



IMPROVING OUR COMMUNITY

COLUMBIA GATEWAY URBAN RENEWAL AGENCY

CITY OF THE DALLES
AGENDA

Columbia Gateway Urban Renewal Agency

City Council Chamber

313 Court Street, The Dalles, Oregon

Meeting Conducted in a Handicap Accessible Room

Monday, June 8, 2015

Immediately Following the City Council Meeting

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. AUDIENCE PARTICIPATION

During this portion of the meeting, anyone may speak on any subject which does not later appear on the agenda. Five minutes per person will be allowed. If a response is requested, the speaker will be referred to the City Manager for further action. The issue may appear on a future meeting agenda for Agency Board consideration.

V. APPROVAL OF MINUTES

A. Approval of March 23, 2015 Regular Meeting Minutes

B. Approval of May 27, 2015 Special Meeting Minutes

VI. PUBLIC HEARINGS

A. Public Hearing to Receive Testimony Regarding Proposed 2015-16 Fiscal Year Budget

1. Resolution No. 15-003 Adopting the Columbia Gateway Urban Renewal Agency Budget for the 2015-16 Fiscal Year

VII. ACTION ITEMS

A. Approval of Property Rehabilitation Facade Improvement Grant for Windermere Real Estate

VIII. ADJOURNMENT

MINUTES

COLUMBIA GATEWAY URBAN RENEWAL AGENCY
REGULAR MEETING
OF
MARCH 23, 2015

CITY COUNCIL CHAMBER
313 COURT STREET
THE DALLES, OREGON

PRESIDING: Chair Steve Lawrence

AGENCY PRESENT: Dan Spatz, Tim McGlothlin, Linda Miller, Russ Brown

AGENCY ABSENT: Taner Elliott

STAFF PRESENT: City Manager Nolan Young, City Attorney Gene Parker, City Clerk Julie Krueger, Administrative Fellow Daniel Hunter

CALL TO ORDER

The meeting was called to order by Chair Lawrence at 7:48 p.m.

ROLL CALL

Roll call was conducted by City Clerk Krueger; Elliott absent.

APPROVAL OF AGENDA

It was moved by Spatz and seconded by McGlothlin to approve the agenda as presented. The motion carried unanimously.

AUDIENCE PARTICIPATION

None.

APPROVAL OF MINUTES

Spatz asked that page 2, last paragraph reflect that he had a “potential” business relationship with the applicant, not an actual relationship. It was moved by Spatz and seconded by Brown to approve the minutes of March 9, 2015 as amended. The motion carried unanimously, Elliott absent.

ACTION ITEMS

Resolution No. 15-002 Approving Amendment No. 15 to the Urban Renewal Plan, Adding the Elks Lodge Building as an Approved Project

City Attorney Parker reviewed the staff report.

It was moved by McGlothlin and seconded by Miller to adopt Resolution No. 15-002 approving Amendment No. 15 to the Urban Renewal Plan, adding the Elks Lodge Building as an approved project. The motion carried unanimously, Elliott absent.

Approval of Purchase Agreement for Elks Club Building

City Attorney Parker reviewed the staff report. He noted he had made a minor change, adding language to state that if the property was not developed it would revert to the Agency at no cost to the Agency.

Brown expressed some concern that there was no real definition of “complete”. He said it seemed like there should be some way to measure that.

It was noted that it was hard to put a definition on the term, but that the Agency would be receiving progress reports to track the project.

It was moved by Miller and seconded by McGlothlin to approve the Disposition and Development Agreement for the Elks Club Building. The motion carried unanimously, Elliott absent.

MINUTES (Continued)
Urban Renewal Agency Meeting
March 23, 2015
Page 3

ADJOURNMENT

Being no further business, the meeting adjourned at 8:03 p.m.

Submitted by/
Julie Krueger, MMC
City Clerk

SIGNED:

Stephen E. Lawrence, Chair

ATTEST:

Julie Krueger, MMC, City Clerk

MINUTES

COLUMBIA GATEWAY URBAN RENEWAL AGENCY
SPECIAL MEETING
OF
MAY 26, 2015

CITY COUNCIL CHAMBER
313 COURT STREET
THE DALLES, OREGON

PRESIDING: Chair Steve Lawrence

AGENCY PRESENT: Dan Spatz, Tim McGlothlin, Linda Miller, Russ Brown, Taner Elliott

AGENCY ABSENT: None

STAFF PRESENT: City Manager Nolan Young, City Attorney Gene Parker, City Clerk Julie Krueger, Administrative Fellow Daniel Hunter

CALL TO ORDER

The meeting was called to order by Chair Lawrence at 5:36 p.m.

