

MINUTES

REGULAR COUNCIL MEETING
OF
APRIL 22, 2013
5:30 P.M.
THE DALLES CITY HALL
313 COURT STREET
THE DALLES, OREGON

PRESIDING: Mayor Steve Lawrence

COUNCIL PRESENT: Bill Dick, Carolyn Wood, Dan Spatz, Tim McGlothlin, Linda Miller

COUNCIL ABSENT: None

STAFF PRESENT: City Manager Nolan Young, City Attorney Gene Parker, City Clerk Julie Krueger, Public Works Director Dave Anderson, Administrative Fellow Garrett Chrostek, Finance Director Kate Mast, Police Chief Jay Waterbury, Planning Director Dick Gassman

CALL TO ORDER

Mayor Lawrence called the meeting to order at 5:30 p.m.

ROLL CALL

Roll call was conducted by City Clerk Krueger; all Councilors present.

PLEDGE OF ALLEGIANCE

Mayor Lawrence invited the audience to join in the Pledge of Allegiance.

APPROVAL OF AGENDA

Mayor Lawrence asked the Council to consider removing the discussion item regarding wastewater systems development charges and placing it on a future agenda due to the large number of items on the agenda.

City Attorney Parker said he would re-notify the interested parties if the item was re-scheduled.

It was moved by Dick and seconded by Wood to approve the agenda as amended, by removing Discussion Item 13, A. The motion carried unanimously.

PRESENTATIONS/PROCLAMATIONS

Mayor Lawrence said he and former Mayors Les Cochenour and Robb Van Cleave had attended an event at the Oregon Military Museum and accepted a statue in honor of Medal of Honor recipient Loren Kaufman, who was inducted into the Hall of Fame at the museum. He said Mr. Kaufman was the only Medal of Honor recipient in Oregon from the Korean Conflict. He read the presentation that had been made at the event.

AUDIENCE PARTICIPATION

None.

CITY MANAGER REPORT

City Manager Young introduced Kristy Beauchamp, the new Emergency Services Director for Wasco County.

CITY ATTORNEY REPORT

City Attorney Parker said he would be attending seminars regarding employment law issues on Thursday, and would be attending the Oregon City Attorney's Conference next week.

CITY COUNCIL REPORTS

Councilor Wood reported the Historic Highway Committee had received an award from Oregon Tourism for preserving culture and history and bringing people to the area to use the historic highway. She said the Historic Landmarks Commission would meet on Wednesday and QLife Agency would be meeting on Thursday.

Councilor McGlothlin reported he had attended the Traffic Safety Committee meeting last week, noting John Nelson had been elected to serve as the Chair for another year. He said there was a discussion regarding signage in a subdivision which had filed for bankruptcy. McGlothlin said the City would proceed with placing signs in the neighborhood. He said a safety issue was

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discussed regarding a cross walk at Second and Lincoln Streets. McGlothlin said he also attended the Airport Board meeting, noting items of discussion included internet connectivity and on-going improvements at the Airport.

Councilor Spatz said the Strengthening Economies group had identified and presented economic barrier issues to the Columbia River Gorge Commission and they had made a statement of support regarding the importance of economic development in the Gorge. Spatz reported on a proposal by the college for a new regional training program and discussed funding opportunities through grants.

Councilor Miller said she attended the Urban Renewal Advisory Committee last week and the Committee had recommended approval of the Development and Disposition Agreement with Rapoza Development for the Granada Block project.

Mayor Lawrence reported he had been invited to the Gorge Commission meeting and met the new members. He said he had also met with the local realtor's group.

CONSENT AGENDA

Mayor Lawrence asked the Council to add Nan Wimmers to the Economic Development Policy Committee, which would be approved by Resolution No. 13-015.

It was moved by Wood and seconded by Spatz to approve the Consent Agenda as amended, by adding Nan Wimmers as a member of the Economic Development Policy Committee, approved by Resolution No. 13-015. The motion carried unanimously.

Items approved by Consent Agenda were: 1) approval of April 8, 2013 regular City Council meeting minutes; 2) approval of April 1, 2013 street tour work session minutes; 3) Resolution No. 13-014 establishing a City Sign Ordinance Review Committee; and 4) Resolution No. 13-015 concurring with the Mayor's re-establishment of a committee to review economic development policies.

PUBLIC HEARINGS

Public Hearing to Receive Testimony Regarding Assessment for Demolition of a Structure at 600 East 12th Street

Mayor Lawrence reviewed the procedures to be followed for the hearing.

City Attorney Parker reviewed the staff report.

Testimony

No testimony was presented.

Resolution No. 13-013 Confirming the Accounting Report for the Cost of Abatement of a Dangerous Building at 600 East 12th Street and Assessing the Cost of Abatement as a Personal Obligation of the Property Owner and a Lien Upon Real Property

Councilor Miller questioned where the asbestos had been taken, noting it was not taken to the landfill. City Attorney Parker said he didn't know, but would inquire.

Miller asked the value of the property. City Attorney Parker said he didn't know, but believed the City would be able to recover it's expenses if the lot was sold.

It was moved by Spatz and seconded by Miller to adopt Resolution No. 13-013 confirming the accounting report for the cost of abatement of a dangerous building at 600 East 12th Street and assessing the cost of abatement as a personal obligation of the property owner and a lien upon real property. The motion carried unanimously.

Public Hearing to Receive Remonstrances for Proposed Assessments of The Dalles Main Street Economic Improvement District

Mayor Lawrence reviewed the procedures to be followed for the hearing.

