

AGENDA

CITY COUNCIL GOAL SETTING

**FEBRUARY 2, 2015
CITY HALL COUNCIL CHAMBER
313 COURT STREET, THE DALLES, OREGON**

12:00 p.m.

Meeting Conducted in a Handicap Accessible Room

1. CALL TO ORDER
2. COUNCIL GOALS
 - A. Review and Adjust 18 Month Work Plan
 - B. Prioritize Goals
3. PRIORITIZATION OF CITY PROJECTS FOR WASCO COUNTY COMMUNITY ENHANCEMENT PROJECT LIST
4. FISCAL YEAR 2015-16 PRE-BUDGET DISCUSSION
 - A. Discussion Regarding City Council Department Budget
 1. Fort Dalles Rodeo Funding Request
 2. Fort Dalles Fourth of July Funding Request
 - B. City Budget Review and Discussion
 1. Current Financial Condition of City - Report from City Manager
 2. Review of Budget Policies and Practices
 3. Questions and Comments by City Council
5. ADJOURNMENT

Prepared by/


Julie Krueger, MMC, City Clerk

CITY OF THE DALLES

"By working together, we will provide services that enhance the vitality of The Dalles"



MEMORANDUM

TO: Honorable Mayor and City Council
CC: Department Managers
FROM: Nolan K. Young, City Manager/Budget Officer
DATE: January 23, 2014
ISSUE: Goal Setting/Budget Discussion

Enclosed with this agenda memo is a number of items for our February 2, 2015 City Council goal setting and budget discussion meeting for fiscal year 2015-16.

To assist you in preparation for this meeting we have enclosed the following:

- I. Goal Setting: This year at the request of the Mayor and City Council, we have changed the process for establishing our goals. We first met in a work shop where we generally talked about priorities, goals and expectations of the City Council. City staff has taken that information and created a document that we are referring to as the 18 Month City Council Work Plan. The 18 months covered are January 2015 through June 30, 2016.

We have attached that document that first identifies the City's Mission Statement followed by six value statements that used to be referred to as goal statements. We have done away with the old objectives and replaced them with goal statements under each of the six value statements. We tried to make sure each goal statement included action words, was measurable and if appropriate has a timeline tied to that goal. We then worked together to develop a recommended priority.

At the Goal Setting Meeting, instead of reviewing the old goal objectives, the intent is to concentrate instead on making sure we have included everything that the Council desires as a goal. That would include looking at a list of items (attached) that were brought up, but not developed into goal statements. Council can remove, change or add new goal statements. After the Council has identified all the goals they want included in the work plan, we will work through a

prioritization process. We will be working with the Mayor to try to identify a process that will allow the Council to develop a consensus on the general priority of the goal statements.

II. Wasco County Community Enhancement Priorities: Each year we submit a prioritized list of the City's economic development projects for the Community Enhancement list and MCEDD's list of Economic Development projects. We have attached the list of projects being submitted with staff's take on the priority. We request the Council consider the project priorities after you have established your work plan goals.

III. Budget Preparation: For the budget preparation we have enclosed the following:

1. For the Council's discussion of their budget:
 - A. A detailed budget report showing status of line items as of December 31, 2014.
 - B. The budget preparation summary and detail sheets that reflect the past two years of actual, the current year budget, projected expenditures for current budget, and columns for fiscal year 2015-16 request.
 - C. We have also attached the request we received from the Fort Dalles Rodeo Association. We may also be receiving a request form the Fort Dalles Fourth of July committee.

2. For general budget discussion we've enclosed five documents:
 - A. Fiscal year 2015-16 Budget Schedule
 - B. Revenues vs. Expenditures by fund and department for the first six months of fiscal year 2014-15 (these were also sent to you in early January).
 - C. The Draft Capital Improvement Plans for General Fund Departments and Public Works Divisions.
 - D. The page from the adopted fiscal policies relating to the budget.
 - E. A list of practices that we have been following as we prepare the budget.

MINUTES

COUNCIL WORK SESSION
OF
JANUARY 14, 2015
12:00 P.M.

THE DALLES CITY HALL
313 COURT STREET
THE DALLES, OREGON

PRESIDING: Mayor Steve Lawrence

COUNCIL PRESENT: Dan Spatz, Tim McGlothlin, Linda Miller, Russ Brown, Taner Elliott

COUNCIL ABSENT: None

STAFF PRESENT: City Manager Nolan Young, City Attorney Gene Parker, City Clerk Julie Krueger

CALL TO ORDER

Mayor Lawrence called the meeting to order at 12:07 p.m.

DISCUSSION REGARDING VISION FOR THE CITY OF THE DALLES, LEADING TOWARD DEVELOPMENT OF 2015 CITY COUNCIL GOALS

Mayor Lawrence said the expectation for this meeting was brainstorming and encouraged the Council to share ideas.

Following is a list of the ideas shared:

Street Maintenance Program (consider a three year minimum of maintenance projects only)
Improve and modernize methods of communication
Consider using Urban Renewal for infrastructure purposes

MINUTES (Continued)
Council Work Session
January 14, 2015
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Economic Development
Education and training
Housing (vertical, attainable, Commodore)
Process for uses of General Fund revenues (franchise fees)
Infrastructure
Implement infill policies
Main Street Program
East side grocery store
Human Resources as a separate department
RV parks
Safety Program
Downtown Policy (empty buildings - offer incentives and disincentives)
Reduce the City's debt
Enhance green spaces
Sports as a business
Clarify roles for tourism
Clarify roles for special community events
Review Library services
Support youth activities and recreation
Renewable energy program
Bike hubs
Monitor and encourage resolution for Urban Growth Boundary issues
Enhance relations with the Tribes

The City Council requested a tour of the watershed, including the Dog River line.

Staff was directed to develop goals based on the list of ideas, to be presented for the annual goal setting meeting.

Staff was also asked to look at capping insurance premium payments for dependents, re-visit the Burn Ordinance and the Second Hand Dealers Ordinance.

MINUTES (Continued)
Council Work Session
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ADJOURNMENT

The meeting adjourned at 2:04 p.m.

Submitted by/
Julie Krueger, MMC
City Clerk

SIGNED:

Stephen E. Lawrence, Mayor

ATTEST:

Julie Krueger, MMC, City Clerk

CITY COUNCIL WORKPLAN
For next 18 months (2015-16)

City of The Dalles MISSION STATEMENT

“By working together, we will provide services that enhance the vitality of The Dalles”

Value Statements:

- A. Provide Citywide infrastructure to provide safe and well maintained streets and reliable utility systems for the citizens of The Dalles.
- B. Work and partner with governmental agencies and non-profits to improve coordination of services and open communication.
- C. Promote economic development opportunities which create and retain jobs and enhance community livability.
- D. Maintain a balanced budget that will provide for sustained City operations and capital improvements, while assuring an adequate contingency fund.
- E. Encourage civic responsibility and promote public safety through programs, plans and policies.
- F. Provide transparent and efficient administration of City government.

FY 2015-16 Prioritized Goals by Vision:

A. Infrastructure:

- 1. During the fiscal year 2015-16 budget process implement a 3-year moratorium on Street construction projects and focus resources on prevention maintenance projects (ie: patching, crack sealing, chip sealing).
- 2. Identify and support opportunities for increased federal and state transportation funding available to local governments.
- 3. Provide Council with a report on the status of the Dog River waterline replacement and the Crow Creek Dam increasing capacity proposals, process and timeline to complete; and then implement an approved plan.
- 4. Complete Phase I improvements of the Wastewater Master Plan.
- 5. Complete Watershed post fire rehabilitation project.

6. Consider developing and implementing a plan to improve the travel surface of Thompson Street.
7. Complete Transportation System Plan (TSP) update.
8. Update Bicycle Master Plan in coordination with Transportation System Plan update.
9. Pursue state or federal funding for West Sixth Street improvements, including widening of West Sixth Street from Hostetler Street to Snipes Street to allow for turn lane and future signalization at Hostetler.
10. Pursue resolution of stream temperature issues related to Wicks backwash water discharge.
11. Complete easement acquisition and design of Industrial Fire Flow Waterline Loop.

B. Work with partners:

1. Work with Scenic Area stakeholders on process to review community request for expansion of the Urban Growth Boundary.
2. Identify and pursue opportunities to assist the community with effort to enhance the K through community college education system and improve school facilities.
3. Move toward use of renewable energy technique for all city-owned properties: Begin with Library in fiscal year 2015-16.
4. Review current model for City's involvement in County Library Services District, including building ownership, for implementation in fiscal year 2016-17.
5. Support Library Foundation's fund raising efforts for Library expansion project.
6. Work with Regional Solutions Team and Mid-Columbia Economic Development District to support and promote an attainable housing program.
7. Establish an on-going relationship with the four tribes with area interest at Tribunal Council/City Council level.
8. Support Mid-Columbia Fire and Rescue efforts to improve community ISO rating.
9. Participate in efforts to continue YouthThink programs.
10. Support continuation of Regional Center of Innovation with focus on skilled workforce to meet community needs.

11. Consider implementation of a maintenance and operation plan for the Lewis and Clark Rock Fort site for potential transfer of ownership from County to City.
12. Support Senior Center elevator project.

C. Economic Development:

1. Review and reevaluate the First Street Urban Renewal treatment, and Washington Street Railroad Undercrossing project.
2. Ensure the plan to redevelop the Granada Block meets DDA requirements and proceed with redevelopment and associated parking structure, if needed, after Urban Renewal Board's final acceptance of the redevelopment plan.
3. Adopt and implement infill development standards and policies to encourage new residential development.
4. Develop, in partnership with Main Street, programs and activities to fill empty downtown store fronts and strengthen its economic vitality.
5. During the fiscal year 2015-16 budget process review the City and Chamber's partnership regarding tourism.
6. Complete engineering and architectural design and cost analysis for Civic Auditorium's Theatre renovation.
7. Work with the Chamber and Main Street program to maximize use of the Vertical Housing Zone, and other tools to develop upper levels of downtown buildings, including creation of housing opportunities.
8. Pursue local Bike Hubs as part of the Columbia Gorge Bike Trail.
9. Complete Lewis and Clark Fountain.
10. Pursue funding for Curation of the Community's Historic Assets.
11. Pursue public/private partnerships for redevelopment of the Elk's building.
12. Identify opportunities to support the Port's efforts to develop a Regional Wetland Permit.
13. Proceed with Airport improvement, including the possible golf course development.
14. Work with community partners to develop an RV Park in the community.

D. Balanced Budget:

1. During the fiscal year 2015-16 budget process revisit policies on how we fund the Street Division, including General Fund support.
2. During fiscal year 2015-16 budget process consider level and type of resources to make available to economic development with emphasis on manufacturing jobs and revitalization of the downtown, and then implement that plan.
3. Prepare a report for the Council on Human Resources and safety program options prior to the fiscal year 2016-17 budget process.
4. Develop and implement a plan to get our Workers Comp experience rating factor down to a .9.
5. Review City's current debt load and future plans for additional debt to determine if it is sustainable, including an analysis of whether there is a better approach, and whether the debt load can or should be reduced.
6. Evaluate the potential of acquiring and implementing an integrated software system, and implementing by end of 2016 if feasible.
7. Consider implementation of a method to track costs of City crew construction projects by 2015-16.

E. Civic Responsibility and Public Safety:

1. Develop guidelines and City's role to support, coordinate and promote community special events.
2. Revisit burn ordinance.

F. Transparent Efficient Government:

1. Modernize our communication tools including website and social media.
2. Publicize projects well in advance (i.e. 3rd Street project, Wastewater Phase I design/build).
3. Hold quarterly town hall meeting to provide information to the public about what we are doing.

Potential Goals not Recommended for Council's 18 Month Work Plan

The following items were discussed as potential goals or priorities at the Council work session as potential goals. Staff is recommending that they either be postponed to a Tier II list to be accomplished as time, opportunities and resources allow, or looked at as a long term goal.

