



## CITY of THE DALLES

313 COURT STREET  
THE DALLES, OREGON 97058

(541) 296-5481 ext. 1125  
PLANNING DEPARTMENT

# HISTORIC LANDMARKS COMMISSION MINUTES

April 22, 2015

City Hall Council Chambers  
313 Court Street  
The Dalles, OR 97058  
*Conducted in a handicap accessible room.*  
4:00 p.m.

### CALL TO ORDER

Acting Chair Davis called the meeting to order at 4:00 PM.

### ROLL CALL

Commissioners Present: Dennis Davis, Sandy Bisset, Pat Smith

Commissioners Absent: Eric Gleason, Bob McNary, \*Linda Miller

Staff Present: Senior Planner Dawn Marie Hert, Administrative Secretary Carole Trautman

### AGENDA

It was moved by Smith and seconded by Bisset to approve the agenda as submitted. The motion carried unanimously; Gleason, McNary and Miller absent.

### MINUTES

It was moved by Bisset and seconded by Smith to approve the February 18, 2015 minutes as submitted. The motion carried unanimously; Gleason, McNary and Miller absent.

### PUBLIC COMMENTS

None.

\*NOTE: Miller joined the meeting at 4:04 PM.

### DISCUSSION ITEMS

Senior Planner Hert reported that both of the historic preservation grant applications were approved for the City. One will be used for continued City staff time and the other will be used for the window workshop to be held at the Independent Order of Odd Fellows (IOOF) Building the second week of October. Lucien from the Clatsop County Community College will be the instructor. The workshop will be limited to 15 people, contractor board credits can be acquired. A Friday night open house was planned, and a workshop was scheduled for Saturday and Sunday. Hert said she was waiting for the results on the OCHC grant application to be used for continued headstone restoration work at Pioneer Cemetery.

After a review of the HLC Charter and requirements, Senior Planner Hert advised that the Commission's Chair and Vice Chair positions, in previous years, were up for vote annually. After further discussion, it was the general consensus of the Commissioners to wait to discuss this until all of the Commissioners were present.

Miller asked for an explanation on how Commission members were selected and what constituted voting privileges. Hert explained that all Commissioners were appointed by the Mayor. The Commissioners were authorized to vote because the City of The Dalles had a Certified Local Government (CLG) status. She said there had not been a Museum representative attending HLC meetings for many years. Miller asked why other historic organizations such as St. Peter's Landmark were not represented. Bisset stated that most other historical organizations had 501(c)3 status whereas the Museum Commission was a governmental agency.

Senior Planner Hert gave a report on staff-reviewed minor amendments, on behalf of the Historic Landmarks Commission, as follows:

- The painting of the Pink Building on Court Street was approved
- Staff reviewed an Urban Renewal Property Rehabilitation Façade Improvement grant application to determine if a formal HLC review was necessary. Hert determined the improvements did not merit a full HLC review.
- Painting of the new Sears location at 116 E. 2<sup>nd</sup> Street was approved
- Three sign permits in the Historic Downtown District were approved
- The painting of the Original Courthouse was approved

### **PIONEER CEMETERY**

Senior Planner Hert reported that the City's Facilities Maintenance crew would make efforts to use some community service laborers to mow and weed at the cemetery in preparation for Memorial Day. The crew also planned to repair the fallen fence.

Bisset reported on a high school student, Sara Randall, that was concerned about the appearance of Pioneer Cemetery. Bisset met with her and gave explanations on the functions and process of HLC and the reasons for the cemetery's style of landscaping. Ms. Randall may attend a future meeting, and Bisset said she knew of many volunteer projects Ms. Randall could be involved in because of her interest in history.

Senior Planner Hert said that she spoke with Dennis Morgan, a Dalles Theater Company participant, about historic re-enactments. Mr. Morgan thought it was a very good idea, and the theater company could be involved in the re-enactments. Davis said the re-enactments should be tied into either Pioneer Days or Ft. Dalles Days rather than Halloween.

### **STAFF/COMMISSIONER COMMENTS**

Senior Planner Hert said the Interpretive Signs were well received. One sign needed repair.

Hert advised that there was a potential application review for next month's meeting. She was asked by the application representatives if the next meeting could be rescheduled for the third Wednesday of May. After further discussion, it was the general consensus of the Commission that Administrative Secretary Trautman would poll the Commissioners for availability on May 20 and/or May 27 and report back.

### **NEXT MEETING**

To be determined.

**ADJOURNMENT**

Acting Chair Davis adjourned the meeting at 4:47 PM.

Respectfully submitted by Administrative Secretary Carole Trautman

A handwritten signature in blue ink that reads "Eric B. Gleason" with a stylized flourish at the end.

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Eric Gleason, Chairman