



IMPROVING OUR COMMUNITY

COLUMBIA GATEWAY URBAN RENEWAL AGENCY

CITY OF THE DALLES

AGENDA

Columbia Gateway Urban Renewal Agency

City Council Chamber

313 Court Street, The Dalles, Oregon

Meeting Conducted in a Handicap Accessible Room

Monday, November 25, 2013

Immediately Following the City Council Meeting

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. AUDIENCE PARTICIPATION

During this portion of the meeting, anyone may speak on any subject which does not later appear on the agenda. Five minutes per person will be allowed. If a response is requested, the speaker will be referred to the City Manager for further action. The issue may appear on a future meeting agenda for Agency Board consideration.

- V. APPROVAL OF MINUTES
 - A. Approval of October 28, 2013 Regular Meeting Minutes
- VI. PRESENTATIONS
 - A. Audit Presentation
- VII. ADJOURNMENT

MINUTES

COLUMBIA GATEWAY URBAN RENEWAL AGENCY

REGULAR MEETING
OF
OCTOBER 28, 2013

CITY COUNCIL CHAMBER
313 COURT STREET
THE DALLES, OREGON

PRESIDING: Chair Steve Lawrence

AGENCY PRESENT: Bill Dick, Carolyn Wood, Dan Spatz, Tim McGlothlin, Linda Miller

AGENCY ABSENT: None

STAFF PRESENT: City Manager Nolan Young, City Attorney Gene Parker, City Clerk Julie Krueger, Urban Renewal Consultant Eric Nerdin

CALL TO ORDER

The meeting was called to order by Chair Lawrence at 7:24 p.m.

ROLL CALL

Roll call was conducted by City Clerk Krueger; all members present.

APPROVAL OF AGENDA

It was moved by Wood and seconded by McGlothlin to approve the agenda as presented. The motion carried unanimously.

MINUTES (Continued)
Urban Renewal Agency
October 28, 2013
Page 2

AUDIENCE PARTICIPATION

None.

APPROVAL OF MINUTES

It was moved by Wood and seconded by McGlothlin to approve the minutes of the July 22, 2013 regular meeting as presented. The motion carried unanimously.

ACTION ITEMS

Approval of Rehabilitation Grant Request by Wonderworks Children's Museum

The staff report was reviewed by Eric Nerdin.

It was moved by Dick and seconded by Wood to approve a grant in the amount of \$24,225 to Wonderworks Children's Museum, to be used toward building a parking lot for the building located at 206 Madison Street, contingent on Wonderworks providing documentation of additional funds equaling or exceeding \$32,200, which is the amount needed to complete the parking lot building portion of Phase 2. The motion carried unanimously.

Approval of Rehabilitation Grant Request by United Church of Christ Congregational

The staff report was reviewed by Eric Nerdin.

It was moved by Wood and seconded by Spatz to approve a grant in the amount of \$26,857 to United Church of Christ Congregational to be used for replacing 25 windows in the building located at 111 East Fifth Street, contingent on approval by applicable agencies and entities, including Historic Landmarks Commission. The motion carried unanimously.

DISCUSSION ITEMS

Update on Current Urban Renewal Projects

City Manager Young reviewed the status of on-going Urban Renewal Projects. Regarding the Granada Block Redevelopment Project, Young said the Developer was in the process of putting their financing together and had an investor from VIP Hospitality on board. Young said the parking structure bids had been reviewed and staff was working with one firm now to complete the cost portion. He said it would be presented to the Agency for approval at the November 25 meeting.

MINUTES (Continued)
Urban Renewal Agency
October 28, 2013
Page 3

Chair Lawrence said the Granada Block Developer had stated at a meeting in July, that they had no expectation of having the deadline extended beyond December 31. He asked if they would be able to meet that deadline.

City Manager Young said they had been working on the plan development and financing and things were progressing. Michael Leash said the investor had visited the community twice and would be back for another visit in the near future.

Miller said the Agency was a big partner in this project, yet didn't seem to be getting any information about the project. Wood said the Agency had done it's part and now just needed to wait for the Developer to complete their portion of the work. She said whether the Developer succeeded or not, the Agency had all the information needed to allow someone else to come in and make a proposal in the future.

ADJOURNMENT

Being no further business, the meeting adjourned at 7:43 p.m.

Submitted by/
Julie Krueger, MMC
City Clerk

SIGNED:

Stephen E. Lawrence, Chair

ATTEST:

Julie Krueger, MMC, City Clerk



IMPROVING OUR COMMUNITY

COLUMBIA GATEWAY URBAN RENEWAL AGENCY

CITY OF THE DALLES

AGENDA STAFF REPORT
COLUMBIA GATEWAY URBAN RENEWAL AGENCY

MEETING DATE	AGENDA LOCATION	AGENDA REPORT #
November 25, 2013	Presentations VI, A	

TO: Urban Renewal Board

FROM: Kate Mast, Finance Director

THRU: Nolan K. Young, City Manager

DATE: November 13, 2013

ISSUE: Presentation of FY 12/13 Audit by Merina & Company, LLC.

BACKGROUND:

This presentation is scheduled to take place immediately after the presentation of the City's audit report during the Council meeting.

The Auditor's letter to the Board (SAS 114) is attached to this report.

There were no findings during the audit of the Urban Renewal Books.

BUDGET IMPLICATIONS: None.

