

MINUTES

REGULAR COUNCIL MEETING
OF
December 14, 2015
5:30 p.m.

THE DALLES CITY HALL
313 COURT STREET
THE DALLES, OREGON

PRESIDING: Mayor Steve Lawrence

COUNCIL PRESENT: Dan Spatz, Tim McGlothlin, Linda Miller, Russ Brown

COUNCIL ABSENT: Taner Elliott

STAFF PRESENT: Interim City Manager Julie Krueger, City Attorney Gene Parker, Recording Secretary Izetta Grossman, Project Coordinator Daniel Hunter, Public Works Director Dave Anderson, Finance Director Kate Mast, Police Chief Jay Waterbury, Planning Director Richard Gassman

CALL TO ORDER

Mayor Lawrence called the meeting to order at 5:31 p.m.

ROLL CALL

Roll call was conducted by Recording Secretary Izetta Grossman; Taner Elliott absent.

PLEDGE OF ALLEGIANCE

Mayor Lawrence invited the audience to join in the Pledge of Allegiance.

APPROVAL OF AGENDA

It was moved by Miller and seconded by McGlothlin to approve the agenda as presented. The motion carried unanimously, Elliott absent.

PRESENTATIONS/PROCLAMATIONS

Funding Presentation by Fort Dalles Fourth Committee and Chamber of Commerce

Keef Morgan and Nolan Hare, Fort Dalles Fourth Committee, and Lisa Farquharson, Chamber of Commerce gave a report on their collaboration and division of activities for the 4th of July celebration (letter attached). They requested funding allocation of \$25,000 for the fireworks and \$5,000 for the Chamber to market the event.

Mayor Lawrence said the request would need to come before the Budget Committee during the budget process. He asked if Fort Dalles Fourth had a backup plan if their 501(c)3 application wasn't completed in time for the event. Mr. Morgan said they would find another partner.

Councilor Spatz said he was happy to see the collaboration.

Councilor McGlothlin said it was an appropriate use of room tax funds.

AUDIENCE PARTICIPATION

Mayor Lawrence introduced the new publisher of The Dalles Chronicle Frank Perea II.

In response to a question Public Works Director Anderson said that ODOT was working on the traffic lights on Laughlin; parts had been ordered.

CITY MANAGER REPORT

Interim City Manager Krueger reported that the City Manager Selection Committee had met last week and identified four finalists. The recruiter was performing background checks and the interviews would be the week of January 11.

She said one qualification statement had been received for the Tony's Building and the Urban Renewal Advisory Committee would be making a recommendation to the Agency at the January Agency meeting.

Krueger reported that the Granada Marque repairs were completed; the City had been awarded the grant for housing and residential land needs assessment; Public Works was applying for a Homeland Security grant to purchase and install an emergency generator; Public Works was partnering with Energy Trust of Oregon, Bonneville Environmental Foundation and the City of Hood River to develop an RFP for a "feedstock study" to determine how much fuel is available in the region that could be used to generate electricity at the Wastewater Treatment Plant (the City would pay ¼ of the costs of the study).

Krueger reported that a water main break that morning only affected St. Mary's Academy. She said school had been closed for the day.

Krueger asked for a date that would be good for the Council to set Goal Setting. She said the first meeting would be to review status of current goals; and she recommended a meeting in June after the new city manager was on board for a more comprehensive goal setting. It was the consensus of the Council to set an afternoon meeting in the third week of January.

CITY ATTORNEY REPORT

City Attorney Parker reported that the Municipal Court Task Force had met two times, and he felt they would have a recommendation to the Council in March.

CITY COUNCIL REPORTS

Councilor Brown reported he had attended the Mid-Columbia Council of Governments meeting; the Homeless Strategy meeting; QLife strategic planning meeting; the Riverfront Trail meeting and the Town Hall on the Enterprise Zones.

Councilor Spatz reported he had attended the QLife strategic planning meeting.

He also said the Sister City applications for a student trip to Miyoshi City went out last week; there was a January 19 application deadline. He also reported that there were preliminary talks underway with the Mayor of Miyoshi City for longer visits.

