

WASCO COUNTY LIBRARY SERVICE DISTRICT

BOARD MEETING MINUTES

April 15, 2013

COMMISSION PRESENT: Mary Beechler, Margaret Brewer, Diane Bungum, and Corliss Marsh

COMMISSION ABSENT: CeeCee Anderson

STAFF PRESENT: District Librarian Sheila Dooley and Library Clerk II Maggie Pando

GUESTS PRESENT: Fund Development Consultant Lyn Craig, Rita Rathkey, and Architect Mark Seder.

The meeting of the Wasco County Library Service District Board was called to order at 5:08 p.m. by Chairman Mary Beechler.

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MINUTES

Corliss Marsh made a motion to approve the minutes of the Library Board meeting of March 12th. Diane Bungum seconded the motion and it was approved unanimously.

RECOGNITION OF VISITORS AND INTERESTED PARTIES

The three guests present were introduced to the Board.

LIBRARY DIRECTOR'S REPORT

The written monthly report for The Dalles-Wasco County Library was presented for information. Sheila Dooley reported that the total raised for the library expansion project was \$36,067. Interviews for the vacant clerical position have been scheduled for the week of April 15th.

There was a discussion of a Pew Research Center article titled "Mobile Connections to Libraries."

No monthly reports were received from either the Dufur School/Community Library or Southern Wasco County Library. Southern Wasco County Librarian Sarah Hennessey is on a medical leave of absence.

OLD BUSINESS

A. Maupin Library Building Technical Assistance Grant

There was a discussion of the Technical Assistance Grant process with Fund Development Consultant Lyn Craig. Possible sites for a new library were discussed with input from Architect Mark Seder.

Lyn Craig summarized the grant application timeline for the children's expansion at The Dalles-Wasco County Library. Corliss Marsh suggested that an application for grant funds be made to the Northern Wasco County PUD.

#### B. Proposed FY 2013-2014 Library District Budget

Changes made to the proposed budgets for the Library District and The Dalles-Wasco County Library were discussed. These changes were made in order to conform to Oregon Budget Law requirements regarding unappropriated ending fund balances.

The Library District Budget Committee meeting is scheduled for Thursday, May 16<sup>th</sup>, at 9:30 a.m. in the Columbia Gorge Community Library Board Room. Sheila Dooley will send information to the Board prior to the Budget Committee meeting.

#### C. Oregon Library Association Conference

Margaret Brewer and Corliss Marsh will be attending the OLA Conference to be held the last week of April. Diane Bungum may attend one day of the conference. Library staff conference schedules will be emailed to the Board in order to coordinate travel plans.

### REPORTS

#### A. Library Mobile App Usage

Maggie Pando distributed mobile app usage statistics to the Board members. She will request an explanation of the categories used in the report.

#### B. Friends of the Library Activities

Corliss Marsh reported on recent Friends of the Library activities. The Friends will be paying for expenses related to the Foundation's May 3<sup>rd</sup> auction event. The next book sale will be held in June.

#### C. Library Expansion Committee

Corliss Marsh updated the Board regarding the fundraiser and OMSI event to be held on May 3<sup>rd</sup> and 4<sup>th</sup>. A fundraiser featuring musicians Cal Scott and Catherine Clair is planned for June 1<sup>st</sup> at the Mint.

#### D. Materials Expenditures Report

The District materials budget was 62% expended as of 75% of the year.

#### E. Library District Financial Report

The February report was presented for information.

#### F. Financial Report for The Dalles-Wasco County Library

The budget (excluding the contingency and unappropriated ending balance) was 66% expended as of 75% of the year.

#### ADJOURNMENT

At 5:58 p.m. the meeting was adjourned by Mary Beechler. The next Board meeting is scheduled for Tuesday, May 14<sup>th</sup>, at 3:30 p.m. at The Dalles-Wasco County Library meeting room.

APPROVED by the Wasco County Library District Board of Directors on the 11th day of June 2013.

WASCO COUNTY LIBRARY SERVICE  
DISTRICT BOARD OF DIRECTORS

Mary Beechler  
Mary Beechler, Chair

Corliss Marsh  
Corliss Marsh, Vice-Chair

Absent  
CeeCee Anderson, Board Member

Absent  
Margaret Brewer, Board Member

Diane Bungum  
Diane Bungum, Board Member