ALTERNATIVES:

- A. Staff Recommendation: *Move to accept the FY12/13 Audit as presented.*

November 12, 2013

To the Board of Directors
Columbia Gateway Urban Renewal Agency

We have audited the financial statements of the governmental activities and each major fund of Columbia Gateway Urban Renewal Agency, a component unit of the City of The Dalles, Oregon for the year ended June 30, 2013. Professional standards (for Certified Public Accountants) require that we provide you with information about our responsibilities under general accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated June 14, 2013. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Columbia Gateway Urban Renewal Agency are described in Note I to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2013. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the Agency's financial statements was:

Management's estimate of the accumulated depreciation is based on historical cost or estimated historical cost if purchased or constructed and donated capital assets are recorded at estimated fair market value at the date of donation.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure affecting the financial statements was:

The disclosure of Capital Assets in Note III.D to the financial statements summarizes the changes in capital assets for the year ended June 30, 2013.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. No misstatements were noted during the audit.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated November 12, 2013.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

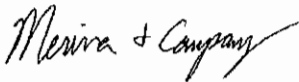
Other Matters

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of the Board of Directors and management of Columbia Gateway Urban Renewal Agency and is not intended to be and should not be used by anyone other than these specified parties.

If you should have any questions or comments, we will be pleased to discuss this report with you at your convenience.

Very truly yours,

A handwritten signature in cursive script that reads "Merina & Company".

Merina & Company, LLP
Certified Public Accountants and Consultants

**COLUMBIA GATEWAY
URBAN RENEWAL AGENCY**
(A Component Unit of the City of The Dalles, Oregon)

ANNUAL FINANCIAL REPORT

For the Fiscal Year Ended June 30, 2013

COLUMBIA GATEWAY URBAN RENEWAL AGENCY
(A Component Unit of the City of The Dalles, Oregon)

TABLE OF CONTENTS
For the Fiscal Year Ended June 30, 2013

OFFICIALS OF THE AGENCY	i
INDEPENDENT AUDITOR’S REPORT	A - C
MANAGEMENT’S DISCUSSION AND ANALYSIS	a - c
BASIC FINANCIAL STATEMENTS	1
Agency-wide Financial Statements:	
Statement of Net Position	2
Statement of Activities	3
Fund Financial Statements:	4
Balance Sheet-Governmental Funds	5
Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Fund	6
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balance of Governmental Funds to the Statement of Activities	7
Statement of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual – General Fund	8
Notes to the Basic Financial Statements	9 - 16
SUPPLEMENTAL INFORMATION	17
Schedule of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual – Debt Service Fund	18
INDEPENDENT AUDITOR’S REPORT REQUIRED BY OREGON STATE REGULATIONS	19 - 20

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OFFICIALS OF THE AGENCY

COLUMBIA GATEWAY URBAN RENEWAL AGENCY
(A Component Unit of the City of The Dalles, Oregon)

OFFICIALS OF THE AGENCY
AS OF JUNE 30, 2013

BOARD OF DIRECTORS

<u>Name and Address</u>	<u>Term Expires December 31</u>
Stephen Lawrence, Mayor 222 West 12 th Street The Dalles OR 97058	2014
Dan Spatz 2506 Jordan Street The Dalles OR 97058	2016
Carolyn Wood 1709 Liberty Street The Dalles OR 97058	2014
Bill Dick 2520 East 14 th Street The Dalles OR 97058	2014
Tim McGlothlin 328 West 21 st Place The Dalles OR 97058	2014
Linda Miller 1534 East 9th Street The Dalles OR 97058	2016

AGENCY ADDRESS

Administrative Offices
313 Court Street
The Dalles OR 97058

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INDEPENDENT AUDITOR'S REPORT



INDEPENDENT AUDITOR'S REPORT

The Board of Directors
Columbia Gateway Urban Renewal Agency
The Dalles, Oregon

We have audited the accompanying financial statements of the governmental activities and each major fund of Columbia Gateway Urban Renewal Agency, a component unit of the City of The Dalles, Oregon, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Agency's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Columbia Gateway Urban Renewal Agency, a component unit of the City of The Dalles, Oregon, as of June 30, 2013, and the respective changes in financial position and the respective budgetary comparison for the General Fund, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the management's discussion and analysis in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Agency's basic financial statements. The introductory section and supplementary information are presented for purposes of additional analysis and are not a required part of the basic financial statements.

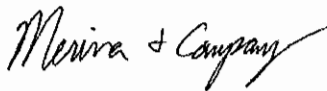
The supplementary information is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other

additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory section has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by Oregon Revised Statutes

In accordance with Minimum Standards for Audits of Oregon Municipal Corporations, we have also issued our report dated November 12, 2013, on our consideration of the Agency's internal control over financial reporting and on tests of its compliance with the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules OAR 162-10-000 to 162-10-321. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion.



Merina & Company, LLP
West Linn, Oregon
November 12, 2013

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MANAGEMENT'S DISCUSSION AND ANALYSIS

MANAGEMENT'S DISCUSSION AND ANALYSIS

This discussion is intended to be an easily readable analysis of the Columbia Gateway Urban Renewal Agency's (Agency) financial activities based on currently known facts, decisions and conditions. It focuses on current year activities and should be read in conjunction with the financial statements that follow.

REPORT CONTENTS

The report consists of agency-wide financial statements, fund financial statements, notes to the financial statements, and supplemental information. The agency-wide financial statements include the Statement of Net Position and the Statement of Activities.

