

SIGN PERMIT APPLICATION

CITY OF THE DALLES

313 Court Street
The Dalles, Oregon, 97058
(541) 296-5481 x1125

INSTALLER INFORMATION

Name	
Address	
Phone Number	
Oregon CCB Installer License	CCB # Expiration Date:

SIGN INFORMATION

Business Name	
Address	
Telephone Number	
Text	
Sign Area	
Horizontal Dimension	
Vertical Dimension	
Type	Projecting – Hanging – Flush – Pole –Other
Illumination	Direct, Indirect, UL No.:

PLEASE ATTACH A SCALED ELEVATION DRAWING OF YOUR PROPOSED SIGN COMPLETE WITH DIMENSIONS, LOCATION, AND COLOR SCHEME. YOUR ELEVATION DRAWING MUST INCLUDE A COMPLETE INVENTORY OF ALL SIGNS CURRENTLY AT YOUR LOCATION COMPLETE WITH DIMENSIONS AND LOCATIONS. The purpose of a sign permit is to verify that the amount of **signage requested** does not exceed the amount of **signage allowed**. In order to do this, an inventory of existing signs is required. This includes signs for your business plus any other businesses that are at the same location. Signage is not based on the business, but on the building. Additionally, the ordinance makes distinctions based upon types of signage used. This is why the inventory must include information on sign type and location. **ELECTRICAL CONNECTION AND ALL SUPPLY CIRCUITS TO BE MADE BY LICENSED ELECTRICAL CONTRACTOR SUBJECT TO PROVISIONS OF THE STATE ELECTRICAL CODE. A STRUCTURAL PERMIT IS REQUIRED FOR CERTAIN SIGN INSTALLATION. CONTACT THE BUILDING CODES OFFICE AT 541.298.4461 FOR MORE INFORMATION.**

SIGN INSTALLATION TO BE COMPLETED WITHIN 120 DAYS AFTER PERMIT HAS BEEN ISSUED.

Applicant's Signature and Date:	
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Permit Number		Permit Fee	\$
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Planning & Zoning Information: Zone District -

Application Received By and Date:		Permit Issued By and Date:	
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