ROLL CALL

Roll call was conducted by City Clerk Krueger; all members present.

APPROVAL OF AGENDA

It was moved by Spatz and seconded by McGlothlin to approve the agenda as presented. The motion carried unanimously.

EXECUTIVE SESSION

Chair Lawrence recessed the meeting to Executive Session at 5:37 in accordance with ORS 192.660 (2) (e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.

MINUTES (Continued)
Special Urban Renewal Agency Meeting
May 26, 2015
Page 2

Reconvene to Open Session

The meeting reconvened to open session at 6:35 p.m.

ADJOURNMENT

Being no further business, the meeting adjourned at 6:35 p.m.

Submitted by/
Julie Krueger, MMC
City Clerk

SIGNED:

Stephen E. Lawrence, Chair

ATTEST:

Julie Krueger, MMC, City Clerk



CITY of THE DALLES

313 COURT STREET
THE DALLES, OREGON 97058

(541) 296-5481
FAX (541) 296-6906

AGENDA STAFF REPORT
COLUMBIA GATEWAY URBAN RENEWAL DISTRICT

| MEETING DATE | AGENDA LOCATION | AGENDA REPORT # |
|--------------|-----------------|-----------------|
| | | |

TO: Columbia Gateway Urban Renewal Agency Board of Directors

FROM: Kate Mast, Finance Director

THRU: Nolan K. Young, City Manager *nyj*

DATE: May 26, 2015

ISSUE: Public Hearing on Columbia Gateway Urban Renewal District Approved Budget for FY15/16 as Required by Oregon Budget Law, and Consideration of Resolution No. 15-003 Adopting the FY15/16 Budget for the Columbia Gateway Urban Renewal Agency, Making Allocations, and Certifying a Request for Maximum Tax Revenue to the County Assessor.

BACKGROUND: The Agency Budget Committee reviewed the proposed budget and approved that budget on May 54, 2015. The Urban Renewal Agency Board will hold the required Public Hearing on June 8, 2015, and will consider the proposed resolution adopting the budget on that same agenda.

BUDGET IMPLICATIONS: At this time staff has no recommendations for changes to the budget approved by the Urban Renewal Budget Committee. If staff should identify any changes that may be needed, they will inform the Board during the Public Hearing.

If the Board determines that changes are necessary, Oregon Budget Law allows a governing body, prior to final adoption, to make changes to a fund approved by the Budget Committee in the amount of \$5,000 or 10% of the operating portion of that Fund, whichever is greater. The operating portion includes the Personnel, Materials & Services, and Capital Outlay categories, but does not include Interfund Transfers, Contingencies, or Unappropriated amounts. If the changes the governing body wishes to make are greater than these limits allow, another Public Hearing must be held on June 22, 2015, with the required published notices, prior to adoption.

ALTERNATIVES:

- A. **Staff Recommendation: *Move to adopt Resolution No. 15-003 adopting the FY15/16 Budget for the Columbia Gateway Urban Renewal Agency, Making Allocations, and Certifying a Request for Maximum Tax Revenue to the County Assessor.***

- B. The Board could elect to change the approved budget and direct staff to include those changes in the adopting resolution. If the changes are greater than the limit allows, another Public Hearing must be held, with the required published notices, prior to adoption. Supplemental budgets and budget amendments are to be used during the fiscal year for situations that were unknown at the time the original budget was adopted. Any issues known at this time would not be legitimately eligible for later “fixes”.

RESOLUTION NO. 15-003

A RESOLUTION ADOPTING THE FISCAL YEAR 2015-2016 BUDGET FOR THE COLUMBIA GATEWAY URBAN RENEWAL AGENCY, MAKING ALLOCATIONS, AND CERTIFYING A REQUEST FOR MAXIMUM TAX REVENUE TO THE COUNTY ASSESSOR

WHEREAS, the Urban Renewal Budget Committee has reviewed and acted on the proposed Urban Renewal budget; and

WHEREAS, the Urban Renewal Budget Committee, on May 4, 2015, approved and recommended a balanced budget to the Urban Renewal Board of Directors; and

WHEREAS, in accordance with State Law, the Urban Renewal Board of Directors held a Public Hearing on the approved budget on June 8, 2015; and

WHEREAS, the Urban Renewal Board of Directors wishes to adopt the approved budget and carry out the programs identified in the budget;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE COLUMBIA GATEWAY URBAN RENEWAL AGENCY AS FOLLOWS:

Section 1. Adoption of the Budget for FY15/16.