STATEMENT OF NET POSITION

The Statement of Net Position focuses on the unrestricted net position of the Agency's governmental activities. The statement reflects all assets and liabilities of the Agency.

STATEMENT OF ACTIVITIES

The Statement of Activities focuses on the programs costs and their matching resources. To the extent a program's cost is not recovered by grants and direct charges, it is paid from general taxes and other resources. This Statement summarizes and simplifies the user's analysis to determine the extent to which programs are self-supporting and/or subsidized by general revenues.

FUND FINANCIAL STATEMENTS

Following the agency-wide financial statements are the fund financial statements. The Agency presents each of its two funds as major funds. For each major fund a budgetary comparison statement/schedule is presented. The General Fund statement is included in the basic financial statements and the Debt Service Fund schedule is shown in the supplemental information section.

AGENCY-WIDE FINANCIAL STATEMENTS

Summary Statements of Net Position as of June 30, 2013 and 2012 are as follows:

The deficit in unrestricted net position is the result of the Agency carrying long-term liabilities used to finance the construction of public infrastructure assets, which are transferred to the City of The Dalles.

	<u>2013</u>	<u>2012</u>
Assets		
Current and other assets	\$ 2,160,980	\$ 1,844,340
Capital assets	<u>1,581,732</u>	<u>1,581,732</u>
Total assets	<u>3,742,712</u>	<u>3,426,072</u>
Liabilities		
Long-term liabilities	9,089,832	9,530,491
Other liabilities	<u>967,594</u>	<u>479,593</u>
Total liabilities	<u>10,057,426</u>	<u>10,010,084</u>
Net position		
Invested in capital assets, net of related debt	(7,948,759)	(8,379,418)
Restricted	1,121,079	1,271,243
Unrestricted (deficit)	<u>512,966</u>	<u>524,163</u>
Total net position	<u>\$ (6,314,714)</u>	<u>\$ (6,584,012)</u>

Summary Statements of Activities for the years ended June 30, 2013 and 2012 are as follows:

	<u>2013</u>	<u>2012</u>
Revenues		
General revenues:		
Property taxes	\$ 1,353,347	\$ 1,218,544
Other	<u>40,765</u>	<u>60,519</u>
Total revenues	<u>1,394,112</u>	<u>1,279,063</u>
Expenses		
General Government	752,535	371,471
Interest on long-term debt	<u>372,279</u>	<u>383,679</u>
Total expenses	<u>1,124,814</u>	<u>755,150</u>
Change in net position	269,298	523,913
Net position - beginning	<u>(6,584,012)</u>	<u>(7,107,925)</u>
Total net position	<u>\$ (6,314,714)</u>	<u>\$ (6,584,012)</u>

AGENCY-WIDE FINANCIAL STATEMENTS (continued)

Net position increased during the year by \$269,298 as the Agency lowered the long-term debt liability by the amount of the annual principal payment.

The Agency's tax levy totaled \$1,390,913, and is restricted to urban renewal projects and the repayment of debt. The debt has been issued to finance a number of improvements within the Urban Renewal District. The Agency's projects are constructed and, upon completion, ownership is transferred to the City of The Dalles, except for capital assets that are purchased to be refurbished and sold. This transfer is the primary component of expenses for General Government Expenses in the Statement of Activities.

BUDGETARY HIGHLIGHTS

The Agency's General Fund original legal appropriations totaled \$2,126,257. Changes to the original appropriations were made via a supplemental budget that increased the Capital Outlay category by \$602,874. Expenditures in the General Fund were \$1,998,867 under budget.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

As of June 30, 2013 the Agency had \$1,581,732 invested in capital assets. The Agency has no other capital assets since all of the projects become assets of the City of The Dalles. They have been transferred to the City and do not appear as assets of the Agency.

Debt Outstanding

As of June 30, 2013, the Agency had \$9,530,491 in debt outstanding compared to \$9,961,150 last year. The \$430,659 decrease resulted from the annual principal payment and the annual adjustment to the premium on debt that was made.

ECONOMIC FACTORS

The Urban Renewal Agency continues to be an important partner in economic development within the City of The Dalles, providing necessary infrastructure improvements to support continued growth and quality of service to those within the Agency's boundaries. Urban Renewal projects that increase property values within the boundaries of the Agency result in greater tax increment resources. That tax increment is then used to pay debt service on bonds issued to fund projects and improvements.

FINANCIAL CONTACT

The Agency's financial statements are designed to present citizens, taxpayers, investors, and creditors with a general overview of the Agency's finances and to demonstrate the Agency's accountability. If you have questions about the report or need additional financial information, please contact the Agency's Finance Director at 313 Court Street, The Dalles, Oregon 97058.

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BASIC FINANCIAL STATEMENTS



BASIC FINANCIAL STATEMENTS

The basic financial statements include interrelated sets of financial statements as required by the GASB. The sets of statements include:

- Government-Wide Financial Statements

- Fund Financial Statements
 - Governmental Funds

- Budgetary Comparison Statement
 - General Fund

In addition, the notes to the basic financial statements are included to provide information that is essential to a user's understanding of the basic financial statements.

