



CITY of THE DALLES

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**SUPPLEMENTAL
AGENDA STAFF REPORT
CITY OF THE DALLES**

MEETING DATE	AGENDA LOCATION	AGENDA REPORT #
June 10, 2013	Public Hearings 11, B, 1	13-038

TO: Honorable Mayor and City Council

FROM: Kate Mast, Finance Director

THRU: Nolan K. Young, City Manager

DATE: June 10, 2013

ISSUE: Public Hearing to Receive Testimony Regarding the Approved 2013-2014 Fiscal Budget and Changes Proposed by Staff, and Resolution No. 13-019 Adopting the FY13/14 Budget for the City of The Dalles.

BUDGET IMPLICATIONS:

In addition to the changes to the approved budget recommended by staff in the previous Staff Report, it has been determined that a portion of the shuttle trail that was expected to be completed by June 30, will not be finished, so funds to complete that portion of the project in FY13/14 must be included in the budget. Staff proposes to add \$50,000 to the Federal Grant – Misc. revenue line item in the Special Grants Fund (018), and allocate \$50,000 to the Capital Outlay Category of that fund to complete the shuttle trail.

All of the proposed changes from the prior staff report and the additional one for Fund 018 are shown below.

001 General Fund			Approved		Amended
	Description	Line Item #	Budget	Change	Budget
Exp	Planning - Medical Insurance	001-1100-417.21-10	85,024	(7,970)	77,054
Exp	City Mgr/Eco Development Dept	Personnel Category	345,323	-	345,323
Exp	Legal/Judicial Dept - New Position	Personnel Category	339,335	33,961	373,296
Exp	Legal/Judicial Dept - New Position	Materials & Services	137,510	(33,961)	103,549
Exp	Contingency	001-9500-490.88-00	624,525	7,970	632,495
			Fund Net Change	-	

004 Library Fund			Approved		Amended
	Description	Line Item #	Budget	Change	Budget
Exp	Materials & Services	004-2100-455.43-10	19,125	9,265	28,390
Exp	Reserved for Future Expenditures	004-9500-455.88-01	256,687	(9,265)	247,422
Fund Net Change				-	
018 Special Grants Fund			Approved		Amended
	Description	Line Item #	Budget	Change	Budget
Rev	Beginning Balance	018-0000-300.00-00	3,228,633	45,000	3,273,633
Exp	UGB/NSA Boundary Amendment	018-2627-415.39-00	-	25,000	25,000
Exp	WiFi Project - Capital Outlay	018-4700-415.75-10	-	20,000	20,000
Rev	Federal Grants - Misc	018-0000-331.90-00	1,633,120	50,000	1,683,120
Exp	The Dam Tours - Shuttle Trail - CO	018-3300-415.75-10	-	50,000	50,000
Fund Net Change				95,000	
051 Water Utility Fund - Water Treatment Division			Approved		Amended
	Description	Line Item #	Budget	Change	Budget
Exp	Water Treatment Division	Personnel Category	808,693	14,071	822,764
Exp	Contingency	051-9500-510.89-00	23,316	(14,071)	9,245
Fund Net Change				-	
053 Water Capital Reserve Fund			Approved		Amended
	Description	Line Item #	Budget	Change	Budget
Rev	Beginning Balance	053-0000-300.00-00	873,103	50,000	923,103
Exp	Engineering Svc - M&S	053-5300-510.34-10	-	50,000	50,000
Fund Net Change				50,000	
055 Wastewater Fund			Approved		Amended
	Description	Line Item #	Budget	Change	Budget
Exp	Liability Insurance - M&S	055-5500-550.52-10	31,912	9,800	41,712
Exp	Contingency	055-9500-550.88-00	26,060	(9,800)	16,260
Fund Net Change				-	
Net Change to Total City Budget				145,000	

ALTERNATIVES:

A. Staff Recommendation: Make two (2) motions:

1. *Move to approve the proposed changes to the budget approved by the Budget Committee.*

AND

2. *Move to adopt Resolution No. 13-019 Adopting the Fiscal Year 2013-2014 Budget for the City of The Dalles, making Appropriations, Authorizing Expenditures, Levying Taxes, and Authorizing the City Manager to Take Such Action as Necessary to Carry Out the Adopted Budget.*

- B.** City Council could elect to make more changes to the approved budget and direct staff to include those changes in the adopting resolution. If any such changes were to be greater than the limit allows, a second Public Hearing on June 24th would be required. In that case, the Council could move to approve those proposed changes to the budget that are within the \$5,000 or 10% limit, and to hold a public hearing on June 24, 2013, on the proposed changes that exceed that limit.