- Review with Parks & Recreation District and Planning Commission the community's green space and recreational facilities and look at opportunities, through partnerships, to enhance and increase those facilities.
- Amend Urban Renewal plan to allow funds to be used for infrastructure projects (was reviewed within the last eighteen months and not recommended by the Urban Renewal Advisory Committee at that time).
- Consider participation in HEAL Cities Campaign (Healthy Eating Active Living) through the League of Oregon Cities.
- Help expand indoor farmers market with Gorge Grown Food Network and the Civic Auditorium.
- Address childhood obesity in the community.
- Encourage youth activities and recreational programs.
- Pursue "sports as a business" opportunities.
- Pursue high end housing opportunities in the downtown.
- Pursue an east side or downtown grocery store.
- Incentive based employee safety program.

2015 Wasco County Community Enhancement Priorities

1. Washington Street/Downtown Riverfront Undercrossing
2. Downtown Parking
3. Downtown Incubator Center
4. Curation of The Dalles Community's Historic Assets
5. Children's Library Addition (Library Foundation)
6. Civic Auditorium Theatre Restoration (Civic Auditorium Foundation)
7. Elks Building
8. Industrial Park Water Flow Upgrade
9. West Sixth Street Widening and Traffic Systems
10. Lewis & Clark Rock Fort Improvements
11. Waldron Drug (Gitchell) Stabilization (TA)
12. Mill Creek Greenway (TA)
13. Downtown Streetscape Phase III (3rd and 4th Streets) (TA)

FUND 001 GENERAL FUND		DEPT/DIV 0100 CITY COUNCIL/										
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
41		GENERAL GOVERNMENT										
410		ADMINISTRATION										
	01	PERSONNEL SERVICE										
	29	00 OTHER EMPLOYEE BENEFITS	0	.00	0	0	.00	0	.00	0	.00	0
	01	** PERSONNEL SERVICE	0	.00	0	0	.00	0	.00	0	.00	0
	02	MATERIALS & SERVICES										
	31	10 CONTRACTUAL SERVICES	8345	1740.60	21	50070	33434.55	67	.00	100150	66715.45	33
		60 LABOR NEGOTIATIONS	416	.00	0	2496	.00	0	.00	5000	5000.00	0
	32	10 AUDITING SERVICES	2802	.00	0	16812	24625.00	147	.00	33625	9000.00	73
	39	00 OTHER CONTRACTUAL SVCS	166	.00	0	996	.00	0	.00	2000	2000.00	0
	38	10 TRAVEL, FOOD & LODGING	1583	536.18	34	9498	7366.74	78	.00	19000	11633.26	39
		50 TRAINING AND CONFERENCES	83	.00	0	498	615.00	124	.00	1000	385.00	62
		60 WORKSHOPS	41	.00	0	246	.00	0	.00	500	500.00	0
		70 MEMBERSHIPS/DUES/SUBSCRIP	2500	.00	0	15000	29879.42	199	.00	30010	130.58	100
	60	10 OFFICE SUPPLIES	41	.00	0	246	142.47	58	.00	500	357.53	29
	69	50 MISCELLANEOUS EXPENSES	416	.00	0	2496	604.34	24	.00	5000	4395.66	12
		80 ASSETS <#5000	0	.00	0	0	.00	0	.00	0	.00	0
	02	** MATERIALS & SERVICES	16393	2276.78	14	98358	96667.52	98	.00	196785	100117.48	49
	03	CAPITAL OUTLAY										
	74	50 COMPUTER EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	03	** CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0	.00	0
410	**	** ADMINISTRATION	16393	2276.78	14	98358	96667.52	98	.00	196785	100117.48	49
41	**	** GENERAL GOVERNMENT	16393	2276.78	14	98358	96667.52	98	.00	196785	100117.48	49
DIV	0100	TOTAL *****	16393	2276.78	14	98358	96667.52	98	.00	196785	100117.48	49
DEPT	01	TOTAL *****	16393	2276.78	14	98358	96667.52	98	.00	196785	100117.48	49
		CITY COUNCIL	16393	2276.78	14	98358	96667.52	98	.00	196785	100117.48	49

**City of The Dalles, Oregon
Fiscal Year Proposed 2014-2015 Budget with Projected Year End for 2013-2014**

FY14/15 Budget	Account Number	Account Description	FY15/16 Proposed Budget	FY14/15 Projected Used	FY14-15 Remaining
	CITY COUNCIL				
-	001-0100-410.29-00	OTHER EMPLOYEE BENEFITS	-	-	-
-	TOTAL PERSONNEL SERVICES		-	-	-
100,150	001-0100-410.31-10	CONTRACTUAL SERVICES	100,150	100,150	-
5,000	001-0100-410.31-60	LABOR NEGOTIATIONS	15,000	1,000	4,000
33,625	001-0100-410.32-10	AUDITING SERVICES	34,460	33,625	-
2,000	001-0100-410.39-00	OTHER CONTRACTUAL SVCS	2,000	-	2,000
19,000	001-0100-410.58-10	TRAVEL, FOOD & LODGING	19,000	17,000	2,000
1,000	001-0100-410.58-50	TRAINING AND CONFERENCES	1,000	1,000	-
500	001-0100-410.58-60	WORKSHOPS	500	250	250
30,010	001-0100-410.58-70	MEMBERSHIPS/DUES/SUBSCRIP	31,000	29,880	130
500	001-0100-410.60-10	OFFICE SUPPLIES	500	300	200
5,000	001-0100-410.69-50	MISCELLANEOUS EXPENSES	5,000	4,500	500
-	001-0100-410.69-80	ASSETS < \$5000			-
196,785	TOTAL MATERIALS & SERVICES		208,610	187,705	9,080
196,785	TOTAL CITY COUNCIL DEPARTMENT		208,610	187,705	9,080

GENERAL FUND - CITY COUNCIL DEPT 0100

BUDGET WORKSHEETS FY 15/16

001-0100-410.29-00	Other Employee Benefits	2
001-0100-410.31-10	Contractual Services.....	3
001-0100-410.31-60	Labor Negotiations.....	4
001-0100-410.32-10	Auditing Services	5
001-0100-410.39-00	Other Contractual Services.....	6
001-0100-410.58-10	Travel, Food & Lodging.....	7
001-0100-410.58-50	Training & Conferences	8
001-0100-410.58-60	Workshops.....	9
001-0100-410.58-70	Memberships / Dues / Subscriptions.....	10
001-0100-410.60-10	Office Supplies	11
001-0100-410.69-50	Miscellaneous Expenses.....	12
001-0100-410.69-80	Assets < \$5,000	13

GENERAL FUND - CITY COUNCIL DEPT 0100

BUDGET WORKSHEETS FY 15/16

Account Number	Account Title
001-0100-410.29-00	Other Employee Benefits
FY 2012-2013 Actual	: 0
FY 2013-2014 Actual	: 0
FY 2014-2015 Budget	: 0
FY 2014-2015 Projected	: 0
FY 2015-2016 Proposed	: 0

Justification:

No payment remaining
Last insurance payment in 2011-12

GENERAL FUND - CITY COUNCIL DEPT 0100

BUDGET WORKSHEETS FY 15/16

Account Number Account Title
001-0100-410.31-10 Contractual Services

FY 2012-2013 Actual : 97,772
 FY 2013-2014 Actual : 118,765
 FY 2014-2015 Budget : 100,150
 FY 2014-2015 Projected : 100,150
FY 2015-2016 Proposed : 0

Justification: The Council’s Contractual Services line item is for programs in which the City is involved with other community partners. Following is the last two years of budget history and proposed budget detail for this line item.

City Council Contractual Services				
Service	Partner	FY 2013-14	FY 2014-15	FY 2015-16
		Budget	Budget	Proposed
Ft. Dalles Museum	Wasco County	15,000	15,000	15,000
LINK	MC Council of Gov Transportation	10,000	10,000	10,000
Sister City Program	Local Non-Profit Association	2,500	1,500	1,500
War Memorial	Veteran & Civic Organizations	2,000	2,000	2,000
Six Rivers Mediation Svc	Six Rivers Mediation Svc	4,000	4,000	4,000
Substance Abuse Prevention Fund	YouthThink	13,000	13,000	13,000
Juvenile Work Crew	Wasco County	13,650	13,650	13,650
Main Street Manager	Main Street Program	25,000	25,000	25,000
Senior Support	The Dalles Senior Center	5,000	5,000	5,000
Cemetery Maintenance	Wasco County Historic Society	2,000	2,000	2,000
Wasco County EOC	Wasco County/Mid-Columbia F&R	9,000	9,000	9,000
Fort Dalles Fourth Celebration	Veteran & Civic Organizations	20,000	-	
Discovery Center PW Debt	Wasco County	25,000	-	
		-	-	
		-	-	
		-		
	Total:	146,150	100,150	100,150

\$30,000 Main Street Mgr funds unused in 12/13 as no EID formed.

GENERAL FUND - CITY COUNCIL DEPT 0100

BUDGET WORKSHEETS FY 15/16

Account Number	Account Title
001-0100-410.31-60	Labor Negotiations

FY 2012-2013 Actual : 5,279

FY 2013-2014 Actual : 11,657

FY 2014-2015 Budget : 5,000

FY 2014-2015 Projected : 1,000

FY 2015-2016 Proposed : 15,000

Justification:

The City has two Collective Bargaining Agreements;

- 1) Police Association: Expires June 30, 2016
- 2) SEIU=Representing Public Works and general employees: Expires June 30, 2017

Funds budgeted in FY 2014-15 are for legal assistance in administrating the two contracts.

Proposed funds for FY 2015-16 budgets are for Police Contract negotiations.

GENERAL FUND - CITY COUNCIL DEPT 0100

BUDGET WORKSHEETS FY 15/16

Account Number	Account Title
001-0100-410.32-10	Auditing Services
FY 2012-2013 Actual	: 31,765
FY 2013-2014 Actual	: 34,700
FY 2014-2015 Budget	: 33,625
FY 2014-2015 Projected	: 33,625
FY 2015-2016 Proposed	: 34,460

Justification:

The two year contract with Merina & Company, LLP is as follows:

FY 14-15	\$27,825
FY 15-16	\$28,660 (approximately 3% increase)

Single Audit – add \$5,450 each year if needed

Filing the audit with the Secretary of State – add \$350

GENERAL FUND - CITY COUNCIL DEPT 0100

BUDGET WORKSHEETS FY 15/16

Account Number	Account Title
001-0100-410.39-00	Other Contractual Services
FY 2012-2013 Actual	: 0
FY 2013-2014 Actual	: 0
FY 2014-2015 Budget	: 2,000
FY 2014-2015 Projected	: 0
FY 2015-2016 Proposed	: 2,000

Justification:

Special Services the Council may desire to retain. No need currently identified

GENERAL FUND - CITY COUNCIL DEPT 0100

BUDGET WORKSHEETS FY 15/16

Account Number	Account Title
001-0100-410.58-10	Travel, Food & Lodging

FY 2012-2013 Actual	:	15,067
FY 2013-2014 Actual	:	16,050
FY 2014-2015 Budget	:	19,000
FY 2014-2015 Projected	:	17,000
FY 2015-2016 Proposed	:	19,000

Justification:

For Council attendance at annual League of Oregon Cities (LOC) convention and other official meetings (\$3,500). We have \$12,000 for the City's representatives on Community Outreach Team (includes City Manager) on official trips to Washington, D.C. to lobby and \$1,500 for Sister City trips to Japan, and \$6,000 for City Council Meals and functions.

GENERAL FUND - CITY COUNCIL DEPT 0100

BUDGET WORKSHEETS FY 15/16

Account Number	Account Title
001-0100-410.58-50	Training & Conferences

FY 2012-2013 Actual : 685

FY 2013-2014 Actual : 180

FY 2014-2015 Budget : 1,000

FY 2014-2015 Projected : 1,000

FY 2015-2016 Proposed : 1,000

Justification:

LOC and other meetings.

