

**March 23, 2017**  
**Lateral Police Officer Position Opening**  
**City of The Dalles Police Department**

**Salary:** \$4,396 - \$5,249.48 per month, plus full benefits package

**Close:** This recruitment closes April 20, 2017 at 5:00PM

The City of The Dalles is recruiting for a Lateral Police Officer. Applicants must have an Oregon DPSST Certification to be considered. For more information, see position description located on the City website <http://www.thedalles.org/> or contact Human Resources.

This is a full-time, sworn patrol officer position and a Union position. Application Packets are available on the City web site; or you may Contact Daniel Hunter, Human Resources Director to obtain application packet, or stop by City Hall 313 Court Street, The Dalles, OR 97058.

[DHunter@ci.the-dalles.or.us](mailto:DHunter@ci.the-dalles.or.us)

(541) 296-5481 x4448

**To Apply**

Submit your resume and a completed City Application Packet, including Fair Credit Act Authorization to Human Resources at 313 Court Street, The Dalles, Oregon 97058; or email to [DHunter@ci.the-dalles.or.us](mailto:DHunter@ci.the-dalles.or.us)

Only completed application packets will be considered.

The City of The Dalles is an Equal Employment Opportunity, Affirmative Action Employer.

This recruitment closes April 20, 2017 at 5:00PM

Oral interviews are expected the first week of May 2017.



## CITY of THE DALLES

313 COURT STREET  
THE DALLES, OREGON 97058

(541) 296-5481  
FAX (541) 296-6906

### POSITION DESCRIPTION

**TITLE:** POLICE OFFICER

**DEPARTMENT:** POLICE DEPARTMENT

**REPORTS TO:** Police Sergeant; Chief of Police

**SUPERVISES:** NOT APPLICABLE

#### **DEFINITION:**

Is responsible for the protection of life and property and provides to the community the services of law enforcement, problem solving, public education and safety, and responds to calls for service and related work as required

#### **SUPERVISION RECEIVED:**

Works under a supervisor who assigns cases and work details and reviews work for conformance with established departmental rules and policies.

#### **Major Responsibilities:**

Requires consistent attention and commitment to this agency's values/mission statement. All assigned duties and tasks are expected to be performed in an effective, efficient, and safe manner. The job holder must accept the responsibility to support and promote this organization's values/mission and comply with its directives.

Personal conduct and behavior (on duty as well as off duty) must be such that it does not bring disrepute or unnecessarily endanger the public's trust or confidence in the agency or its members. This position requires a high level of problem-solving ability, self-initiative, and the ability and willingness to work a majority of the time without direct supervision. Successful performers are those who are capable and willing to make decisions that are consistently in line with the department's value/mission, goals and objectives.

#### **ESSENTIAL JOB FUNCTIONS:**

Include, but are not limited to: participate in general law enforcement duties, taking calls for service, give credible courtroom testimony, responding to and managing emergencies,

conduct investigations, patrolling to deter and detect crime, investigating complaints, citing and/or arresting law violators, follow up on reports and cases, preparing reports and participating in the court process, protecting persons and property, securing and protecting prisoners, maintaining and operating vehicles and other equipment. When not responding to calls for service, the job holder is expected to use self-directed work time in an efficient manner, by self-initiating work on those tasks identified by supervisory personnel as priorities for this job position. Does other related work as assigned. As necessary, the job holder may be required temporarily to assume the duties, activities and task of the patrol Sergeant.

### **WORKING CONDITIONS:**

The majority of tasks are performed outside while working from a police patrol vehicle and can vary from shift to shift. A few tasks require heavy lifting, pushing, pulling or carrying heavy loads to the extent of exerting in excess of 100 pounds of force occasionally, and/or an excess of 50 pounds of force frequently, and/or in excess of 20 pounds of force constantly to move objects. Flexibility is important because of the need to enter and exit vehicles frequently, inspect buildings, climb over and around obstacles, suddenly move out of the way of dangers, etc. Mental alertness is very important because of the need to make fine discriminations and decisions concerning subtle cues of impending danger or to discover inconsistencies in witnesses' or suspect's testimonies, etc. Physical and mental demands may change dramatically within a few seconds and tax the maximum of human endurance. Job holders must maintain a physical and mental state of fitness and readiness that will enable them to handle (with minimal force and often without backup) recurrent contacts and involvements with dangerous and potentially dangerous people, animals and equipment.

Removal can be with or without fault of the job holder or the agency. Economic conditions that cause reduction in work force, the members' inability to attend regularly to work, chronic illness, and failure to perform competently, on regular tasks are among the major reasons for job removal without fault. Failure to support the department's values/mission, uphold the oath of office, behave in a manner that supports the police officers code of ethics, continually comply with preconditions for original employment, or to display de regard for the civil liberties of any persons will lead to removal with or without fault. In addition, accruing atypical amount of dysfunctional work time or requiring atypical amounts of supervisory counseling or remedial training will lead to removal with or without fault.

### **EXPERIENCE AND TRAINING:**

High School Graduation (or equivalent) is required. Previous experience in law enforcement and/or college level law enforcement course work is desirable but not required. Any satisfactory equivalent combination of experience in training which insures the ability to perform the work may substitute for the above.

**LICENSE OR CERTIFICATES:**

- Possession of or the ability to immediately secure a valid Driver's License
- Must complete and maintain minimum standards as required by the State of Oregon Board on Police Standards and Training for certification.

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Signed

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witnessed