The Board of Directors of the Columbia Gateway Urban Renewal Agency hereby adopts the budget for Fiscal Year 2014-2015 in the total of \$3,547,868, now on file in the office of the City Finance Director.

The amounts for the Fiscal Year beginning July 1, 2015 and for the purposes shown below are hereby appropriated:

Capital Projects Fund (200)

| | |
|------------------------------------|--------------------|
| Materials & Services | \$ 624,733 |
| Capital Outlay | 1,317,759 |
| Contingency | <u>0</u> |
| Total Capital Projects Fund | \$1,942,492 |

Debt Service Fund (210)

| | |
|--------------------------------|---------------------|
| Debt Service | \$ <u>1,605,376</u> |
| Total Debt Service Fund | \$ 1,605,376 |

Total Appropriations, All Funds \$ 3,547,868

Section 2. Certifying to County Assessor.

The Board of Directors of the Columbia Gateway Urban Renewal Agency resolves to certify to the County Assessor, for the Columbia Gateway Downtown Plan Area, a request for the maximum amount of revenue that may be raised by dividing the taxes under Section 1c, Article XI, of the Oregon Constitution and ORS Chapter 457.

PASSED AND ADOPTED THIS 8th DAY OF JUNE, 2015.

Voting Yes: _____

Voting No: _____

Absent: _____

Abstaining: _____

AND APPROVED BY THE CHAIR OF THE BOARD THIS 8th DAY OF JUNE, 2015.

SIGNED:

ATTEST:

Stephen E. Lawrence, Chair

Julie Krueger, MMC, City Clerk



IMPROVING OUR COMMUNITY

COLUMBIA GATEWAY URBAN RENEWAL AGENCY
CITY OF THE DALLES

URBAN RENEWAL AGENCY
AGENDA STAFF REPORT

| MEETING DATE | AGENDA LOCATION | AGENDA REPORT # |
|--------------|-----------------|-----------------|
| June 8, 2015 | Action Item | |

TO: Urban Renewal Agency

FROM: Nolan Young, City Manager *nyj*

DATE: May 20, 2015

ISSUE: Urban Renewal Property Rehabilitation Façade Improvement Application Review and Recommendation to the Agency Board.

BACKGROUND: Windermere – Glenn Taylor Real Estate, a long time real estate business recently moved to a leased building located at 122 E. Second Street, The Dalles, Oregon. The contact person for this business and this Urban Renewal Façade Improvement program grant application is Kim Salvesen Pauly.

The 6,600 square foot building located at 122 E. Second Street was constructed in 1966 and is used as office/retail space. This building is owned by Bill Matthew. This building is located in The Dalles Urban Renewal Zone.

According to the application, this project will improve and restore the exterior of the building, including restoring “several original historic features”, such as transom windows and awnings. This project will also showcase through restoring and painting original exterior wood, currently covered with blue panels. Additional improvement will be lighting, signage, scaled down and artistically modified front sign frame and flower sconces installed on vertical columns.

APPLICATION: The application from Windermere – Glenn Taylor Real Estate was received on April 28, 2015. This application is for a grant of \$6,626.00 to assist with this project. The applicant will contribute \$2,540 and the building owner will contribute

\$773.00, which is the required 50% match of the Urban Renewal grant request amount required of the grant applicant.

Expected Project Costs

The expected project costs as listed in the application total \$9,390.

| | |
|---|-------------------|
| Primary metal sign and installation: | \$1,000.00 |
| Removal/disposal of existing blue panels | \$ 400.00 |
| Reduce size and artistically modify of existing sign frame: | \$ 300.00 |
| Construction/installation of transom windows and beams: | \$4,116.00 |
| Installation of tension cables: | \$1,600.00 |
| Restoring and painting of wood behind existing blue panels: | \$ 350.00 |
| Installation of illuminating lights: | \$1,773.00 |
| Minor blade sign and installation: | \$ 400.00 |
| Total: | \$9,939.00 |

Proposed Fund Sources

| | |
|----------------------|--------------------|
| Applicant: | \$ 2,540.00 |
| Building Owner: | \$ 773.00 |
| Urban Renewal Grant: | \$ 6,626.00 |
| Total: | \$ 9,939.00 |

The proposed project costs are based on a summary of estimates from various local contractors provided by the applicant. This estimate summary is attached. This grant request is contingent upon approval by the Historic Landmarks Commission.