GENERAL FUND - CITY COUNCIL DEPT 0100

BUDGET WORKSHEETS FY 15/16

Account Number	Account Title
001-0100-410.58-60	Workshops
FY 2012-2013 Actual	: 0
FY 2013-2014 Actual	: 0
FY 2014-2015 Budget	: 500
FY 2014-2015 Projected	: 250
FY 2015-2016 Proposed	: 500

Justification:

Special Workshops

GENERAL FUND - CITY COUNCIL DEPT 0100

BUDGET WORKSHEETS FY 15/16

Account Number Account Title
001-0100-410.58-70 Memberships / Dues / Subscriptions

FY 2012-2013 Actual : 28,821
 FY 2013-2014 Actual : 29,438
 FY 2014-2015 Budget : 30,010
 FY 2014-2015 Projected : 29,880
FY 2015-2016 Proposed : 31,000

Justification:

Organization	FY 2012-13	FY 2013-14	FY 2014-15
LOC	9,500	9,602	9700
MCEDD	5,122	5,635	6000
MCCOG	13,620	13,620	13620
Oregon Mayor's Association	120	122	130
Chamber of Commerce	440	460	460
Other Misc.	0	0	100
TOTAL	28,802	29,439	30,010

GENERAL FUND - CITY COUNCIL DEPT 0100

BUDGET WORKSHEETS FY 15/16

Account Number	Account Title
001-0100-410.60-10	Office Supplies

FY 2012-2013 Actual : 665

FY 2013-2014 Actual : 175

FY 2014-2015 Budget : 500

FY 2014-2015 Projected : 300

FY 2015-2016 Proposed : 500

Justification:

Most items are covered by the City Manager's office or City Clerk's office.
This is for special items.

GENERAL FUND - CITY COUNCIL DEPT 0100

BUDGET WORKSHEETS FY 15/16

Account Number	Account Title
001-0100-410.69-50	Miscellaneous Expenses

FY 2012-2013 Actual : 5,873

FY 2013-2014 Actual : 3,104

FY 2014-2015 Budget : 5,000

FY 2014-2015 Projected : 4,500

FY 2015-2016 Proposed : 5,000

Justification:

FY 2015-16

\$2,000 for Federal lobbying books and shipping

\$2,500 for Dignitary Gifts

\$500 Miscellaneous

Total \$5,000

GENERAL FUND - CITY COUNCIL DEPT 0100

BUDGET WORKSHEETS FY 15/16

Account Number	Account Title
001-0100-410.69-80	Assets < \$5,000

FY 2012-2013 Actual : 0

FY 2013-2014 Actual : 2,496

FY 2014-2015 Budget : 0

FY 2014-2015 Projected : 0

FY 2015-2016 Proposed : 0

Justification:

FY 2013-14 – Supplemental Budget for Council iPads

City Council Contractual Services

Service	Partner	FY 2013-14	FY 2014-15	FY 2015-16
		Budget	Budget	Proposed
Ft. Dalles Museum	Wasco County	15,000	15,000	
LINK	MC Council of Gov Transportation	10,000	10,000	
Sister City Program	Local Non-Profit Association	2,500	1,500	
War Memorial	Veteran & Civic Organizations	2,000	2,000	
Six Rivers Mediation Svc	Six Rivers Mediation Svc	4,000	4,000	
Substance Abuse Prevention Fund	YouthThink	13,000	13,000	
Juvenile Work Crew	Wasco County	13,650	13,650	
Main Street Manager	Main Street Program	25,000	25,000	
Senior Support	The Dalles Senior Center	5,000	5,000	
Cemetery Maintenance	Wasco County Historic Society	2,000	2,000	
Wasco County EOC	Wasco County/Mid-Columbia F&R	9,000	9,000	
Fort Dalles Fourth Celebration	Veteran & Civic Organizations	20,000	-	
Discovery Center PW Debt	Wasco County	25,000	-	
Fort Dalles Rodeo 50th	Fort Dalles Rodeo	-	-	
		-	-	
		-		
	Total:	146,150	100,150	-



FORT DALLES RODEO ASSOCIATION

P.O. Box 874
THE DALLES, OREGON 97058



October 14, 2014

The Dalles City Council

313 Court St.

The Dalles, Or 97058

Re: Agenda item – October 27th, 2014

The Fort Dalles Rodeo Association is pleased to announce that we will be celebrating our 50th anniversary for the 2015 event on July 16, 17, and 18. The annual rodeo has been put on for the City all these years thanks to the help of many local volunteers and with the help of our loyal sponsors. For next year's event we are anticipating a larger crowd with a reunion/celebration type of marketing plan, with past royalty, past contestants, contract personnel, and anyone who has been a part of this long standing tradition.

In order to provide a higher level of spectator appeal we are looking at hiring more expensive specialty acts, expanding our marketing efforts, and tying in with features such as being named one of Oregon's top western towns by True West Magazine again. We are pleased that The Dalles Area Chamber of Commerce Board of Directors has chosen to help promote our event by having the Cherry Festival theme be "Cherry Round-Up!"

As a board we would like to request additional funding from the City to help us accomplish these goals next year. This is the first time that the association has made such a request. We are aware that requests are reviewed at your January budget planning retreat meeting. Our initial thoughts were a request of \$10,000.00 which would cover the additional expenses of the items noted earlier. We would be happy to review the request with you further, and are flexible with whatever options the City may be able to provide. On behalf of our board we wish to thank you for your consideration.

Sincerely,

Damon R. Hulit, President

Fort Dalles Rodeo Association

Damon R. Hulit
President

FORT DALLES RODEO ASSOCIATION

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City of The Dalles
Budget Process for 2015-2016 Fiscal Year
Budget Schedule
as of January 23, 2014

Activity	Date
Budget Proposal Worksheets to Departments	January 1, 2015
Draft 5-year CIP submitted to City Manager	January 15, 2015
Budget preparation by individual departments	January 1 through February 16, 2015
Budget discussions at City Council Goal Setting	February 02, 2015
Budget Workshop with Committee – Review polices & goals (includes orientation of new members)	TBD
Departmental budgets due in Finance Department (Copy to City Manager required)	February 17, 2015
Finance Director prep spreadsheets of Department Budgets	February 17 through March 9, 2015
First draft of balanced City budget to City Manager	March 10, 2015
City Manager review & discussion with Department Managers	March 10 through March 27, 2015
Budget Narratives due in Finance Department	March 30, 2015
City Manager’s Proposed Budget to Finance Director	March 30, 2015
Finance Director/City Manager Finance Review	March 31 through April 10, 2015
Publish First Notice of Budget Committee Meeting (not more than 30 days prior to the meeting – documents available to public same day as planned distribution to Cmte)	April 12, 2015 (Sunday – submit by Wed)
Post on website Second Notice of Budget Committee Meeting (same notice as published posted on City Website continually until after Budget Meetings are over)	April 13, 2015 (Monday after Published)
Budget Summary to City Manager (expenses categories)	April 10, 2015
Finance Department prepare Budget Books	April 13 through April 20, 2015
Distribute Budget Draft to Budget Committee	April 21, 2015
Budget Committee meetings	May 4 through May 8, 2015
Final Approved budget to Finance Department	May 8, 2015
Final Budget complete for publishing (LB-1 & UR-1)	May 13, 2015
Publish notice of Budget Hearing & LB Forms (not less than 5 or more than 30 days prior to hearing)	May 17, 2015 (Sunday – submit by Wed)
Budget Hearing at regular City Council meeting	June 8, 2015
Budget Adoption at regular City Council meeting	June 8 or June 22, 2015
Deliver required budget & LB 50 documents to County	July 15, 2015

NOTE: Urban Renewal will follow this same schedule with the meetings and hearings following the City Council meetings on the same evenings.

CITY OF THE DALLES

Financial Information

As of

DECEMBER 31, 2014

ATTACHED:

Bank Balances less outstanding checks

Year to Date Revenues less Expenditures by Fund and Category

By Fund and Department in the General Fund

Revenues show Beginning Balances estimates

Total Revenues less Expenditures (grey line) = Fund Balance

City Council Department – Contractual Services

REVENUES LESS EXPENSES
as of DECEMBER 31, 2014

FUND	DESCRIPTION	Y.T.D.	BUDGET	% USED	BALANCE
REVENUES					
	BEGINNING BALANCE	1,800,815.28	1,612,231	111.70%	(188,584)
	NEW REVENUES	4,157,602.99	6,678,147	62.26%	2,520,544
001	TOTAL GENERAL FUND	5,958,418.27	8,290,378	71.87%	2,331,959.73
EXPENSES					
001	CITY COUNCIL	96,667.52	196,785	49.12%	100,117.48
	CITY CLERK	67,751.29	141,160	48.00%	73,408.71
	CITY MANAGER	143,812.77	302,803	47.49%	158,990.23
	ECONOMIC DEVELOPMENT	60,427.94	124,054	48.71%	63,626.06
	LEGAL	128,825.06	267,255	48.20%	138,429.94
	JUDICIAL	97,646.19	237,107	41.18%	139,460.81
	FINANCE	158,298.52	345,644	45.80%	187,345.48
	UTILITY BILLING	80,899.14	180,029	44.94%	99,129.86
	PERSONNEL	2,315.59	9,100	25.45%	6,784.41
	PLANNING	227,278.28	497,906	45.65%	270,627.72
	POLICE	1,679,894.74	3,428,760	48.99%	1,748,865.26
	TECHNOLOGY	114,488.21	232,678	49.20%	118,189.79
	CITY HALL	195,973.94	297,869	65.79%	101,895.06
	TRANSPORTATION CENTER	560.40	1,353	41.42%	792.60
	CODES ENFORCEMENT	44,196.01	86,957	50.83%	42,760.99
	ANIMAL CONTROL	33,034.88	90,013	36.70%	56,978.12
	INTERFUND TRANSFERS & CHGS FOR SVCS	299,509.50	486,530	61.56%	187,020.50
	TOTAL OPERATING EXPENSES	3,431,579.98	6,926,003	49.55%	3,494,423.02
	CONTINGENCY	-	590,492	0.00%	590,492.00
	UNAPPROPRIATED ENDING BALANCE	-	773,883	0.00%	773,883.00
001	TOTAL GENERAL FUND	3,431,579.98	8,290,378	41.39%	4,858,798.02
		2,526,838.29	TOTAL REVENUES LESS EXPENSES		
REVENUES					
	BEGINNING BALANCE	1,068,991.78	1,002,835	106.60%	(66,156.78)
	NEW REVENUES	286,138.32	1,104,926	25.90%	818,787.68
004	TOTAL LIBRARY FUND	1,355,130.10	2,107,761	64.29%	752,630.90
EXPENSES					
004	PERSONNEL EXPENSE	290,881.11	652,433	44.58%	361,551.89
	MATERIALS & SERVICES	154,171.02	321,466	47.96%	167,294.98
	CAPITAL OUTLAY	-	10,000	0.00%	10,000.00
	INTERFUND TRANSFERS	22,387.22	39,179	0.00%	16,791.78
	TOTAL OPERATING EXPENSES	467,439.35	1,023,078	45.69%	555,639
	CONTINGENCY	-	102,301	0.00%	102,301.00
	UNAPPROPRIATED ENDING BAL	-	982,382	0.00%	982,382.00
004	TOTAL LIBRARY FUND	467,439.35	2,107,761	22.18%	1,640,321.65
		887,690.75	TOTAL REVENUES LESS EXPENSES		