Administrative Fellow Garrett Chrostek reviewed the staff report. He said 33% remonstrances were required to defeat the assessment and 41.9% had been received.

Testimony

Dave Griffith, 409 West 16th Street, The Dalles, questioned why a majority was not required to defeat the project. City Attorney Parker said the State statute set out the procedure for economic improvement districts, and required only 33%.

Hearing no further testimony, the hearing was closed.

Council Deliberation

In response to a question, City Attorney Parker said even though the remonstrances caused the proposal to fail, the Economic Improvement District would remain in place as approved and the

Main Street Program was a non-profit organization and could use other methods to raise funds for their projects and activities.

City Manager Young said the \$30,000 budgeted for the program in the current budget, would not be spent on this project.

It was moved by McGlothlin and seconded by Miller to not proceed with levying of assessments proposed as part of The Dalles Main Street Economic Improvement District and to terminate the economic improvement project proposed as part of the economic development plan included in Special Ordinance No. 13-554. The motion carried; Spatz and Wood voting no.

ACTION ITEMS

Approval of Agreement With Home at Last Humane Society Regarding Animal Control Operations

The staff report was reviewed by Administrative Fellow Chrostek.

Mayor Lawrence said the language in Section 1.2 seemed inconsistent. He asked that the term “material provision” in Section 2.2 be defined. Lawrence asked what the fines would be that were described in Section 3.6. He suggested changing the word “provide” to “pay” in Section 4.1 to be more clear.

Mayor Lawrence asked if funds had been budgeted by the City for conducting euthanasia for dangerous dogs. City Manager Young said funds had been budgeted. It was noted this would take place off-premises and most likely by a local veterinarian.

Lawrence questioned whether the City should be named as additional insured in Section 7.3.

Home at Last Humane Society Board Chair Robb Van Cleave said the comments regarding the agreement would be further discussed with staff and the agreement would be brought back to Council for approval.

It was moved by McGlothlin and seconded by Spatz to postpone approval of the agreement with Home at Last Humane Society for dog shelter services. The motion carried unanimously.

Approval of City of The Dalles Emergency Operations Plan

City Manager Young reviewed the staff report. He said the process, in an emergency, would be for him to notify the City Council and convene a meeting quickly to ratify an emergency

declaration. Young said the Council would also have the role of procurement if required by the policy.

It was moved by Wood and seconded by Spatz to adopt Resolution No. 13-016 promulgating and adopting an Emergency Operations Plan for the City of The Dalles and authorizing the Mayor and City Council to sign the letter of promulgation, promulgating the revised Emergency Operations Plan for the City of The Dalles. The motion carried unanimously.

Approval of Chamber of Commerce Tourism Program Scope of Work and Budget

City Manager Young reviewed the staff report.

Chamber of Commerce Director Lisa Farquharson distributed a handout containing tourism statistics. She summarized the level of advertising and feature articles for the current year and said the Gorge Chambers were partnering to create videos which would highlight agriculture, water, and bicycling throughout the Gorge.

Mayor Lawrence said the agreement with the Chamber called for a submittal of a budget and scope of work by the Chamber no later than March 1, allowing the City to respond by May 15. He said the process was not being followed. City Manager Young said it was presented a little late this year but said if the Council needed additional time to review the information, the agreement could be approved at the next meeting.

City Manager Young recommended an amendment to require quarterly reports to the City Council.

Mayor Lawrence said measurable criteria should be included so the Council could fairly evaluate the performance.

Ms. Farquharson said it was difficult to measure the success of advertisements, except to know the readership numbers for the publications used. She said familiarization tours were provided and that several of the writers from last year's tour had written articles and blogs about The Dalles. She said staff would work hard to provide more information to the Council and do everything possible to make sure advertising was effective.

Mayor Lawrence asked if the Chamber monitored when and frequency that local hotel rooms were full. He said it would be helpful to have reports that indicated statistics for that and the number of people who received hospitality training. Lawrence said it would also be helpful to have information regarding who relocation information was provided to so it could be addressed through economic development groups.

City Manager Young said that the City Council had not requested detailed reporting information in the past, but if the Council wanted more detailed information, the Chamber could provide it in quarterly reports.

There was consensus that quarterly reports to Council would be helpful.

Councilor Spatz mentioned a Brand USA campaign and asked if the Chamber was familiar with it. Farquharson said she would investigate that and said she would be working directly with Travel Oregon to help market The Dalles for tourism.

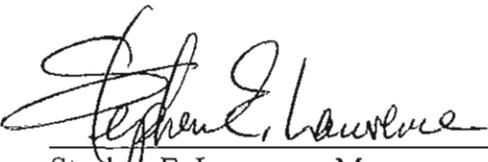
It was moved by Wood and seconded by McGlothlin to approve the fiscal year 2013-14 work scope and budget for the Community Marketing Program as presented by the Chamber of Commerce. The motion carried unanimously.

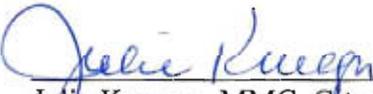
City Manager Young said he would work with the Chamber to provide quarterly tourism reports to the City Council.

ADJOURNMENT

Being no further business, the meeting adjourned at 6:50 p.m.

Submitted by/
Julie Krueger, MMC
City Clerk

SIGNED: 
Stephen E. Lawrence, Mayor

ATTEST: 
Julie Krueger, MMC, City Clerk