URAC RECOMMENDATION: The Urban Renewal Advisory Committee, at their May 20, 2015 meeting, recommended approval of this grant request. Meeting minutes are attached.

BUDGET IMPLICATIONS: The Dalles Urban Renewal Agency has \$272,927 available for new property rehabilitation and façade improvement grants and interest rate subsidies. If this \$6,626 grant application is approved, the remaining funds available would be \$266,301.

STAFF RECOMMENDATIONS:

Move to approve a \$6,626.00 Urban Renewal Property Rehabilitation Façade Improvement Grant to Windermere – Glenn Taylor Real Estate to be used for façade improvements and building renovation, as presented, on the building located at 122 E. Second Street, The Dalles, Oregon, contingent on approval by the Historic Landmarks Commission.

ALTERNATIVE OPTION:

1. Move to deny the grant request.

**Columbia Gateway Urban Renewal Agency Advisory Committee
Tuesday, May 19, 2015**

5:30 PM

City Hall Council Chambers

313 Court Street

The Dalles, OR 97058

Conducted in a handicap accessible room.

CALL TO ORDER

Chair Grossman called the meeting to order at 5:30 PM.

ROLL CALL

Members Present: Gary Grossman, Steve Kramer, John Nelson, Linda Miller, Atha Lincoln

Members Absent: *Greg Weast, John Willer, Jennifer Dewey

Staff Present: Urban Renewal Manager Nolan Young, City Attorney Gene Parker,
Administrative Fellow Daniel Hunter, Administrative Secretary Carole Trautman

Others Present: Mid-Columbia Economic Development District (MCEDD) Loan Fund Manager
Eric Nerdin; City of The Dalles Business Development Director Gary Rains; Main Street
Director Matthew Klebes

PLEDGE OF ALLEGIANCE

Chair Grossman led the group in the Pledge of Allegiance.

APPROVAL OF AGENDA

Chair Grossman noted that Item IX, "Executive Session," would be stricken from the agenda.

APPROVAL OF MINUTES

It was moved by Nelson and seconded by Kramer to approve the April 21, 2015 minutes as submitted. Grossman, Kramer, Nelson and Miller voted in favor; Lincoln abstained; Weast, Willer and Dewey absent. The motion carried.

*Note: Weast joined the meeting at 5:31 PM.

PUBLIC COMMENT

None.

ACTION ITEM – Urban Renewal Property Rehabilitation Façade Improvement Grant
Application – Windermere Glenn Taylor Real Estate

MCEDD Loan Fund Manager Nerdin highlighted the staff report. Staff recommended that the Urban Renewal Advisory Committee (URAC) recommend approval to the Urban Renewal Agency Board of a \$6,626.00 Urban Renewal Property Rehabilitation Façade Improvement Grant to Windermere Glenn Taylor Real Estate for façade improvements and building renovation, as presented, on the building located at 122 E. 2nd Street, The Dalles, Oregon. He stated the application met all criteria and appeared to be a good use of Urban Renewal funds.

Nelson asked for an explanation on the scope of work on the building's façade improvement including the transom window work. Main Street Coordinator Klebes said the façade improvement would include the building's store fronts along both East Second Street and Court Street. He said the original building had transom windows on the front and side portion of the front of the building on the corner, not down the entire length of the building. The faux transom windows would be exterior only. On the interior, the building has a drop ceiling, and it would be cost prohibitive at this time to raise the ceiling for interior transoms. Klebes said it could be a potential project sometime in the future. The awning would remain the same, and tension cables would be added similar in appearance to the Commodore Building awnings. The blue plastic around the building would be removed.

Applicant Kim Salvesen Pauly, 504 Cascade Avenue, Hood River, Oregon, said the existing awning would remain, they were not planning on installing fabric awnings. Cables would be added. The new sign would display the business name and made out of a material that looks like metal that will be backlit.

Klebes stated that architects had established that the scope of work of the project would be fitting with the original intent of the building, and the grant application would receive a review by the Historic Landmarks Commission.

