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Regular City Council Meeting  
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MINUTES

REGULAR COUNCIL MEETING

OF

May 9, 2016

5:30 p.m.

THE DALLES CITY HALL

313 COURT STREET

THE DALLES, OREGON

**PRESIDING:** Mayor Stephen Lawrence

**COUNCIL PRESENT:** Russ Brown, Tim McGlothlin, Taner Elliott, Linda Miller

**COUNCIL ABSENT:** Dan Spatz

**STAFF PRESENT:** City Manager Julie Krueger, City Clerk Izetta Grossman, Senior Planner Dawn Hert, Finance Director Kate Mast, Public Works Director Dave Anderson, Chief Jay Waterbury, Project Coordinator Daniel Hunter

**CALL TO ORDER**

The meeting was called to order by Mayor Lawrence at 5:32 p.m.

**ROLL CALL**

Roll call was conducted by City Clerk Grossman, Spatz absent.

**PLEDGE OF ALLEGIANCE**

Mayor Lawrence invited the audience to join in the Pledge of Allegiance.

**APPROVAL OF AGENDA**

It was moved by Miller and seconded by Elliott to approve the agenda as submitted. The motion carried, Spatz absent.

**PRESENTATIONS/PROCLAMATIONS**

Mid Columbia Economic Development District Update and Introduction of Sue Knapp, New Member of Board of Directors

Amanda Hoey, Executive Director of Mid Columbia Economic Development District (MCEDD) introduced Sue Knapp saying she was the new Wasco County Cities representative on the MCEDD Board, replacing Mayor Lawrence.

Knapp said she was a Maupin City Councilor, and a member of the South Wasco Alliance. She said she looked forward to working with the Council.

Hoey handed out an overview of the services provided by MCEDD.

**CITY ATTORNEY REPORT**

City Attorney Gene Parker thanked the Council for their understanding during his time off.

He said the Planning Commission would be discussing the marijuana time, place and manner at their meeting on May 19. He anticipates having a recommendation to Council in June.

Parker said Main Street was requesting an easement for two new parklets. He wanted the Council to be aware that he had some comments from citizen's regarding loss of parking downtown.

He said once Main Street provided proof of insurance the City Manager could sign off on the encroachment permit.

In response to a question Main Street Executive Director Matthew Klebes said the months of operation were from the first or second week in May to the first or second week in November. He said the parklets were stored for the winter. He thanked NAPA and Chuck Covert for the storage space.

Klebes said the first parklet was a community space and the two additional parklets were to increase seating for the two businesses. He said the parklets create life in the downtown which in turn was good for businesses.

Klebes said Zims and Route 30 had applied for OLCC permits for the parklets and were in a 15 day waiting period.

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He said there were five businesses interested in parklets. He said he was in discussions with Public Works regarding number per block and keeping line of sight and turning radius appropriate for the downtown. He said there would be no more than one per block.

Klebes said he has received calls regarding parking. He said in his discussions with Public Works there were some issues with marking the parking spaces; cost of maintenance and small cars taking a whole space leaving unusable parking space.

City Manager Krueger said downtown parking was on the Council goals and would be addressed in the coming year.

## **CITY COUNCIL REPORTS**

Councilor Elliott reported attending the QLife Budget meeting.

Councilor Miller reported attending the Sister City meeting, and the budget committee meetings.

Mayor Lawrence reported he attended the open house for the new owners of Downey Furniture, the Pioneer Association's Annual meeting, and a meeting with Speaker of the House and Representative Huffman. He said they toured downtown, and then met with Mid Columbia Medical Center, the Housing Authority and Columbia Gorge Community College.

Mayor Lawrence said that the Speaker was enthusiastic about The Dalles. He said he would be going to Salem in the fall to make requests for funds.

## **CONSENT AGENDA**

It was moved by Elliott and seconded by Brown to approve the Consent Agenda as presented. The motion carried, Spatz absent.

Items approved by Consent Agenda were: 1) Approval of April 25, 2016 Regular City Council Meeting Minutes.

## **PUBLIC HEARINGS**

Continuation of Hearing Regarding Regulations of RV Parks

Senior Planner Dawn Hert reviewed the staff report.

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Elliott asked about the difficulty of rezoning. Hert said the Conditional Use Permit allowed more discretion for the Planning Commission. She said it allowed them to look at the merits of each project.

Elliott said there were many half to one acre lots in town; he said permitting could become problematic for the Planning Commission.

City Manager Krueger said rezoning would change our land use balance.

Hert said the LUDO amendments would not create a blanket authorization.

Brown said the Conditional Use Permit seemed to be the most logical solution.

McGlothlin asked if the transient room tax applied to RV parks. Hert said it did, and that long term stays were exempt, as it was for hotel stays.

It was moved by McGlothlin and seconded by Miller to approve the LUDO amendments as recommended by the Planning Commission and direct staff to prepare an Ordinance for a later Council meeting. The motion carried; Elliott opposed, Spatz absent.

### **ACTION ITEMS**

#### **Review and Approval of QLife FY16/17 Budget as Approved by the QLife Budget Committee**

Finance Director Kate Mast reviewed the staff report. Mast introduced Tyler Stone, QLife administrator.

Mast said a question regarding authority to distribute revenue was brought up at the Wasco County Commissioners. She said information had been sent to the Council, and copies were placed on the dais, on the research done by the auditor saying GASB 54 did not apply to QLife, as the funds were not tax revenue.

Mayor Lawrence asked if distribution to the City and County was in the budget.

Stone said it was in the budget, and that the Board would review distribution at a later date.

In response to a question Mast said the Maupin project was tracked separately, and would remain so after the construction was complete.

Mayor Lawrence asked if the County would take on the financial piece of QLife next year.

Mast said she recommended for continuity that the County take over the finances next year at this time.

It was moved by Elliott and seconded by Brown to approve the QLife fiscal year 2016/17 Budget as approved by the QLife Budget Committee. The motion carried, Spatz absent.

Authorize City Ownership of Rock Fort Property

City Manager Julie Krueger reviewed the staff report.

Brown asked if funds were budgeted for the maintenance of the property.

City Manager Krueger said no extra funds were budgeted as the City had been doing the maintenance already. She said staff was working on a program using the juvenile work crews.

It was moved by McGlothlin and seconded by Miller to direct staff to work with Wasco County to take ownership of the Lewis and Clark Rock Fort campground property and to continue maintenance of the site. The motion carried, Spatz absent.

Resolution No. 16-019 Authorizing Transfers of Budgeted Amounts Between Departments and Categories of the General Fund of the City of The Dalles Adopted Budget, Making Appropriations and Authorizing Expenditures for the Fiscal Year Ending June 30, 2016

Finance Director Mast reviewed the staff report.

Mayor Lawrence asked if there was a specific line item for the ticket sales revenue.

Mast said there was not, but the revenue would be coded and easily tracked.

It was moved by Miller and seconded by Elliott to adopt Resolution No. 16-019 Authorizing Transfers of Budgeted Amounts Between Departments and Categories of the General Fund of the City of The Dalles Adopted Budget, Making Appropriations and Authorizing Expenditures for the Fiscal Year Ending June 30, 2016. The motion carried; Brown opposed, Spatz absent.

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**ADJOURNMENT**

Being no further business, the meeting adjourned at 6:30 p.m.


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Submitted by/  
Izetta Grossman  
City Clerk

SIGNED:

  
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Stephen E. Lawrence, Mayor

ATTEST:

  
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Izetta Grossman, City Clerk