



## CITY of THE DALLES

313 COURT STREET  
THE DALLES, OREGON 97058

(541) 296-5481  
FAX (541) 296-6906

### POSITION DESCRIPTION

<b><u>TITLE:</u></b>	<b>EQUIPMENT OPERATOR</b>
<b><u>DEPARTMENT:</u></b>	<b>PUBLIC WORKS DEPARTMENT</b>
<b><u>REPORTS TO:</u></b>	<b>TRANSPORTATION MANAGER OR DIRECTOR OF PUBLIC WORKS</b>
<b><u>SUPERVISES:</u></b>	<b>(NOT APPLICABLE)</b>

Works under the general direction of the Division Manager, the Department Director or his designee.

### **DEFINITION:**

Performs skilled and semi-skilled task assignments necessary to the operation and maintenance of the Transportation Division in the area of general street and buildings maintenance and called upon to perform equipment operation and maintenance necessary to the maintenance of City streets, alleyways, stormwater collection systems, and building maintenance as may be directed. Operates and maintains equipment necessary to achieving these service objectives. May be assigned to assist in water distribution, wastewater collection, or stormwater system activities.

### **ESSENTIAL JOB FUNCTIONS:**

- Operates equipment necessary to carry out the duties and functions assigned this position, including but not limited to, dump trucks, loader/backhoe, front end loaders, cranes, service pickups, street paint spray equipment, snow plows and sanders, street sweepers, front end loaders, graders, paving equipment, tractors, air compressors, jack hammers, compactors, high pressure jet rodders, flexible steel rodders, and power tools.
- Performs designated service and preventive maintenance to street systems, storm water collection infrastructure, and parking areas.
- May be assigned to special shift schedules necessary to street maintenance during winter ice or snow conditions, paint striping, and crack sealing operations.
- Designs, fabricates, and installs necessary street signage following MUTCD guidelines.
- Constructs and performs maintenance/repair to stormwater collection systems that include line rodding and cleanout, tree root extraction, catch basin cleaning and placement, repair and installation of pipelines as directed.
- Performs street crack sealing duties, street cuts and repairs, street patching,

- asphaltic concrete overlays, slurry seals, and chip-seal projects.
- Provides operational assistance in emergency response situations such as flooding, earthquakes, severe weather conditions, all or any of which may require Public Works Operations assistance for public safety and health.
- Performs soils excavations, ditching and trenching, and trench shoring/cribbing necessary to construction, maintenance and repair of stormwater collection infrastructure.
- Assists in repair/maintenance in confined space situations as may be necessary to the operations of underground collection infrastructure and performs confined space entry evaluations and assessments as directed.
- Assists in City buildings maintenance and repair functions as may be required.
- Assists in weed abatement and vector control as may be required.
- Assists in construction inspections under direction of the Engineering Division.
- Prepares complete and definitive reports in operational logs and ledgers and shares in staff discussions.
- Observes all safety practices and policies of the City in the discharge of assigned duties and participates in Safety Committee activities.
- Performs materials and supplies inventories as may be directed.
- Performs janitorial duties necessary to systems operation and maintenance.
- Assists in the detection and diagnosis of equipment failures and needed repairs.
- Performs or assists in repairs/maintenance on vehicles and heavy equipment as assigned.
- Performs other related duties as may be required or assigned.

### **WORKING CONDITIONS:**

Duties are performed primarily in an out-of-doors environment during the spring, summer, fall and winter seasons. The employee is required to work in and around confined spaces and trench excavations necessary to pipeline construction and repair projects.

### **QUALIFICATIONS:**

#### **Thorough Knowledge of:**

- Construction equipment operation, construction standards, methods, practices, and applications necessary to street and stormwater collection operations and maintenance is desired.
- Computer data processing skills necessary to the implementation, operation, and record keeping programs for the City is desired.
- Safety rules and regulations established by State, Federal and local jurisdictions as relates and applies to street, water, and wastewater utilities operations and maintenance is desired.

#### **Ability to:**

- Follow oral and written directions
- Effectively communicate, in both written and verbal forms, at levels necessary to the needs of the Department, the City, and the Public in areas of street operations

- and building maintenance
- Establish and maintain effective working relationships with Departmental managers, supervisors, employees, City boards, other agency staff, and the general public
- Ability to lift a minimum of 90 pounds of weight.
- Ability to climb in and out of heavy equipment, ascend and descend stairs and ladders, and accessing/working in excavated utility ditches
- Pass physical exam as required by OR-OSHA to wear respirator
- Perform all essential work functions.

**EXPERIENCE AND TRAINING:**

Any equivalent combination of education and experience which provides the applicant with the knowledge, skills, and abilities required to perform the job.

**TRAINING:** High School Graduation (or equivalent) is required. Additional training in construction safety practices complying with state and federal regulations and construction standards policy of APWA as regards streets is desired.

**EXPERIENCE:** Two (2) years experience in street operations is desired. Developed skills in the operation of construction equipment necessary to this job.

**CERTIFICATIONS AND/OR LICENSES:**

- A valid Class A Commercial Drivers License (CDL) with "Tanker" endorsement within 6 months of the time of hire is required.

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Initial of witness: \_\_\_\_\_