It was moved by Weast and seconded by Miller to recommend approval by the Urban Renewal Agency Board of a \$6,626.00 Urban Renewal Property Rehabilitation Façade Improvement Grant to Windermere-Glenn Taylor Real Estate as submitted. The motion carried unanimously; Willer and Dewey absent.

ONGOING URBAN RENEWAL PROJECT UPDATE

City of The Dalles Business Development Director Gary Rains presented an update on various business developments in the City.

Current potential projects in progress:

- Two vertical housing units
- Two breweries
- Craig Building – MCMC lease
- Market
- Business Incubator

Weast asked if the MCMC lease of the Craig Building would exempt the building from the tax base. Rains said it would exempt about half of the building. Miller asked if the incubator business building owned by MCMC would have retail in it. Rains said it was too early to tell and

was subject to change, but the building, at this time, would not house retail businesses. The businesses growing out of the incubator program would become taxable businesses.

Weast asked where the Craig Building employees would park. Urban Renewal Manager Young said the building was located in the Downtown Parking Exempt area, and MCMC won't be required to create new parking spaces. The City believed there was adequate parking, and if employees park in restricted retail areas, he said to make the City aware of the violations and they would act on it.

Rains said the good news about having the MCMC employees downtown was that their presence would create a need for other kinds of tax based retail businesses to come to the downtown area.

Sign Museum – Contractors, electricians, and PUD have been in the building to assess the various needs. The museum was also making plans to have some historical signs installed in the downtown area if possible.

Rains reported that he heard from three property investors who wished to invest in the downtown area. Some existing business owners were talking about expanding their businesses. He stated that the City was currently working on approximately 148,000 square feet of downtown space with potential businesses that involved at least a letter of intent, a proposal or a proposed lease. Another 20,000 s.f. could be added in the near future, Rains indicated.

Main Street Director Matthew Klebes reported that the Columbia Gorge Real Estate UR grant trellis work had begun, and there were two or three property/business owners progressing toward submitting façade improvement grant requests.

Administrative Fellow Daniel Hunter reported that the bronze casting for the Lewis and Clark Fountain was currently at the foundry and due to arrive around July 1. The fountain's unveiling was set for July 4.

Rapoza representative Michael Leash reported that they were working on the June 30, 2015 requirements for the DDA extension, and they were working with Hilton on the franchise application.

Urban Renewal Manager Nolan Young reported on the following UR projects:

- Thompson Pool – On task for a soft opening on June 13 and a grand opening on June 20.
- Civic – Still moving forward on design work. They have spent about half of their UR grant funds and are working on the development phases for the projects. They are also working on their fundraising.
- Columbia Gorge Real Estate Façade Improvement – They hope to complete the project within the next three weeks.

Steve Kramer requested discussion at the next meeting regarding the UR façade improvement program applicant grant match. He said there was some confusion on the level of financial involvement on the part of the applicants for their grant match. Young said the discussion would be included on the next meeting agenda, and staff would provide the UR background documentation regarding the applicants' match requirements.

FUTURE MEETING

To be determined.

ADJOURNMENT

Chair Grossman adjourned the meeting at 6:06 PM.

Respectfully submitted by Administrative Secretary Carole Trautman.

Gary Grossman, Chairman

The Dalles Urban Renewal Agency
Property Rehabilitation Grant and Loan Programs
-APPLICATION-

Application Date: 4/24/15

Application Number: _____

PROGRAM APPLYING TO

- Historic Design and Restoration Program
- Redevelopment of Unused & Underused Property Program
 - Loan Interest Subsidy Program
 - Demolition Loan Program
- Civic Improvements Grant Program
- Façade Improvement Grant Program

APPLICANT INFORMATION

Applicant Name: Windermere Glenn Taylor Real Estate

Contact Person: Kim Salvesen Pauly

Mailing Address: 122 E 2nd St.
The Dalles, OR 97058

Applicant is: Owner Leaser

Phone Number: 541-921-0406 Email: kimsalvesen@windermere.com

Federal Tax ID or Social Security Number: _____
(Loan subsidy only)

Bank of account and contact: Riverview Community Bank
Jan Kingston
(Loan subsidy only)

Name of Business: Same as Applicant

Business Mailing Address: Same as Applicant

The Dalles Urban Renewal Agency
Property Rehabilitation Grant and Loan Programs
-APPLICATION-

Name of Principle: Kim Salvesen

Site Address

122 E 2nd St.
The Dalles, OR 97058

Legal Description

1N13E 3 BD Tax Lot 4100

HISTORIC PROPERTY (STAFF USE) YES **NO** (If yes, requires HLC approval)

PROJECT INFORMATION

Building Age: 1966 Building Square Footage: 6600

Building Current Use: Office/Retail

Building Planned Use: Office/Retail

Project Description Outline:

This project will improve and restore the exterior of the building. It will restore several original historic features of the building such as the transom windows and awnings. It will also improve the facade of the building through the addition of lighting, signage, and other features.

