

MINUTES

REGULAR COUNCIL MEETING
OF
MAY 12, 2014
5:30 P.M.

THE DALLES CITY HALL
313 COURT STREET
THE DALLES, OREGON

PRESIDING: Mayor Steve Lawrence

COUNCIL PRESENT: Bill Dick, Carolyn Wood, Dan Spatz, Tim McGlothlin, Linda Miller

COUNCIL ABSENT: None

STAFF PRESENT: City Manager Nolan Young, City Attorney Gene Parker, City Clerk Julie Krueger, Public Works Director Dave Anderson, Administrative Fellow Jon Chavers, Administrative Intern Rich Wachter, Finance Director Kate Mast, Police Chief Jay Waterbury, Engineer Dale McCabe

CALL TO ORDER

Mayor Lawrence called the meeting to order at 5:31 p.m.

ROLL CALL

Roll call was conducted by City Clerk Krueger; all Councilors present.

PLEDGE OF ALLEGIANCE

Mayor Lawrence invited the audience to join in the Pledge of Allegiance.

APPROVAL OF AGENDA

It was moved by Wood and seconded by McGlothlin to approve the agenda, as presented. The motion carried unanimously.

PRESENTATIONS/PROCLAMATIONS

Update by Scott McKay Regarding Senior Center

Scott McKay distributed a calendar and pamphlet containing updated information to the City Council. He noted the Meals on Wheels and Rifle Club were also big parts of the overall operation. McKay reported that approximately half the funding needed for the elevator project had been raised, saying the fund raising campaign hoped to reach \$104,000 and the rest of the \$312,000 project would be through grants. He said the Senior Center had a loan closet, which people could borrow medical equipment, offered Medicare counseling and had implemented a new art program. He thanked the City for their ongoing support of the Senior Center.

Presentation by Linda Cassady Regarding a Youth Shelter

Linda Cassady provided a Power Point presentation describing the need for a youth shelter, vulnerabilities of homeless youth, numbers of runaway children, how to address the need for north-central Oregon, how it would benefit the community, and invited the City to participate in the process. She noted they group had submitted the paperwork to receive tax exempt status, said they needed assistance in locating a building and asked the City to provide a letter of endorsement.

Mayor Lawrence asked Ms. Cassady if she was familiar with the Keeping Families Together group and how they planned to coordinate efforts with other agencies, such as CASA, Youth Think, Big Brothers and Big Sisters.

Cassady said they would partner and cooperate with all agencies. She said the real problem was the lack of a physical shelter and no other agencies offered that service in our area.

Lawrence asked if the shelter would have a program or if they planned to use existing social services. Cassady said they would use the services available, but would have a program for within the shelter as well. She said it would need to serve a maximum of 10, with four bedrooms, and separate bathrooms for boys and girls.

Councilor Spatz asked if the staff would need to have any types of certification. Cassady said she hoped to have staff with a social work background for the shelter, but no special licensing was required. In response to another question, Cassady said the shelter would be a short-term facility, with youth staying anywhere between a few weeks to several months.

MINUTES (Continued)
Regular Council Meeting
May 12, 2014
Page 3

Councilor McGlothlin suggested Ms. Cassady consider downtown buildings with second stories for a location.

AUDIENCE PARTICIPATION

None.

CITY MANAGER REPORT

City Manager Young notified the Council that Fellow Jon Chavers had taken a position with Mid Columbia Council of Governments, and would now be serving on the Main Street Steering Committee.

Young said he would be attending a meeting in Olympia regarding a grant for the construction of a building at the Airport to house Life Flight.

CITY ATTORNEY REPORT

City Attorney Parker said he would be bringing some housekeeping issues to the Systems Development Ordinance for Council consideration at their June 9 meeting and that the Health District would be proposing a tobacco free zone at Lewis & Clark Park on June 23.

CITY COUNCIL REPORTS

Councilor Wood said the QLife meeting for next week had been cancelled. She said Historic Landmarks Commission would meet on May 28 and the Council of Governments meeting was on May 27.

Councilor McGlothlin said the Airport Board would be meeting on May 16. He said the April Traffic Safety Committee meeting had included a review of the 9th Street and Kelly Avenue vision clearance issue. He said the next meeting was May 21 and noted the paving of the Second and Webber Street intersection had been completed.

Councilor Spatz reported that Mid Columbia Economic Development District would be sponsoring the first bi-state legislative summit on May 16.

Mayor Lawrence said he had been working on the Cycle Oregon preparations, met with the Director of the Gorge Commission and traveled to Astoria, at the invitation of their Mayor to learn more about the cruise ship industry there.

CONSENT AGENDA

It was moved by Wood and seconded by Miller to approve the Consent Agenda as presented. The motion carried unanimously.

The item approved by Consent Agenda was approval of the April 28, 2014 regular City Council meeting minutes.

PUBLIC HEARINGS

Public Hearing to Receive Testimony Regarding a Report of Delinquent Systems Development Payment for Douglas Ponath

Mayor Lawrence reviewed the procedure to be followed for the hearing.