* Beginning Balances have been audited

* Unexpended Balances do NOT reflect encumbrances

REVENUES LESS EXPENSES
as of DECEMBER 31, 2014

FUND	DESCRIPTION	Y.T.D.	BUDGET	% USED	BALANCE
REVENUES					
	BEGINNING BALANCE	438,925.96	327,642	133.97%	(111,283.96)
	NEW REVENUES	758,290.91	1,683,773	45.04%	925,482.09
005	TOTAL STREET FUND	1,197,216.87	2,011,415	59.52%	814,198.13
EXPENSES					
005	PERSONNEL EXPENSE	327,913.65	718,653	45.63%	390,739.35
	MATERIALS & SERVICES	213,929.83	605,297	35.34%	391,367.17
	CAPITAL OUTLAYS	44,610.03	249,213	17.90%	204,602.97
	INTERFUND TRANSFERS	217,787.28	428,897	50.78%	211,109.72
	TOTAL OPERATING EXPENSES	804,240.79	2,002,060	40.17%	1,197,819.21
	CONTINGENCY	-	9,355	0.00%	9,355.00
005	TOTAL STREET FUND	804,240.79	2,011,415	39.98%	1,207,174.21
		392,976.08	TOTAL REVENUES LESS EXPENSES		
REVENUES					
	BEGINNING BALANCE	192,904.24	197,505	97.67%	4,600.76
	NEW REVENUES	206,117.00	308,768	66.75%	102,651.00
009	TOTAL PW RESERVE FUND	399,021.24	506,273	78.82%	107,251.76
EXPENSES					
009	CAPITAL OUTLAY	274,737.15	506,273	54.27%	231,535.85
	TOTAL OPERATING EXPENSES	274,737.15	506,273.00	54.27%	231,535.85
	CONTINGENCY	-	-	0.00%	-
009	TOTAL PW RESERVE FUND	274,737.15	506,273	54.27%	231,535.85
		124,284.09	TOTAL REVENUES LESS EXPENSES		
REVENUES					
	BEGINNING BALANCE	54,218.73	44,284	122.43%	(9,934.73)
	NEW REVENUES	14,442.80	14,480	99.74%	37.20
010	TOTAL UNEMPLOYMENT FUND	68,661.53	58,764	116.84%	(9,897.53)
EXPENSES					
010	PERSONNEL EXPENSE	871.16	58,764	1.48%	57,892.84
010	TOTAL UNEMPLOYMENT FUND	871.16	58,764	1.48%	57,892.84
		67,790.37	TOTAL REVENUES LESS EXPENSES		
REVENUES					
	BEGINNING BALANCE	12,915.36	12,608	102.44%	(307.36)
	NEW REVENUES	31.45	2,025	1.55%	1,993.55
011	TOTAL COMM. BENEV. FUND	12,946.81	14,633	88.48%	1,686.19
EXPENSES					
011	MATERIALS & SERVICES	248.22	14,633	1.70%	14,384.78
	CAPITAL OUTLAYS	-	-	0.00%	-
011	TOTAL COMM BENEVOLENCE FUND	248.22	14,633	1.70%	14,384.78
		12,698.59	TOTAL REVENUES LESS EXPENSES		
REVENUES					
	BEGINNING BALANCE	1,009,818.25	986,179	102.40%	(23,639.25)
	NEW REVENUES	97,217.59	512,159	18.98%	414,941.41
013	TOTAL STR/BRDG RPLCMNT FUND	1,107,035.84	1,498,338	73.88%	391,302.16
EXPENSES					
013	CAPITAL OUTLAYS	75.40	1,418,338	0.01%	1,418,262.60
	INTERFUND TRANSFERS	43,636.38	80,000	0.00%	36,363.62
	TOTAL OPERATING EXPENSES	43,711.78	1,498,338	2.92%	1,454,626.22
	CONTINGENCY	-	-	0.00%	-
013	TOTAL STR/BRDG RPLCMNT FUND	43,711.78	1,498,338	2.92%	1,454,626.22
		1,063,324.06	TOTAL REVENUES LESS EXPENSES		

REVENUES LESS EXPENSES
as of DECEMBER 31, 2014

FUND	DESCRIPTION	Y.T.D.	BUDGET	% USED	BALANCE
REVENUES					
	BEGINNING BALANCE	3,445,746.71	3,398,514	101.39%	(47,232.71)
	NEW REVENUES	335,733.33	9,809,196	3.42%	9,473,462.67
018	TOTAL SPCL GRANTS FUND	3,781,480.04	13,207,710	28.63%	9,426,229.96
EXPENSES					
018	2500 CDBG				
	MATERIALS & SERVICES	161,438.00	200,000	80.72%	38,562.00
	2630 Transportation System Plan (TSP)				
	MATERIALS & SERVICES	-	240,000	0.00%	240,000.00
	2700 SHPO/CERT LOC Gvt				
	MATERIALS & SERVICES	-	-	0.00%	-
	2900 Tunnel Project				
	CAPITAL OUTLAYS	2,496.36	7,140,000	0.03%	7,137,503.64
	3000 Marine Terminal Project				
	CAPITAL OUTLAYS	-	-	0.00%	-
	3100 East Gateway Project				
	MATERIALS & SERVICES	-	-	0.00%	-
	CAPITAL OUTLAYS	-	-	0.00%	-
	3200 Thompson Park Skatepark Project				
	CAPITAL OUTLAYS	-	-	0.00%	-
	3300 The Dalles Dam Tour Project				
	CAPITAL OUTLAYS	179.48	6,940	2.59%	6,760.52
	3710 Granada Block Project				
	CAPITAL OUTLAYS	5,791.45	570,000	1.02%	564,208.55
	3725 Parking Structure Construction				
	CAPITAL OUTLAYS	-	5,000,000	0.00%	5,000,000.00
	3800 Four Mill Project				
	CAPITAL OUTLAYS	9,065.15	-	0	(9,065.15)
	3900 3rd St. Street Scape Project				
	CAPITAL OUTLAYS	-	-	0.00%	-
	4700 Downtown WiFi Project				
	CAPITAL OUTLAYS	20,864.47	-	#DIV/0!	(20,864.47)
	9500 Other Uses				
	INTERFUND TRANSFERS	27,692.76	50,770	54.55%	23,077.24
	TOTAL OPERATING EXPENSES	227,527.67	13,207,710	1.72%	12,980,182.33
	CONTINGENCY	-	-	0.00%	-
018	TOTAL SPCL GRANTS FUND	227,527.67	13,207,710	1.72%	12,980,182.33
		3,553,952.37	TOTAL REVENUES LESS EXPENSES		
REVENUES					
	BEGINNING BALANCE	(2,165.77)	13,588	0.00%	15,753.77
	NEW REVENUES	85,126.22	218,314	38.99%	133,187.78
021	TOTAL ST OFFICE BLDG FUND	82,960.45	231,902	35.77%	148,941.55
EXPENSES					
021	PERSONNEL EXPENSE	29,220.99	57,914	50.46%	28,693.01
	MATERIALS & SERVICES	52,096.37	125,685	41.45%	73,588.63
	CAPITAL OUTLAY	-	27,000	0.00%	27,000.00
	TOTAL OPERATING EXPENSES	81,317.36	210,599	38.61%	102,281.64
	CONTINGENCY	-	21,303	0.00%	21,303.00
021	TOTAL STATE OFFICE BLDG FUND	81,317.36	231,902	35.07%	150,584.64
		1,643.09	TOTAL REVENUES LESS EXPENSES		

REVENUES LESS EXPENSES
as of DECEMBER 31, 2014

FUND	DESCRIPTION	Y.T.D.	BUDGET	% USED	BALANCE
REVENUES					
	BEGINNING BALANCE	491,319.06	442,608	111.01%	(48,711.06)
	NEW REVENUES	42,023.59	112,945	37.21%	70,921.41
036	TOTAL SPCL ASSESSMENT FUND	533,342.65	555,553	96.00%	22,210.35
EXPENSES					
036	MATERIALS & SERVICES	1,759.44	56,200	3.13%	54,440.56
	CAPITAL OUTLAYS	-	385,006	0.00%	385,006.00
	INTERFUND TRANSFERS	109,801.54	114,347	96.02%	4,545.46
	TOTAL OPERATING EXPENSES	111,560.98	555,553	20.08%	443,992.02
036	TOTAL SPCL ASSESSMENTS FUND	111,560.98	555,553	20.08%	443,992.02
		421,781.67	TOTAL REVENUES LESS EXPENSES		

REVENUES					
	BEGINNING BALANCE	276,843.87	329,388	84.05%	52,544.13
	NEW REVENUES	3,640.81	106,712	3.41%	103,071.19
037	TOTAL CAPITAL PROJECTS FUND	280,484.68	436,100	64.32%	155,615.32
EXPENSES					
037	3700 - MATERIALS & SERVICES	600.00	5,000	0.00%	5,000.00
	3700 - CITY HALL BUILDINGS	-	354,950	0.00%	354,950.00
	3750 - DEBT SERVICE -TUNNEL PROJ	-	-	#DIV/0!	-
	3775 - PORT LOAN / AIRPORT WELL	-	15,150	0.00%	15,150.00
	4400 - EAST PORT LID	-	-	0.00%	-
	4410 - THOMPSON / 19TH ST LID	-	-	0.00%	-
	INTERFUND TRANSFERS	36,000.00	61,000	59.02%	25,000.00
	TOTAL OPERATING EXPENSES	36,600.00	436,100	8.39%	400,100
037	TOTAL CAPITAL PROJECTS FUND	36,600.00	436,100	8.39%	399,500.00
		243,884.68	TOTAL REVENUES LESS EXPENSES		

REVENUES					
	BEGINNING BALANCE	400,000.00	400,000	100%	-
	NEW REVENUES	148,402.50	561,805	26.42%	413,402.50
041	TOTAL WATER BOND DEBT FUND	548,402.50	961,805	57.02%	413,402.50
EXPENSES					
041	DEBT SERVICE	148,402.50	561,805	26.42%	413,402.50
	RATE STABILIZATION	-	400,000	0.00%	400,000.00
041	TOTAL WA BOND DEBT SVC FUND	148,402.50	961,805	15.43%	813,402.50
		400,000.00	TOTAL REVENUES LESS EXPENSES		

REVENUES					
	BEGINNING BALANCE	-		100.00%	-
	NEW REVENUES	158,368.80	300,930	52.63%	142,561.20
043	TOTAL FFCO 2008 DEBT SVC FUND	158,368.80	300,930	52.63%	142,561.20
EXPENSES					
043	DEBT SERVICE	45,465.00	300,930	15.11%	255,465.00
043	TOTAL FFCO 2008 DEBT SVC FUND	45,465.00	300,930	15.11%	255,465.00
		112,903.80	TOTAL REVENUES LESS EXPENSES		