COLUMBIA GATEWAY URBAN RENEWAL AGENCY
(A COMPONENT UNIT OF THE CITY OF THE DALLES, OREGON)
STATEMENT OF NET POSITION
June 30, 2013

	<u>Governmental Activities</u>
ASSETS	
Current assets:	
Restricted cash and cash equivalents (temporary)	\$ 1,612,408
Receivables:	
Accounts receivable	402,832
Bond issuance costs	<u>145,740</u>
Total current assets	<u>2,160,980</u>
Noncurrent assets:	
Capital assets:	
Nondepreciable	<u>1,581,732</u>
Total noncurrent assets	<u>1,581,732</u>
Total assets	<u><u>\$ 3,742,712</u></u>
LIABILITIES	
Current liabilities:	
Accounts payable and accrued expenses	\$ 493,171
Accrued interest payable	33,764
Current portion of long-term debt	<u>440,659</u>
Total current liabilities	<u>967,594</u>
Noncurrent liabilities:	
Noncurrent portion of long-term obligations	<u>9,089,832</u>
Total noncurrent liabilities	<u>9,089,832</u>
Total liabilities	<u>10,057,426</u>
NET POSITION	
Invested in capital assets, net of related debt	(7,948,759)
Restricted for:	
Debt Service	811,109
System development	309,970
Unrestricted (deficit)	<u>512,966</u>
Total net position (deficit)	<u>(6,314,714)</u>
Total liabilities and net position	<u><u>\$ 3,742,712</u></u>

The accompanying notes are an integral part of the basic financial statements.

COLUMBIA GATEWAY URBAN RENEWAL AGENCY
(A COMPONENT UNIT OF THE CITY OF THE DALLES, OREGON)
STATEMENT OF ACTIVITIES
For the Fiscal Year Ended June 30, 2013

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenues</u>	<u>Net Expense Revenue and</u> <u>Change in Net Position</u>
			<u>Total</u> <u>Governmental</u> <u>Activities</u>
Governmental activities:			
General government	\$ 752,535	\$ -	\$ (752,535)
Interest on long-term obligations	<u>372,279</u>	<u>-</u>	<u>(372,279)</u>
Total government	<u>\$ 1,124,814</u>	<u>\$ -</u>	<u>\$ (1,124,814)</u>
General revenues:			
Property taxes levied for debt service			1,353,347
Interest and investment earnings			9,588
Miscellaneous			<u>31,177</u>
Total general revenues and transfers			<u>1,394,112</u>
Change in net position			<u>269,298</u>
Net position - beginning			<u>(6,584,012)</u>
Net position - ending			<u>\$ (6,314,714)</u>

The accompanying notes are an integral part of the basic financial statements.

FUND FINANCIAL STATEMENTS
Major Governmental Funds

General Fund

The Urban Renewal Capital Projects Fund accounts for services and construction costs for the development within the Columbia Gateway Urban Renewal District. Principal sources of revenues are property taxes, grants, and interest on investments.

Debt Service Fund

The Urban Renewal Debt Service Fund accounts for the accumulation of resources for, and the payment of, general long-term debt principal and interest relating to the Columbia Gateway Urban Renewal District.

**COLUMBIA GATEWAY URBAN RENEWAL AGENCY
(A COMPONENT UNIT OF THE CITY OF THE DALLES, OREGON)
BALANCE SHEET - GOVERNMENTAL FUNDS
June 30, 2013**

	<u>General Fund</u>	<u>Debt Service Fund</u>	<u>Total Governmental</u>
<u>ASSETS</u>			
Restricted cash and cash equivalents (temporary)	\$ 801,299	\$ 811,109	\$ 1,612,408
Receivables:			
Accounts	1,842	-	1,842
Property taxes	118,545	-	118,545
Notes	282,445	-	282,445
Total assets	<u>\$ 1,204,131</u>	<u>\$ 811,109</u>	<u>\$ 2,015,240</u>
<u>LIABILITIES AND FUND BALANCES</u>			
<u>LIABILITIES:</u>			
Accounts payable and other current liabilities	\$ 493,171	\$ -	\$ 493,171
Deferred revenue	400,990	-	400,990
Total liabilities	<u>894,161</u>	<u>-</u>	<u>894,161</u>
<u>FUND BALANCES:</u>			
Restricted for:			
Intergovernmental agreement	-	811,109	811,109
State statute	309,970	-	309,970
Total fund balance	<u>309,970</u>	<u>811,109</u>	<u>1,121,079</u>
Total liabilities and fund balance	<u>\$ 1,204,131</u>	<u>\$ 811,109</u>	

Amounts reported in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	1,581,732
Bond issuance costs reported in the governmental activities are not financial resources, and, therefore are not reported in the funds.	145,740
Long-term assets are not available to pay for current-period expenditures and, therefore, are deferred in the funds.	400,990
Premium on long-term debt reported in the governmental activities is included in revenues in the fund financial statements on issuance of debt and therefore are not reported in the funds.	(650,491)
Long-term liabilities and accrued interest are not due and payable in the current period and therefore are not reported in the funds.	<u>(8,913,764)</u>
Net position	<u>\$ (6,314,714)</u>

The accompanying notes are an integral part of the basic financial statements.