City Attorney Parker reviewed the staff report.

Testimony

Douglas Ponath, 2438 East 12th Street, The Dalles, said he had been delinquent on making his payments due to financial circumstances beyond his control. He noted the Ordinance allowed for payments to be made over a 12 month period, but he was only offered a six month payment plan, so the payments were too high. He questioned the interest rate being applied to the fees, saying the Ordinance stated interest would accrue at 10% per annum, which should be approximately .35 a day, not the \$9.80 per day being assessed by the City. Ponath said he was trying very hard to pay his obligations and was not asking to have the fees waived, but said he was asking the City to give him a fair payment plan and to state the interest correctly.

There was a discussion among the City Council regarding the interest rate. Finance Director Mast said she would recalculate the interest.

Councilor Dick said by his signature, Mr. Ponath agreed to make the installment payments.

Councilor Spatz asked Mr. Ponath if he had responded to the letters sent by the City. Ponath said he had not responded. He said he had hoped to be employed and able to pay the installments, but had just not secured employment until recently.

Councilor Wood said if the lien was applied to the property, Mr. Ponath could make payments on the lien. City Attorney Parker said if the payments were not made, the City could foreclose on the property for non-payment.

MINUTES (Continued)
Regular Council Meeting
May 12, 2014
Page 5

Mr. Ponath said he was also unhappy that he had to pay such a large fee to the City because the sewer was already to his property and all the City staff did was ask him if the plumbing had a permit and been inspected.

Hearing no further testimony, the public hearing was closed.

Council Deliberation

Staff was directed to work with Mr. Ponath on a payment schedule and to give a report to Council at a future meeting.

CONTRACT REVIEW BOARD ACTIONS

Public Hearing to Receive Testimony Regarding Exemption of a Design/Build Contract for the Wastewater Treatment Plant Upgrade Project From the Competitive Bid Process

Mayor Lawrence reviewed the procedure to be followed for the public hearing.

Public Works Director Anderson reviewed the staff report.

Testimony

No testimony was provided.

Resolution No. 14-014 Approving an Exemption From Competitive Bid Requirements for Wastewater Treatment Plant Upgrade Project

It was moved by McGlothlin and seconded by Spatz to adopt Resolution No. 14-014 approving an exemption from competitive bid requirements for Wastewater Treatment Plant Upgrade Project. The motion carried unanimously.

ACTION ITEMS

Approval of Annual Insurance Renewals for Liability and Property

Colleen Clark and Jerry Frazier, Agent of Record presented their recommendations for annual insurance renewals. It was determined the reports had not been provided to the Council. Staff prepared copies of the reports.

Staff was asked to provide City Council with a report regarding outstanding claims.

MINUTES (Continued)
Regular Council Meeting
May 12, 2014
Page 6

It was the consensus of the Council to postpone action until the June 9 meeting to have time to review the information and to receive additional information regarding the Worker's Compensation insurance proposal.

Approval of Agreement With The Dalles Chamber of Commerce for Community Marketing

City Manager Young reviewed the staff report.

Mayor Lawrence said it would be important for the tourism staff person to work with the City and the Main Street program.

There was a discussion regarding whether the proposed tourism position should be funded for 30 hours per week or 40 hours per week. Following discussion, it was decided to state the position at 30 hours per week and to review whether it would be adequate at a later time.

Mayor Lawrence noted that he had requested language in the agreement to require the Chamber to provide a narrative along with their budget submittals in the future.

It was moved by Dick and seconded by Spatz to approve the agreement with The Dalles Area Chamber of Commerce to provide community marketing services and to approve the scope of work and budget for fiscal year 2014-15. The motion carried unanimously.

Resolution No. 14-008 Authorizing a Utility Rate Discount Program for Low Income Senior and Disabled Persons and Repealing Resolution No. 03-023

Finance Director Mast reviewed the staff report, saying she had made changes to the resolution to extend the adjustments over a six year period.

It was moved by Spatz and seconded by Wood to adopt Resolution No. 14-008 authorizing a utility rate discount program for low income senior and disabled persons and repealing Resolution No. 03-023. The motion carried unanimously.

Approval of 2014-15 Fiscal Year QLife Agency Budget and Work Scope

City Manager Young reviewed the staff report.

Mayor Lawrence noted the budget indicated right of way fees. City Manager Young said there was no formal franchise agreement between the City and QLife, but QLife had agreed to pay a fee.

MINUTES (Continued)
Regular Council Meeting
May 12, 2014
Page 7

It was moved by Wood and seconded by McGlothlin to approve the 2014-15 Fiscal Year QLife Agency budget and work scope. The motion carried unanimously.

ADJOURNMENT

Being no further business, the meeting adjourned at 7:06 p.m.

Submitted by/
Julie Krueger, MMC
City Clerk

SIGNED:



Stephen E. Lawrence, Mayor

ATTEST:



Julie Krueger, MMC, City Clerk