Spatz said he attended the Japan Consulate Generals birthday celebration in Portland on behalf of Mayor Lawrence, and the City of The Dalles.

He also attended the Oregon Business Summit in Portland, where education was a top priority.

Councilor McGlothlin reported he had been on KIHR in Hood River discussing the Homeless issues; held a Homeless Strategy meeting on December 2; and he was continuing to work on salvage of items in the Recreation building.

He also reported on damage done at Kelly View Point and that he was talking with Parks and Recreation Director Phil Lewis about a security camera.

Councilor Miller reported she attended the Town Hall meeting; a meeting where the community group presented ideas for new schools in the area; the Household Hazardous Waste meeting; and the Recruitment meeting for the new City Manager. She said she also attended a play at the college, and said the community is fortunate to have such a diverse amount of entertainment available.

Mayor Lawrence reported he attended the Enterprise Zone Town Hall and was pleased with the attendance and amount of information presented. He also attended the school facilities meeting, and said that he and Commissioner Hege would be meeting with the School District to discuss Enterprise Zone funds.

He also attended Dwight Langer's retirement from the PUD; spoke at the National Guard Christmas Party at the Armory; attended the Mid-Columbia Economic Development District meeting and attended the Community Tree Lighting Ceremony after the Starlight parade.

Lawrence reported on meeting with Kate Sinner of the Governor's office regarding Wasco County using housing funds in smaller increments to assist home owners.

CONSENT AGENDA

It was moved by Miller and seconded by Brown to approve the Consent Agenda as presented. The motion carried unanimously, Elliott absent.

Items approved by Consent Agenda were: 1) Approval of November 23, 2015 Regular Council Meeting Minutes; 2) Approval of November 30, 2015 Town Hall Meeting Minutes.

PUBLIC HEARINGS

Public Hearing to Receive Testimony Regarding a Supplemental Budget for the Water Revenue Bond Debt Fund

Finance Director Mast reviewed the staff report.

Mayor Lawrence opened the public hearing.

Hearing no testimony the public hearing was closed.

CONTRACT REVIEW BOARD ACTIONS

Approval of Contract to Update the Design for Lone Pine Well Improvements

Public Works Director Anderson reviewed the staff report.

After some discussion it was moved by Miller and seconded by Brown to authorize the Interim City Manager to sign a contract with CH2M to update the design and contract documents for the Lone Pine Well Enhancement project in an amount not to exceed \$99,400. The motion carried unanimously, Elliott absent.

ACTION ITEMS

Resolution No. 15-048 Adopting a Supplemental Budget for Fiscal Year 2015-16; and Resolution 15-049 Authorizing Transfers of Funds Between Categories of Various Funds of the City of The Dalles Budget, Making appropriations and Authorizing Expenditures for the fiscal year ending June 30, 2016.

Mayor Lawrence asked if the Airport was going to pay the additional audit charges.

Finance Director Mast said the Council or Airport Board decided to do that at a later date.

Mayor Lawrence asked about the SAIF refund/dividend. Mast said they were different. The refund was given at year end of remaining funds. Mast said under direction from Council last year the funds are put into a separate line items for use on safety programs.

It was moved by Spatz and seconded by McGlothlin to Adopt Resolution No. 15-048, and to Adopt Resolution No. 15-049. The motion carried unanimously, Elliott absent.

DISCUSSION ITEMS

Discussion Regarding Issues Related to Regulation of Activities Associated with Use of Marijuana

City Attorney Parker reviewed the staff report.

Mayor Lawrence asked who had jurisdiction over the Urban Growth Area. City Attorney Parker said he would look into it.

In response to a question Chief Waterbury said he would like to see it referred to the voters.

After some discussion it was the consensus of the Council to have a Town Hall meeting in February to get feedback from the citizens to determine if the issue should go before the voters.

Frank Perea II of the Chronical said he just came from Lincoln City where this issue was before the Council and a Town Hall was important. He suggested the Council go to newsguard.com to read the articles on the process there. He also said that inviting Rob Boovet, Counsel for the Association of Oregon Counties would be a good idea.