The project will remove the existing blue panels above the awning. This will expose original wood which will be restored and repainted.

Tension cables will be added to the existing awning along the East and North faces. The cables will be 6' apart.

The project will also restore transom windows along the original portion of the East and North face of the building according to historic photos. The transom windows will be back lit until they can be fully restore through to the interior of the building during a potential future project.

The project will also scale down the large existing sign frame from 14x14 feet to 14x8 ft. A new Windermere sign will be installed on the scaled down sign frame along with lighting. Minor blade signs will also be installed along the North face of the building.

Finally, flower sconces will be installed on the vertical columns of the existing storefront system of Windermere.

Proposed time line for the project will be 2-3 weeks.

The Dalles Urban Renewal Agency
 Property Rehabilitation Grant and Loan Programs
 -APPLICATION-

EXPECTED PROJECT COSTS

| Cost Item/Source: | Est. Cost |
|---|--------------------|
| <u>Primary Metal Sign and Installation</u> | <u>\$ 1,000.00</u> |
| <u>Removal and Disposal of Existing Blue Panels</u> | <u>\$ 400.00</u> |
| <u>Scale Down of Existing Sign Backing</u> | <u>\$ 300.00</u> |
| <u>Construction/Installation of Transom Windows and Beams</u> | <u>\$ 4,116.00</u> |
| <u>Installation of Tension Cables</u> | <u>\$ 1,600.00</u> |
| <u>Painting of Wood Behind Blue Panels</u> | <u>\$ 350.00</u> |
| <u>Installation of Illuminating Lights</u> | <u>\$ 1773.00</u> |
| <u>Minor Blade Sign and Installation</u> | <u>\$ 400.00</u> |
| <u> </u> | <u>\$ _____</u> |
| Total Expected Cost | <u>\$ 9,939.00</u> |

Will there be an anticipated contractor's pre-payment for construction materials prior to the start of the project? YES NO If yes, list the estimated dollar amount: \$ _____
 (For Civic Improvement or Façade Improvement Grants only)

The Dalles Urban Renewal Agency
 Property Rehabilitation Grant and Loan Programs
 -APPLICATION-

PROPOSED SOURCES OF FUNDING (loans)

| <u>Source</u> | <u>Amount</u> | <u>Rate</u> | <u>Term</u> | <u>Match</u> |
|--------------------|--------------------|-------------|-------------|--------------|
| Urban Renewal Loan | \$ _____ | | | |
| Equity (applicant) | \$ <u>2,540.00</u> | | | |
| _____ Bank | \$ _____ | _____ % | _____ | |

PROPOSED SOURCES OF FUNDING (grants)

| | | | | |
|---------------------|--------------------|-----------------------------------|-------|--------------------------|
| Urban Renewal Grant | \$ <u>6,626.00</u> | | | |
| Private Loan | \$ _____ | _____ % | _____ | <input type="checkbox"/> |
| Other Source | \$ <u>773.00</u> | _____ % | _____ | <input type="checkbox"/> |
| Other Source | \$ _____ | _____ % | _____ | <input type="checkbox"/> |
| Other Source | \$ _____ | _____ % | _____ | <input type="checkbox"/> |
| Total | \$ <u>9,939.00</u> | (Must equal total expected costs) | | |

Facade Grant Matching Funds: Request \$20,000 or less (50% match) ; Over \$20,000 (100% match)

The Dalles Urban Renewal Agency
Property Rehabilitation Grant and Loan Programs
-APPLICATION-

Applicant hereby certifies that all information contained above and in exhibits attached hereto are true and complete to the best knowledge and belief of the applicant and are submitted for the purpose of allowing the full review by The Dalles Urban Renewal Agency and its agents for the purpose of obtaining the financial assistance requested in this application.