REVENUES LESS EXPENSES
as of DECEMBER 31, 2014

FUND	DESCRIPTION	Y.T.D.	BUDGET	% USED	BALANCE
REVENUES					
	BEGINNING BALANCE	-	-	0.00%	-
	NEW REVENUES	227,881	945,763	24.09%	717,881.75
044	TOTAL 2009 FFCO DEBT SVC FUND	227,881	945,763	24.09%	717,881.75
EXPENSES					
044	DEBT SERVICE	227,881	945,763	24.09%	717,881.75
044	TOTAL 2009 FFCO DEBT SVC FUND	227,881	945,763	24.09%	717,881.75
TOTAL REVENUES LESS EXPENSES					
REVENUES					
	BEGINNING BALANCE	1,040,508.80	843,666	123.33%	(196,842.80)
	NEW REVENUES	3,229,900.25	5,650,626	57.16%	2,420,725.75
051	TOTAL WATER UTILITY FUND	4,270,409.05	6,494,292	65.76%	2,223,882.95
EXPENSES					
051	PERSONNEL EXPENSE	392,584.07	835,679	46.98%	443,094.93
	MATERIALS & SERVICES	240,021.91	548,241	43.78%	308,219.09
	CAPITAL OUTLAYS	57,031.31	164,000	34.78%	106,968.69
	TOTAL Water Treatment Dept	689,637.29	1,547,920	44.55%	858,282.71
	PERSONNEL EXPENSE	575,999.18	1,198,509	48.06%	622,509.82
	MATERIALS & SERVICES	255,722.17	563,603	45.37%	307,880.83
	CAPITAL OUTLAYS	30,413.89	219,375	13.86%	188,961.11
	TOTAL Water Distribution Dept	862,135.24	1,981,487	43.51%	1,119,351.76
	INTERFUND TRANSFERS	1,584,200.60	2,925,594	54.15%	1,341,393.40
	TOTAL OPERATING EXPENSES	3,135,973.13	6,455,001	48.58%	3,319,027.87
	CONTINGENCY	-	39,291	0.00%	39,291.00
051	TOTAL WATER UTILITY FUND	3,135,973.13	6,494,292	48.29%	3,358,318.87
1,134,435.92 TOTAL REVENUES LESS EXPENSES					
REVENUES					
	BEGINNING BALANCE	1,175,787.26	1,217,320	96.59%	41,532.74
	NEW REVENUES	1,196,868.06	2,641,170	45.32%	1,444,301.94
053	TOTAL WA CAP RESERVE FUND	2,372,655.32	3,858,490	61.49%	1,485,834.68
EXPENSES					
053	MATERIALS & SERVICES	5,993.32	-	0.00%	(5,993.32)
	CAPITAL OUTLAYS	226,579.63	3,025,209	7.49%	2,798,629.37
	DEBT SERVICE	238,378.43	238,380	100.00%	1.57
	ARRA - TERMINAL RESERVOIR CAP OUTLAY	-	-	0.00%	-
	INTERFUND TRANSFERS	181,498.50	594,901	30.51%	413,402.50
	TOTAL OPERATING EXPENSES	652,449.88	3,858,490	16.91%	3,206,040.12
	CONTINGENCY	-	-	0.00%	-
053	TOTAL WA CAPITAL RESERVE FUND	652,449.88	3,858,490	16.91%	3,206,040.12
1,720,205.44 TOTAL REVENUES LESS EXPENSES					
REVENUES					
	BEGINNING BALANCE	777,268.02	578,054	134.46%	(199,214.02)
	NEW REVENUES	2,709,750.95	5,303,275	51.10%	2,593,524.05
055	TOTAL WASTEWATER UTILITY FUND	3,487,018.97	5,881,329	59.29%	2,394,310.03
EXPENSES					
055	PERSONNEL EXPENSE	559,248.13	1,192,048	46.91%	632,799.87
	MATERIALS & SERVICES	819,079.11	1,626,242	50.37%	807,162.89
	CAPITAL OUTLAYS	37,256.19	146,565	25.42%	109,308.81
	INTERFUND TRANSFERS	1,413,309.10	2,895,668	48.81%	1,482,358.90
	TOTAL OPERATING EXPENSES	2,828,892.53	5,860,523	48.27%	3,031,630.47
	CONTINGENCY	-	20,806	0.00%	20,806.00
055	TOTAL WASTEWATER UTILITY FUND	2,828,892.53	5,881,329	48.10%	3,052,436.47
658,126.44 TOTAL REVENUES LESS EXPENSES					

REVENUES LESS EXPENSES
as of DECEMBER 31, 2014

FUND	DESCRIPTION	Y.T.D.	BUDGET	% USED	BALANCE
REVENUES					
	BEGINNING BALANCE	2,687,592.36	2,698,171	99.61%	10,578.64
	NEW REVENUES	402,895.58	745,620	54.03%	342,724.42
056	TOTAL SW SPCL RESERVE FUND	3,090,487.94	3,443,791	89.74%	353,303.06
EXPENSES					
056	MATERIALS & SERVICES	-	-	0.00%	-
	CAPITAL OUTLAYS	-	3,436,709	0.00%	3,436,709.00
	INTERFUND TRANSFERS	7,082.00	7,082	100.00%	-
056	TOTAL SW CAPITAL RESERVE FUND	7,082.00	3,443,791	0.21%	3,436,709.00
		3,083,405.94	TOTAL REVENUES LESS EXPENSES		
REVENUES					
	BEGINNING BALANCE	3,916,467.06	3,911,837	100.12%	(4,630.06)
	NEW REVENUES	595,869.12	1,366,000	43.62%	770,130.88
057	TOTAL SW PLNT CNSTRCTN FUND	4,512,336.18	5,277,837	85.50%	765,500.82
EXPENSES					
057	MATERIALS & SERVICES	-	-	0.00%	-
	CAPITAL OUTLAYS	8,754.29	4,725,872	0.19%	4,717,117.71
	INTERFUND TRANSFERS	73,482.50	551,965	13.31%	478,482.50
057	TOTAL SW PLNT CNSTRC FUND	82,236.79	5,277,837	1.56%	5,195,600.21
		4,430,099.99	TOTAL REVENUES LESS EXPENSES		
REVENUES					
	BEGINNING BALANCE	223,975.65	223,727	100.11%	(248.65)
	NEW REVENUES	74,036.15	552,765	13.39%	478,728.85
058	TOTAL WW PLNT DEBT SVC FUND	298,011.80	776,492	38.38%	478,480.20
EXPENSES					
058	DEBT SERVICE	73,482.50	551,965	13.31%	478,482.50
	RATE STABILIZATION	-	224,527	0.00%	224,527.00
058	TOTAL WW PLNT DEBT SVC FUND	73,482.50	776,492	9.46%	703,009.50
		224,529.30	TOTAL REVENUES LESS EXPENSES		
REVENUES					
	BEGINNING BALANCE	195,147.65	22,065	884.42%	(173,082.65)
	NEW REVENUES	130,569.91	1,663,250	7.85%	1,532,680.09
061	TOTAL AIRPORT FUND	325,717.56	1,685,315	19.33%	1,359,597.44
EXPENSES					
061	MATERIALS & SERVICES	77,222.74	233,750	33.04%	156,527.26
	CAPITAL OUTLAYS	49,461.60	1,428,000	3.46%	1,378,538.40
	TOTAL OPERATING EXPENSES	126,684.34	1,661,750	7.62%	1,535,065.66
	CONTINGENCY	-	23,565		23,565.00
061	TOTAL AIRPORT FUND	126,684.34	1,685,315	7.52%	1,558,630.66
		199,033.22	TOTAL REVENUES LESS EXPENSES		
REVENUES					
	BEGINNING BALANCE	102,826.83	113,632	90.49%	10,805.17
	NEW REVENUES	34,168.70	152,630	22.39%	118,461.30
062	TOTAL AIRPORT DEBT SVC FUND	136,995.53	266,262	51.45%	129,266.47
EXPENSES					
062	DEBT SERVICE	25,197.78	266,262	9.46%	241,064.22
062	TOTAL AIRPORT DEBT SVC FUND	25,197.78	266,262	9.46%	241,064.22
		111,797.75	TOTAL REVENUES LESS EXPENSES		
TOTAL CITY REVENUES		34,204,983.38	58,811,133	58.16%	24,606,149.62
TOTAL CITY EXPENDITURES		12,833,582.14	58,811,133	21.82%	45,977,550.86
TOTAL REVENUES LESS EXPENSES		21,371,401.24	TOTAL REVENUES LESS EXPENSES		

REVENUES LESS EXPENSES
as of DECEMBER 31, 2014

FUND	DESCRIPTION	Y.T.D.	BUDGET	% USED	BALANCE
URBAN RENEWAL					
REVENUES					
	BEGINNING BALANCE	604,057.59	636,780	94.86%	32,722.41
	NEW REVENUES	426,272.25	2,336,660	18.24%	1,910,387.75
200	TOTAL URBAN RENEWAL AGENCY FUND	1,030,329.84	2,973,440	34.65%	1,943,110.16
EXPENSES					
200	MATERIALS & SERVICES	120,331.15	968,488	12.42%	848,156.85
	CAPITAL OUTLAYS	1,000.00	1,982,936	0.05%	1,981,936.00
	TOTAL OPERATING EXPENSES	121,331.15	2,951,424	4.11%	2,830,092.85
	CONTINGENCY	-	22,016	0.00%	22,016.00
	UNAPPROPRIATED ENDING BAL	-	-	0.00%	-
200	TOTAL URBAN RENEWAL AGENCY FUND	121,331.15	2,973,440	4.08%	2,852,108.85
		908,998.69	TOTAL REVENUES LESS EXPENSES		
REVENUES					
	BEGINNING BALANCE	799,238.54	802,847	99.55%	3,608.46
	NEW REVENUES	798,900.57	799,629	99.91%	728.43
210	TOTAL URBAN RENEWAL DEBT SVC FUND	1,598,139.11	1,602,476	99.73%	4,336.89
EXPENSES					
210	DEBT SERVICE	83,356.25	1,602,476	5.20%	1,519,119.75
	TOTAL OPERATING EXPENSES	83,356.25	1,602,476	5.20%	1,519,119.75
210	TOTAL URBAN RENEWAL DEBT SVC FUND	83,356.25	1,602,476	5.20%	1,519,119.75
		1,514,782.86	TOTAL REVENUES LESS EXPENSES		
TOTAL URBAN RENEWAL REVENUES		2,628,468.95	4,575,916	57.44%	1,947,447.05
TOTAL URBAN RENEWAL EXPENDITURES		204,687.40	4,575,916	4.47%	4,371,228.60
TOTAL REVENUES LESS EXPENSES		2,423,781.55	TOTAL REVENUES LESS EXPENSES		

* Beginning Balances have been audited

* Unexpended Balances do NOT reflect encumbrances

City Council Department - Contractual Services 001-0100-410.31-10
as of 12/31/2014

		FY14/15	Expended or	Balance
		Budget	Encumbered	Remaining
Ft Dalles Museum	Wasco County	15,000	7,500.00	7,500.00
LINK	Mid-Col Council of Gov Trans	10,000	10,000.00	-
Sister City Program	Local Non-Profit	1,500	1,334.55	165.45
War Memorial	Veteran & Civic Organizations	2,000	-	2,000.00
Six Rivers Mediation Svc	Six Rivers Mediation Svc	4,000	4,000.00	-
Substance Abuse Prevention	Youth Think	13,000	-	13,000.00
Juvenile Work Crew	Wasco County	13,650	-	13,650.00
Main Street Manager	Main Street Program	25,000	-	25,000.00
Senior Support Cemetery Maintenance	The Dalles Senior Center	5,000	-	5,000.00
Cemetery Maintenance	Wasco Co. Historic Society	2,000	1,600.00	400.00
Wasco County EOC	Wasco Co./Mid-Columbia F&R	9,000	9,000.00	-
		100,150	33,434.55	66,715.45

CAPITAL IMPROVEMENT PLAN

City Hall Offices

Administration

General	Projector Laptop	\$ 2,000				
General	City Clerk Computer	\$ 1,600				
General	City Manager/Sec/City Clerk Printers	\$ 500	\$ 500	\$ 500		
General	Fellow Laptop	\$ 2,000				
General	City Clerk Laptop		\$ 2,000			
General	City Manager Computer		\$ 1,600			
General	Ex Sec Computer			\$ 1,600		
General	Maintenance Laptop					\$ 2,000
General	Fellow PC				\$ 2,000	
	SUB TOTAL	\$ 6,100	\$ 4,100	\$ 4,100	\$ 2,100	\$ 2,000

PC's with office suite software, compatible with all other Department software, to be updated every five years on a rotating schedule. Maintenance PC's and lap tops are tracked through Administration CIP.

Planning

FUND	PROJECT	15-16	16-17	17-18	18-19	19-20
General	GIS Software License	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
General	Computer replacement	\$ 4,000	\$ 2,000	\$ 4,000	\$ 2,000	\$ 4,000
General	Replace Copier	\$ 6,000				
	SUB TOTAL	\$ 12,000	\$ 4,000	\$ 6,000	\$ 4,000	\$ 6,000

PC's with office suite software, compatible with all other Department software, to be updated every five years on a rotating schedule.