**COLUMBIA GATEWAY URBAN RENEWAL AGENCY
(A COMPONENT UNIT OF THE CITY OF THE DALLES, OREGON)
STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
For the Fiscal Year Ended June 30, 2013**

	General Fund	Debt Service Fund	Total Governmental
REVENUES:			
Property taxes	\$ 541,335	\$ 800,938	\$ 1,342,273
Rental income	4,576	-	4,576
Interest on investments	7,588	2,000	9,588
Miscellaneous	26,601	-	26,601
	<u>580,100</u>	<u>802,938</u>	<u>1,383,038</u>
EXPENDITURES:			
Current:			
General government	197,065	-	197,065
Capital outlay	533,199	-	533,199
Debt service			
Principal	-	390,000	390,000
Interest	-	412,938	412,938
	<u>730,264</u>	<u>802,938</u>	<u>1,533,202</u>
Net changes in fund balances	(150,164)	-	(150,164)
FUND BALANCES, BEGINNING	<u>460,134</u>	<u>811,109</u>	<u>1,271,243</u>
FUND BALANCES, ENDING	<u>\$ 309,970</u>	<u>\$ 811,109</u>	<u>\$ 1,121,079</u>

The accompanying notes are an integral part of the basic financial statements.

**COLUMBIA GATEWAY URBAN RENEWAL AGENCY
(A COMPONENT UNIT OF THE CITY OF THE DALLES, OREGON)
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
For the Fiscal Year Ended June 30, 2013**

Amounts reported in the statement of activities are different because:

Net change in fund balances - Governmental Funds		\$ (150,164)
Revenue in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds as follows:		
Property taxes		11,074
Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.		
Change in accrued interest	\$ (3,026)	
Amortization of bond issuance costs	(19,245)	
Amortization of bond premium	<u>40,659</u>	
		18,388
Repayment of long-term obligations principal is an expenditure in the governmental funds, but the repayment reduces long-term obligations in the Statement of Net Position.		<u>390,000</u>
Change in net position of governmental activities		<u><u>\$ 269,298</u></u>

The accompanying notes are an integral part of the basic financial statements.

**COLUMBIA GATEWAY URBAN RENEWAL AGENCY
(A COMPONENT UNIT OF THE CITY OF THE DALLES, OREGON)
GENERAL FUND
STATEMENT OF REVENUE, EXPENDITURES, AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
For the Fiscal Year Ended June 30, 2013**

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
REVENUES:				
Property taxes	\$ 440,935	\$ 548,935	\$ 541,335	\$ (7,600)
Rental income	-	-	4,576	4,576
Interest on investments	-	-	7,588	7,588
Miscellaneous	106,077	106,077	26,601	(79,476)
Total revenues	547,012	655,012	580,100	(74,912)
EXPENDITURES:				
Current:				
General Government:				
Materials and service	544,733	544,733	197,065	347,668
Capital outlay	1,581,524	2,184,398	533,199	1,651,199
Total expenditures	2,126,257	2,729,131	730,264	1,998,867
Revenues over (under) expenditures	(1,579,245)	(2,074,119)	(150,164)	1,923,955
OTHER FINANCING SOURCES (USES):				
Sale of property	1,140,233	783,986	-	(783,986)
Loan proceeds	-	830,000	-	(830,000)
Total other financing sources (uses)	1,140,233	1,613,986	-	(1,613,986)
Net changes in fund balances	(439,012)	(460,133)	(150,164)	309,969
FUND BALANCE, BEGINNING	439,012	460,133	460,134	1
FUND BALANCE, ENDING	\$ -	\$ -	\$ 309,970	\$ 309,970

NOTES TO THE BASIC FINANCIAL STATEMENTS

COLUMBIA GATEWAY URBAN RENEWAL AGENCY
(A Component Unit of the City of The Dalles, Oregon)

NOTES TO THE BASIC FINANCIAL STATEMENTS
For the Fiscal Year Ended June 30, 2013

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Organization

The Columbia Gateway Urban Renewal Agency (the Agency), a component unit of the City of The Dalles, Oregon, is the urban renewal agency of, and controlled by the City of The Dalles (the City). It was organized in 1990 to assist in the redevelopment of blighted and deteriorated areas within the City through tax increment financing. The governing body consists of a seven member advisory committee, which makes its recommendations to the Board of Directors. The Board of Directors is composed of the Mayor and City Council of the City of The Dalles.

B. Inclusion of the Agency in The Dalles, Oregon, Comprehensive Annual Financial Report

All significant activities and organizations for which the City exercises oversight responsibility have been included in the City's combined financial statements. The following criteria from Governmental Accounting Standards Board (GASB) Statement No. 14, "The Financial Reporting Entity", as amended by GASB Statement No. 30, "Determining Whether Certain Organizations are Component Units" and GASB Statement No. 61, "The Financial Reporting Entity: Omnibus an amendment of GASB Statement No. 14 and No. 34" regarding manifestation of oversight were considered by the City in its evaluation of City organizations and activities:

- Financial Interdependency – the City receives financial support or provides financial benefit to the organization,
- Authoritative appointment of governing authority – The Dalles City Council is the organization's governing authority.

City management has determined that the Agency meets the criteria set forth above, and, therefore, is a blended component unit of the City. This report is issued solely to meet a State of Oregon, Department of Revenue Interpretation of Oregon Revised Statutes that requires a separate audit report.

C. Agency-wide and Fund Financial Statements

The agency-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all activities of the Agency. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities* are supported by taxes and intergovernmental revenues.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include:

1) charges to customers or applicants who purchase, use, or directly benefit from goods, services or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

D. Measurement Focus, Basis of Accounting and Basis of Presentation

The agency-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

When both restricted and unrestricted resources are available for use, it is the Agency's policy to use restricted resources first, then unrestricted resources as they are needed.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 30 days of the end of the current fiscal period. Significant revenues, which are susceptible to accrual under the modified accrual basis of accounting, include property taxes and federal and state grants. Other revenue items are considered to be measurable and available when received by the Agency. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgment, are recorded only when payment is due.