RESOLUTION NO. 13-019

A RESOLUTION ADOPTING THE FISCAL YEAR 2013-2014 BUDGET FOR THE CITY OF THE DALLES, MAKING APPROPRIATIONS, AUTHORIZING EXPENDITURES, LEVYING TAXES, AND AUTHORIZING THE CITY MANAGER TO TAKE SUCH ACTION AS NECESSARY TO CARRY OUT THE ADOPTED BUDGET.

WHEREAS, the City Budget Committee has reviewed and acted on the proposed City budget, and, on April 30, 2013, approved and recommended a balanced budget to the City Council; and

WHEREAS, in accordance with State Law, the City held a Public Hearing on the approved budget on June 10, 2013; and

WHEREAS, the City Council has amended the budget previously approved by the Budget Committee, as permitted by ORS 294.435; and

WHEREAS, the City Council wishes to adopt the approved budget with amendments and carry out the programs identified in the budget;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL AS FOLLOWS:

Section 1. Clerical Changes. The City Council hereby authorizes City staff to make the necessary clerical changes to the amended budget.

Section 2. Adoption of the Budget. The City Council of the City of The Dalles, Oregon, hereby adopts the budget for Fiscal Year 2013-2014 in the total of \$53,188,676, now on file in the office of the City Finance Director.

Section 3. Setting Appropriations. The amounts for the Fiscal Year beginning July 1, 2013 and for the purposes shown are hereby appropriated as follows:

GENERAL FUND (001)		
City Council		236,598
City Clerk		142,931
City Manager / Economic Development		386,338
Legal / Judicial		476,845
Finance / Utility Billing		521,991
Personnel		9,650
Planning Department		481,170
Police		3,335,390
Technology		216,392
City Hall / Transportation Center		275,670
Code Enforcement		80,102
Animal Control		77,136

	Special Payments	370,030
	Interfund Transfers	108,230
	Contingency	632,495
	TOTAL GENERAL FUND (001) *	7,350,968
LIBRARY FUND (004)		
	Personnel Services	640,573
	Materials & Services	331,027
	Capital Outlay	58,600
	Interfund Transfers	38,621
	Contingency	106,648
	TOTAL LIBRARY FUND (004)	1,175,469
STREET FUND (005)		
	Personnel Services	685,705
	Materials & Services	533,032
	Capital Outlay	427,050
	Interfund Transfers	538,269
	Contingency	32,967
	TOTAL STREET FUND (005)	2,217,023
PUBLIC WORKS RESERVE FUND (009)		
	Capital Outlay	512,965
	TOTAL PUBLIC WORKS RESERVE FUND (009)	512,965
UNEMPLOYMENT RESERVE FUND (010)		
	Personnel Services	55,242
	TOTAL PUBLIC WORKS RESERVE FUND (010)	55,242
COMMUNITY BENEVOLENCE FUND - VIETNAM MEMORIAL (011)		
	Materials & Services	15,500
	TOTAL PUBLIC WORKS RESERVE FUND (011)	15,500
TRANSPORTATION SYSTEM RESERVE FUND		
	Capital Outlay	1,238,059
	Interfund Transfers	-
	TOTAL TRANSPORTATION SYSTEM RESERVE FUND (013)	1,238,059
SPECIAL GRANTS FUND (018)		
	Materials & Services	225,000
	Capital Outlay	12,568,520
	Interfund Transfers	3,500
	TOTAL SPECIAL GRANTS FUND (018)	12,797,020