Copier replacement was scheduled for 2014-15, copier is working fine rolling into fiscal year 2015-16.

Finance

General	Replace PC's - every 4 - 5 years	\$ 4,000	\$ 4,000	\$ -	\$ -	\$ 4,000
General	Laser Printers Production/Front	\$ 4,000	\$ -	\$ 4,000	\$ 1,000	\$ 1,000
General	Front Desk Receipt Printers/Check Scanners	\$ 1,000		\$ 1,000	\$ 1,000	\$ 1,000
General	Laptop or iPad	\$ 1,000			\$ 1,000	\$ -
General	Office Equipment & Furniture	\$ 4,000	\$ 10,000	\$ 1,500	\$ 2,000	\$ 2,000
General	Battery Backups / Replacement Batteries	\$ -	\$ 500	\$ -	\$ 500	\$ -
	SUB TOTAL	\$ 14,000	\$ 14,500	\$ 6,500	\$ 5,500	\$ 8,000

Assumptions:

The following assumptions were made regarding the Finance Department's five-year capital plan:

- When the current Canon copier/printer/fax/scanner (purchased 02/08) wears out, we plan to replace it with a leased copier, so costs will go to M&S.
- Continuation with HTE as the primary financial and management information system on the hosted 'ASP' environment. An RFP for a new integrated software system will be issued in January 2015, with possible

implementation anticipated in late FY15/16 and early FY16/17.

- PC's with office suite software, compatible with all other Department software, to be updated every five years on a rotating schedule – approximately two per year for Finance.
- City's IT Manager will assist in selecting computers and other technological purchases to assure adequate specifications and compatibility with other City systems.
- All of the specific Utility Billing capital purchases are paid by Public Works as the total UB Dept is included in the amount that is charged to PW each year (interfund transfers from PW funds to General Fund). Capital items purchased for use of both Finance and Utility Billing should be split, with the Public Works revenue resources picking up 60% and the General Fund picking up 40%.

NOTE: Line printer #1 was replaced in 2007 and Line printer #2 was replaced in 2013, and they should last 6 to 10 years. If we get a new software system, these line printers will no longer be needed.

Legal/Judicial/Codes Enforcement

General	iPad for Judge	\$ 679				
General	Codes Enforcement Computer	1,600				
General	CA Sec/City Attorney Computer		1,800	\$ 1,600		
General	Crime Victims Computer		\$ 2,000			
General	Laptop/Judge			\$ 2,000		
General	Printer Court/Secretary			\$ 500		
General	Video arraignment system				\$ 3,500	
General	CA laptop					\$ 2,000
General	Muni Court Clerk Computer					\$ 1,600
	SUB TOTAL	\$ 2,279	\$ 3,800	\$ 4,100	\$ 3,500	\$ 3,600

PC's with office suite software, compatible with all other Department software, to be updated every five years on a rotating schedule.

The iPad would be used to facilitate the execution of electronic search warrants. Due to recent appellate court rulings, officers who arrest defendants who have been driving under the influence of an intoxicating substance are often required to obtain a search warrant to conduct certain tests to confirm the presence of intoxicating substances. Due to potential that the physical evidence in the defendant's body may dissipate over time, it is important that the search warrants be obtained as quickly as possible. The Wasco County Circuit court uses an IPAD to facilitate the execution electronic search warrants, and has advised our court they consider the IPAD a valuable tool.

The current video camera is a refurbished unit which has been functioning adequately, but there is the possibility that it may require replacement at some point, especially if NORCOR changes their technology and we need to purchase new equipment to keep our system compatible with theirs.

GRAND TOTAL

\$ 34,379 \$ 26,400 \$ 20,700 \$ 15,100 \$ 19,600

CAPITAL IMPROVEMENT PLAN

City Hall

	PROJECT DESCRIPTION	15-16	16-17	17-18	18-19	19-20
Cap Pjct	Replace HVAC Unit	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
	Light replacement to LED lighting	\$ 5,000	\$ 5,000			
	Phase IV City Hall Remodel (exterior west entrance)		\$ 20,000	\$ 700,000		
	HVAC Unit Cleaning	\$ 3,000	\$ 2,000			
	Clean City Hall exterior/paint cornices, windows	\$ 2,000				
	Asbestos Removal		\$ 20,000			
	Muni Court paint, blinds, wiring	\$ 5,000				
	seal/strip City Hall parking lot				\$ 4,000	
	TOTAL	\$ 23,000	\$ 55,000	\$ 708,000	\$ 12,000	\$ 8,000

Transportation Center/Other

FUND	PROJECT DESCRIPTION	15-16	16-17	17-18	18-19	19-20
	Transportation Center					
	Replace gas furnace		\$ 8,000			
	ARCO LOT					
	Replace lawn	\$ 3,000				
Cap Proj	Stripe Parking lot					\$ 5,000
	OTHER					
	Downtown tree replacement	\$ 24,000	\$ 12,000	\$ 12,000	\$ 12,000	
Cap Proj	Union St. crossing lights to LED	\$ 8,000				
	Riding sweeper for GF parking lots	\$ 45,000				
Cap Proj	Replace asphalt walkway at Heka Park		\$ 6,000			
	Festival Park bark replacement			\$ 6,000		\$ 6,000
	TOTAL	\$ 80,000	\$ 26,000	\$ 18,000	\$ 12,000	\$ 11,000

CAPITAL IMPROVEMENT PLAN

State Office Building

FUND	PROJECT	15-16	16-17	17-18	18-19	19-20
SOB	HVAC Unit Replacements (2/yr)	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000
SOB	Elevator repairs	\$ 51,000				
SOB	Replace sidewalk entries		\$ 10,000			
SOB	Crack seal/stripe parking lot		\$ 25,000			
SOB	Start conversion to LED lighting		\$ 8,000			
SOB	Remodel 1st floor restrooms			\$ 15,000		
SOB	Landscape behind building			\$ 10,000		
SOB	Paint interior - 2nd floor				\$ 8,000	
SOB	Remodel 2nd floor restrooms				\$ 15,000	
SOB	HVAC Unit cleaning					\$ 14,000
SOB	Repaint exterior of building					\$ 16,000
	TOTAL	\$ 68,000	\$ 60,000	\$ 42,000	\$ 40,000	\$ 47,000

CAPITAL IMPROVEMENT PLAN

Police Department

FUND	PROJECT DESCRIPTION	15-16	16-17	17-18	18-19	19-20
General	HVAC Unit Replace/1 /year)	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
General	Police Patrol Vehicles	\$ 90,000	\$ 90,000	\$ 60,000	\$ 90,000	\$ 30,000
		3 car	3 cars	2 cars	3cars	1 car
General	Police Unmarked Vehicles replacement			\$ 25,000	\$ 25,000	\$ 25,000
General	Tasers	\$ 3,000		\$ 4,000		
		(3)		(4)		
General	Digital Recorders		\$ 2,500		\$ 2,500	
			\$ (16)		(16)	
General	Patrol Vest Replacements	\$ 1,800	\$ 3,600	\$ 4,500		
		(2)	(4)	\$ (5)		
General	*Computer Replacement(\$1,500 +/-)	\$ 8,000	\$ 61,400	\$ 6,400	\$ 1,600	\$ 1,600
		(5)	(15)	(4)	(1)	(1)
General	Detective Printer			\$ 600		
General	Secretary Printers			\$ 800		
General	Digital Cameras (7)	\$ 1,000		\$ 1,000		
General	Radars	\$ 3,000		\$ 3,000		
General	Flashlights		\$ 500			
General	Chairs	\$ 1,500		\$ 1,500		
General	Intoxilizer		\$ 800			
General	Range Target		\$ 1,000			
General	New Cell Phones for Patrol Cars (7)	\$ 2,000				
General	Light bar Lenses (7)		\$ 4,000			
General	Rifle Sights (7)	\$ 3,500				
General	Car Radio	\$ 2,000				
General	Police Dept Emergency lighting	\$ 1,500				
SAIF	Body Cams (22)	\$ 35,000	\$ 6,500	\$ 6,500	\$ 6,500	\$ 6,500
SAIF	Body Cam Switches	\$ 500				
General	Garage Door Repair	\$ 2,000				
General	Heavy duty vest (7)	\$ 2,800				
General	Garage Ventilation fans	\$ 6,600				
General	Air Compressor	\$ 300				
General	Bulletproof glass for reception	\$ 23,000				
General	DA/Law Enforcement Comput	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
	TOTAL	\$ 196,500	\$ 179,300	\$ 122,300	\$ 134,600	\$ 72,100

DOG CONTROL

General	Specialized equipment	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
General	Dog Control Truck			\$ 35,000		
General	CD Officer Computer				\$ 1,600	
	Dog Control TOTAL	\$ 500	\$ 500	\$ 35,500	\$ 500	\$ 500
	TOTAL POLICE DEPT	\$ 197,000	\$ 179,800	\$ 157,800	\$ 135,100	\$ 72,600

Technology

PROJECT DESCRIPTION		15-16	16-17	17-18	18-19	19-20
RENEWALS						
	Support contract Cisco Network Hardware from Softmart	6000	6000	6000	6000	6000
	Suppor contract IBM line printer 1 (yrly)	1900	1900	1900	1900	1900
	Software Maintenance/Support Backup Exec	1500	1500	1500	1500	1500
	Software Maintenance/SupporVirus TrendMicro	3000	3000	3000	3000	3000
	Support contract Server Cluster/VMware(purchased 12-13)	5000		5000		2500
	Software Maintenance Vmware	2000		2000		1000
	Suppor contract Printtronix line printer 2 (puchased 13-14)		1000	1000	1000	1000
	Support contract Police Server Dell 2yr (Purchased 09-10)					7000
	001-1700-419.34-40 Total	19400	12400	19400	12400	15900
HARDWARE REPLACEMENT/EXPANSION						
NETWORK	Engineering Server with UPS (Puchased 08-09) + 3yr support	6000				
	Police Server purchased 09-10 + 5yr support)		20000			
	Police Switch C3560G-48 (10-11)			6000		
	City firewall - ASA5500 for all buildings (09-10)				2500	
	Fail over ASA55510 firewall				2500	
	Ciry Network Router -CISCO291 for all buildings (10-11)					3000
	City Switch 3560G 24 supplies flexspace (05-06)				3000	
	Library Wireless Access Point (11-12)				1000	
	NAS diskstation publicworks 4/6/2012				4000	
	City Server Vmware Cluster + DAS purchased 12-13					45000
	Hardware SUB-TOTAL	6000	20000	12000	13000	48000
	TOTAL	25400	32400	31400	25400	63900

CAPITAL IMPROVEMENT PLAN

Airport

FUNDING	DESCRIPTION	15-16	16-17	17-18	18-19	19-20
90% FAA	Taxiway Improvements to Business Park	\$ 100,000				
WSDOT, ODOT Airport	Terminal Building Year 1 Design/Construction		\$ 100,000	\$ 1,000,000		
90% FAA	Runway 7-25 rehabilitation environmental study		\$ 25,000			
90% FAA	Purchase property to extend Runway 7		\$ 1,000,000			
90% FAA	Apron Rehabilitation		\$ 500,000	\$ 500,000	\$ 500,000	
90% FAA	Taxiway lighting		\$ 500,000			
90% FAA	Move Dallesport Road			\$ 1,000,000		
90% FAA	Runway 7-25 rehabilitation and safety improvements design			\$ 400,000		
Grants & Loans						
Loans	New T Hangar G					\$ 500,000
Grant/Loan	Industrial Park					
	TOTAL	\$ 100,000	\$ 2,125,000	\$ 2,900,000	\$ 500,000	\$ 500,000