The Agency reports the following major governmental funds:

The *General Fund* is the Agency's primary operation fund. It accounts for all financial resources of the Agency, except those required to be accounted for in another fund. Principal sources of revenue are property taxes and capital grants. Expenditures are primarily for the construction of public infrastructure assets for the City of The Dalles.

The *Debt Service Fund* accounts for the repayment of principal and interest on long-term obligations used to finance the construction of public infrastructure assets for the City of The Dalles.

E. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

F. Cash and Cash Equivalents

The Agency's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

The Agency's bank accounts and investments are maintained in a central pool of cash and investments. The investment policy of the Agency is to invest in the Local Government Investment Pool (LGIP), U.S. Government Obligations, and interest bearing demand deposits with local banks, and to transfer resources to the general checking account as the need arises. This policy is in accordance with ORS 294.035, which specifies the types of investments, authorized for municipal corporations. The Agency allocates earnings on investments to each fund based on the average monthly balances throughout the year.

Investments in the LGIP are reported at amortized cost, which approximates fair value in accordance with GASB Statement Number 31, and are considered cash equivalents for financial reporting purposes. All other investments are reported at fair value.

G. Receivables and Payables

Receivables including property taxes, accounts, entitlements, and shared revenues are reported in accordance with the policies enumerated in paragraph D above.

H. Fund Equity

In the fund financial statements, fund balance for governmental funds is reported in classifications that comprise a hierarchy based primarily on the extent to which the Agency is bound to honor constraints on the specific purpose for which amounts in the funds can be spent. Fund balance is reported in five components – non-spendable, restricted, committed, assigned and unassigned.

Non-Spendable – Includes amounts not immediately converted to cash, such as prepaid items and inventory.

Restricted – Includes amounts that are restricted by external creditors, grantors or contributors, or restricted by enabling legislation.

Committed – Includes amounts that have been committed by resolution by the Agency's Board of Directors which is the Agency's "highest level of decision-making authority." Committed amounts may not be used for any other purpose unless the Board of Directors removes the constraint by similar board action. Commitments of fund balance must be made prior to the end of the fiscal year.

Assigned – Includes amounts assigned for specific purposes by Agency action. Assigned fund balance is established by the Agency through adoption or amendment of the budget as intended for specific purpose.

Unassigned – This is the residual classification used for those balances not assigned to another category.

I. Use of Restricted Resources

When both restricted and unrestricted resources are available for use, it is the Agency's policy to use restricted resources first, then unrestricted resources, as they are needed.

When unrestricted resources (committed, assigned, and unassigned) are available for use it is the Agency's policy to use committed resources first, then assigned, and then unassigned as they are needed.

J. Long-Term Obligations

In the agency-wide financial statements, long-term debt obligations are reported as liabilities in the Statement of Net Position. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the lives of the bonds. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt expenditures.

II. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary Information

Generally, Oregon Local Budget Law requires annual budgets be adopted for all funds. The modified accrual basis of accounting is used for all budgets. All annual appropriations lapse at fiscal year end.

The Agency begins its budgeting process by appointing Budget Committee members in the fall of each year. Budget recommendations are developed by management through early spring, with the Budget Committee meeting and approving the budget document in late spring. Public notices of the budget hearing are generally published in May or June and the hearing is held in June. The Board of Directors adopts the budget, makes appropriations, and declares the tax levy no later than June 30. Expenditure appropriations may not be legally over-expended, except in the case of grant receipts and bond sale proceeds which could not be reasonably estimated at the time the budget was adopted.

The resolution authorizing appropriations for each fund sets the level at which expenditures cannot legally exceed appropriations. The Agency established the levels of budgetary control at the personnel services, materials and services, capital outlay, debt service, and all other requirement levels for all funds.

The Board of Directors must authorize all appropriation transfers and supplementary budgetary appropriations.

III. DETAILED NOTES ON ALL FUNDS

A. Deposits and Investments

Deposits. This is the risk that in the event of a bank failure, the Agency's deposits may not be returned. The Federal Depository Insurance Corporation (FDIC) provides insurance for the Agency's deposits on up to \$250,000 for the combined total of all

interest bearing accounts at each financial institution and unlimited coverage for non-interest bearing transaction accounts. Deposits in excess of FDIC coverage with institutions participating in the Oregon Public Funds Collateralization Program are considered fully collateralized. As of June 30, 2013, none of the Agency's bank balances were exposed to credit risk. The Agency does not have a formal policy for custodial credit risk.

Investments. The Agency has invested funds in the State Treasurer's Oregon Short-Term Fund Local Government Investment Pool during the year. The Oregon Short-Term Fund is the local government investment pool for local governments and was established by the State Treasurer. It was created to meet the administrative responsibilities of federal arbitrage regulations. The investments are regulated by the Oregon Short-Term Fund Board and approved by the Oregon Investment Council (ORS 294.805 to 294.895). Local Government Investment Pool (LGIP) is an unrated external investment pool managed by the State Treasurer's office, which allows governments within the state to pool their funds for investment purposes. The amounts invested in the pool are not classified by risk categories because they are not evidenced by securities that exist in physical or book entry form as defined by GASB Statement No. 40.

