devoured before it melted because there is no AC in the Legion Hall. We didn't do any movies for most of the summer because of the heat and no fans to accommodate the patrons and community. We will be starting back up in September with Movie Night and adding an adult movie night to that. We aren't open on Saturdays anymore, but I am thinking of opening the library for a few hours in the late afternoon on Mondays. Like from 4-7 to give access to those that work bank hours. I am planning on a gun safety presentation and Jiu Jitsu demonstration from Donnie Pickard and Erin Haines from Salvos in The Dalles. The ground breaking ceremony is scheduled for the 8th of September. I have been enlisted to do a book sale. Which I am always excited about.

*The Dalles* – The Anime Club is very popular. We lost the teen librarian, who went on FML, then resigned. The position has been advertised; there were 49 applicants and they all look good. Semi-finalists have been selected to submit videos and the best ones will be given interviews. A new employee, Zulema Martinez, a Clerk I, just began working on Monday. Rita has taken over the children's position and she facilitated a very good end of Summer Reading party. Bob Shonbrun replaced Rita in her previous Clerk II position, and Zulema replaced him. New shelving for the new books has been put into the budget for FY18/19.

**Old Business:** The picnic was fun.

**New Business:** Election of officers: Rita Rathkey nominated Dick Stentz as Chair and Carol Jones as vice chair, with Carolyn Wood seconding. The election was unanimous, congratulations to the new officers. The water fountain looks bad. It was suggested that a new water fountain be purchased. Jeff will look into it and report back. The smell in the Library was caused by hot weather and water drying up. With the lack of water, the float never rises and the sewage does not get pumped to the city sewer. Smell is sucked into vent and dispersed throughout the Library. This happened several times over the summer. A plumber is going to move the vent to the other side of the children's library to prevent this problem from happening in the future. The library grounds need to be better maintained. Jeff needs to talk to Julie Krueger about it; if no satisfaction, it needs to go to City Council. The appearance reflects poorly on the library and staff. Jeff let the board know that currently there is only one maintenance person trying to do everything. The application was submitted for the new board member, Kristina Coleman, to replace Margaret Brewer (Dufur representative). Dick Stentz moved to approve, with Rita Rathkey seconding; the application will now be forwarded to the County for final approval. Two additional policies had been submitted for approval, the Maker Space policy, and the Hotspot checkout policy. Rita Rathkey moved to approve, with Dick Stentz seconding, the new Maker Space policy as presented. The Hotspot policy was discussed at length, with the Board recommending some changes before approving.

**Financial Review:** We are close to the beginning of the new budget year. The administrative fees are slightly less this year than the previous year. Rita Rathkey asked about the underused funds last year, such as training/conferences. Jeff pointed out that this money rolls over into the reserve fund if not used, and that it is probably better to over-budget than to come up short.

**Updates:** none

The next Library Board meeting will be held September 18<sup>th</sup> at 4:00 in Maupin. The October meeting will be held in Dufur on October 16<sup>th</sup>.

Meeting adjourned at 5:35 pm.

WASCO COUNTY LIBRARY SERVICE  
DISTRICT BOARD OF DIRECTORS



Dick Stentz, Chair



Carol Jones, Vice-Chair

Rita Rathkey, Board Member



Carolyn Wood, Board Member