Grant and Urban Renewal Projects

FUND	PROJECT	15-16	16-17	17-18	18-19	19-20
UR	Granada Block	\$ 570,000				
UR	Granada HVAC	\$ 200,000				
UR/Private	Downtown Parking Structure	\$ 3,720,000				
UR/LID Grant	Washington Srt Undercrossing	\$ 6,400,000				
UR/LID Grant	First Street Streetscape	\$ 900,000				
URL	Property Owner Rehab	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
UR	Civic Theatre Renovation		\$ 300,000			
UR/LID Grant	Third Street Streetscape			\$2,750,000		
UR/LID	3rd Place Streetscape				\$ 1,000,000	
UR/LID Grant	West Gateway					\$ 1,500,000
UR/Grants	Mill Creek Greenway					\$ 1,000,000
UR/LID Grant	4th St Streetscape					\$ 1,500,000
	TOTAL	\$11,220,000	\$ 500,000	\$2,950,000	\$ 1,200,000	\$ 4,200,000

CAPITAL IMPROVEMENT PLAN

Library

FUND	PROJECT DESCRIPTION	15-16	16-17	17-18	18-19	19-20
Library District	PC work stations (9 per 2015-2016)	\$ 14,400	\$ 12,800	\$ 9,600	\$ 9,600	\$12,800
Library District	Security cameras (5 per 2015-2016)	\$ 4,000				
Library District	Replace circulation area carpet	\$ 3,850				
Library District	Replace public network printer					
Library District	Paint building exterior				\$ 10,000	\$10,000
Library District	Replace restroom exhaust fan					
Library District	Prune trees	\$ 2,500				
Library District/City/Grant	Sustainability energy assessment	\$ 10,000				
Library District	Update HVAC	\$ 10,000				
Library District	Clean air ducts	\$ 11,000				
Library District	Replace sidewalk to code	\$ 3,500				\$10,000
Library District/City/Grant	HVAC sustainabilty energy modifications		\$200,000			
Library District	Asphalt and stripe upper parking lot	\$ 26,000				
Library District	Replace indoor galvanized plumbing			\$ 9,000		
Library District	TOTAL	\$ 85,250	\$212,800	\$ 9,600	\$ 19,600	\$32,800

**Fiscal Year 2015/16
Public Works Capital Improvements Plan - 01/21/2015**

Fund 05: Public Works - Street

All projects listed below are to be completed in-house; costs presented are for materials and rented services only.

Project Description	15/16	16/17	17/18	18/19	19/20
Crack Seal material	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000
Bridge Street: zip/pavePh2: 10th-14th	\$113,648				
East 12th Street: Kelly to Dry Hollow-profile/pave (WD services/WWC cleanout)	\$322,000				
W 2nd Street Improvements: Webber to Snipes - profile/pave 1 lane (util proj doing other lane)	\$109,000		WWC phase 2?		
W 6th lane repair base: Snipes - Pomona 600'	\$21,000				
E 10th, Thompson-City Limits Thin Mix Overlay		\$64,600			
W10th:Walnut to Cherry Hts, crackseal armor		\$73,000			
Webber: 10th to 6th, profile pave		\$86,000			
2nd St, Taylor to Webber TMO Westbound		\$71,000			
W 6th section repair Mt Hood-Mill Cr Zip,CTB-Pave		\$26,000			
15th: Trevitt to Liberty Way -Zip, grade, pave		\$111,000			
Washington, 3rd to 7th, TMO		\$78,000			
E 12th, Dry Hollow to Thompson, ADA project (8 ramps)		\$20,000			
E 14th, Thompson to Morton TMO + shoulder armor		\$53,000			
E 15th, Oregon to Quinton - profile, in house pave		\$39,000			
Alley overlay Washington-Laushlin 3-4th		\$18,000			
Myrtle 6th-7th prelevel pave TMO		\$40,000			
Ash Street 6th - 7th TMO overlay		\$33,000			
opt1 4th St 3rd Pl to Jefferson, crack seal- single chip 3/8- 10 restripe		\$56,000			
Cherry Hts, 2nd to 6th, overlay			\$178,500		
E 10th, Lewis to Dry Hollow profile pave			\$59,000		
Court St: 5th to 10th Profile/pave (WD services?)			\$159,000		
3rd St, Lincoln to Taylor (profile/pave drive lanes)			\$135,000		
4th St Grade- repave/sw			\$182,000		
W 10th, Mt Hood to Mill Creek Profile, Pave			\$79,000		
W Scenic Dr repair 700'			\$42,000		
Snipes 6th to 7th TMO overlay			\$40,000		
opt2 4th St 3rd Pl to Jefferson, TMO-ADA- restripe			\$192,500		
opt3 4th St 3rd Pl to Jefferson, profile,pave drives lanes only			\$105,000*		
E 14th: Quinton - Thompson (WD?) w/storm zip/pave b/4 Thompson LID				\$113,000	
E 12th: Kelly Ave, 500' west - 2" overlay				\$32,000	
Brewery Grade, 2nd to 9th - contract profile, in house pave (outside of roundabout)				\$82,000	
E 13th: Quinton - Thompson (WD?) profile/pave				\$118,000	
Brentwood Drive: Col Dr to Summit (WD?) zip,ctb,pave				\$109,000	
Harris St: 9th - guardrail (consider WD/WWC needs) zip/pave	→	→	→	\$43,000	
Quinton 10th - 12th prelevel TMO overlay				\$45,000	
Webber: 6th to Riverroad, Full 3" overlay Incl(2) RR Ped Crossings				\$181,000	
9th, Brewery Gr to Quinton - utilities, contract profile, in house pave					\$108,000
Laughlin, 7th to 10th - profile, in house pave					\$107,000
E 13th: Washington to Kelly - 2" overlay					\$131,000
E 14th: Riverview to Dry Hollow - Zip, base, pave in house					\$173,000
Liberty Way: Scenic Dr to 16th - profile, pave in house					\$85,000
E 12th: Thompson to Morton - Full reconstruction (LID?)				→	→
W 10th St, Union to Mt Hood - profile, in house pave (WWC) 2018/19				→	→
Capital Project Subtotal	\$635,648	\$838,600	\$1,137,000	\$793,000	\$674,000
2008 FFCO pmt- PW relocation	\$59,538	\$59,774	\$59,931	\$60,010	\$60,010
Transfer to Fund 13	\$0	\$0	\$200,000	\$200,000	\$0
Transfer to Fund 9	\$145,945	\$30,000	\$50,000	\$80,000	\$140,000
Capital Transfers & Debt Payment Subtotal	\$205,483	\$89,774	\$309,931	\$340,010	\$200,010
TOTALS	\$841,131	\$928,374	\$1,446,931	\$1,133,010	\$874,010

Fiscal Year 2015/16
Public Works Capital Improvements Plan - 01/21/2015

Fund 09: Public Works - Equipment Reserve

N = New piece of equipment R = Replacement of existing equipment

	Project Description	15/16	16/17	17/18	18/19	19/20
N	WWTP Sludge Trailer	\$65,000				
R	Street Pickup F550 4x4/sander/plow (#86-1986 mil)	\$69,945				
R	Used Distributer St Repl #4 (1976, haul to fill)	\$76,000				
R	WD Utility PU (#87)		\$64,000			
R	WWC Utility pickup (#61)		\$64,000			
R	Small Excavator (#36) WWC		\$61,000			
R	Replace #49 (1987) - WD		\$135,000			
R	Aqua Tech replacement - WWC		\$174,250	\$174,250		
R	Wicks 1ton PU (replace #75)			\$60,000		
R	Watershed Patrol Pickup			\$46,000		
N	Large Excavator WWC			\$335,000		
R	Replace #56 - WD			\$25,000		
R	Repl #39 922 loader (938m) - WD				\$245,000	
R	dump truck (#35 out)WWC 10yd + pup trailer				\$198,000	
R	Repl #3 10yd trk - ST				\$158,000	
R	Replace #30 - WD					\$25,000
R	Repl #23 backhoe - ST					\$140,000
	Capital Project Subtotal	\$210,945	\$498,250	\$640,250	\$601,000	\$165,000
	Asphalt Zipper pmt	\$0	\$0	\$0	\$0	\$0
	Skid Steer & Trench grinder WWC	\$27,526	\$27,526	\$0	\$0	\$0
	Debt Payment Subtotal	\$27,526	\$27,526	\$0	\$0	\$0
	Totals	\$238,471	\$525,776	\$640,250	\$601,000	\$165,000

**Fiscal Year 2015/16
Public Works Capital Improvements Plan - 01/21/2015**

Fund 13: Public Works - Transportation System Reserve

Many of these projects will be contractually constructed; those marked with * will be constructed in-house with STP funds. In-house project costs are for materials and rented services only.

Project Description	15/16	16/17	17/18	18/19	19/20
6th St Bridge, Epoxy Repairs (STP funds)	X, TBD				
Resurface 9th St Bridge	\$35,000				
* E 10th: Union to Kelly (storm) profile/pave, ADA	\$163,000				
West 2nd/Cherry Heights Signal SDC's		\$350,000			
* W 6th: Hostetler - Irvine profile- pave		\$160,000			
West 6th/Snipes Signal - STIP		STIP match	\$200,000		
Old Dufur Rd: Richmond to Dry Hollow single chip			\$94,000		
W 7th: Walnut to Myrtle/Snipes 660' East Chip TMO			\$80,000		
* 2nd Street: Madison to Lincoln (sanitary?) 1 lane, 4" in-House contract (or \$650,000 recon)			\$245,000		
Trevitt Street: 3rd PI to 17th profile/pave (widen?) w/curbs - STIP Ph1: 3rd - 10th Ph2: 10th - 17th	→	→	\$1,700,000		
W 6th, Snipes to Hostetler - STIP			\$956,461		
W 6th Improvmts, Bi-Mart to Hostetler After Storm with development - STIP			X		
Oakwood Drive to 14th connection (\$100,000)		→	→		
Union St: profile/pave, curbs 4th to 14th (after Trevitt)		→	→	\$1,300,000	
E Scenic Drive rebuild/pave: Jefferson East to Esther Way - STP				\$472,320	
Federal, 7th to 10th reconstruction w/curbs		→	→	→	\$274,000
West 2nd St Improvements: Cherry Hts to Webber (Grant or w/ W Gateway project?) \$2.4M					→
E 14th: Washington to Kelly - widen					→
Totals	\$198,000	\$510,000	\$3,275,461	\$1,772,320	\$274,000

6th St Bridge repair costs unknown at this time. Project will likely be funded with annual STP allocation,

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Fund 51: Public Works - Water Fund

All projects listed below are to be completed in-house; costs presented are for materials and rented services only.