Discussion Regarding Exempt Employee Compensation

Interim City Manager Krueger reviewed the staff report.

Chief Waterbury said since the retirement of the Captain a year ago, he noticed there wasn't

much interest in moving up the ranks in the department. He spoke with several officers and found that the pay didn't compensate for the added responsibility.

He told Council he would be retiring within the year, with the Captain not far behind. He said there were also three or four sergeants retiring in the next five years. The current pay would not bring the needed caliber of officers to the force. Historically the City of The Dalles has been on the low side of the salary range, but not this low.

It was moved by Brown and seconded by Spatz to accept the staff recommendation to make the salary increases, and to make the increases retroactive from July 1, 2015.

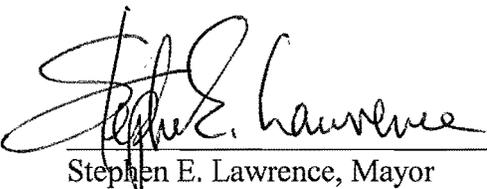
In response to a question Finance Director Mast said it would depend on over time, but she felt there were adequate funds in the budget to cover this increase.

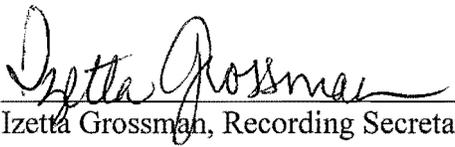
The motion carried unanimously, Elliott absent.

ADJOURNMENT

Being no further business, the meeting adjourned at 7:23 p.m.

Submitted by/
Izetta Grossman
Recording Secretary

SIGNED: 
Stephen E. Lawrence, Mayor

ATTEST: 
Izetta Grossman, Recording Secretary



THE DALLES AREA
CHAMBER OF COMMERCE
The Dalles...Simply Sensational.

October 26, 2015

Fort Dalles Fourth Committee

RE: Proposed Support from The Dalles Area Chamber of Commerce for 2016

Dear Committee Members:

This letter will confirm the discussion held October 21, 2015 between the Chamber Executive Committee, and representatives from the Fort Dalles Fourth Committee, and the City of The Dalles regarding the 2016 Fort Dalles Fourth Celebration. At the conclusion of that meeting the Chamber agreed to support the Fort Dalles Fourth Celebration for 2016 in the following ways:

- ✚ The Chamber will jointly propose, with the Fort Dalles Fourth Committee, to The City Council at its Council Meeting on November 9, 2015, that the City, in addition to its allocation of TRT funds to the Chamber, allocate an additional \$25,000 to the Chamber to be used for payment to the fireworks provider for the fireworks display for July 4, 2016. In addition, the Chamber and the Fort Dalles Fourth Committee will request an additional \$5,000 from the City's TRT revenue which the Chamber will use to promote the 2016 Fort Dalles Fourth Celebration.
- ✚ The Chamber will help with promoting of the event with social media, listing on NW Calendars, and the pushing of FD4 press releases provided by FD4 committee.
- ✚ The Chamber will take on the responsibility of the parade. We will accept the fees to help cover the additional cost of parade insurance, payment to the announcers, payment for awards, and to help cover any additional cost that might occur for the parade specifically.

The Chamber's agreed involvement in the 2016 Fort Dalles Fourth Celebration is contingent on the City allocating to the above referenced funds to the Chamber. Please contact me immediately if your understanding of the Chamber's involvement differs from the points addressed above.

Yours truly,

Lisa Farquharson
President / CEO

cc: Mayor Steve Lawrence

Updates for 2016 from Fort Dalles Fourth

Fort Dalles Fourth has several important announcements to make as we head into the new year! Since the conclusion of this year's festival and fireworks display much work has taken place both internally within the committee and with City leaders and community organizations to evaluate the structure, growth and sustainability of our organization. As our events develop and mature we continue to evaluate how best to operate and fund each event we currently produce. With careful consideration we have decided to make a few organizational changes that we feel will solidify a good foundation for continued growth of Fourth of July activities in The Dalles for many years to come.