STATE OFFICE BUILDING FUND (021)		
Personnel Services		56,117
Materials & Services		153,013
Contingency		45,360
	TOTAL STATE OFFICE BUILDING FUND (021)	254,490
SPECIAL ASSESSMENTS FUND (036)		
Materials & Services		33,000
Capital Outlay		93,098
Interfund Transfers		116,513
	TOTAL SPECIAL ASSESSMENTS FUND (036)	242,611
CAPITAL PROJECTS FUND (037)		
Materials & Services		5,000
Capital Outlay		323,966
Debt Service		79,997
Interfund Transfers		48,500
	TOTAL CAPITAL PROJECTS FUND (037)	457,463
WATER REVENUE BOND FUND (041)		
Debt Service		562,005
Contingency		400,000
	TOTAL WATER REVENUE BOND FUND (041)	962,005
FFCO 2008 BOND FUND (043)		
Debt Service		304,130
	TOTAL FFCO 2008 BOND FUND (043)	304,130
2009 FFCO BOND FUND (044)		
Debt Service		948,763
	TOTAL 2009 FFCO BOND FUND (044)	948,763
WATER FUND (51)		
WATER TREATMENT		
Personnel Services		822,764
Materials & Services		481,648
	TOTAL WATER TREATMENT	1,304,412
WATER DISTRIBUTION		
Personnel Services		1,150,428
Materials & Services		564,115
	TOTAL WATER DISTRIBUTION	1,714,543
Capital Outlay		291,000
Interfund Transfers		2,011,463
Contingency		9,245
	TOTAL WATER FUND (051)	5,330,663

WATER CAPITAL RESERVE FUND (053)		
Materials & Services		50,000
Capital Outlay		953,703
Debt Service		233,952
Interfund Transfers		995,788
Contingency		-
	TOTAL WATER CAPITAL RESERVE FUND (053)	2,233,443
WASTEWATER FUND (055)		
Personnel Services		1,110,713
Materials & Services		1,564,615
Capital Outlay		97,500
Interfund Transfers		2,817,380
Contingency		16,260
	TOTAL WASTEWATER FUND (055)	5,606,468
SEWER CAPITAL RESERVE FUND (056)		
Materials & Services		-
Capital Outlay		2,280,102
Interfund Transfers		7,229
	TOTAL WASTEWATER CAPITAL RESERVE FUND (056)	2,287,331
SEWER PLANT CONSTRUCTION FUND (057)		
Materials & Services		-
Capital Outlay		4,006,480
Interfund Transfers		556,185
	TOTAL SEWER PLAN CONSTRUCTION FUND (057)	4,562,665
SEWER DEBT SERVICE FUND (058)		
Debt Service		556,185
Contingency		223,096
	TOTAL SEWER DEBT SERVICE FUND (058)	779,281
AIRPORT FUND (061)		
Materials & Services		228,822
Capital Outlay		1,815,000
Contingency		102,213
	TOTAL AIRPORT FUND (061)	2,146,035
AIRPORT DEBT SERVICE FUND (062)		
Debt Service		144,036
	TOTAL AIRPORT DEBT SERVICE FUND (062)	144,036
	TOTAL ALL FUNDS	51,621,630

		TOTAL ALL FUNDS	51,621,630
		* An Unappropriated Ending Fund Balance has been set for the General Fund in the amount of:	783,585
		** An Unappropriated Ending Fund Balance has been set for the Library Fund in the amount of:	783,461
		TOTAL ADOPTED BUDGET	53,188,676

Section 4. Authority of City Manager. The City Council hereby authorizes the City Manager to take such action as is necessary and consistent with State Statutes and City Ordinances, including, but not limited to, entering into contracts to carry out the programs, projects and services identified in the adopted budget.

Section 5. Imposing and Categorizing the Tax. The City Council of the City of The Dalles, Oregon, hereby imposes the taxes provided for in this adopted budget in the General Fund at the rate of \$3.0155 per \$1,000 of assessed value for operations, and that these taxes are hereby imposed and categorized for tax year 2013-2014 upon the assessed value of all taxable property within the City of The Dalles as of 12:01 AM, July 1, 2013.

	Subject to General Government Limitation	Excluded from Limitation
General Fund - Tax Base	\$ 2,851,308	0
Category Total	\$ 2,851,308	0
TOTAL TAX IMPOSED	\$ 3.0155 per 1,000 of assessed value	

Section 6. Certifying the Tax Levy. The City Finance Director shall certify to the County Clerk and County Assessor, the tax levy made by this Resolution, and shall file with them and to the State of Oregon, copies of the budget as finally adopted.

PASSED AND ADOPTED THIS 10th DAY OF JUNE, 2013.

Voting Yes, Councilors: _____

Voting No, Councilors: _____

Absent, Councilors: _____

Abstaining, Councilors: _____

AND APPROVED BY THE MAYOR THIS 10th DAY OF JUNE, 2013.

SIGNED:

ATTEST:

Stephen E. Lawrence, Mayor

Julie Krueger, MMC, City Clerk