Project Description	15/16	16/17	17/18	18/19	19/20
Residential Water Meter Replacement (10%/yr)	\$57,600	\$57,600	\$57,600	\$57,600	\$57,600
Abandon 18th St pressure enhancement station	\$14,000				
Brentwood Dr: Galv replacement	X In-house				
Alley b/t 8th and 9th, Laughlin to Case, 2" galv	\$9,800				
Federal, 9th to 10th, extend 4" or 6" main	\$48,120				
Dog River Div Cabin Rehab	\$15,000				
Fire hydrant seat removal tool	\$8,000				
Alley b/t 9th & 10th: G to H Streets - 2" galv	X				
E 13th: Quinton to Thompson	X				
Crow Creek Dam Cabin Rehab		\$15,000			
Alley b/t 10th and 11th, Mt Hood to Trevitt, 2" galv		\$14,500			
6" cast 18th & Mt Hood to Cherry Heights		X			
Chlorinator for Marks Well			\$16,000		
Replacement Chlorine Analyzer (CW2Vault)			\$6,500		
Replacement Fluoride Analyzer			\$8,000		
Cherry Heights PRV vault replacement			\$6,500		
Trevitt St: 3rd Place to West 17th			Ph1		
21 service renewals					
Capital Project Subtotal	\$152,520	\$87,100	\$94,600	\$57,600	\$57,600
2008 FFCO pmt - PW relocn	\$59,538	\$59,774	\$59,932	\$60,010	\$60,010
Transfer to Fund 53	\$2,000,000	\$2,000,000	\$2,000,000	\$1,100,000	\$2,000,000
Transfer to Fund 9	\$50,000	\$149,000	\$131,000	\$245,000	\$50,000
Capital Transfers & Debt Payment Subtotal	\$2,109,538	\$2,208,774	\$2,190,932	\$1,405,010	\$2,110,010
Totals	\$2,262,058	\$2,295,874	\$2,285,532	\$1,462,610	\$2,167,610

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Fund 53: Public Works - Water Reserve

Project Description	15/16	16/17	17/18	18/19	19/20
Dog River NEPA/Design	\$300,000				
Watershed Re-hab Planting	\$150,000				
Wicks backwash discharge modifications	\$1,017,272				
Richmond to 13th, upsize new water main to 12"	\$45,000				
Install psi monitoring & control valve: 19th St & Morton prv station	\$40,000				
Wicks Building Roofs - Ph 2	\$35,000				
Wicks Intake & Pump Control SCADA enhancements	X				
Dog River Diversion Line Replacement		\$3,000,000	\$4,883,064		
3rd St LID water - TBD		\$697,040			
Port 18" Water Main: 1/2 cost		\$1,101,310			
Replacement Backwash Reservoir		\$500,000			
Bond Issuance Costs		\$168,351			\$215,036
E 14th St Water Service Renewal		X			
Union St water main upgrade		enging	X		
Wicks Well rehab (based on est from Mather)				\$70,000	
Paint Garrison Reservoir int/ext				\$850,000	
Lone Pine Well Enhancmts (2019/20)-\$1.26M					\$1,260,000
Transmission Line Replcmt (2019/20)-\$10.05M					\$10,050,000
Update Water Master Plan for UGB Expansion					→
Old Clearwell interior painting - 2020					
Replace Wicks Filter Bldg windows					
Crow Creek Dam Raise Permitting					
Crow Creek Dam Raise Construction					
Pump line: Jordan Well to Garrison Res.					
Cherry Hts, 13th to Sandstone: 6" loop \$550k					
Capital Project Subtotal	\$1,587,272	\$5,466,701	\$4,883,064	\$920,000	\$11,525,036
SDWRLF Loan	\$238,379	\$238,379	\$238,379	\$238,379	\$238,379
2009 FFCO pmt - W 1st St LID	\$32,581	\$33,039	\$33,451	\$32,478	\$32,650
Capital Construction Bond Payment	\$566,205	\$565,005	\$563,405	\$565,655	\$652,268
2016 Water Bond (\$674,386 2017/18)	\$0	\$0	\$674,386	\$674,386	\$674,386
2019 Water Bond (\$753,724 2020/21)	\$0	\$0	\$0	\$0	\$0
Debt Payment Subtotal	\$837,165	\$836,423	\$1,509,621	\$1,510,898	\$1,597,683
Totals	\$2,424,437	\$6,303,124	\$6,392,685	\$2,430,898	\$13,122,719

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Fund 55: Public Works - Wastewater Fund

All projects listed below are to be completed in-house; costs presented are for materials and rented services only.

Project Description	15/16	16/17	17/18	18/19	19/20
Scenic Dr: Get CGCC off line over the hill	X				
Bridge St: 8th to 9th to Trevitt San	\$33,467				
13th St, Quinton to Thompson	\$38,300				
Cliff St LS alternative evaluation	X				
G St: 12th & 15th PI (34 homes)	\$23,250				
Storm Grates Bike friendly	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
W 10th: Union to Mt Hood in-house	Eng'ing	\$50,000	\$50,000	\$50,000	
Remote Trench Compactor		\$35,000			
Abandon Cliff St LS		\$150,000			
Hostetler @ 6th Street - Stormlines		X			
8th: Garrison to Trevitt San		X			
4th & Laughlin		X			
Quinton Storm line: 9th to 11th			\$40,000		
Capital Project Subtotal	\$110,017	\$250,000	\$105,000	\$65,000	\$15,000
2008 FFCO pmt - PW relocn	\$59,538	\$59,775	\$59,932	\$60,011	\$60,011
Transfer to Fund 56	\$800,000	\$800,000	\$600,000	\$800,000	\$800,000
Transfer to Fund 57	\$1,500,000	\$1,500,000	\$1,400,000	\$1,500,000	\$1,500,000
Transfer to Fund 9	\$65,000	\$299,250	\$509,250	\$198,000	\$100,000
Capital Transfers & Debt Payment Subtotal	\$2,424,538	\$2,659,025	\$2,569,182	\$2,558,011	\$2,460,011
Totals	\$2,534,555	\$2,909,025	\$2,674,182	\$2,623,011	\$2,475,011

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Fund 56 : Public Works - Sewer Special Reserve Fund

Project Description	15/16	16/17	17/18	18/19	19/20
Slipline Projects	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000
4th street grade - Sanitary & storm sewer repairs	\$550,000	(ST Pave)			
W 2nd, W end to Webber: Storm-\$1,108,700; Sanitary-\$1,373,000					
Liberty to Pentland: 7th to 10th	Eng'ing	X			
6th Street Storm drainage ditch imprvmnts:		\$752,000			
W 6th St -North		\$610,000			
Old Dufur Rd Storm System improvements: PH1 SDC's		\$1,359,000			
2nd St, Taylor to Lincoln to Union- upsize Interceptor		X			
Union St : 5th to 10th St sanitary		Eng'ing	X		
Old Dufur Rd Storm System imprvmnts: PH2			\$1,031,000		
Trevitt Street: 3rd place to West 17th St			Ph1		
14th St: Quinton to Thompson Stormline				\$467,570	
3rd St LID - Sanitary and Storm				\$406,705	
3rd Place to Trevitt (Storm & San Main)				X	
Thompson: Storm system & Sanitary Upgrade					\$321,665
E 14th St: Thompson to Morton Stormline - PH 2= \$955,000					\$955,000
Murray Addition Sanitary Sewer (\$1-2M Bond?)					
Snipes Sanitary Sewer (\$250,000 Contract)					
Wastewater and Storm Master Plan update - expanded UGB					
Westside Interceptor 15" San under I-84 upsize (\$390,000)					
E 13th St North stormline system (\$2,065,000)					
Capital Project Subtotal	\$950,000	\$3,121,000	\$1,431,000	\$1,274,275	\$1,676,665
2009 FFCO pmt - W 1st St LID	\$6,971	\$7,069	\$7,158	\$6,949	\$6,986
Debt Payment Subtotal	\$6,971	\$7,069	\$7,158	\$6,949	\$6,986
Totals	\$956,971	\$3,128,069	\$1,438,158	\$1,281,224	\$1,683,651

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Public Works Capital Improvements Plan - 01/21/2015

Fund 57 : Public Works - Plant Construction/Debt Service Reserve

Project Description	15/16	16/17	17/18	18/19	19/20
WWTP Ph 1 design/construction	\$275,000				
8th St Lift Station replacement	\$340,000				
Boat Basin Lift Station replacement		\$340,000			
GBT Addition		\$167,500	\$502,500		
2nd clarifier		\$448,000	\$895,000	\$448,000	
Storage Tank		\$230,000	\$460,000	\$230,000	
Bond issuance cost			\$150,000		
Admin Building (2019/20)					\$300,000
Aeration Basin (2019/20)					\$882,500
Capital Project Subtotal	\$615,000	\$1,185,500	\$2,007,500	\$678,000	\$1,182,500
Capital Construction Bond Payment	\$552,385	\$551,845	\$555,315	\$552,270	\$553,770
2017 bond	\$0	\$0	\$0	\$291,763	\$291,763
Debt Payment Subtotal	\$552,385	\$551,845	\$555,315	\$844,033	\$845,533
Totals	\$1,167,385	\$1,737,345	\$2,562,815	\$1,522,033	\$2,028,033

Section 3. Annual Budget Policies:

- A. Budget Preparation:** The City Manager/Budget Officer will prepare and present a balanced, proposed annual operating budget with the participation of all departments and in accordance with Oregon Local Budget Law.
- B. Approval and Adoption of Budget:** The City Council and Budget Committee will adopt and amend the operating budget in accordance with Oregon Local Budget Law.
- C. Support of Council Goals:** The operating budget will support the City Council's goals and long-range plans, as well as the needs of the community.
- D. Enterprise Funds:** The City will budget water, sewer and utilities funds as enterprise funds with no General Fund subsidies and no transfers to the General Fund except as compensation for services received.
- E. Capital Outlay:** Only costs related to projects or purchases that result in Capital Assets will be budgeted as Capital Outlay. See Section 6. A. "Capital Asset Policy" below.
 - 1. Capital Outlay Costs:** Budgets for Capital Outlay projects include all costs for design and engineering, land or right-of-way acquisitions, appraisals, construction and construction management, furnishings, legal and administrative costs, and interest incurred during the construction phase, net of interest earned on the invested proceeds over the same period, for business-type activities only.
- F. Contingency:** Contingency amounts are budgeted to meet emergency conditions that were unknown at the time the budget was prepared, infrequent, and unanticipated. The City Council must authorize the transfer of funds from Contingency to the appropriate expenditure line item within that fund by resolution before those funds can be used.
 - 1. General Fund Contingency:** A Contingency of at least 10% of the operating budget, excluding Special Payments, Interfund Transfers and Unappropriated Ending Balance, may be budgeted each year in the General Fund. One half of that Contingency amount shall be used to respond to significant gaps between revenues and expenditures, and to mitigate negative effects of short-term economic downturns from year to year. The other half shall be kept in order to meet unanticipated increases in costs or unexpected, non-recurring expenditures during each fiscal year.
 - 2. Utility Fund Contingency:** The City will strive to maintain at least a 1% to 5% contingency in each of the utility funds.
- G. Unappropriated Ending Balance:** The City will strive to maintain an Unappropriated Ending Fund Balance equal to four months of net operating expenses in the General Fund and in the Library Fund.
- H. Budget Review System:** The City will employ a budget review system in order to regularly monitor revenues and expenditures with the opportunity for budget adjustment as needed.

ESTABLISHED BUDGET GUIDELINES AND PROCEDURES FOR THE CITY OF THE DALLES

- Maintain Unappropriated Ending General Fund Balance to equal four months of net operating expenses for the General Operating Fund
- Maintain General Fund Contingency at least at 10%
- Revenue sources not specifically restricted by current City Ordinances and Intergovernmental Agreements or State and Federal regulations goes into the General Fund
- Five year Capital Improvement Plans in General, Street, Library, Airport, Water and Wastewater/Storm Sewer Funds
- Council Goals and Objectives are used in developing the budget either as specific projects or at staffing levels needed to pursue the objectives
- In-house engineering services for construction projects unless specialized engineering is needed
- Water, and Wastewater funds are operated as Utility Enterprise Funds, which means they are self-supporting, but non-profit. The user fees must be sufficient to cover operations and maintenance of the system and to provide funds for Capital system replacement and expansion projects according to the required Master Plan for each enterprise fund.
- Emphasis on maintenance and capital improvements that enhance current assets and Public Works infrastructure
- Transfers to other funds from utility funds are restricted to Administrative transfers used only to pay for services received, Reserve transfers to utility associated Reserve Funds to save for projects involving system replacement or expansion, and Debt transfers to utility associated Debt Funds to make debt payments specific to that utility.
- Public Works capital projects that involve construction contracts are to be budgeted in Public Works Capital and Reserve Funds
- Any Capital Projects (including Public Works projects) funded in part by grants or contributions from other sources other than those associated with the specific utilities are to be budgeted in the Special Grants Fund
- Street Department funded through funds restricted by State law to operation, maintenance, and construction of City streets and fees from underground utilities in the right of way (water, sewer, natural gas)
- Wastewater utility fund includes storm sewer and street sweeping functions
- Water and Wastewater rate increases to implement Master Plan system improvements
- Economic Development Division included in City Manager's office with assistance of Administrative Fellowship program