



IMPROVING OUR COMMUNITY

COLUMBIA GATEWAY URBAN RENEWAL AGENCY

CITY OF THE DALLES

AGENDA

Columbia Gateway Urban Renewal Agency

City Council Chamber

313 Court Street, The Dalles, Oregon

Meeting Conducted in a Handicap Accessible Room

Monday, June 11, 2012

Immediately Following the City Council Meeting

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. AUDIENCE PARTICIPATION
- V. APPROVAL OF MINUTES
 - A. Approval of April 23, 2012 Agency Meeting Minutes
- VI. PUBLIC HEARINGS
 - A. Public Hearing to Receive Testimony Regarding Adoption of the 2012-13 Columbia Gateway Urban Renewal District Budget
 - 1. Resolution No. 12-077 Adopting the Fiscal Year 2012-13 budget for the Columbia Gateway Urban Renewal Agency, Making Allocations and Certifying a Request for Maximum Tax Revenue to the County Assessor
- VII. ADJOURNMENT

MINUTES

COLUMBIA GATEWAY URBAN RENEWAL AGENCY

REGULAR MEETING
OF
APRIL 23, 2012

CITY COUNCIL CHAMBER
313 COURT STREET
THE DALLES, OREGON

PRESIDING: Chair Jim Wilcox

AGENCY PRESENT: Bill Dick, Carolyn Wood, Dan Spatz, Brian Ahier, Tim McGlothlin

AGENCY ABSENT: None

STAFF PRESENT: City Manager Nolan Young, City Attorney Gene Parker, City Clerk Julie Krueger, Community Development Director Dan Durow

CALL TO ORDER

The meeting was called to order by Chair Wilcox at 6:45 p.m.

ROLL CALL

Roll call was conducted by City Clerk Krueger; all members present.

APPROVAL OF AGENDA

Spatz requested the Board add a discussion item regarding downtown building vacancies.

It was moved and seconded to approve the agenda as amended to include a discussion regarding downtown vacancies. The motion carried unanimously.

AUDIENCE PARTICIPATION

None.

APPROVAL OF MINUTES

It was moved by Wood and seconded by Dick to approve the minutes of the December 12, 2011 and January 9, 2012 agency meetings. The motion carried unanimously.

ACTION ITEMS

Approval of Property Rehabilitation Grant

The staff report was reviewed by Eric Nerdin.

It was moved by Wood and seconded by Spatz to approve the request for a \$13,650 grant to Wonderworks Children's Museum as submitted contingent on obtaining required permits related to completing the upgrade to the electrical system. The motion carried unanimously.

DISCUSSION ITEM

Discussion Regarding Downtown Vacant Buildings

Spatz said he asked to have this discussion because of his concern that the downtown seemed to have more and more vacant buildings. He questioned whether the Urban Renewal Agency could help and how they might be able to help.

Ahier said he believed it was appropriate that Urban Renewal help, but it was also important that existing downtown businesses help themselves. He said going downtown in the evening, most of the area businesses were closed.

Chair Wilcox said he had recently been downtown in the evening and there had been several businesses open, though none were retail. He said there were three businesses he was aware of, two new and one relocation that would be happening in the downtown.

City Manager Young said staff would provide a report to the Board regarding ways Urban Renewal may be able to help with the issue.

ADJOURNMENT

Being no further business, the meeting adjourned at 7:03 p.m.

Submitted by/
Julie Krueger, MMC
City Clerk

SIGNED:

James L. Wilcox, Chair

ATTEST:

Julie Krueger, MMC, City Clerk



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AGENDA STAFF REPORT

COLUMBIA GATEWAY URBAN RENEWAL DISTRICT

MEETING DATE	AGENDA LOCATION	AGENDA REPORT #

TO: Honorable Mayor and City Council

FROM: Kate Mast, Finance Director

THRU: Nolan K. Young, City Manager 

DATE: May 23, 2012

ISSUE: Public Hearing on Columbia Gateway Urban Renewal District Approved Budget for FY12/13 as Required by Oregon Budget Law, and Consideration of Resolution No. 12-077 Adopting the FY12/13 Budget for the Columbia Gateway Urban Renewal Agency, Making Allocations, and Certifying a Request for Maximum Tax Revenue to the County Assessor.