In addition, the Oregon State Treasury LGIP distributes investment income on an amortized cost basis and the participant's equity in the pool is determined by the amount of participant deposits, adjusted for withdrawals and distributed income. Accordingly, the adjustment to fair value would not represent an expendable increase in the Agency's cash position.

Investments in the Oregon State Treasury LGIP are made under the provision of ORS 194.180. These funds are held in the Agency's name and are not subject to collateralization requirements or ORS 295.015. Investments are stated at cost, which approximates fair value.

Credit risk. State statutes authorize the Agency to invest primarily in general obligations of the U.S. Government and its agencies, certain bonded obligations of Oregon municipalities, bank repurchase agreements, bankers' acceptances, certain commercial papers, and the State Treasurer's investment pool, among others. The Agency has no formal investment policy that further restricts its investment choices.

Concentration of Credit Risk. The Agency is required to provide information about the concentration of credit risk associated with its investments in one issuer that represents 5 percent or more of the total investments, excluding investments in external investment pools or those issued and explicitly guaranteed by the U.S. Government. The Agency has no such investments.

Interest Rate Risk. The Agency has no formal investment policy that explicitly limits investment maturities as a means of managing its exposure to fair value loss arising from increasing interest rates.

Investments held by the Agency at June 30, 2013 are as follows:

	Weighted Average Maturity	Fair Value
	<u> </u>	<u> </u>
Investments in the State Treasurer's Local Government Investment Pool	0.00	\$ 1,458,650
	<u> </u>	<u> </u>
Total cash equivalents	0.00	\$ 1,458,650
	<u> </u>	<u> </u>

B. Receivables

At June 30, 2013, the Agency's receivables are as follows:

Accounts	\$ 1,842
Property Taxes	118,545
Notes	<u>282,445</u>
Total receivables	<u>\$ 402,832</u>

The Agency has a note receivable for the refurbishment of property. The principal of the note is due no later than December 31, 2026 and interest is payable at 1% annually. The note is secured by real property and is considered fully collectible.

Property taxes are assessed and attach as an enforceable lien on property as of July 1. Taxes are levied on July 1 and are payable on November 15. They may be paid in installments due November 15, February 15, and May 15. Taxes are billed and collected by Wasco County and remittance to the Agency is made at periodic intervals. The Agency levied taxes at its maximum taxing authority of \$1,390,913. After reductions for offsets and additional taxes and penalties, this resulted in a net levy of \$1,390,913. Following is a summary of property tax transactions for the year ended June 30, 2013.

Tax Year	Property Taxes Receivable July 1, 2012	Add Levy as Extended by Assessor	Deduct Discounts Cancellations and Adjustments	Deduct Collections	Property Taxes Receivable June 30, 2013
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
2012-2013	\$ -	\$ 1,390,913	\$ (35,781)	\$ (1,292,326)	62,806
2011-2012	51,638	-	(196)	(24,204)	27,238
2010-2011	31,672	-	(75)	(11,463)	20,134
2009-2010	17,313	-	(96)	(11,495)	5,722
2008-2009	5,498	-	(83)	(3,510)	1,905
2007-2008	801	-	(105)	(423)	273
2006-2007	196	-	(8)	(16)	172
Prior	353	-	(18)	(40)	295
	<u>\$ 107,471</u>	<u>\$ 1,390,913</u>	<u>\$ (36,362)</u>	<u>\$ (1,343,477)</u>	<u>\$ 118,545</u>

C. Deferred Revenue

Governmental funds report *deferred revenue* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received, but not yet earned. The government-wide financial statements report *deferred revenue* only for amounts that have been received, but not earned. At the end of the current fiscal year, the various components of *deferred revenue* reported in the governmental funds included \$118,545 in unavailable property taxes and \$282,445 of unavailable revenue from notes receivable.

D. Capital Assets

The Agency constructs and refurbishes assets for the benefit of the City and local businesses, and any assets constructed or improved would become the property of the benefiting entity. The Agency also purchases property to be refurbished and sold. The 3rd Street Streetscape project is in the early stages of design and engineering and the project is waiting on final approval for construction. Costs incurred to date are \$51,421, with the estimated costs of \$3 million.

At June 30, 2013, the capital assets of the agency consist of the following:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Capital Assets, not being depreciated				
Construction in progress	\$ 51,421	\$ -	\$ -	\$ 51,421
Assets available for sale	<u>1,530,311</u>	<u>-</u>	<u>-</u>	<u>1,530,311</u>
Total Capital Assets	<u>\$ 1,581,732</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,581,732</u>

E. Long-Term Obligations

The City issued \$12,100,000 in 2009 Full Faith and Credit Obligations in October of 2009. \$10,205,000 of the bonds was for the benefit of the Columbia Gateway Urban Renewal Agency and will be repaid from tax increment revenues within the Urban Renewal area with interest rates ranging from 2% to 5%. The bonds were issued to finance construction of public infrastructure improvements, Urban Renewal Projects, to refinance the Urban Renewal Bonds Series 2002, to fund an Urban Renewal debt reserve, and to pay the costs of issuance.

The City filed a “material event notice”, as required by full disclosure and requirements of the bond issue, on December 5, 2012. The filing was to post the audited City of The Dalles Comprehensive Annual Financial Statement (CAFR), which includes the Columbia Gateway Urban Renewal Agency as a blended component.

