



CITY of THE DALLES

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M E M O R A N D U M

TO: Honorable Mayor and City Council

FROM: Nolan K. Young, City Manager *NKY*

DATE: May 30, 2013

ISSUE: Supplemental Information for ASR #13-040 Regarding Consideration of Placing a new Management Analyst/Assistant Legal Counsel Position in Range L of the Exempt Employee Pay Plan

Additional Information: On page 2 of the Agenda Staff Report under proposal we included the following sentence “the City currently has on the staff in the Administrative Fellow position an individual who is an Oregon State Bar Licensed Attorney and holds a Masters of Public Administration Degree, who would likely be appointed to this position by the City Manager.”

Since this report was written that individual has accepted a position with a law firm in Bend to do local government work. This does not change our recommendation, as it was based more on the value of the proposed restructuring vs. a specific individual. The higher level legal work and most of the prosecution would be handled by the City Attorney. This new position provided the City Attorney with an additional resource in order to take on this responsibility.

If the City Council approves this new position it is our intent to begin advertising on June 11, for this new position and a 4 month Administrative Intern to implement this proposed restructuring.

Correction: At the top of page 2 we talk about the current budget for Prosecutor salary; we identified it as \$3,900 per month. This was in error, the correct amount, after a 10% increase would be \$3,300 per month.