In order to properly facilitate the rapid growth of our organization it has become necessary that we attain our own 501c3 Non Profit status. We have begun this process and will be operating independently as Fort Dalles Fourth Committee in 2016. Since the very beginning of our efforts, Mid Columbia Veteran's Memorial Committee was gracious enough to temporarily adopt us in as a sub-committee of their organization. This included many hours of generously donated accounting and administrative work, extended insurance coverage and many other generous donations. Our events simply would not have been possible to bring to life without the support of MCVMC. We would like to extend a special thank you to Les Cocenhour and the rest of the MCVMC team for sharing in our vision to bring Independence Day back to life in honor of our local Veterans.

We are also excited to announce a new partnership with The Dalles Area Chamber of Commerce! The Chamber has agreed to facilitate an annual request for Transient Room Tax funding to support the purchase of Fireworks inventory as well as expansion of our regional public relations and marketing efforts. We believe this partnership will greatly increase regional awareness and highlight the quality and magnitude of our events.

In addition, the Chamber Staff will also take over the organization and promotion of our 4th of July Parade!

In efforts to eliminate confusion and add additional transparency to our use of community funds we have decided to separate the festival business from the fireworks business. The Fort Dalles Fourth Committee will continue organizing the Fireworks display and participate in collaborative local and regional marketing and promotion of the display and surrounding events. The committee will maintain control of the "Fort Dalles Fourth" brand and will determine which community events are included under the Fort Dalles Fourth umbrella, but will not be linked financially to the outcome of supporting events. Festival operations will continue under the leadership of Nolan Hare, who has served as Festival Director since the inception of the event. The Festival will continue to be supported by business sponsorship, vendor fees, ticket sales, and a massive volunteer force.

As Fort Dalles Fourth continues to grow as a regional event our organization must also mature into a more formal hierarchy of leadership and management. Our team started as one man with a big idea. Doug Kirchofer boldly proclaimed his vision of what Independence Day could become here in The Dalles. He built a team of people who quickly caught that vision and then spearheaded their efforts to make this dream a reality. With a capable team now in place to continue carrying Fort Dalles Fourth forward, Doug will be turning his efforts to other community-wide projects and handing off his position as Fort Dalles Fourth President to Keef Morgan. Keef, along with Vice President Marty Hiser, Secretary Cynthia Kortge, and committee members, Matt Herriges, Angie Herriges, and Juston Huffman, will continue to push toward the goal of making Fort Dalles Fourth the premiere small town big Fourth experience and putting The Dalles, OR on the map as THE destination for Independence Day celebration in the Northwest.



CITY of THE DALLES

313 COURT STREET
THE DALLES, OR 97058

PH. (541) 296-5481
FAX (541) 296-6906

CERTIFIED MAIL

COPY

December 8, 2015

Rae Ann Clark
6108 NE 34th Avenue
Vancouver, WA 98662

NOTICE OF ASSESSMENT - 1290 West 8th Street

Dear Ms. Clark:

This Notice is to inform you of the assessment costs for the clean-up and removal of rubbish and vegetation from your property located at 1290 West 8th Street, The Dalles, Oregon, and known as 1N 13E 4 #103, which clean-up was performed on November 30, 2015.

The total cost of the assessment, including the City's administrative fee, is **\$1,290.00**. This assessment includes a \$500.00 administrative fee as required by ordinance for City abatement of nuisances. The total assessment of \$1,290.00 will become a lien against the property unless paid within 15 days of the date of this Notice, **December 23, 2015**.

If you object to the cost of the abatement as indicated, you may file a notice of objection with the City Clerk within five (5) days of the date of this notice, **December 14, 2015**. The objection shall be delivered in person or by mail to City Clerk, 313 Court Street, The Dalles, Oregon, 97058.

CITY OF THE DALLES

Julie Krueger, MMC
City Clerk

c: Gene Parker, City Attorney
Nikki Lesich, Codes Enforcement Officer