

MINUTES

REGULAR COUNCIL MEETING
OF
JUNE 23, 2014
5:30 P.M.

THE DALLES CITY HALL
313 COURT STREET
THE DALLES, OREGON

PRESIDING: Mayor Steve Lawrence

COUNCIL PRESENT: Bill Dick, Carolyn Wood, Dan Spatz, Tim McGlothlin, Linda Miller

COUNCIL ABSENT: None

STAFF PRESENT: City Manager Nolan Young, City Attorney Gene Parker, City Clerk Julie Krueger, Public Works Director Dave Anderson, Administrative Intern Rich Wachter, Finance Director Kate Mast, Librarian Sheila Dooley, Police Captain Ed Goodman, Transportation Manager Bill Barrier

CALL TO ORDER

Mayor Lawrence called the meeting to order at 5:30 p.m.

ROLL CALL

Roll call was conducted by City Clerk Krueger; all Councilors present.

PLEDGE OF ALLEGIANCE

Mayor Lawrence invited the audience to join in the Pledge of Allegiance.

APPROVAL OF AGENDA

It was moved by Wood and seconded by Dick to approve the agenda as presented. The motion carried unanimously.

PRESENTATIONS/PROCLAMATIONS

Presentation by FFA Regarding 30% Level Design for the Library Expansion Project

FFA Architecture Interiors provided a power point presentation, noting the proposed expansion would be one story instead of two stories due to a more intense focus on children's programs and the ability to raise the funds for the expansion. It was noted the plan included a moveable wall, an open and flexible scheme and plans to have the entry area that would include art work to entice people into the new area. The architects discussed the budget, saying \$641,000 was the construction costs, \$143,000 for indirect costs, \$62,000 for furnishings and shelving, and \$17,000 for the feature entry wall, for a total budget of \$864,000. In response to a question, it was noted the budget did include a 3% escalation factor.

Librarian Dooley highlighted the fund raising efforts including the current efforts to raise \$100,000 in local donations to match a \$100,000 gift and several grant applications under consideration.

AUDIENCE PARTICIPATION

None.

CITY MANAGER REPORT

City Manager Young reviewed the proposal to hire a recruitment professional, and discussed the scope of work. He noted the position would work directly with the established core team, which included himself, the Mayor, a Port Board member and the Port Executive Director.

Young asked if the Council wished to make any changes to the Administrative Fellow project list.

Councilor Miller asked the duration of the Fellowship. City Manager Young said they fellowships were one year in duration.

Councilor Wood asked if this was a new idea. City Manager Young said it was an idea that came from the need to have a single point of contact for people interested in locating a business in the community, as well as a need to have someone who could go searching for businesses to locate in the area.

City Manager Young said staff had a discussion regarding whether to propose a fee schedule for the commercial dock. He asked if the Council would like staff to prepare information for

Council consideration. It was the consensus of the Council to direct staff to prepare information for consideration at a future meeting.

City Manager Young reported that staff continued to work on correcting the chip seal issues on Dry Hollow Road and Mt. Hood Street. He said staff was trying to work around the harvest schedule as best they could.

CITY ATTORNEY REPORT

City Attorney Parker reported he had been working with Airport staff and Klickitat County to prepare some housekeeping amendments to the water supply agreement. Parker noted the Codes Enforcement Officer was very busy dealing with vegetation, puncture vine and tall grass complaints.

Mayor Lawrence said he noticed more yard sale signs, some on vehicles, at the intersection of Tenth and Trevitt Streets. City Attorney Parker said staff was working to place stickers on the illegal signs and to redirect residents to post their advertisements on the community sign boards. He said Public Works crews were assisting on weekends to pick up illegal signs too.

CITY COUNCIL REPORTS

Councilor Wood said the Council of Governments did not meet in June. She said the Historic Landmarks Commission meeting was scheduled for June 25 and QLife Agency would be held on June 26.

Councilor McGlothlin brought a drawing made by one of the National Guard helicopter crews who were recently at the Airport. He said the business park was moving forward and the flex hangar project was still in the funding process. He reported the Dallesport Fire Department may be relocating and moving their station onto the Airport property. McGlothlin said the Traffic Safety Commission had met on June 18 and discussed areas where traffic was moving too fast, and noted a slow moving vehicle sign had been discussed for the horse drawn carriage. McGlothlin said John Layson had resigned from the Traffic Safety Commission.