Future maturities are as follows:

	<u>Principal</u>	<u>Interest</u>
2014	\$ 400,000	\$ 401,238
2015	415,000	386,238
2016	430,000	373,788
2017	445,000	356,588
2018	465,000	338,788
2019-2023	2,655,000	1,355,187
2024-2028	3,310,000	697,600
2029-2033	760,000	38,000
	<u>\$ 8,880,000</u>	<u>\$ 3,947,427</u>

Changes in long-term obligations for the fiscal year ended June 30, 2013, are as follows:

	<u>6/30/12 Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>6/30/13 Balance</u>	<u>Due Within One Year</u>
Urban Renewal Bonds					
Series 2009	\$ 9,270,000	\$ -	\$ 390,000	\$ 8,880,000	\$ 400,000
Premium on Debt	691,150	-	40,659	650,491	40,659
	<u>\$ 9,961,150</u>	<u>\$ -</u>	<u>\$ 430,659</u>	<u>\$ 9,530,491</u>	<u>\$ 440,659</u>

F. Net Position

The government-wide statement of net position reports \$1,121,079 of restricted net position, of which \$309,970 is restricted by enabling legislation.

G. Risk Management

The Agency is exposed to various risks of loss related to torts; theft or damage to and destruction of assets; errors and omissions; and natural disasters for which the Agency carries commercial insurance coverage in the name of the City. There have been no significant reductions in coverage from the prior year and settlements have not exceeded coverage for the past three years.

H. Subsequent Events

The Agency follows the provisions of Statement of Financial Accounting Standards (SFAS) No. 165, "Subsequent Events" (ASC 855). ASC 855 established new accounting and disclosure requirements for subsequent events. Management has evaluated subsequent events through November 12, 2013, the date on which the financial statements were issued. Management is not aware of any subsequent events that require recognition or disclosure in the financial statements.

SUPPLEMENTAL INFORMATION

SUPPLEMENTAL INFORMATION

➤ Budgetary Comparison Schedule

- Debt Service Fund

**COLUMBIA GATEWAY URBAN RENEWAL AGENCY
(A COMPONENT UNIT OF THE CITY OF THE DALLES, OREGON)
DEBT SERVICE FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
For the Fiscal Year Ended June 30, 2013**

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
REVENUES:				
Property taxes	\$ 800,938	\$ 800,938	\$ 800,938	\$ -
Interest on investments	2,000	2,000	2,000	-
Total revenues	<u>802,938</u>	<u>802,938</u>	<u>802,938</u>	<u>-</u>
EXPENDITURES:				
Debt service				
Principal	390,000	390,000	390,000	-
Interest	412,938	412,938	412,938	-
Contingency	806,445	806,445	-	806,445
Total expenditures	<u>1,609,383</u>	<u>1,609,383</u>	<u>802,938</u>	<u>806,445</u>
Net changes in fund balances	(806,445)	(806,445)	-	806,445
FUND BALANCES, BEGINNING	<u>806,445</u>	<u>806,445</u>	<u>811,109</u>	<u>4,664</u>
FUND BALANCES, ENDING	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 811,109</u>	<u>\$ 811,109</u>

**INDEPENDENT AUDITOR'S REPORT REQUIRED
BY OREGON STATE REGULATION**

**INDEPENDENT AUDITOR'S REPORT
REQUIRED BY OREGON STATE REGULATION**

We have audited the basic financial statements of the governmental activities and each major fund of Columbia Gateway Urban Renewal Agency, a component unit of the City of The Dalles, Oregon, as of and for the year ended June 30, 2013 and have issued our report thereon dated November 12, 2013. We conducted our audit in accordance with auditing standards generally accepted in the United States of America.

Compliance

As part of obtaining reasonable assurance about whether Columbia Gateway Urban Renewal Agency's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in the Oregon Administrative Rules 162-10-000 through 162-10-320 of the *Minimum Standards for Audits of Oregon Municipal Corporations*, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

We performed procedures to the extent we considered necessary to address the required comments and disclosures which included, but were not limited to the following:

- Deposits of public funds with financial institutions (ORS Chapter 295).
- Indebtedness limitations, restrictions, and repayments.
- Budgets legally required (ORS Chapter 294).
- Insurance and fidelity bonds in force or required by law.
- Programs funded from outside sources.
- Highway revenues used for public highways, roads, and streets. The Agency does not receive Highway funds.
- Authorized investment of surplus funds. (ORS Chapter 294).
- Public contracts and purchasing (ORS Chapters 279A, 279B, and 279C).
- Accountability for collecting or receiving money by elected officials. The Agency does not have any elected officials collecting or receiving money.

In connection with our testing, nothing came to our attention that caused us to believe the Columbia Gateway Urban Renewal Agency was not in substantial compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in the Oregon Administrative Rules 162-10-000 through 162-10-320 of the *Minimum Standards for Audits of Oregon Municipal Corporations*.

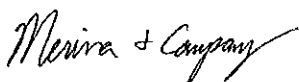
OAR 162-10-0230 Internal Control

Management of Columbia Gateway Urban Renewal Agency is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered Columbia Gateway Urban Renewal Agency's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Columbia Gateway Urban Renewal Agency's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Columbia Gateway Urban Renewal Agency's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined previously.

This report is intended solely for the information and use of the Board of Directors, Oregon Secretary of State Audits Division, and management, and is not intended to be and should not be used by anyone other than these specified parties.



Merina & Company, LLP
West Linn, Oregon
November 12, 2013