



## CITY of THE DALLES

313 COURT STREET  
THE DALLES, OREGON 97058

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Planning Department

# AGENDA

## CITY OF THE DALLES

### HISTORIC LANDMARKS COMMISSION

CITY HALL COUNCIL CHAMBERS  
313 COURT STREET  
THE DALLES, OREGON 97058  
*CONDUCTED IN A HANDICAP ACCESSIBLE MEETING ROOM*

Wednesday, January 23, 2013

- I. **Call to Order**
- II. **Roll Call**
- III. **Approval of Agenda**
- IV. **Approval of Minutes** – December 12, 2012
- V. **Public Comments** – During this portion of the meeting, anyone may speak on any subject which does not later appear on the agenda. Five minutes per person will be allowed.
- VI. **Discussion Item** – Interpretive Signs – SHPO Grant and other
- VII. **Pioneer Cemetery Discussion**
- VIII. **Staff/Commissioner Comments**
- IX. **Next meeting date:** February 27, 2013
- X. **Adjournment**

# HISTORIC LANDMARK COMMISSION MINUTES

December 12, 2012

City Hall Council Chambers  
313 Court Street  
The Dalles, OR 97058  
*Conducted in a handicap accessible room.*

## **CALL TO ORDER**

Chair Gleason called the meeting to order at 4:00 PM.

## **ROLL CALL**

Commissioners present:

Eric Gleason  
Dixie Parker  
Pat Smith  
Dennis Davis  
Robert McNary

Staff present:

Carolyn Wood, City Councilor at Large  
Dawn Marie Hert, Senior Planner  
Carole Trautman, Administrative Secretary

## **APPROVAL OF AGENDA**

It was moved by Parker and seconded by Smith to approve the agenda as submitted. The motion carried unanimously.

## **APPROVAL OF MINUTES**

It was moved by Smith and seconded by Davis to approve the September 26, 2012 minutes as submitted. The motion carried unanimously.

## **PUBLIC COMMENTS**

None.

## **DISCUSSION ITEM** – 2013 Goal Setting

Senior Planner Hert asked the Commissioners if there were any general questions.

Commissioner McNary asked how the Historic Landmark Commission (HLC) goals could be measured. Senior Planner Hert explained that some of the goals were not tangible, they served more as goal reminders. Records of actions were tangible and available through meeting agendas and minutes, Hert commented. Commissioner McNary also asked if a web link had been set up showing a list of Pioneer Cemetery names. Hert said the link had not been set up because input was needed from the City Information Technology (IT) Department as to the feasibility of such a feature. After further discussion, Hert said she would check with the City IT Department to see if a list of cemetery names could be searchable.

Discussion followed regarding the setup of Quick Read (QR) codes on the historic panels at the Lewis & Clark Festival area. The general consensus of the Commission was to work towards “one stop shopping” by providing historical information/databases at historical sites and online.

The Commission discussed the formulation of its 2013 goals as follows (additions/changes are italicized)

### Short Term Goals

1. Assist in saving and completing the Lewis and Clark Memorial and pursue a local landmark status. (Note: formerly Goal #7)
  2. Encourage Historic Designs for Downtown to aid in historic background research and support Main Street programs.
  3. Encourage continued restoration and preservation of the Pioneer Cemetery and establish an inventory link/listing on the City’s website.
  4. Provide educational assistance to help individual restorers by setting up a SHPO special assessment *and other historic preservation* workshops.
  5. *Update and maintain* a Historic Resource Center/Site i.e.: historic *group* links on the City website.
  6. *Pursue a SHPO* grant to expand city’s historic resources such as designating other qualified areas as national historic districts; specifically the East Gateway, The Dalles Bluff, 4<sup>th</sup> Street, and E. 8<sup>th</sup> Street.
- (Note: The former #6 was moved to Long Term Goals)
7. Actively support *historic* Fort Dalles Days.
  8. Support, encourage and advocate the preservation and continued use of The Dalles High School *and Colonel Wright Elementary School*.
  9. Encourage restoration and use of the Waldron Drug/Gitchell Building.
  10. Encourage the City pursuing ownership of the Lewis and Clark Rock Fort and its preservation through maintenance.
  11. *Encourage the collection and preservation of oral history of the local area.*

### Long Term Goals

1. Encourage preservation and restoration of City Hall.
2. Maintain Certified Local Government status.
3. Support Civic Building restoration.
4. Continue to encourage Open House visits during *historic* Fort Dalles Days.
5. Continue to assist with historic plaque costs and availability.
6. Support and encourage the Fort Dalles Museum and Historic Vehicle Storage Display Building.
7. Update Historic Inventories and encourage new nominations to local and national registry districts.
8. Update Historic Ordinance.

### **PIONEER CEMETERY**

Senior Planner Hert reported that she received an estimate from Footscape Landscaping for the installation of the remaining fence area at Pioneer Cemetery. The bid was over \$3,000 for 100 feet. McNary clarified that there was approximately 200 feet of fence installation remaining. McNary reported that his spray program was working. McNary commented that if another 25 to 30 feet were cut back, the brushing work would be finished. There are some stumps that need removing, and McNary suggested the next step could be for he and FLI to discuss a work strategy with the budgeted monies that remained.

### **COMMISSIONER/STAFF COMMENTS**

Senior Planner Hert reported that Economic Development Specialist Dan Durow advised that archaeological testing of the Granada Block Redevelopment area was scheduled for December 18, 2012. The testing area would be roped off, Hert stated, and for security purposes the general public could observe from behind the ropes.

Chair Gleason asked on the status of the windows on 4<sup>th</sup> Street. Senior Planner Hert reported that the contractor said that, for the time being, he was just securing the structure, and he would do what was expected of him. Hert reviewed the guidelines with the contract at that time. The contractor was working towards meeting Building Codes Agency requirements and getting a sign off from City Planning.

Commissioner McNary asked if the rolling door at the Sunshine Mill Warehouse met historic guidelines. Senior Planner Hert commented that she checked with SHPO, and since the building had been approved for demolition, it was marginal as to whether or not the renovated warehouse had to meet historic guidelines. Hert said she would speak to the developer if the Commission so desired. The general consensus of the Commission was that they were glad to see the overall improvements to the structure, and she did not need to discuss it with the developer.

### **ADJOURNMENT**

The meeting was adjourned at 5:31 PM.

The next meeting is scheduled for Wednesday, January 23, 2012 at 4:00 PM.

Respectfully submitted by Carole Trautman, Administrative Secretary.

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Eric Gleason, Chair  
Historic Landmarks Commission