Mayor Lawrence asked when the yellow curbs would be re-painted. Transportation Manager Barrier said they would be done this summer. He said the white paint was being put down now and when that was completed, they would begin with the yellow paint.

Councilor Miller asked when the striping would be replaced on Second and Third Streets. Barrier said he didn't have that schedule yet.

Councilor Dick said he would be attending the QLife Agency meeting on June 26 and supported adoption of their budget.

Councilor Spatz reported that the Mid Columbia Economic Development District had assisted the City with the flex building application; noted a bi-state economic summit meeting would be held on November 7, with congressional delegates attending. He said the AGORA platform for grant funding would have its state-wide rollout now and reported the Gorge broadband website was being established. Spatz said a cider industry may be in the region, as they were working with Oregon Specialty Crops to establish the industry. He said there would be a Sister City reorganization meeting on June 24 and said that Myoshi City had requested a visitation from The Dalles and also asked The Dalles to host a visit from them in October.

Councilor Miller said there had been an Urban Renewal Advisory Committee last week, but she had been out of town and missed the meeting.

Mayor Lawrence reported the next bicycle interest group meeting was scheduled for July 24. He said he had attended the recent Community Outreach Team meeting, attended a meeting to discuss preliminary Fire Department expansion and provided the welcome and greeted participants in the Relay for Life event. Lawrence showed the Council a magazine published for the American Empress cruise ship, with an article featuring The Dalles. He said it was great publicity for our community.

CONSENT AGENDA

It was moved by Spatz and seconded by Wood to approve the Consent Agenda as presented. The motion carried unanimously.

Items approved by Consent Agenda were: 1) approval of June 9, 2014 regular City Council meeting minutes; 2) approval of June 4, 2014 special City Council meeting minutes; and 3) Resolution No. 14-019 concurring with the Mayor's appointments to various commissions and committees.

PUBLIC HEARINGS

Public Hearing to Receive Testimony Regarding the Fund 009, Public Works Reserve Fund Change for Fiscal Year 2014-15

Mayor Lawrence reviewed the procedures to be followed for the public hearing.

Finance Director Mast reviewed the staff report.

MINUTES (Continued)
Regular Council Meeting
June 23, 2014
Page 5

Testimony

Hearing no testimony, the public hearing was closed.

It was moved by Wood and seconded by Spatz to approve the proposed change to the Public Works Reserve Fund 009 in the amount of \$174,500. The motion carried unanimously.

Resolution No. 14-018 Adopting the Fiscal Year 2014-15 Budget for the City of The Dalles, Making Appropriations, Authorizing Expenditures, Levying Taxes and Authorizing the City Manager to Take Such Action as Necessary to Carry Out the Adopted Budget

It was moved by Wood and seconded by Dick to adopt Resolution No. 14-018 adopting the fiscal year 2014-15 budget for the City of The Dalles, making appropriations, authorizing expenditures, levying taxes and authorizing the City Manager to take such action as necessary to carry out the adopted budget. The motion carried, Miller opposed.

CONTRACT REVIEW BOARD ACTIONS

Approval to Purchase Asphalt for Street Maintenance Projects from July 1 Through end of Construction Season

Public Works Director Anderson reviewed the staff report.

It was moved by Spatz and seconded by Miller to authorize the purchase of hot mix asphalt as needed for street maintenance from July 1, 2014 through the end of the 2014 construction season, from the lowest cost supplier available at the time of the projects, in an amount not to exceed \$237,878. The motion carried unanimously.

ACTION ITEMS

Resolution Authorizing Transfers of Funds Between Categories of Various Funds, Making Appropriations and Authorizing Expenditures for Fiscal Year Ending June 30, 2014

Finance Director Mast said there had been a couple of minor changes discovered that did require corrections for the end of the current fiscal year. She said one change was to transfer \$10,000 to the General Fund Special Payments to cover a potential over-expenditure due to an increase in the amount of transient room tax being paid to the Parks and Recreation District. Mast said the other correction was to move \$300 from the materials and services category of the State Office Building budget to the capital outlay category as the replacement of the computer controls had exceeded budget.