Applicant hereby consents to disclosure of information herein and the attachments as may be deemed necessary by MCEDD and its agents for such review and investigation.

I, [Signature] have read and understood the guidelines of The Dalles Urban Renewal Agency Property Rehabilitation Grant and Loan Programs and agree to abide by its conditions.

[Signature] 4/28/2015 | 12:52 PM PT
Date
Signature and Title if appropriate

Bill Matthew 4/28/2015 | 1:34 PM PT
Date
Signature and Title if appropriate

Signature and Title if appropriate Date

Signature and Title if appropriate Date

The Following Items Are Required Before A Loan Is Approved Or Grant Project Can Begin:

A. Loans and Grants

1. Certificate of approval from agency (if required).
2. Letter of approval from Historic Landmarks Commission (if required).
3. A summary of the project outlining the work to be done.
4. Complete plans and specifications.
5. Costs estimates or bids from a licensed contractor.
6. Evidence that building permits or any other required permits are in place.
7. Preliminary commitment of any other funds to be used in the project.

B. Loans Only

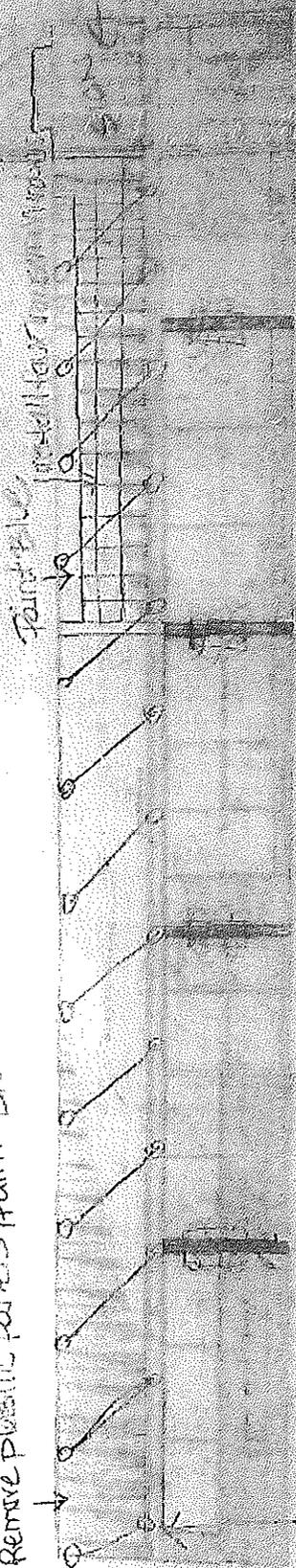
1. Amount of loan requested and proposed terms being requested.
2. Bank's loan application and any other information the bank requires, such as current financial statements, including balance sheets and income statements.

For Applicants Under The Civil Improvements Grant Program:

The grants will be awarded semi-annually on a competitive basis and based on the selection criteria in your narrative and attach it to this application form. The deadlines for applications are July 31 and January 31 of each year.

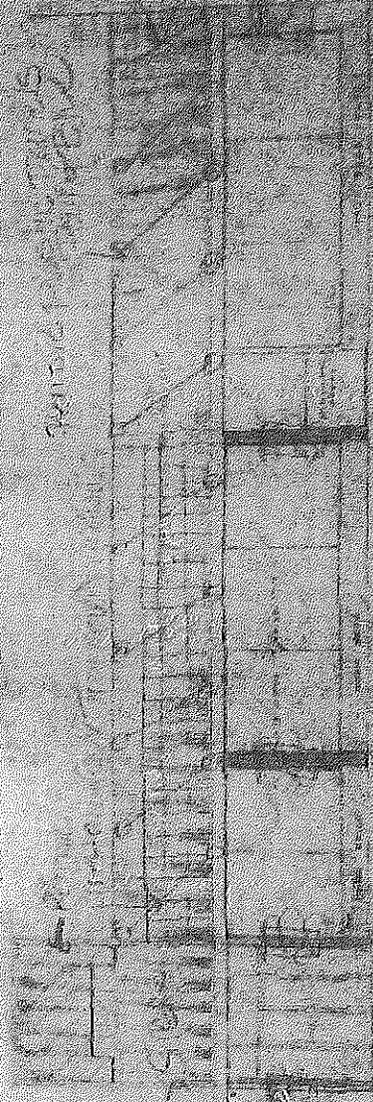
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