

# HISTORIC LANDMARK COMMISSION MINUTES

October 23, 2013

City Hall Council Chambers  
313 Court Street  
The Dalles, OR 97058  
*Conducted in a handicap accessible room.*  
4:00 p.m.

## **CALL TO ORDER**

Acting Chair McNary called the meeting to order at 4:23 p.m.

## **ROLL CALL**

The following Commissioners were present:

Bob McNary
Dixie Parker
Dennis Davis

Staff present:

Dawn Marie Hert, Senior Planner
Carole Trautman, Administrative Secretary

## **APPROVAL OF AGENDA**

It was moved by Parker and seconded by Davis to approve the agenda as submitted. The motion carried unanimously.

## **APPROVAL OF MINUTES**

It was moved by Davis and seconded by Parker to approve the June 26, 2013 minutes as submitted. The motion carried unanimously.

## **PUBLIC COMMENTS**

Matthew Klebes, The Dalles Main Street Coordinator, reported one of Main Street's potential downtown projects was façade repair/restoration work on the IOOF Building. Klebes commented that potential funding could come through the Diamonds in the Rough Grant.

## **PUBLIC HEARING**

**Historic Landmarks Commission Application #141-13 - The United Church of Christ Congregational;** Request to gain approval to replace 25 windows in the historic portion of the structure. The property is located at 111 East Fifth Street, The Dalles, Oregon, and is further described as 1N 13E 3BC t.l. 5700. Property is zoned "CBC" – Central Business Commercial. The historic names of this structure are Congregational United Church and First Congregational Church. The historic structure was built in 1936 and is classified as Secondary in The Dalles Commercial Historic District.

Acting Chair McNary read the public hearing rules and asked if any of the Commissioners had any conflict of interest, ex parte contact or bias that would hinder them from making an impartial decision on the application. None were noted.

Acting Chair McNary opened the public hearing at 4:33 p.m.

Senior Planner Hert advised the Board that she had been working with the applicant to obtain more information for the staff report. Hert asked the Commission to continue the hearing to November 20, 2013 to allow time to obtain the necessary information.

It was moved by Davis and seconded by Parker to continue the hearing to November 20, 2013. The motion carried unanimously.

### **PIONEER CEMETERY**

Senior Planner Hert reported some tombstones were found that appeared to be from the Dufur or Friend cemeteries. The local police officer in charge of the case will provide pictures for her review. Hert said she was confident the tombstones were not from Pioneer Cemetery.

Acting Chair McNary reported the wood chips were installed on the paths. Senior Planner Hert said more chips could be installed next year. Hert also recommended another cutting after winter.

### **COMMISSIONER/STAFF COMMENTS**

Regarding the Interpretive Signage project, Senior Planner Hert stated the grant funds were received, and she was waiting for the fabrication of the sleeves that overlay the posts. Susan Buce is editing signage text.

Acting Chair McNary stated he had observed the cruise ship tourists were circulating through town. Senior Planner Hert advised that the City's Administrative Fellow was working on obtaining more tourism signage throughout town. McNary commented that he had permission to display some museum vehicles downtown, but the signage on the vehicles needed some restoration. Davis noted the vehicles had not been moved in years.

Senior Planner Hert said the Romuls' old house had been declared a dangerous building by a licensed engineer and that it should be torn down or removed. Hert stated there was a potential purchaser who had plans for demolishing the structure. Parker suggested repurposing/incorporating the rock foundation into the landscaping. Acting Chair McNary stated he hoped the purchaser would attempt to salvage the footprint. Hert advised the purchaser was considering condominiums, and any residential structure with two or more units would require a Planning Commission review, according to the Land Use and Development Ordinance.

Acting Chair McNary reported that an indoor farmer's market was planning to occupy a portion of The Mint Building. Davis said his understanding was that the market was going in the front part of the structure, which he did not consider part of The Mint.

Acting Chair McNary asked if there was historical significance to an original street sign located on 11<sup>th</sup>

or 12<sup>th</sup> Streets and Federal or Laughlin Streets. Senior Planner Hert said she would ask Public Works Director Anderson to alert his workers to note significant signs and their exact location(s).

Davis gave a brief summary on the community's involvement with the cruise tours. He said the tourists were enjoying their visits, and efforts were being made to include the Fort Dalles Museum in their bus tours. Davis suggested providing with an informational newspaper that could be updated once or twice a year.

**ADJOURNMENT**

The meeting was adjourned at 5:18 PM.

The next meeting is scheduled for November 20, 2013 at 4:00 PM.

Respectfully submitted by Carole Trautman, Administrative Secretary.



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Eric Gleason, Chair  
Historic Landmarks Commission