City Manager Young said the amendment for the transient room tax may not be needed because the additional funds should not have been paid to the Parks and Recreation District yet. Finance Director Mast recommended adopting the amendment just in case it did get over-expended.

Mayor Lawrence asked if worker's compensation and insurance premiums were paid on a monthly basis or annually.

Finance Director Mast said the worker's compensation premium was paid in July for the upcoming fiscal year. She said paying that premium in advance allowed the City to receive a discount.

Lawrence asked if there is an audit of the premiums at a later time to ensure the City didn't over or under pay. Mast said that was correct.

City Manager Young said the health insurance premiums were paid monthly, with an August renewal date. He said it was budgeted at a specific percentage increase. Lawrence asked what would happen if the actual amount was different than the budget. Young said it would be less than budgeted for the upcoming year.

Lawrence asked if there were other examples of actual amounts being different than the budgeted amount. Finance Director Mast said the budget was all an estimate and that was the reason for periodic amendments throughout the year, to make those corrections.

Mayor Lawrence said he would like more background information about how the corrections were made. Mast said supplemental budget amendments were used to add unexpected revenues and expenses and resolutions transferring funds were used to move funds between categories. She said the Council was provided with monthly reports which showed the amount spent year to date compared to the budgeted amounts.

Councilor Miller asked if refunds were credited back to the line item they were spent from. Finance Director Mast said that was correct, however if the City received a dividend, not tied to a specific line item, they were placed into the General Fund revenues.

It was moved by McGlothlin and seconded by Spatz to adopt Resolution No. 14-020 authorizing transfers of funds between categories of various funds, making appropriations and authorizing expenditures for the fiscal year ending June 30, 2014. The motion carried unanimously.

Resolution No. 14-015 Accepting a Deed of Dedication from Monty Mathie for Public Right of Way

City Attorney Parker reviewed the staff report. In response to a question, it was noted the funds for the improvements would be taken from the LID Fund (036).

It was moved by Wood and seconded by McGlothlin to adopt Resolution No. 14-015 accepting a deed of dedication from Monty Mathie for public right of way. The motion carried unanimously.

DISCUSSION ITEMS

Discussion Regarding Proposal for Tobacco Free Policy at Lewis and Clark Festival Park

City Attorney Parker reviewed the staff report. He noted that enforcement may be ineffective, and said the Health Department was not opposed to a self-enforcement policy.

Mary Gale asked that the Council adopt a policy that was consistent with the Parks and Recreation District's policy for all other parks in the community. She said having signs at the Festival Park would encourage people to quit smoking.

Teri Thalhofer said the most effective way to get people to stop smoking was to raise the price of cigarettes, but that a no smoking policy for the park would help. She said people could tell those who were smoking that it was non-smoking if there were signs posted. Thalhofer said some cities included citations and fines in their policies.

Ms. Gale suggested the signs include the telephone number of the Police Department so people could call and officers could come to the park and issue citations. She said the reason people smoked was that corporate giants targeted poor people and kids. She said smoking was the leading cause of death in Wasco County.

Ms. Thalhofer said she was a colorectal cancer survivor and had developed cancer because her parents smoked and she lived with second hand smoke for 25 years. She said in the past 17 years, smoking had decreased because of prohibiting smoking in parks.

Police Captain Goodman said having a phone number to call on the signs, would increase calls to the 9-1-1 center and officers being dispatched when they were already overworked. He questioned whether that would be a good use of police resources.

City Manager Young said staff would bring back a policy similar to the one used by the Parks and Recreation District, for Council consideration.

MINUTES (Continued)
Regular Council Meeting
June 23, 2014
Page 8

EXECUTIVE SESSION

Mayor Lawrence recessed the meeting to Executive Session at 7:18 p.m. in accordance with ORS 192.660 (2) (e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions and ORS 192.660 (2) (h) to consult with Counsel concerning the legal rights and duties of a public body with regard to litigation or litigation likely to be filed.

Reconvene to Open Session

The meeting reconvened to open session at 7:52 p.m.

DECISIONS FOLLOWING EXECUTIVE SESSION

None.

ADJOURNMENT

Being no further business, the meeting adjourned at 7:53 p.m.

Submitted by/
Julie Krueger, MMC
City Clerk

SIGNED:



Stephen E. Lawrence, Mayor

ATTEST:



Julie Krueger, MMC, City Clerk