



CITY of THE DALLES

313 COURT STREET
THE DALLES, OREGON 97058

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Community Development Dept.

AGENDA
CITY OF THE DALLES
HISTORIC LANDMARKS COMMISSION

CITY HALL COUNCIL CHAMBERS
313 COURT STREET
THE DALLES, OREGON 97058
CONDUCTED IN A HANDICAP ACCESSIBLE MEETING ROOM

Wednesday, August 24, 2011 at 4 PM

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Approval of Minutes: May 25, 2011**
- V. Public Comments** – During this portion of the meeting, anyone may speak on any subject which does not later appear on the agenda. Five minutes per person will be allowed.
- VI. Grants Discussion**
- VII. Pioneer Cemetery Discussion**
- VIII. Staff/Commissioner Comments**
- IX. Next meeting date: Wednesday, September 28, 2011**
- X. Adjournment**

HISTORIC LANDMARK COMMISSION MINUTES

May 25, 2011

City Hall Council Chambers
313 Court Street
The Dalles, OR 97058
Conducted in a handicap accessible room.

CALL TO ORDER

Chair Gleason called the meeting to order at 4:03 PM.

ROLL CALL

The following Commissioners were present:

Eric Gleason
Robert McNary
Dixie Parker
Dennis Davis

The following Commissioners were absent:

Pat Smith

Staff present:

Carolyn Wood, Councilor at Large
Dawn Marie Hert, Associate Planner
Carole Trautman, Administrative Secretary

APPROVAL OF AGENDA

Commissioner McNary moved to approve the May 25, 2011 agenda as submitted. Commissioner Parker seconded the motion. The motion carried unanimously, Smith was absent.

APPROVAL OF MINUTES

Commissioner Davis moved to approve the April 27, 2011 minutes as submitted. Commissioner McNary seconded the motion. The motion carried unanimously, Smith was absent.

PUBLIC COMMENTS

None.

PUBLIC HEARINGS

Historic Landmarks Commission Applications #131-11 of Cook Development (The Commodore) and #132-11 of the City of The Dalles (City Hall), for approval to install Wi-Fi outdoor sector access points, either with or without a base station antenna, to assist in the transmission of a wireless internet network system throughout the downtown area of the City of The Dalles. The property locations are (respectively): 312 Court Street, further described as 1N 13E 3 BD 7700; and 313 Court Street, further described as 1N 13E 3 BC 500.

Chair Gleason read the rules for conducting a public hearing. There were no ex-parte contacts, bias, or conflicts of interest by the Commissioners. There were no challenges from the audience. Gleason opened the public hearing and called for the Staff Report.

Associate Planner Hert presented the Staff Report. She explained there were two applications submitted, however, it was recently determined that it was not necessary to mount equipment on The Commodore Building. She recommended the Commission still consider this application if, in the future, The Commodore Building would be needed for the wi-fi system. Staff's recommended approval, with conditions, based on the findings of fact. Associate Planner Hert highlighted the list of proposed conditions of approval.

Commissioner McNary moved to approve HLC applications #131-11 and #132-11 with the proposed conditions of approval. Davis seconded the motion. The motion carried unanimously, Smith was absent.

RESOLUTIONS

Commissioner Parker moved to adopt Resolution 122-11 approving HLC Applications #131-11 and #132-11. Commissioner Davis seconded the motion. The motion passed unanimously, Smith was absent.

PIONEER CEMETERY

Associate Planner Hert reported that Terry Harkrader nearly completed the lawn mowing at the cemetery. She also advised that during the week of June 13-17, Harkrader will supervise Jack Bissett's work crew. Commissioner McNary stated that Bissett is planning to cut a swath down near the proposed fence line to clearly mark the area for clean up.

Commissioner McNary commented he was concerned about completing the Pioneer Cemetery grant work. Associate Planner Hert reassured McNary that Sally Donovan is planning on working on the headstones when the weather allows, and her work will be volunteered. Hert also advised that the grant is good through the end of July 2011.

Councilor Wood asked the Commission members if all of the names that are supposed to be included in the cemetery were on the headstones. Chair Gleason stated they are as complete as the documentation shows.

Associate Planner Hert suggested that Harkrader might be a good candidate to attend a workshop on headstone restoration so that some of the Pioneer Cemetery headstones could be restored to their original positions. Harkrader has expressed interest in working on them, Hert said.

COMMISSIONER/STAFF COMMENTS

- Associate Planner Hert handed out information from Brandon Spencer-Hartle of the Historic Preservation League. There is a roundtable meeting regarding infill scheduled for The Dalles area on Saturday, June 25, 2011, at the Old St. Peter's landmark. It is scheduled to be held from 10 AM to 2 PM. An RSVP is required to: (503) 243-1923. Hert will forward future information on this event to the Commissioners as it becomes available.
- Rock Fort – Hert met with the consultants. The consultants went out to the site following the meeting. Hert will get back to Ward regarding security if the City takes ownership, what the plans are for ownership, and maintenance. The landmark is currently an A classification, and it may be nominated for a D classification. Additional documentation is required that cannot be

provided.

Commissioner McNary asked if the County could spray for nap weeds at Rock Fort. Hert explained that the County has no money for maintenance, and it is willing to give the property to the City. City Council may be interested, Hert said. Staff is taking the necessary step of formulating the Preservation Maintenance Plan before taking ownership.

Commissioner Parker asked if the HLC had approved the changes at The Clock Tower. Hert stated the condition the Commission had given was that natural materials for the patio would be approved by the Development Director, Dan Durow. Hert said Durow thinks the natural materials are fine. The fencing will be re-created to resemble the original wrought iron look, Hert said.

Associate Planner Hert reported that Barbara Cole is handling the Don Williams Estate. She brought in an historic photo and asked if the City of The Dalles would like some of the photos, because the children of the Estate did not want them. Director Durow instructed Ms. Cole that the City would need a letter of instruction on where to return the pictures should the City no longer use them. Councilor Wood suggested the photos could be put online. Associate Planner Hert reported the photos were copyrighted. Wood explained that Dave Sell (sp.?) had worked on a project of historic State Highway pictures, and it was her understanding that any picture with copyrights older than 50 years old can be used. Hert indicated she would check with City Attorney Parker regarding copyright laws.

Commissioner McNary reminded Associate Planner Hert that there is historical tile in the City Hall basement. Hert recalled the City attempted to give the tiles to Mark Powell, but the names on the tiles was Crandall, not Calloway. Hert reported the tiles were originally located in The Commodore. Commissioner Parker said they were in front of the old coin shop. McNary commented that he does not want the tiles to be destroyed or lost if there is any redevelopment work done in the City Hall basement. Hert said Terry Cook was not interested in using them, but she may talk to Mark Powell again—possibly put together a small mat instead of using the entire collection. Some other suggestions from the Commission were to use it as a step in the park, the festival area, the new underpass, or around a water fountain. Chair Gleason advised that the tiles date back to the early 1900s. The undertaker at the time was a woman, and she could not get licensed as an undertaker because she was a woman.

Commissioner McNary asked Associate Planner Hert if the City has a copy of the article written by Mike Tinney (sp.?) on the history of undertakers in The Dalles. Associate Planner Hert will obtain a copy of the article. Commissioner Parker will send an email to Jean Thomas (a possible relation to Crandall).

ADJOURNMENT

The meeting was adjourned at 4:56 PM.

The next meeting is scheduled for June 22, 2011 at 4:00 PM.

Respectfully submitted by Carole Trautman, Administrative Secretary.

Eric Gleason, Chair
Historic Landmarks Commission

DRAFT