BACKGROUND: The Agency Budget Committee reviewed the proposed budget and approved that budget, with minor changes, on April 30, 2012. The Urban Renewal Agency Board will hold the required Public Hearing on June 11th, and will consider the proposed resolution adopting the budget on that same agenda.

BUDGET IMPLICATIONS: At this time staff has no recommendations for changes to the budget approved by the Urban Renewal Budget Committee. If staff should identify any changes that may be needed, they will inform the Board during the Public Hearing.

If the Board determines that changes are necessary, Oregon Budget Law allows a governing body, prior to final adoption, to make changes to a fund approved by the Budget Committee in the amount of \$5,000 or 10% of the operating portion of that Fund, whichever is greater. The operating portion includes the Personnel, Materials & Services, and Capital Outlay categories, but does not include Interfund Transfers, Contingencies, or Unappropriated amounts. If the changes the governing body wishes to make are greater than these limits allow, another Public Hearing must be held, with the required published notices, prior to adoption.

ALTERNATIVES:

- A. **Staff Recommendation:** *Move to adopt Resolution No. 12-077 adopting the FY12/13 Budget for the Columbia Gateway Urban Renewal Agency, Making Allocations, and Certifying a Request for Maximum Tax Revenue to the County Assessor.*

- B. The Board could elect to change the approved budget and direct staff to include those changes in the adopting resolution. If the changes are greater than the limit allows, another Public Hearing must be held, with the required published notices, prior to adoption. Supplemental budgets and budget amendments are to be used during the fiscal year for situations that were unknown at the time the original budget was adopted. Any issues known at this time would not be legitimately eligible for later “fixes”.

RESOLUTION NO. 12-077

A RESOLUTION ADOPTING THE FISCAL YEAR 2012-2013 BUDGET FOR THE COLUMBIA GATEWAY URBAN RENEWAL AGENCY, MAKING ALLOCATIONS, AND CERTIFYING A REQUEST FOR MAXIMUM TAX REVENUE TO THE COUNTY ASSESSOR

WHEREAS, the Urban Renewal Budget Committee has reviewed and acted on the proposed Urban Renewal budget; and

WHEREAS, the Urban Renewal Budget Committee, on April 30, 2012, approved and recommended a balanced budget to the Urban Renewal Board of Directors; and

WHEREAS, in accordance with State Law, the Urban Renewal Board of Directors held a Public Hearing on the approved budget on June 11, 2012; and

WHEREAS, the Urban Renewal Board of Directors wishes to adopt the approved budget and carry out the programs identified in the budget;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE COLUMBIA GATEWAY URBAN RENEWAL AGENCY AS FOLLOWS:

Section 1. Adoption of the Budget for FY11/12. The Board of Directors of the Columbia Gateway Urban Renewal Agency hereby adopts the budget for Fiscal Year 2011-2012 in the total of **\$3,735,640**, now on file in the office of the City Finance Director. The amounts for the Fiscal Year beginning July 1, 2011 and for the purposes shown below are hereby appropriated:

Capital Projects Fund (200)		Debt Service Fund (210)	
Materials & Services	\$ 544,733	Debt Service	\$ <u>1,609,383</u>
Capital Outlay	<u>1,581,524</u>	Total Debt Service Fund	\$ 1,609,383
Total Capital Projects Fund	\$2,126,257		

Total Appropriations, All Funds \$ 3,735,640

Section 2. Certifying to County Assessor. The Board of Directors of the Columbia Gateway Urban Renewal Agency resolves to certify to the County Assessor, for the Columbia Gateway Downtown Plan Area, a request for the maximum amount of revenue that may be raised by dividing the taxes under Section 1c, Article XI, of the Oregon Constitution and ORS Chapter 457.

PASSED AND ADOPTED THIS 11th DAY OF JUNE, 2012

Voting Yes: _____

Voting No: _____

Absent: _____

Abstaining: _____

AND APPROVED BY THE CHAIR OF THE BOARD THIS 11th DAY OF JUNE, 2012

SIGNED:

ATTEST:

James L. Wilcox, Chair

Julie Krueger, MMC, City Clerk

